

**June 9, 2025 Committee of the Whole Meeting – 6:30 p.m.**

Harry L. Wheeler Community Center and Administrative Offices • 24076 F.V. Pankow Boulevard, Clinton Township, Michigan 48036

*\* Indicates Board Action Needed \*\* Indicates Roll Call Vote Needed*

**A. Call to Order, Pledge of Allegiance, Roll Call, Voting Meeting**

**B. Human Resources Office – Elementary Principal Recommendations**

1. \*Higgins Principal – Employment Recommendation
2. \*Tenniswood Principal – Employment Recommendation

**C. Hearing of School District Patrons**

*Please note: The Board will provide 30 minutes for public comment and speakers will be asked to limit their comments to 5 minutes. If you did not have a chance to speak, the Board will provide additional time at the end of the meeting for public comment.*

**D. Superintendent's Report**

1. District Update
2. Bond update
3. Department Updates

**E. Curriculum and Instruction Office**

1. Student Travel Requests
2. Michigan High School Athletic Association (MHSAA) Resolution

**F. Business Office**

1. Consent Agenda Items
  - Budget Report
  - Payment Registers
  - Purchases (None this month)
  - Summary of Investments & Wire/ACH Transfers
2. Truth-in-Budget Hearing
3. Recommendation to Accept the Amended Budget
4. Recommendation to Accept the Budget
5. Recommendation for District's Annual Renewal for Insurance with M.A.I.S.L.
6. Recommendation for Workers Compensation Insurance
7. Amended Resolution to Add Middle School East as a Voting Precinct
8. \*Barton Malow Construction Manager Agreement

**G. Human Resources Office**

1. Employment Recommendations
2. \*Layoff Resolution
3. \*Non-Affiliated Contracts
4. \*Non-Affiliated Furlough Days Resolution

**H. Other Matters**

1. \*Amendment to Superintendent Employment Contract
2. Letter to Prosecutor
3. Gap in Governance – Second Reading of Board Policy Recommendation

**I. Hearing of School District Patrons Follow-up**

**J. Board Member Comment**

**K. \*\*Closed Session - Motion to enter closed session under section 8(1)(c) of the Open Meetings Act for strategy and negotiation sessions connected with the negotiation of a collective bargaining agreement.**

**L. \*Adjournment**

**Keith Howell**  
SUPERINTENDENT

**HUMAN RESOURCES**

**Michael W. Van Camp**  
ASSISTANT SUPERINTENDENT  
FOR HUMAN RESOURCES

**Anita Dzieszowski**  
SUPERVISOR FOR HUMAN RESOURCES

24076 F.V. PANKOW BLVD.  
CLINTON TOWNSHIP, MI 48036-1304  
586.783.6300  
586.783.6311 FAX  
[WWW.LC-PS.ORG](http://WWW.LC-PS.ORG)

Initiator: Mike Van Camp  
Board Meeting: June 9, 2025  
Agenda Item: Employment Recommendations

☒ Board Action Required

☐ CONFIDENTIAL

☐ Informational Material

☐ Other \_\_\_\_\_

**Background:**

The Higgins Elementary Principal vacancy was posted alongside the Tenniswood Elementary Principal vacancy, both internally through our district application website and externally through the Michigan Association of Secondary School Principals (MASSP) and the Michigan Association of Superintendents & Administrators (MASA). The position was posted for ten business days, during which we received 30 applications, 23 from external candidates and 7 from internal candidates. After screening the applicants' qualifications, 8 candidates were selected for interviews.

**Current Status:**

Amanda Melymuka is the recommended candidate for the Higgins Elementary Principal position. Amanda brings 14 years of educational leadership experience and a strong dedication to supporting the growth and success of students, staff, and families. Amanda joins us from Bloomfield Hills Schools, where she served as the Elementary Program Consultant. In that role, she worked closely with educators and administrators to strengthen instructional practices, promote student-centered learning environments, and support the diverse needs of all learners. Amanda holds a Master's Degree in Early Childhood Education from the Oakland University and will be an asset to the students, staff and community at Higgins Elementary.

**Future Direction (Notes or Comments)/Recommended Motion:**

Administration is recommending that the Board motion to approve the recommendation for Ms. Amanda Melymuka as the Principal for Higgins Elementary, and with the Board President's permission, allow her to make a few remarks.

MV/jd

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Initiator: Mike Van Camp

Board Meeting: June 9, 2025

Agenda Item: Employment Recommendations

☒ Board Action Required

☐ CONFIDENTIAL

☐ Informational Material

☐ Other \_\_\_\_\_

**Background:**

The Tenniswood Elementary Principal vacancy was posted alongside the Higgins Elementary Principal vacancy, both internally through our district application website and externally through the Michigan Association of Secondary School Principals (MASSP) and the Michigan Association of Superintendents & Administrators (MASA). The position was posted for ten business days, during which we received 30 applications, 23 from external candidates and 7 from internal candidates. After screening the applicants' qualifications, 8 candidates were selected for interviews.

**Current Status:**

Destiny Moore is the recommended candidate for the Tenniswood Elementary Principal position. Destiny brings with her four years of educational leadership experience and a strong passion for supporting students, staff, and families. Most recently, Destiny served as Assistant Principal with National Heritage Academies, where she also took on the role of Interim Principal. She led the implementation of a school-wide Positive Behavior Interventions and Supports (PBIS) system and focused on cultivating a school culture rooted in collaboration, care, and student success. Her leadership has consistently centered on fostering strong relationships and building a positive environment where students and staff feel seen, supported, and empowered to grow. Destiny holds a Master's Degree in Education Technology from Michigan State University and will be an asset to the students, staff and community at Tenniswood Elementary.

**Future Direction (Notes or Comments)/Recommended Motion:**

Administration is recommending that the Board motion to approve the recommendation for Ms. Destiny Moore as the Principal for Tenniswood Elementary, and with the Board President's permission, allow her to make a few remarks.

MV/jd

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**Kimberly Rawski**  
DIRECTOR FOR  
SECONDARY EDUCATION

**Dr. Tony Sedick**  
INTERIM DIRECTOR FOR  
ELEMENTARY EDUCATION  
24076 F.V. PANKOW BLVD.  
CLINTON TWP., MI 48036-1304  
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586.783.6312 FAX  
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Initiator: Lisa Montpas  
Board Meeting: June 9, 2025  
Agenda Item: Student Travel Requests

☐ Board Action Required

☐ CONFIDENTIAL

☒ Informational Material

☐ Other \_\_\_\_\_

### Background:

According to Board Policy Article VIII, Section 19 *Field Trips and Other District Sponsored Trips* "Board approval is required for field trips and other District-sponsored trips which are planned to take students out of the United States or overnight."

### Current Status:

The following student travel requests have been received for approval. These student travel trips are educational trips, aligned to curriculum, chaperoned and organized by School Personnel:

1. Student travel is requested for 110 L'Anse Creuse High School North Band Students to travel to Echo Grove Camp in Leonard, Michigan on August 10, 2025 and return on August 15, 2025. The students will be learning their 2025 show. The trip is requested by Dan Griffith. There will be 2 staff; D. Griffith and S. Oranchuk and 25 parents to chaperone the trip.
2. Student travel is requested for 7 Pankow Thespian Students to travel to Michigan Education Theatre Association Camp in Marquette, Michigan on July 22, 2025 and return on July 24, 2025. Students will attend a leadership camp. The trip is requested by Gregory Trzaskoma. There will be 1 staff; Gregory Trzaskoma chaperoning the trip.
3. Student travel is requested for 30 Middle School East Student Council and NJHS students to travel to Washington, D.C. on May 13, 2026 and return on May 15, 2026. The trip is a leadership event. The trip is requested by Shawn Conger. There will be 2 staff; S. Conger and H. Budnick and 10 parents to chaperone the trip.

### Future Direction (Notes or Comments):

Administration is recommending approval for the above student travel requests at the June 23, 2025 board meeting.

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Initiator: Dr. Major Mickens

Board Meeting: June 9, 2025

Agenda Item: Michigan High School Athletic Association Membership Resolution

☐ Board Action Required

☐ CONFIDENTIAL

☒ Informational Material

☐ Other \_\_\_\_\_

**Background:**

The Michigan High School Athletic Association (MHSAA) membership is renewed on an annual basis by school districts for secondary schools. The association sponsors statewide tournaments and makes eligibility rules with respect to participation.

**Current Status:**

The MHSAA is requesting approval of a resolution for renewal of membership for the 2025/2026 school year.

**Future Direction (Notes or Comments):**

Administration will recommend approval of the resolution for renewal of MHSAA 2025/2026 membership at the June 23, 2025 board meeting.

