

PENALTIES FOR VIOLATIONS

Because behavior on the bus is so vital to safety, the following guidelines are the suggested procedures for those who violate the rules. The Principal or designee may use his/her discretion when deciding the appropriate corrective action to resolve the issue:

FOR MAJOR OFFENSES

- 1ST VIOLATION – MINIMUM 5 DAY BUS SUSPENSION
- 2ND VIOLATION – MINIMUM 10 DAY BUS SUSPENSION
- 3RD VIOLATION – MINIMUM 30 DAY BUS SUSPENSION WITH POSSIBILITY OF BUS SUSPENSION FOR REMAINDER OF SCHOOL YEAR

FOR MINOR OFFENSES

- 1ST VIOLATION – WRITTEN WARNING
- 2ND VIOLATION – WRITTEN WARNING
- 3RD VIOLATION – MINIMUM 5 DAY BUS SUSPENSION
- 2ND SET OF MINOR VIOLATIONS – MINIMUM 10 DAY BUS SUSPENSION
- 3RD SET OF MINOR VIOLATIONS – 30 DAY BUS SUSPENSION

FOR ISSUANCE OF A FOURTH TEMPORARY BUS PASS:

A Temporary Bus Pass (see sample) will be issued to all students who do not have their permanent bus pass upon boarding the bus. On the fourth occurrence, within one semester that the student does not have his/her bus pass, the student will be referred to an administrator for corrective action.

**L'ANSE CREUSE PUBLIC SCHOOLS
TEMPORARY BUS PASS**

Student's Name _____

School: MSC MSE MSN MSS

Date: ___ Bus#: ___ Time Issued: AM PM

Driver's Name: _____

Fourth (4) occurrence without a bus pass, within one semester, the student will be referred to an administrator for corrective action.
STUDENTS MUST SHOW THEIR PARENTS

Parents' support and cooperation regarding all bus rules are needed for the safe transportation of our students. If you have a complaint, please do not confront the driver while he/she is en route. Simply call the building principal and a meeting shall be held to address the problem. If you have any questions regarding the route, please call the L'Anse Creuse Public Schools Transportation Department at (586) 783-6550.

Each time a Bus Violation is issued by the driver, a hearing will be held by the building administrator with the student.

The bus driver's job is a difficult one inasmuch as he/she is required to watch the road ahead, be aware of traffic conditions on the side and from behind and anticipate the actions of other drivers, bicyclists and pedestrians. The driver's attention should not be distracted by unnecessary student activity.

Because the school bus is an extension of the school itself it may be appropriate to substitute the "Student Code of Conduct" for "Bus Rules". The Principal or designee will decide the appropriate procedure to follow on a case-by-case basis. The Principal or designee does reserve the right to suspend a student's riding privileges for just cause at any step in the procedure.

BUS RULES FOR MIDDLE SCHOOL STUDENTS

L'Anse Creuse Public Schools
Harry L. Wheeler Community Center & Administrative Offices
24076 Pankow Blvd., Clinton Township, MI 48036-1304

NOTICE OF NONDISCRIMINATION. It is the policy of L'Anse Creuse Public Schools not to discriminate on the basis of race, color, religion, national origin or ancestry, gender, age, disability, height, weight or marital status in its programs, services, activities, or employment. Inquiries related to nondiscrimination policies should be directed to: Civil Rights Coordinator, Assistant Superintendent for Personnel, L'Anse Creuse Public Schools Administration, Harry L. Wheeler Community Center & Administrative Offices, 24076 Pankow Blvd., Clinton Township, MI 48036-1304, (586) 783-6300. Nondiscrimination inquiries related to disability should be directed to: Section 504 Coordinator, Director for Special Education, (586) 783-6300.

BUS RULES FOR STUDENTS

The following rules for student conduct related to transportation provided by the L'Anse Creuse Public Schools are necessary to ensure the safety of all students and employees of the district. Therefore, all students of the L'Anse Creuse Public Schools are required to become familiar and to comply with these rules. Any violation of these rules may result in the suspension of transportation privileges for a period of time as determined by the appropriate building administrator in accordance with the L'Anse Creuse Public Schools' Student Code of Conduct.

