



**BOARD OF EDUCATION  
ORGANIZATIONAL MEETING MINUTES  
JANUARY 18, 2022 – 5:30 P.M.**

The Board of Education of the L'Anse Creuse Public Schools district convened an Organizational Meeting at 5:30 p.m. on Tuesday, January 18, 2022 at the Harry L. Wheeler Community Center and Administrative Offices, located at 27046 F.V. Pankow Boulevard, Clinton Township, Michigan 48036.

**A. Appointment of Secretary Pro Tem**

Motion by Mr. Sellers, supported by Mrs. Servial, to appointed Mrs. Sharon Ross as Secretary pro tem.

Yes: All  
No: None  
Absent: Hilton  
Motion carried.

**B. Call to Order, Pledge of Allegiance, Roll Call**

Mrs. Hilary Dubay, the highest ranking past officer of the Board of Education, called the meeting to order at 5:31 p.m.

Present: Mrs. Hilary Dubay  
Mr. Adam Lipski  
Mrs. Sharon Ross  
Mr. Shane Sellers  
Mrs. Amelia Servial  
Dr. Terri Spencer

Absent: Mrs. Mary Hilton

Also Present: Mr. Erik Edoff, Superintendent  
Mrs. Nicolette Trask, Executive Assistant to the Superintendent

**C. Approval of Agenda for the Organizational Meeting**

Motion by Mr. Sellers, supported by Dr. Spencer, to approve the January 18, 2022 Organizational Meeting Agenda as presented.

Yes: All  
No: None  
Motion carried.

**D. Hearing of School District Patrons**

Mr. James Moore, parent in the district, addressed the Board regarding student safety.

**E. Election of Officers**

**E.1. President**

Mrs. Dubay opened the floor for nominations for the Office of President.

Hilary Dubay was nominated for Office of President.

Motion by Mrs. Servial, supported by Mr. Lipski, to nominate Hilary Dubay for Board President for the 2022-2023 calendar year.

**Roll Call Vote:**

Yes: Servial, Lipski, Spencer, Dubay, Ross

No: Sellers

Motion carried.

Mrs. Hilary E. Dubay assumed the **Office of PRESIDENT** for the 2022-2023 calendar year.

**E.2. Vice President**

Mrs. Dubay opened the floor for nominations for the Office of Vice President. Mr. Adam Lipski was nominated for the Office of Vice President.

Motion by Mrs. Servial, supported by Mr. Sellers, to nominate Adam Lipski for Board Vice President for the 2022-2023 calendar year.

**Roll Call Vote:**

Yes: Servial, Sellers, Spencer, Ross, Lipski, Dubay

No: None

Motion carried.

Mr. Adam D. Lipski assumed the **Office of VICE PRESIDENT** for the 2022-2023 calendar year.

**E.3. Secretary**

Mrs. Dubay opened the floor for nominations for the Office of Secretary. Mrs. Sharon Ross was nominated for Office of Secretary.

Motion by Dr. Spencer, supported by Mr. Sellers, to nominate Sharon Ross for Board Secretary for the 2022-2023 calendar year.

**Roll Call Vote:**

Yes: Spencer, Sellers, Dubay, Lipski, Servial, Ross

No: None

Motion carried.

Mrs. Sharon L. Ross assumed the **Office of SECRETARY** for the 2022-2023 calendar year.

**E.4. Treasurer**

Mrs. Dubay opened the floor for nominations for the Office of Treasurer. The following individuals were nominated for Treasurer.

- Terri Spencer – Nominated by Mr. Sellers and Mrs. Ross
- Amelia Servial – Nominated by Mr. Lipski and Mrs. Ross

Motion by Mr. Sellers, supported by Mrs. Ross, to nominate Terri Spencer for Board Treasurer for the 2022-2023 calendar year.

**Roll Call Vote:**

Yes: Sellers, Ross, Spencer

No: Servial, Dubay, Lipski

Motion failed.

Motion by Mr. Lipski, supported by Mrs. Ross, to nominate Amelia Servial for Board Treasurer for the 2022-2023 calendar year.

**Roll Call Vote:**

Yes: Lipski, Ross, Dubay, Servial

No: Sellers, Spencer

Motion carried.

Mrs. Amelia A. Servial assumed the **Office of TREASURER** or the 2022-2023 calendar year.

**F. Date, Time and Place Set for Holding Regular Meetings/Organizational Meeting**

The Board held discussion regarding the addition of livestream to the Board meeting structure.