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**Kathy Konon, CPA**  
ASSISTANT SUPERINTENDENT FOR  
BUSINESS AND OPERATIONS

**Beth Disbrow**  
DIRECTOR FOR FINANCE

24076 F.V. PANKOW BLVD.  
CLINTON TWP., MI 48036-1304  
586.783.6300  
586.783.6312 FAX  
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Initiator: Kathy Konon, CPA

Board Meeting: June 9, 2025

Agenda Item: Budget Report & Quarterly Budget Update

☐ Board Action Required

☐ CONFIDENTIAL

☒ Informational Material

☐ Other \_\_\_\_\_

**Background:**

This report provides the Board with a monthly expenditure overview by fund for the 2024-2025 fiscal year, showing the original total budgeted expenditures, actual expenditures month-to-date, year-to-date encumbrances, and the remaining balance in each category as of the current month. In addition, the Comparative Statement compares current year-to-date revenues and expenditures with those of the prior year and displays the current year's Board-approved budget alongside the year-to-date projected budget.

**Current Status:**

Attached is the Budget Report as of April 30, 2025. Due to the upcoming audit, the next Quarterly Budget Update will cover the period ending September 30, 2025.

**Future Direction (Notes or Comments)/Recommended Motion:**

This report is a component item of the consent agenda and Administration will recommend that the Board of Education motion to approve the budget report as presented.

KK/jh

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5/15/25 11.30.49		EXPENSE SUMMARY BY FUNCTION				LANHAUFFJU		FX0288	
L'ANSE CREUSE PUBLIC SCHOOLS		PERIOD ENDING 04/30	FISCAL PERIOD 10	YEAR 2025	WORKING	PAGE		1	
FUNC DESCRIPTION		AMEND MAR BUDGET	ACTUAL MO TO DATE	ACTUAL YR TO DATE	ENCUMBRANCES AS OF 5/15/25	REMAINING BALANCE	% UNEXPEND		
11 GENERAL FUND									
111 Elementary Instruction		28,904,321.00	2,176,044.12	20,067,111.96	6,276,287.54	2,560,921.50	8.85 %		
112 Middle/Jr. High		14,850,711.00	1,061,563.56	10,300,716.53	3,098,900.31	1,451,094.16	9.77 %		
113 High School		21,864,196.00	1,941,149.63	15,216,315.25	4,596,915.96	2,050,964.79	9.38 %		
119 Summer School/Basic Pgm		247,829.00	.00	104,837.21	.00	142,991.79	57.69 %		
122 Special Education		10,672,233.00	831,045.75	7,490,598.85	2,084,855.47	1,096,778.68	10.27 %		
125 Compensatory Education		.00	.00	.00	.00	.00	.00 %		
127 Career & Tech Education		2,820,615.00	225,783.86	1,900,672.35	532,597.74	387,344.91	13.73 %		
211 Truancy/Absenteeism Serv		296,324.00	27,314.89	241,779.24	12,382.61	42,162.15	14.22 %		
212 Guidance Services		2,213,521.00	169,135.15	1,544,803.31	471,758.03	196,959.66	8.89 %		
213 Health Services		377,731.00	31,666.28	303,428.74	40,824.47	33,477.79	8.86 %		
214 Psychological Services		956,978.00	72,170.29	636,538.10	215,869.10	104,570.80	10.92 %		
215 Speech/Audiology Services		1,649,862.00	126,030.89	1,118,279.43	386,022.12	145,560.45	8.82 %		
216 Social Work Services		1,578,709.00	108,425.34	1,004,154.51	342,427.06	232,127.43	14.70 %		
218 Teacher Consultant		489,315.00	36,506.43	322,307.52	118,428.63	48,578.85	9.92 %		
219 Other Pupil Support Serv		1,317,660.00	97,356.74	995,262.51	30,277.53	292,119.96	22.16 %		
221 Improv of Instruction		1,483,707.00	85,208.94	880,931.84	202,246.98	400,528.18	26.99 %		
222 Educational Media Service		1,007,693.00	78,433.51	764,661.34	74,277.52	168,754.14	16.74 %		
226 Superv/Direc Inst Staff		1,568,300.00	119,833.33	1,220,392.59	171,316.36	176,591.05	11.26 %		
229 Other Instr Staff Svcs		123,352.00	12,698.00	101,896.46	14,268.90	7,186.64	5.82 %		
231 Board of Education		342,140.00	38,307.19	270,525.21	2,534.00	69,080.79	20.19 %		
232 Executive Admin		1,142,004.00	62,782.86	894,572.25	158,297.52	89,134.23	7.80 %		
241 Office of Principal		9,132,769.00	782,467.32	7,023,619.59	1,247,577.05	861,572.36	9.43 %		
252 Fiscal Services		1,671,261.00	137,370.68	1,445,086.44	169,680.29	56,494.27	3.38 %		
257 Internal Services		3,000.00	3,413.74-	377.30-	.00	3,377.30	112.57 %		
259 Other Business Services		62,200.00	1,368.64	15,996.27	.00	46,203.73	74.28 %		
261 Operating Bldg Services		12,320,718.00	1,036,591.55	9,419,033.42	404,164.08	2,497,520.50	20.27 %		
266 Security Services		310,938.00	27,141.30	172,310.86	34,254.22	104,372.92	33.56 %		
271 Pupil Trans Services		6,418,565.00	591,341.92	4,754,577.08	360,685.20	1,303,302.72	20.30 %		
282 Communication Services		136,943.00	9,680.94	105,385.25	18,179.14	13,378.61	9.76 %		
283 Staff Services		1,793,464.00	113,777.39	1,324,656.30	99,660.00	369,147.70	20.58 %		
284 Support Services Tech		2,197,669.00	124,640.50	1,727,303.07	168,984.16	301,381.77	13.71 %		
285 Pupil Accounting		562,048.00	19,851.49	487,512.89	15,938.61	58,596.50	10.42 %		
299 Other Support Services		.00	5,179.23	5,179.23	.00	5,179.23-	.00 %		
11 GENERAL FUND		* TOTAL	128,516,776.00	10,147,453.98	91,860,068.30	21,349,610.60	15,307,097.10	11.91 %	
12 ATHLETIC FUND									
226 Superv/Direc Inst Staff		.00	.00	.00	.00	.00	.00 %		
261 Operating Bldg Services		.00	.00	691.28	.00	691.28-	.00 %		
266 Security Services		10,000.00	.00	787.98	.00	9,212.02	92.12 %		
293 Athletic Activities		2,714,640.00	363,481.97	1,889,759.60	84,568.94	740,311.46	27.27 %		
12 ATHLETIC FUND		* TOTAL	2,724,640.00	363,481.97	1,891,238.86	84,568.94	748,832.20	27.48 %	
14 STATE GRANT FUND									
111 Elementary Instruction		970,589.00	66,928.79	502,524.20	180,275.30	287,789.50	29.65 %		
112 Middle/Jr. High		23,634.00	.00	2,432.22	.00	21,201.78	89.70 %		