REQUIRED STUDENT CONDUCT

1. Students must stay in their seats and in a sitting position when the bus is in motion.
2. Students should leave their seats only after the bus has come to a complete stop.
3. Students will observe the following rules if it is necessary to cross the road after leaving the bus:
 - A. Make sure the bus is completely stopped.
 - B. On leaving, go to the front of the bus within sight of the driver.
 - C. On a signal from the driver or personal escort, look both ways and then, if safe, proceed across the highway in front of the bus.
 - D. Walk, do not run, in front of the bus when crossing the road.
4. Students who damage the bus in any way will pay for the damage and may be suspended from use of the bus until restitution or some plan for restitution is made.
5. Students are expected to help keep the bus clean and sanitary on the inside.
6. Students must be at their designated stop five minutes before the bus arrives. After the driver turns off the flashing red lights, they may not pick up any more students at that stop. **DRIVERS MAY NOT WAIT FOR TARDY STUDENTS.**
7. Students are required to sit three to a seat when necessary.
8. Each student boarding the bus will locate a seat, sit down and stay in that seat until arriving at their destination.
9. Students should remember that the bus driver is not only responsible for his/her bus but has complete authority and responsibility to control the conduct of bus passengers while in transit. All students must follow the instructions given by the driver. If, at any time in the judgement of the driver, a student fails to follow instructions and becomes a violator of any of the "Bus Rules for Students," the driver will issue a written violation. The applicable building administrator who will have final authority on determining need and/or justification for suspension will process the written violation.
10. Students must have permission to ride a bus other than their own. A note signed by a parent and approved by the building administrator is required.
11. Students must not change bus stops without permission.
12. Students must not cross "no crossing allowed streets" as designated by the district through the bus driver.
13. **ALL L'ANSE CREUSE MIDDLE SCHOOL STUDENTS MUST DISPLAY A VALID BUS PASS PRIOR TO BOARDING A REGULARLY SCHEDULED L'ANSE CREUSE BUS.** All Middle School Students will be issued a laminated bus pass, which contains his/her picture. Replacement cost is \$3.00. (see sample below)
14. **STUDENTS WILL NOT BE TRANSPORTED ON A REGULARLY SCHEDULED BUS RUN WITHOUT A VALID PERMANENT OR TEMPORARY BUS PASS.**
15. Students may not bring on the bus objects that can become a projectile or distraction examples, Skateboards, Rollerblades, Hockey Sticks, Baseball Bats, Balloons, Glass containers, Skis, Snowboards, Basket-Tennis-Kick balls

PROHIBITED STUDENT CONDUCT

The following behaviors will be considered MAJOR OFFENSES:

1. BRINGING ARTICLES OF INJURIOUS OR OBJECTIONABLE NATURE ABOARD BUS
2. REFUSAL TO OBEY DRIVER (SAFETY)
3. HANGING OUT OF WINDOWS
4. THROWING OBJECTS IN OR OUT OF BUS
5. SMOKING, LIGHTING MATCHES ON BUS
6. TAMPERING WITH EMERGENCY DOOR OR OTHER BUS EQUIPMENT
7. DESTRUCTION/VANDALISM OF PROPERTY
8. BEHAVIOR AFFECTING THE SAFETY AND WELL-BEING OF SELF OR OTHERS

The following behaviors will be considered MINOR OFFENSES:

1. IMPROPER BOARDING/DEPARTING PROCEDURES
2. FAILURE TO REMAIN SEATED
3. SPITTING/LITTERING
4. EATING/DRINKING ON BUS
5. RUDE/DISCOURTEOUS CONDUCT
6. OBSCENE LANGUAGE (spelled out in remarks and/or gestures)
7. FAILURE TO TREAT DRIVER AND/OR OTHER PASSENGERS WITH DUE RESPECT
8. OTHER

All students deserve a safe and enjoyable bus ride. No child should have to endure put-downs teasing, threats, harassment, or bullying on the bus ride. We will not tolerate such behavior.


Guidelines

- RESPECT your driver
 - o Always follow their instructions-their job is to protect everyone on the bus.
- RESPECT other students
 - o No put downs or bullying
 - o Keep your hands to yourself
- RESPECT your own safety
 - o Stay in your seat –you're much safer when properly seated
 - o Follow all safety procedures when getting on or off the bus-stay alert for other motorist



If you drop something near the bus. Leave it there and –get an adult to help

**SAMPLE
BUS
PASS**

L'ANSE CREUSE PUBLIC SCHOOLS		CARD REGULATIONS
Photo	Middle School _____	This card must be shown to ride a L'Anse Creuse school bus.
	Name _____	
	Address _____	
	Grade: 07276914	
		This card is property of L'Anse Creuse Public Schools and must be surrendered on demand. Replacement cost is \$3.00