Motion by Mr. Sellers, supported by Dr. Spencer that the L'Anse Creuse Public Schools Board of Education meetings will be held the third and fourth Monday of each month. The first meeting will be the Committee of the Whole Meeting and the second meeting of the month will be the Regular Board of Education Meeting. Both Meetings will be held at 6:30 p.m.in the Harry L. Wheeler Community Center and Administrative Offices located at 24076 F.V. Pankow Boulevard, Clinton Township, MI with the following date exceptions:

- Monday, February 28, 2022, Combined Committee of the Whole and Regular Board Meeting
- Monday, July 11, 2022 – Combined Committee of the Whole and Regular Board Meeting
- Monday, December 12, 2022 – Combined Committee of the Whole and Regular Board Meeting
- Tuesday, January 17, 2023 – Board Organizational Meeting – 5:30 p.m.
- Tuesday, January 17, 2023 – Committee of the Whole Board Meeting – 6:30 p.m.

Additional meeting dates approved:

- Monday, February 14, 2022 – Special Meeting for Superintendent’s Goals
- Wednesday, May 25, 2022 – Spring Board Workshop
- Monday, August 29, 2022 – Summer Board Workshop

Yes: All

No: None

Motion carried.

**G. Other Business Office Matters**

**G.1** Motion by Mr. Sellers, supported by Dr. Spencer, to approve the four officers of the Board of Education, and the three trustees to be the authorized signatures for checks and legal documents for the L'Anse Creuse School District from February 1, 2022 through January 31, 2023:

- Mrs. Hilary Dubay, President
- Mr. Adam Lipski, Vice President
- Mrs. Sharon Ross, Secretary

Mrs. Amelia Servial, Treasurer  
 Mrs. Mary Hilton, Trustee  
 Mr. Shane Sellers, Trustee  
 Dr. Terri Spencer, Trustee

Yes: All  
 No: None  
 Motion carried.

**G.2.** Motion by Mrs. Servial, supported by Mrs. Ross, to approve authorized signatures of two board members for release of checks for February 1, 2022 – January 31, 2023.

Yes: All  
 No: None  
 Motion carried.

**G.3.** Motion by Mrs. Ross, supported by Dr. Spencer, to acknowledge the following legal firms for legal services for the 2022 – 2023 calendar year:

Law Firm	Services
Thrun Law Firm	Bond matters, Real Estate, Election matters, Board requests (including Opinions, Open Meeting Acts, Board disputes, Robert Rules of Order), Special Education, Employment matters, Student matters and General Business matters
Clark – Hill	Policy, Employment matters, Student issues and Special Education

For the purposes of Workers Compensation, General Insurance and Adair Law Suit:  
 Keller Thoma – Workers Compensation  
 Plunkett Cooney and Keller Thoma – M.A.I.S.L.  
 Secrest, Wardle, Lynch, Hampton, Truex and Morley, P.C. – Adair Law Suit

Yes: All  
 No: None  
 Motion carried.

**G.4.** Motion by Mr. Sellers, supported by Mrs. Servial, to approve and authorize Administration to execute the continued relationship with the following depositories and investment/banking institutions, as stated, at the discretion of the Superintendent:

<b>Depositories</b>	<b>Primary Service</b>
A. Bank of America	Annuity, Direct Deposit, GLP
B. Fifth Third Bank	2010 BABS Checking, Internal, General and Cafeteria Depository
C. JPMorgan Chase	Accounts Payable, Internal Fund, General Fund, Payroll, Purchase Card
D. PFM Asset Management, LLC (MILAF)	Bond Trustee for 2008 Investment
E. UBS	SWAP-Account
F. T.D. Price Bank	SWAP-Account
<b>Investment/Banking</b>	<b>Primary Service</b>
A. Merrill Lynch	Investment Banking
B. PFM Asset Management, LLC (MILAF)	Investment Banking

Discussion followed.

Yes: All

No: None

Motion carried.

- G.5.** Motion by Mrs. Servial, supported by Mr. Sellers, to hereby delegate to the administrative staff the authority to handle the actual posting of all notices of Board Meetings in accordance with the provisions of the Open Meetings Act.

Yes: All

No: None

Motion carried.

**H. Adjournment**

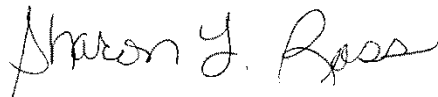
Motion by Mrs. Servial, supported by Mrs. Ross, to adjourn the meeting. The meeting was adjourned at 6:29 p.m.

Yes: All

No: None

Motion carried.

Respectfully submitted,



SHARON L. ROSS, SECRETARY

Board of Education

SLR:nt