5/15/25 11.30.49		EXPENSE SUMMARY BY FUNCTION				LANHAUFFJU		FX0288	
L'ANSE CREUSE PUBLIC SCHOOLS		PERIOD ENDING 04/30	FISCAL PERIOD 10	YEAR 2025	WORKING		PAGE		2
FUNC DESCRIPTION		AMEND MAR BUDGET	ACTUAL MO TO DATE	ACTUAL YR TO DATE	ENCUMBRANCES AS OF 5/15/25	REMAINING BALANCE	% UNEXPEND		
113 High School		9,598.00	.00	6,979.53	.00	2,618.47	27.28 %		
118 Pre-school		1,638,636.00	87,107.63	868,965.90	28,061.16	741,608.94	45.25 %		
119 Summer School/Basic Pgm		31,118.00	.00	.00	.00	31,118.00	100.00 %		
125 Compensatory Education		4,987,628.00	329,549.90	2,817,346.56	704,579.09	1,465,702.35	29.38 %		
127 Career & Tech Education		83,100.00	.00	.00	.00	83,100.00	100.00 %		
131 Adult/Cont Ed Basic		206,897.00	33,982.92	152,563.95	30,216.48	24,116.57	11.65 %		
132 Adult/Cont Ed Secondary		16,021.00	16,762.72-	.00	.00	16,021.00	100.00 %		
212 Guidance Services		1,103,632.00	76,413.65	804,458.16	255,557.87	43,615.97	3.95 %		
213 Health Services		381,144.00	25,516.39	211,633.82	83,909.62	85,600.56	22.45 %		
216 Social Work Services		615,948.00	44,422.61	412,020.54	146,437.98	57,489.48	9.33 %		
219 Other Pupil Support Serv		.00	.00	.00	.00	.00	.00 %		
221 Improv of Instruction		518,578.00	33,526.53	294,230.78	107,767.67	116,579.55	22.48 %		
222 Educational Media Service		51,312.00	3,921.62	31,249.31	12,836.83	7,225.86	14.08 %		
225 Technology Assisted Inst		14,946.00	13,592.00	13,690.67	.00	1,255.33	8.39 %		
226 Superv/Direc Inst Staff		355,225.00	23,859.69	385,428.16	35,385.78	65,588.94-	18.46-%		
227 Academic Stu Assessment		19,150.00	26,739.85	28,446.55	.00	9,296.55-	48.54-%		
249 Other School Admin		.00	.00	.00	.00	.00	.00 %		
252 Fiscal Services		24,167.00	3,888.08	18,528.42	2,350.29	3,288.29	13.60 %		
257 Internal Services		840.00	.00	.00	.00	840.00	100.00 %		
261 Operating Bldg Services		10,313.00	.00	.00	.00	10,313.00	100.00 %		
266 Security Services		102,029.00	4,805.20	93,255.65	4.48	8,768.87	8.59 %		
271 Pupil Trans Services		18,875.00	355.00	455.00	.00	18,420.00	97.58 %		
281 Plan, Research & Dev		952.00	.00	.00	.00	952.00	100.00 %		
282 Communication Services		4,800.00	73.66	1,953.88	.00	2,846.12	59.29 %		
283 Staff Services		11,098.00	425.00	1,750.50	.00	9,347.50	84.22 %		
284 Support Services Tech		700.00	.00	687.00	.00	13.00	1.85 %		
285 Pupil Accounting		104,362.00	8,196.78	76,866.86	4,224.41	23,270.73	22.29 %		
311 Community Serv Direction		26,939.00	.00	5,059.72	.00	21,879.28	81.21 %		
331 Community Activities		10,081.00	4,225.12	6,608.99	.00	3,472.01	34.44 %		
351 Cust & Care of Children		32,960.00	.00	32,960.00	.00	.00	.00 %		
452 Site Improvement Services		13,000.00	.00	1,953.00	2,800.00	8,247.00	63.43 %		
453 Architectur & Eng Servs		10,000.00	.00	800.89	.00	9,199.11	91.99 %		
456 Bldg Improvments Services		8,670.00	.00	.00	.00	8,670.00	100.00 %		
14 STATE GRANT FUND		* TOTAL	11,406,942.00	770,767.70	6,772,850.26	1,594,406.96	3,039,684.78	26.64 %	
15 FEDERAL GRANTS									
111 Elementary Instruction		103,578.00	44,534.63	90,238.47	37,675.87	24,336.34-	23.49-%		
112 Middle/Jr. High		51,220.00	8,785.64	16,912.09	14,349.50	19,958.41	38.96 %		
113 High School		.00	.00	.00	.00	.00	.00 %		
118 Pre-school		.00	.00	.00	.00	.00	.00 %		
119 Summer School/Basic Pgm		269,656.00	.00	105,234.01	.00	164,421.99	60.97 %		
122 Special Education		2,850,959.00	199,431.62	1,736,230.86	603,950.03	510,778.11	17.91 %		
125 Compensatory Education		1,051,767.00	52,790.51	461,761.09	146,280.85	443,725.06	42.18 %		
127 Career & Tech Education		64,795.00	7,023.34	66,225.81	16.86	1,447.67-	2.23-%		
131 Adult/Cont Ed Basic		87,000.00	105.13	11,963.08-	.00	98,963.08	113.75 %		
132 Adult/Cont Ed Secondary		110,602.00	23,246.31	157,042.30	55,839.68	102,279.98-	92.47-%		
212 Guidance Services		40,631.00	2,905.34	26,504.72	5.62	14,120.66	34.75 %		
213 Health Services		.00	.00	.00	.00	.00	.00 %		
214 Psychological Services		64,776.00	2,200.00	47,976.19	800.00	15,999.81	24.70 %		
215 Speech/Audiology Services		1,150.00	.00	150.00	.00	1,000.00	86.95 %		

5/15/25 11.30.49		EXPENSE SUMMARY BY FUNCTION				LANHAUFFJU		FX0288
L'ANSE CREUSE PUBLIC SCHOOLS		PERIOD ENDING 04/30	FISCAL PERIOD 10	YEAR 2025	WORKING	PAGE		3
FUNC DESCRIPTION		AMEND MAR BUDGET	ACTUAL MO TO DATE	ACTUAL YR TO DATE	ENCUMBRANCES AS OF 5/15/25	REMAINING BALANCE	% UNEXPEND	
216 Social Work Services		113,233.00	17,799.91	78,460.25	41,663.55	6,890.80-	6.08-%	
218 Teacher Consultant		353,589.00	27,081.06	243,527.97	89,231.24	20,829.79	5.89 %	
219 Other Pupil Support Serv		.00	.00	.00	.00	.00	.00 %	
221 Improv of Instruction		745,637.00	42,343.10	377,517.28	138,052.37	230,067.35	30.85 %	
222 Educational Media Service		5,747.00	.00	.00	.00	5,747.00	100.00 %	
226 Superv/Direc Inst Staff		163,568.00	12,108.41	107,438.04	39,211.57	16,918.39	10.34 %	
227 Academic Stu Assessment		.00	.00	.00	.00	.00	.00 %	
231 Board of Education		2,000.00	.00	.00	.00	2,000.00	100.00 %	
232 Executive Admin		.00	.00	.00	.00	.00	.00 %	
241 Office of Principal		.00	.00	.00	.00	.00	.00 %	
252 Fiscal Services		.00	.00	.02-	.00	.02	.00 %	
259 Other Business Services		.00	.00	.00	.00	.00	.00 %	
261 Operating Bldg Services		.00	.00	.00	.00	.00	.00 %	
266 Security Services		8,767.00	979.15	9,166.12	.45	399.57-	4.55-%	
271 Pupil Trans Services		72,514.00	3,144.04	3,144.04	.00	69,369.96	95.66 %	
281 Plan, Research & Dev		4,000.00	.00	.00	.00	4,000.00	100.00 %	
282 Communication Services		.00	.00	.00	.00	.00	.00 %	
283 Staff Services		390.00	85.00	475.00	.00	85.00-	21.79-%	
284 Support Services Tech		.00	.00	355,445.85	.00	355,445.85-	.00 %	
285 Pupil Accounting		70,840.00	.00	.00	.00	70,840.00	100.00 %	
331 Community Activities		161,394.00	45,898.86	88,426.68	21,980.19	50,987.13	31.59 %	
351 Cust & Care of Children		8,667.00	.00	.00	.00	8,667.00	100.00 %	
361 Welfare Activities		17,283.00	528.45	9,477.64	.00	7,805.36	45.16 %	
371 Non-Public Schl Pupils		37,219.00	997.44	13,287.22	3,056.21	20,875.57	56.08 %	
391 Other Community Services		.00	.00	.00	.00	.00	.00 %	
411 Payments Oth K-12/In Stat		.00	.00	.00	.00	.00	.00 %	
611 FUND MOD - GENERAL FUND		.00	.00	.00	.00	.00	.00 %	
15 FEDERAL GRANTS	* TOTAL	6,460,982.00	491,987.94	3,982,678.53	1,192,113.99	1,286,189.48	19.90 %	
25 CAFETERIA								
252 Fiscal Services		83,700.00	.25	.00	.00	83,700.00	100.00 %	
259 Other Business Services		15,180.00	1,250.20	11,881.28	.00	3,298.72	21.73 %	
261 Operating Bldg Services		65,942.00	2,369.94	34,746.97	1,312.24	29,882.79	45.31 %	
291 Pupil Activities		4,163.00	.00	.00	.00	4,163.00	100.00 %	
297 Food Services		6,238,509.00	627,889.02	4,807,031.70	146,380.85	1,285,096.45	20.59 %	
611 FUND MOD - GENERAL FUND		200,000.00	.00	.00	.00	200,000.00	100.00 %	
25 CAFETERIA	* TOTAL	6,607,494.00	631,509.41	4,853,659.95	147,693.09	1,606,140.96	24.30 %	
26 COMMUNITY EDUCATION FUND								
259 Other Business Services		50,100.00	4,035.38	38,578.38	.00	11,521.62	22.99 %	
261 Operating Bldg Services		1,802.00	.00	1,092.52	.00	709.48	39.37 %	
283 Staff Services		300.00	.00	.00	.00	300.00	100.00 %	
311 Community Serv Direction		319,613.00	33,894.48	307,039.88	2,967.10	9,606.02	3.00 %	
351 Cust & Care of Children		887,189.00	97,964.34	764,156.70	6,261.70	116,770.60	13.16 %	
391 Other Community Services		220,563.00	27.44	189,203.95	.00	31,359.05	14.21 %	
26 COMMUNITY EDUCATION FUND	* TOTAL	1,479,567.00	135,921.64	1,300,071.43	9,228.80	170,266.77	11.50 %	



5/15/25	11.30.49	EXPENSE SUMMARY BY FUNCTION				LANHAUFFJU		FX0288
L'ANSE CREUSE PUBLIC SCHOOLS	PERIOD ENDING	04/30	FISCAL PERIOD 10	YEAR 2025	WORKING	PAGE		4
FUNC DESCRIPTION		AMEND MAR BUDGET	ACTUAL MO TO DATE	ACTUAL YR TO DATE	ENCUMBRANCES AS OF 5/15/25	REMAINING BALANCE	% UNEXPEND	
27 PRESCHOOL FUND								
118 Pre-school		437,402.00	37,849.42	383,969.29	2,492.81	50,939.90	11.64 %	
261 Operating Bldg Services		75,831.00	7,818.47	75,138.13	3,816.58	3,123.71-	4.11-%	
311 Community Serv Direction		5,700.00	209.14	1,340.67	.00	4,359.33	76.47 %	
351 Cust & Care of Children		568,498.00	43,274.61	466,739.35	30,501.77	71,256.88	12.53 %	
27 PRESCHOOL FUND	* TOTAL	1,087,431.00	89,151.64	927,187.44	36,811.16	123,432.40	11.35 %	
29 STUDENT/SCHOOL ACTIVITY FUNDS								
296 Oth Stu/Schl Activity Exp		.00	.00	1,500.00-	.00	1,500.00	.00 %	
29 STUDENT/SCHOOL ACTIVITY FUNDS	* TOTAL	.00	.00	1,500.00-	.00	1,500.00	.00 %	
31 2025 SCHOOL BOND DEBT RETIREME								
511 Debt Service - Long Term		.00	.00	.00	.00	.00	.00 %	
512 Payments Escrow Agent		.00	.00	.00	.00	.00	.00 %	
31 2025 SCHOOL BOND DEBT RETIREME	* TOTAL	.00	.00	.00	.00	.00	.00 %	
34 2015 SWAPTION (FORMERLY 2008 S								
511 Debt Service - Long Term		.00	.00	.00	.00	.00	.00 %	
512 Payments Escrow Agent		.00	.00	.00	.00	.00	.00 %	
639 fund modification		.00	.00	.00	.00	.00	.00 %	
34 2015 SWAPTION (FORMERLY 2008 S	* TOTAL	.00	.00	.00	.00	.00	.00 %	
35 2021 REFUNDER								
511 Debt Service - Long Term		.00	10,324,920.77	11,489,841.54	.00	11,489,841.54-	.00 %	
35 2021 REFUNDER	* TOTAL	.00	10,324,920.77	11,489,841.54	.00	11,489,841.54-	.00 %	
37 2015 REFUNDER- DEBT RETIREMENT								
511 Debt Service - Long Term		.00	5,080,031.25	5,505,079.94	.00	5,505,079.94-	.00 %	
37 2015 REFUNDER- DEBT RETIREMENT	* TOTAL	.00	5,080,031.25	5,505,079.94	.00	5,505,079.94-	.00 %	
39 2023 REFUNDER- DEBT RETIREMENT								
511 Debt Service - Long Term		.00	3,566,875.00	4,494,100.00	.00	4,494,100.00-	.00 %	
512 Payments Escrow Agent		.00	.00	1,000.00	.00	1,000.00-	.00 %	
39 2023 REFUNDER- DEBT RETIREMENT	* TOTAL	.00	3,566,875.00	4,495,100.00	.00	4,495,100.00-	.00 %	

FUNC DESCRIPTION		AMEND MAR BUDGET	ACTUAL MO TO DATE	ACTUAL YR TO DATE	ENCUMBRANCES AS OF 5/15/25	REMAINING BALANCE	% UNEXPEND
41 2025 SCHOOL BOND FUND SERIES 1							
259 Other Business Services		671,491.00	128,414.24	545,356.91	.00	126,134.09	18.78 %
271 Pupil Trans Services		2,628,157.00	231,500.00	783,316.00	.00	1,844,841.00	70.19 %
452 Site Improvement Services		28,789,667.00	.00	3,949,311.17	133,629.59	24,706,726.24	85.81 %
453 Architectur & Eng Servs		.00	.00	98,000.00	.00	98,000.00-	.00 %
456 Bldg Improvments Services		78,582,176.00	598,962.10	2,900,578.60-	6,554,819.44	74,927,935.16	95.34 %
459 Othr Facilities Acq & Con		.00	6,097.00	22,395.50	.00	22,395.50-	.00 %
41 2025 SCHOOL BOND FUND SERIES 1 * TOTAL		110,671,491.00	964,973.34	2,497,800.98	6,688,449.03	101,485,240.99	91.69 %
46 BLD & SITE 2008							
456 Bldg Improvments Services		.00	.00	.00	.00	.00	.00 %
639 fund modification		.00	.00	.00	.00	.00	.00 %
46 BLD & SITE 2008 * TOTAL		.00	.00	.00	.00	.00	.00 %
47 B & S 2010 SERIES A TAXABLE							
456 Bldg Improvments Services		.00	.00	.00	.00	.00	.00 %
646 FUND MOD-2008 BLDG&SITE		.00	.00	.00	.00	.00	.00 %
47 B & S 2010 SERIES A TAXABLE * TOTAL		.00	.00	.00	.00	.00	.00 %
62 SCHOLARSHIP FUND							
298 Oth Priv Purpose Trust Ex		.00	.00	.00	.00	.00	.00 %
62 SCHOLARSHIP FUND * TOTAL		.00	.00	.00	.00	.00	.00 %
83 Compensated Absence Internal S							
259 Other Business Services		.00	.00	.00	.00	.00	.00 %
83 Compensated Absence Internal S * TOTAL		.00	.00	.00	.00	.00	.00 %
** GRAND TOTALS		268,955,323.00	32,567,074.64	135,574,077.23	31,102,882.57	102,278,363.20	38.02 %
*BUDGET # 01 Amended March		3/31/2025 AMEND MAR					

**Keith Howell**  
SUPERINTENDENT

**BUSINESS OFFICE**

**Kathy Konon, CPA**  
ASSISTANT SUPERINTENDENT FOR  
BUSINESS AND OPERATIONS

**Beth Disbrow**  
DIRECTOR FOR FINANCE

24076 F.V. PANKOW BLVD.  
CLINTON Twp., MI 48036-1304  
586.783.6300  
586.783.6312 FAX

Initiator: Kathy Konon, CPA

Board Meeting: June 9, 2025

Agenda Item: Payment Registers

☐ Board Action Required

☐ CONFIDENTIAL

☒ Informational Material

☐ Other \_\_\_\_\_

**Background:**

The Payment Register and Purchase Card Report for all funds are presented to the Board of Education each month for review as part of the Consent Agenda. Each check run for the month is summarized and totaled by fund, providing a clear financial overview. Additionally, the detailed documents include the signatures of two Board members, ensuring proper authorization and oversight.

**Current Status:**

The Payment Register for all funds are presented as of April 30, 2025, as follows:

- April 2, 2025
- April 16, 2025
- April 30, 2025
- Purchase Card Reports for March 2025 (reviewed)

**Future Direction (Notes or Comments)/Recommended Motion:**

This report is a component item of the consent agenda and is subject to approval by the Board of Education. Administration will recommend that the Board motion to approve the Payment Register at their next Regular Board Meeting.

KK/jh

**NOTICE OF NONDISCRIMINATION.** It is the policy of L'Anse Creuse Public Schools not to discriminate on the basis of race, color, religion, national origin or ancestry, gender, age, disability, height, weight or marital status in its programs, services, activities, or employment. Inquiries related to nondiscrimination policies should be directed to: Civil Rights Coordinator, Assistant Superintendent for Human Resources, L'Anse Creuse Public Schools, Harry L. Wheeler Community Center and Administrative Offices, 24076 F. V. Pankow Blvd., Clinton Twp., MI 48036, and (586) 783-6300. Nondiscrimination inquiries related to disability should be directed to: Section 504 Coordinator, Director for Special Education, (586) 783-6300.

**BOARD OF EDUCATION**

**Adam Lipski**  
PRESIDENT

**Al Doss**  
VICE PRESIDENT

**Sharon Ross**  
SECRETARY

**John Da Via**  
TREASURER

**Jeffrey Cyprus**  
TRUSTEE

**Sandra Hernden**  
TRUSTEE

**Shane Sellers**  
TRUSTEE

## CHECK REGISTER

DATE: April 2, 2025

CHECKS	<u>84735 - 84817</u>	GENERAL FUND		Actual Total
			Fund 11 \$	309,693.33
			Fund 12 \$	19,388.51
			Fund 14 \$	969.80
			Fund 15 \$	10,173.75
			Fund 24	
			Fund 26 \$	5,171.03
			Fund 27 \$	745.07
			Fund 37	
			Fund 39	
				GF Total \$ 346,141.49
CHECKS	<u>                    </u>	2015 Swaption (formerly 2008 Swaption		
			Fund 34	Total \$ -
CHECKS	<u>84818 - 84877</u>	INTERNAL FUND		
			Fund 29 \$	71,416.15
		CAFETERIA FUND		
			Fund 25 \$	174,449.61
				IF/CF Total \$ 245,865.76
CHECKS	<u>                    </u>	BLDG & SITE 2008		
			Fund 46	B46 Total \$ -
CHECKS	<u>                    </u>	BLDG & SITE 2010 A		
			Fund 47	B47 Total \$ <u>-</u>
CHECKS	<u>41012 - 41014</u>	BLDG & SITE 2025 Series 1		
			Fund 41	144,258.00
				B41 Total \$ 144,258.00
				Total \$ <u>736,265.25</u>

4/02/25 9.45.36  
L'ANSE CREUSE PUBLIC SCHOOLS

HISTORY CHECK REGISTER - BY FUND  
FROM 4/02/25 TO 4/02/25

DETAIL

LANCRAIGGR

CD0515  
PAGE

1

CHECK NUMBER	CHECK DATE	ASN	VEND #	VENDOR NAME	INVOICE NO	PO #	DESCRIPTION	AMOUNT
11 GENERAL FUND								
84735	4/02/25	107765	4625	A & G CENTRAL MUSIC, INC.	HSN FEB 2025	272298	FEB2025 INSTRUMENT REPAIR	1,079.15
84735	4/02/25	105642	4625	A & G CENTRAL MUSIC, INC.	MSN FEB 2025	272298	FEB 25 BAND PURCHASES	144.45
							*COMPUTER CHECK TOTAL*	1,223.60
84736	4/02/25	109723	17481	ADN ADMINISTRATORS INC	23965-PB2	272487	ADM Fee Dental	553.45
							*COMPUTER CHECK TOTAL*	553.45
84738	4/02/25	104695	20800	APPLE INC.	JA46453594	272142	CREDIT MEMO FROM RETURN	499.00-
84738	4/02/25	104695	20800	APPLE INC.	MB59866972	272142	Apple Mac Mini M4 Chip	589.00
84738	4/02/25	107896	20800	APPLE INC.	MB60237546	272142	iMac 24" w/Retina 4.5K	1,599.00
84738	4/02/25	107896	20800	APPLE INC.	MB62219566	272142	Mac Mini - Apple M4 chip	699.00
							*COMPUTER CHECK TOTAL*	2,388.00
84739	4/02/25	107582	13646	AQUATIC SOURCE	65853	272421	Chemicals for HS Pool	909.60
84739	4/02/25	107782	13646	AQUATIC SOURCE	65902	272421	Repaired Leak on Filter	6,236.71
84739	4/02/25	107782	13646	AQUATIC SOURCE	65926	272421	Filter Repair at HSN	969.50
							*COMPUTER CHECK TOTAL*	8,115.81
84740	4/02/25	109064	17365	ARCH ENVIRONMENTAL GROUP,	2502171	272434	Stormwater Consulting	1,062.75
84740	4/02/25	109064	17365	ARCH ENVIRONMENTAL GROUP,	2503029	272434	Consulting Serv. EGLE	250.00
							*COMPUTER CHECK TOTAL*	1,312.75
84741	4/02/25	109069	17054	ASCENSION MI EMPLOYER SOL	564862	272542	Grounds New Hire Physical	80.00
							*COMPUTER CHECK TOTAL*	80.00
84742	4/02/25	109064	17027	B & B FENCE INC.	2410	272352	Repair Fence & Gate HSN	2,300.00
							*COMPUTER CHECK TOTAL*	2,300.00
84743	4/02/25	109072	15741	BILDON PARTS & SERVICE	042490	272544	Element Replacement Kit	1,724.37
							*COMPUTER CHECK TOTAL*	1,724.37
84747	4/02/25	108544	9948	CINTAS CORPORATION	5254998302	272377	MISC FIRST AID SUPPLIES	11.77
84747	4/02/25	108544	9948	CINTAS CORPORATION	9282153020	272377	EYEWASH AGREEMENT	113.00
84747	4/02/25	108544	9948	CINTAS CORPORATION	9307000605	272377	EYEWASH AGREEMENT	99.18
84747	4/02/25	108544	9948	CINTAS CORPORATION	9310927436	272377	EYEWASH AGREEMENT	99.18
							*COMPUTER CHECK TOTAL*	323.13
84748	4/02/25	104175	1204	COLLINS & BLAHA, P.C.	NOVEMBER 2024	271986	LEGAL FEES - HR	442.00
84748	4/02/25	109575	1204	COLLINS & BLAHA, P.C.	NOVEMBER 2024	271986	LEGAL FEES - SUPT.	850.00
84748	4/02/25	109375	1204	COLLINS & BLAHA, P.C.	NOVEMBER 2024	271986	LEGAL FEES - NOV. 2024	5,355.00
84748	4/02/25	109375	1204	COLLINS & BLAHA, P.C.	OCTOBER 2024	271986	LEGAL FEES - OCT. 2024	19,006.00
84748	4/02/25	109559	1204	COLLINS & BLAHA, P.C.	012725 TRAINING	271986	Evaluation Tool Training	700.00
							*COMPUTER CHECK TOTAL*	26,353.00
84749	4/02/25	104663	17503	COMPASS TECHNOLOGY SOLUTI	18688	272408	PA System repair	190.00
							*COMPUTER CHECK TOTAL*	190.00
84750	4/02/25	109064X	17947	CONTROL SOLUTIONS, INC	20149CW	271132	HVAC Programming	145.00
							*COMPUTER CHECK TOTAL*	145.00
84752	4/02/25	108564	5634	CUMMINS INC	S9-241241866	272393	DUMP TRUCK #137	1,856.82



CHECK NUMBER	CHECK DATE	ASN	VEND #	VENDOR NAME	INVOICE NO	PO #	DESCRIPTION	AMOUNT
11 GENERAL FUND								
84752	4/02/25	108564	5634	CUMMINS INC	S9-250142232	272393	BUS# 214-20	210.67
84752	4/02/25	108564	5634	CUMMINS INC	S9-250242551	272393	BUS# 195-15	208.00
84752	4/02/25	108564	5634	CUMMINS INC	S9-250242552	272393	BUS# 205-17	208.00
84752	4/02/25	108564	5634	CUMMINS INC	S9-250242917	272393	BUS# 202-16	7,860.38
							*COMPUTER CHECK TOTAL*	10,343.87
84753	4/02/25	108564	14186	C3 BUSINESS COMMUNICATION	16182	272391	RADIO REPAIR	139.00
84753	4/02/25	108564	14186	C3 BUSINESS COMMUNICATION	16291	272391	RADIO REPAIR	562.50
							*COMPUTER CHECK TOTAL*	701.50
84754	4/02/25	109072	117825	DOWNRIVER REFRIGERATION S	2059323	270099	Refridge.Heating/Cooling	297.00
84754	4/02/25	109072	117825	DOWNRIVER REFRIGERATION S	2059521	270099	Refridge.Heating/Cooling	2,784.80
84754	4/02/25	109072	117825	DOWNRIVER REFRIGERATION S	2059703	270099	Refridge.Heating/Cooling	332.52
84754	4/02/25	109072	117825	DOWNRIVER REFRIGERATION S	2059894	270099	Refridge.Heating/Cooling	821.79
84754	4/02/25	109072	117825	DOWNRIVER REFRIGERATION S	2059929	270099	Refridge.Heating/Cooling	304.78
84754	4/02/25	109072	117825	DOWNRIVER REFRIGERATION S	2060114	270099	Refridge.Heating/Cooling	353.74
84754	4/02/25	109072	117825	DOWNRIVER REFRIGERATION S	2060338	270099	Refridge.Heating/Cooling	851.73
84754	4/02/25	109072	117825	DOWNRIVER REFRIGERATION S	2060339	270099	Refridge.Heating/Cooling	108.13
84754	4/02/25	109072	117825	DOWNRIVER REFRIGERATION S	2060724	270099	Refridge.Heating/Cooling	332.79
84754	4/02/25	109072	117825	DOWNRIVER REFRIGERATION S	2060830	270099	Refridge.Heating/Cooling	1,448.07
84754	4/02/25	109072	117825	DOWNRIVER REFRIGERATION S	2061169	270099	Refridge.Heating/Cooling	753.04
84754	4/02/25	109072	117825	DOWNRIVER REFRIGERATION S	2061561	270099	Refridge.Heating/Cooling	152.17
84754	4/02/25	109072	117825	DOWNRIVER REFRIGERATION S	2061706	270099	Refridge.Heating/Cooling	890.00
84754	4/02/25	109072	117825	DOWNRIVER REFRIGERATION S	2061830	270099	Refridge.Heating/Cooling	2,489.69
84754	4/02/25	109072	117825	DOWNRIVER REFRIGERATION S	2061834	270099	Refridge.Heating/Cooling	52.81
84754	4/02/25	109072	117825	DOWNRIVER REFRIGERATION S	2061903	270099	Refridge.Heating/Cooling	191.40
							*COMPUTER CHECK TOTAL*	12,164.46
84755	4/02/25	104663	5409	FIBER LINK, INC.	20216	270364	FISCAL YEAR 2024/2025	146.25
							*COMPUTER CHECK TOTAL*	146.25
84756	4/02/25	108522D	17325	GEN OIL COMPANY	39645326	270568	2024/2025 DIESEL FUEL	28,644.75
							*COMPUTER CHECK TOTAL*	28,644.75
84758	4/02/25	104683	17855	GOPHERMODS,LLC	6652	272370	Chromebook Repairs	1,889.00
84758	4/02/25	105696	17855	GOPHERMODS,LLC	6652	272370	Chromebook Repair MSN	79.00
							*COMPUTER CHECK TOTAL*	1,968.00
84759	4/02/25	102142	176775	GORDON FOOD SERVICE, INC.	9019829289	272444	kitchen supplies - food	340.44
84759	4/02/25	102947	176775	GORDON FOOD SERVICE, INC.	9019829289	272444	water for Career night	51.94
84759	4/02/25	102742	176775	GORDON FOOD SERVICE, INC.	9019829289	272444	supplies for food truck	290.52
84759	4/02/25	102144	176775	GORDON FOOD SERVICE, INC.	9019829289	272444	food for resale	290.00
84759	4/02/25	102142	176775	GORDON FOOD SERVICE, INC.	9020340257	272444	kitchen supplies - food	844.12
							*COMPUTER CHECK TOTAL*	1,817.02
84760	4/02/25	109072	9347	GREAT LAKES SECURITY HARD	0000075011	272512	Lock Repair at SR	2,870.00
84760	4/02/25	109072	9347	GREAT LAKES SECURITY HARD	0000075848	272512	FIX DOOR AT PANKOW	225.00
							*COMPUTER CHECK TOTAL*	3,095.00
84761	4/02/25	109067	17570	GREENIA'S OUTDOOR POWER A	01-61734	272334	Repairs to x730 Tractor	767.89
84761	4/02/25	109067	17570	GREENIA'S OUTDOOR POWER A	01-61752	272334	Repairs to x540 Tractor	342.20

CHECK NUMBER	CHECK DATE	ASN	VEND #	VENDOR NAME	INVOICE NO	PO #	DESCRIPTION	AMOUNT
11 GENERAL FUND								
							*COMPUTER CHECK TOTAL*	1,110.09
84762	4/02/25	109072	15349	GYPSUM SUPPLY COMPANY	31065541-00	272438	Ceiling Tiles for MSS	393.98
							*COMPUTER CHECK TOTAL*	393.98
84763	4/02/25	109382	17520	HALO	8021969	272556	Service Awards Apples	642.94
							*COMPUTER CHECK TOTAL*	642.94
84764	4/02/25	108535	201340	HOEKSTRA TRANSPORTATION, I	X102021477-01	272378	BUMPER, BRACKET	1,081.98
							*COMPUTER CHECK TOTAL*	1,081.98
84765	4/02/25	109083	15936	IMPERIAL DADE	3268577-00	270158	Custodial Supplies for	31.50
84765	4/02/25	109083	15936	IMPERIAL DADE	5186-00	270158	Custodial Supplies for	429.13
84765	4/02/25	109083	15936	IMPERIAL DADE	5350-00	270158	Custodial Supplies for	307.60
84765	4/02/25	109083	15936	IMPERIAL DADE	5644-00	270158	Custodial Supplies for	95.00
84765	4/02/25	107782	15936	IMPERIAL DADE	90077247-02	270158	Cleaning Supplies HSN	22.87
84765	4/02/25	103381	15936	IMPERIAL DADE	90077755-01	270158	Cleaning Supplies	6.87
84765	4/02/25	100881	15936	IMPERIAL DADE	90079618-01	270158	Cleaning Supplies	25.54
84765	4/02/25	106081	15936	IMPERIAL DADE	90081987-01	270158	Cleaning Supplies MSC	325.90
84765	4/02/25	107581	15936	IMPERIAL DADE	9008236-00	270158	Cleaning Supplies HS	98.86
84765	4/02/25	104781	15936	IMPERIAL DADE	90082470-01	270158	Cleaning Supplies Yacks	34.31
84765	4/02/25	104281	15936	IMPERIAL DADE	90082475-01	270158	Cleaning Supplies South	254.26
84765	4/02/25	105681	15936	IMPERIAL DADE	90082478-01	270158	Cleaning Supplies MSN	11.34
84765	4/02/25	103381	15936	IMPERIAL DADE	90083374-00	270158	Cleaning Supplies	35.11
84765	4/02/25	100481	15936	IMPERIAL DADE	90083376-00	270158	Cleaning Supplies Higgins	1,568.19
84765	4/02/25	108081	15936	IMPERIAL DADE	90083377-00	270158	Cleaning Supplies Pankow	235.90
84765	4/02/25	104581	15936	IMPERIAL DADE	90083380-00	270158	Cleaning Supplies	1,738.41
84765	4/02/25	104581	15936	IMPERIAL DADE	90083380-01	270158	Cleaning Supplies	95.59
84765	4/02/25	106681	15936	IMPERIAL DADE	90083517-00	270158	Cleaning Supplies MSE	160.22
84765	4/02/25	106681	15936	IMPERIAL DADE	90083517-01	270158	Cleaning Supplies MSE	72.54
				*COMPUTER VOID*				
84766	4/02/25	104281	15936	IMPERIAL DADE	90083598-00	270140	Cleaning Supplies South	228.51
84766	4/02/25	104281	15936	IMPERIAL DADE	90083598-01	270140	Cleaning Supplies South	222.94
84766	4/02/25	107781	15936	IMPERIAL DADE	90083824-00	270140	Cleaning Supplies HSN	1,108.35
84766	4/02/25	101881	15936	IMPERIAL DADE	90083926-00	270140	Cleaning Supplies Green	1,982.37
84766	4/02/25	107781	15936	IMPERIAL DADE	90083928-00	270140	Cleaning Supplies HSN	445.14
84766	4/02/25	107781	15936	IMPERIAL DADE	90083928-01	270140	Cleaning Supplies HSN	90.94
84766	4/02/25	107782	15936	IMPERIAL DADE	90083929-00	270140	Cleaning Supplies HSN	130.75
84766	4/02/25	107781	15936	IMPERIAL DADE	90083930-00	270140	Cleaning Supplies HSN	112.97
84766	4/02/25	107581	15936	IMPERIAL DADE	90084045-00	270140	Cleaning Supplies HS	879.44
84766	4/02/25	104281	15936	IMPERIAL DADE	90084333-00	270140	Cleaning Supplies South	100.21
84766	4/02/25	104781	15936	IMPERIAL DADE	90084336-00	270140	Cleaning Supplies Yacks	386.49
84766	4/02/25	100681	15936	IMPERIAL DADE	90084338-00	270140	Cleaning Supplies Atwood	516.39
84766	4/02/25	100681	15936	IMPERIAL DADE	90084338-01	270140	Cleaning Supplies Atwood	621.60
84766	4/02/25	107781	15936	IMPERIAL DADE	90084339-00	270140	Cleaning Supplies HSN	675.82
84766	4/02/25	107782	15936	IMPERIAL DADE	90084342-00	270140	Cleaning Supplies HSN	208.18
84766	4/02/25	106581	15936	IMPERIAL DADE	90084397-00	270140	Cleaning Supplies MSS	1,007.42
84766	4/02/25	109081	15936	IMPERIAL DADE	90084400-00	270140	CLEANING SUPPLIES T & M	530.35
84766	4/02/25	103381	15936	IMPERIAL DADE	90084464-00	270140	Cleaning Supplies	75.42
84766	4/02/25	104581	15936	IMPERIAL DADE	90084466-00	270140	Cleaning Supplies	75.42



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11 GENERAL FUND								
*COMPUTER VOID*								
84767	4/02/25	104781	15936	IMPERIAL DADE	90084467-00	270142	Cleaning Supplies Yacks	75.42
84767	4/02/25	107782	15936	IMPERIAL DADE	90084524-00	270142	Cleaning Supplies HSN	251.00
84767	4/02/25	106681	15936	IMPERIAL DADE	90084599-00	270142	Cleaning Supplies MSE	963.41
84767	4/02/25	107781	15936	IMPERIAL DADE	90084755-00	270142	Cleaning Supplies HSN	127.71
84767	4/02/25	106581	15936	IMPERIAL DADE	90085105-00	270142	Cleaning Supplies MSS	107.61
84767	4/02/25	102281	15936	IMPERIAL DADE	90085106-00	270142	Cleaning Supplies	1,266.06
*COMPUTER CHECK TOTAL*								18,484.13
84768	4/02/25	109063	222000	INTERSTATE SECURITY, INC	8684825	270113	Security Maintenance for	345.00
84768	4/02/25	109063	222000	INTERSTATE SECURITY, INC	8684825A	270113	Security Maintenance for	470.00
84768	4/02/25	109063	222000	INTERSTATE SECURITY, INC	8684835	270113	Security Maintenance for	440.00
84768	4/02/25	109063	222000	INTERSTATE SECURITY, INC	8685018	270113	Security Maintenance for	2,698.00
*COMPUTER CHECK TOTAL*								3,953.00
84770	4/02/25	109093	17215	JD CANDLER ROOFING	12419055-C	272543	Roof Repairs at MSS	4,925.00
*COMPUTER CHECK TOTAL*								4,925.00
84772	4/02/25	109064E	17386	KONE INC.	1158890116	270109	Elevator Repair/	687.97
*COMPUTER CHECK TOTAL*								687.97
84773	4/02/25	109072	16398	KUCHENMEISTER LIGHTING AN	8812	270100	Lighting Supplies for the	729.00
84773	4/02/25	109072	16398	KUCHENMEISTER LIGHTING AN	8813	270100	Lighting Supplies for the	285.00
84773	4/02/25	109072	16398	KUCHENMEISTER LIGHTING AN	8814	270100	Lighting Supplies for the	570.00
*COMPUTER CHECK TOTAL*								1,584.00
84777	4/02/25	109067	258700	LESLIE TIRE	2187773	272435	Tire Repair for Rebel	37.00
*COMPUTER CHECK TOTAL*								37.00
84778	4/02/25	109067	12870	LINDE GAS & EQUIPMENT INC	48745394	270122	Gas Cylinder Rentals	213.21
*COMPUTER CHECK TOTAL*								213.21
84779	4/02/25	104682	15599	LOGISOFT COMPUTER PRODUCT	85669	272523	SOPHOS CENTRAL INTERCEPT	2,740.54
84779	4/02/25	000107	15599	LOGISOFT COMPUTER PRODUCT	85669	272523	SOPHOS CENTRAL INTERCEPT	98,659.46
84779	4/02/25	104682	15599	LOGISOFT COMPUTER PRODUCT	85669	272523	SOPHOS CENTRAL INTERCEPT	152.09
84779	4/02/25	000107	15599	LOGISOFT COMPUTER PRODUCT	85669	272523	SOPHOS CENTRAL INTERCEPT	5,475.21
*COMPUTER CHECK TOTAL*								107,027.30
84780	4/02/25	109064	7842	MACOMB COUNTY DEPARTMENT	39157	270107	Traffic Signal Maintenance	319.97
*COMPUTER CHECK TOTAL*								319.97
84781	4/02/25	102154	274900	MACOMB COUNTY HEALTH DEPA	SFE-5550-015431	272524	Food/service license rene	261.00
*COMPUTER CHECK TOTAL*								261.00
84783	4/02/25	109720	17337	MADISON NATIONAL LIFE INS	16559		APR 25 LIFE	3,117.47
84783	4/02/25	109721	17337	MADISON NATIONAL LIFE INS	16559		APR 25 LTD	3,744.07
*COMPUTER CHECK TOTAL*								6,861.54
84784	4/02/25	109064	17442	MECHANICAL SYSTEM SERVICE	241711	270105	Boiler repairs for the	790.00
*COMPUTER CHECK TOTAL*								790.00

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11 GENERAL FUND								
84788	4/02/25	103163	456	MISD	120269	272541	UKRAINIAN INTERPRETER	60.00
84788	4/02/25	109064	456	MISD	120285	272541	Storm Water Annual Permit	500.00
							*COMPUTER CHECK TOTAL*	560.00
84789	4/02/25	109064X	354500	NATIONAL TIME & SIGNAL CO	162707	270118	Maintenance Charges for	220.00
							*COMPUTER CHECK TOTAL*	220.00
84790	4/02/25	109382	18286	PERSONALIZATION MALL, LLC	PMC1127615820	272573	QWL-RETIREMENT GIFTS	1,457.49
							*COMPUTER CHECK TOTAL*	1,457.49
84791	4/02/25	109067	17006	PIONEER ATHLETICS	INV-239968	272436	Chalk & Paint Athletic	3,260.42
							*COMPUTER CHECK TOTAL*	3,260.42
84793	4/02/25	105077	399600	POSTMASTER	PERMIT POSTAGE	272266	CENSUS ADVANCE DEPOSIT	3,805.00
							*COMPUTER CHECK TOTAL*	3,805.00
84794	4/02/25	105043	6290	PRINTING BY JOHNSON INC	52828	272376	OFFICE SUPPLIES	473.47
84794	4/02/25	107578	6290	PRINTING BY JOHNSON INC	52868	272376	52868 LATE PASSES	248.00
84794	4/02/25	107578	6290	PRINTING BY JOHNSON INC	53105	272376	53105 AWARD CERTIFICATES	216.97
							*COMPUTER CHECK TOTAL*	938.44
84795	4/02/25	109074	17130	PITNEY BOWES GLOBAL FINAN	3320460931	271607	Postage Machine Lease	1,515.27
							*COMPUTER CHECK TOTAL*	1,515.27
84796	4/02/25	102042	10482	REALITYWORKS, INC.	172069	272062	CDA Senario kit	1,999.00
84796	4/02/25	102095	10482	REALITYWORKS, INC.	172069	272062	RealCare Baby	4,287.00
84796	4/02/25	102095	10482	REALITYWORKS, INC.	172069	272062	shipping	386.21
84796	4/02/25	102095	10482	REALITYWORKS, INC.	172069	272062	discount	90.00-
							*COMPUTER CHECK TOTAL*	6,582.21
84798	4/02/25	108556	18275	RITE-WAY TRUCK & TRAILER	64414	272337	BUS #69-21 REPAIR	19,473.35
							*COMPUTER CHECK TOTAL*	19,473.35
84799	4/02/25	109093	15359	SCHENA ROOFING & SHEET ME	2261586	270115	Roof Repairs for District	876.20
84799	4/02/25	109093	15359	SCHENA ROOFING & SHEET ME	2262212	270115	Roof Repairs for District	789.20
84799	4/02/25	109093	15359	SCHENA ROOFING & SHEET ME	2263618	270115	Roof Repairs for District	728.80
84799	4/02/25	109093	15359	SCHENA ROOFING & SHEET ME	2263938	270115	Roof Repairs for District	846.20
							*COMPUTER CHECK TOTAL*	3,240.40
84802	4/02/25	100696	451350	SEHI COMPUTER PRODUCTS, I	FEB 2025 TONER	272448	FEB 2025 TONER REPORT	86.04
84802	4/02/25	102296	451350	SEHI COMPUTER PRODUCTS, I	FEB 2025 TONER	272448	Carkenord	332.19
84802	4/02/25	101596	451350	SEHI COMPUTER PRODUCTS, I	FEB 2025 TONER	272448	Graham	105.07
84802	4/02/25	100496	451350	SEHI COMPUTER PRODUCTS, I	FEB 2025 TONER	272448	Higgins	290.75
84802	4/02/25	107796	451350	SEHI COMPUTER PRODUCTS, I	FEB 2025 TONER	272448	HSN	665.51
84802	4/02/25	107596	451350	SEHI COMPUTER PRODUCTS, I	FEB 2025 TONER	272448	LCHS	497.96
84802	4/02/25	106596	451350	SEHI COMPUTER PRODUCTS, I	FEB 2025 TONER	272448	MSS	86.04
84802	4/02/25	102142	451350	SEHI COMPUTER PRODUCTS, I	FEB 2025 TONER	272448	Pankow Rm 502	41.56
84802	4/02/25	102042	451350	SEHI COMPUTER PRODUCTS, I	FEB 2025 TONER	272448	Pankow Rm 503	407.40
84802	4/02/25	100896	451350	SEHI COMPUTER PRODUCTS, I	FEB 2025 TONER	272448	Pellerin	241.39
84802	4/02/25	104296	451350	SEHI COMPUTER PRODUCTS, I	FEB 2025 TONER	272448	South River	72.78
84802	4/02/25	104682	451350	SEHI COMPUTER PRODUCTS, I	100252762	272448	Projector X49	3,870.00

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11 GENERAL FUND								
							*COMPUTER CHECK TOTAL*	6,696.69
84803	4/02/25	109064P	13667	SERVICE PRO	39544550	270112	Plumbing Maintenance	635.00
84803	4/02/25	109064P	13667	SERVICE PRO	39562779	270112	Plumbing Maintenance	465.00
84803	4/02/25	109064P	13667	SERVICE PRO	39675927	270112	Plumbing Maintenance	260.00
84803	4/02/25	109064P	13667	SERVICE PRO	39844282	270112	Plumbing Maintenance	250.00
							*COMPUTER CHECK TOTAL*	1,610.00
84804	4/02/25	103764	17207	SHRED-IT, C/O STERICYCLE,	8010054897	270178	FY25 Shred-it Service	941.88
							*COMPUTER CHECK TOTAL*	941.88
84805	4/02/25	109064	5553	STATE OF MICHIGAN	BLR489704	272458	Boiler License for HSN	675.00
84805	4/02/25	109064	5553	STATE OF MICHIGAN	BLR493559	272458	Boiler License for Burdi	330.00
							*COMPUTER CHECK TOTAL*	1,005.00
84806	4/02/25	108535	15452	SUPERIOR TURBO & INJECTIO	C17285	272390	CREDIT MEMO	62.50-
84806	4/02/25	108535	15452	SUPERIOR TURBO & INJECTIO	M000124969	272390	EGR VALVE	1,671.46
							*COMPUTER CHECK TOTAL*	1,608.96
84807	4/02/25	105075	502400	THRUN LAW FIRM, PC	303051	272486	SPECIAL ED LEGAL FEES	402.00
							*COMPUTER CHECK TOTAL*	402.00
84808	4/02/25	108564	10371	TOM'S AUTO GLASS, LLC	5541	272379	CHIP REPAIR BUS# 192	75.00
84808	4/02/25	108564	10371	TOM'S AUTO GLASS, LLC	5811	272379	MAINT VAN #129	200.00
							*COMPUTER CHECK TOTAL*	275.00
84809	4/02/25	108535	13650	TRACTION-HEAVY DUTY PARTS	1401P173483	272389	PARKING BRAKE COVER	127.56
							*COMPUTER CHECK TOTAL*	127.56
84810	4/02/25	109064	17989	WOLVERINE POWER SYSTEMS	0288162-IN	270106	Generator Repair and	235.00
84810	4/02/25	109064	17989	WOLVERINE POWER SYSTEMS	0288165-IN	270106	Generator Repair and	885.00
84810	4/02/25	109064	17989	WOLVERINE POWER SYSTEMS	0288672-IN	270106	Generator Repair and	610.82
84810	4/02/25	109064	17989	WOLVERINE POWER SYSTEMS	0288691-IN	270106	Generator Repair and	426.30
84810	4/02/25	109064	17989	WOLVERINE POWER SYSTEMS	0288692-IN	270106	Generator Repair and	501.74
84810	4/02/25	109064	17989	WOLVERINE POWER SYSTEMS	0288693-IN	270106	Generator Repair and	930.40
							*COMPUTER CHECK TOTAL*	3,589.26
84811	4/02/25	109072	561100	YOUNG SUPPLY COMPANY	16238343-01	270101	Heating and Cooling Parts	89.80
84811	4/02/25	109072	561100	YOUNG SUPPLY COMPANY	16239170-00	270101	Heating and Cooling Parts	1,076.60
							*COMPUTER CHECK TOTAL*	1,166.40

\*TOTAL 11 GENERAL FUND

COMPUTER CHECKS	58	\$309,693.33
MANUAL CHECKS		
TOTAL CHECKS	58	\$309,693.33

*** VOID SUMMARY ***	
COMPUTER VOID CHECKS	2 *NON-PAYMENT*
VOID CHECKS - COMPUTER	
VOID CHECKS - MANUAL	

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L'ANSE CREUSE PUBLIC SCHOOLS

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11 GENERAL FUND								

TOTAL VOID CHECKS 2  
TOTAL NET CHECKS 56 \$309,693.33

REPLACEMENT CHECKS

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12 ATHLETIC FUND								
84744	4/02/25	537144	16518	BSN SPORTS	929099444	272245	table cloth/backdrop *COMPUTER CHECK TOTAL*	1,487.30 1,487.30
84746	4/02/25	537027	1826	BURKE'S SPORT HAVEN, INC.	LC31225	272450	BASEBALL SUPPLIES	900.00
84746	4/02/25	537031	1826	BURKE'S SPORT HAVEN, INC.	LC31225	272450	SOFTBALL SUPPLIES *COMPUTER CHECK TOTAL*	30.00 930.00
84769	4/02/25	537144	14276	JAY'S SEPTIC TANK SERVICE	I178894	272395	porta potties *COMPUTER CHECK TOTAL*	1,040.00 1,040.00
84774	4/02/25	537139	18272	LAX.COM NEWCO LLC	25870T	272403	2022lacrosse shoulder pad *COMPUTER CHECK TOTAL*	2,929.00 2,929.00
84775	4/02/25	537139	17179	LBLC ATHLETICS	KB121145	272111	lacrosse crease *COMPUTER CHECK TOTAL*	172.00 172.00
84781*	4/02/25	537144	274900	MACOMB COUNTY HEALTH DEPA	SFE-5550-016555	272494	concessions license	261.00
84781	4/02/25	537144	274900	MACOMB COUNTY HEALTH DEPA	SFE-5550-354674	272494	concession license inside *COMPUTER CHECK TOTAL*	261.00 522.00
84787	4/02/25	537120	13682	MICHIGAN SPORTS ASSIGNERS	1024	272246	Basketball Assigners	280.00
84787	4/02/25	537122	13682	MICHIGAN SPORTS ASSIGNERS	1024	272246	Basketball Assigners *COMPUTER CHECK TOTAL*	280.00 560.00
84792	4/02/25	537144	16985	PLAQUES AND SUCH	Q154798	272177	Varsity letter -jackets *COMPUTER CHECK TOTAL*	464.00 464.00
84794*	4/02/25	537144	6290	PRINTING BY JOHNSON INC	52998	272400	award certificates *COMPUTER CHECK TOTAL*	223.00 223.00
84797	4/02/25	537085	16838	RIDDELL	952261106	272420	FOOTBALL HELMET RECONDITI	8,786.05
84797	4/02/25	537085	16838	RIDDELL	952261106	272420	FREIGHT & HANDLING *COMPUTER CHECK TOTAL*	975.16 9,761.21
84812	4/02/25	537164W	2084	BEVERLY ALFES	SCORE/ANNOUNCE	272491	swim athletic worker	50.00
84812	4/02/25	537164W	2084	BEVERLY ALFES	SCORE/ANNOUNCE	272491	swim athletic worker	100.00
84812	4/02/25	537164W	2084	BEVERLY ALFES	SCORE/ANNOUNCE	272491	swim athletic worker *COMPUTER CHECK TOTAL*	100.00 250.00
84813	4/02/25	537164W	18173	ERIKA MARIE BARIL	ADJUSTMENTS	272483	athletic game work *COMPUTER CHECK TOTAL*	75.00 75.00
84814	4/02/25	537164W	18159	KATHERINE MOWID	SCORE/ANNOUNCE	272489	swim athletic worker	50.00
84814	4/02/25	537164W	18159	KATHERINE MOWID	SCORE/ANNOUNCER	272489	swim athletic worker	100.00
84814	4/02/25	537164W	18159	KATHERINE MOWID	SCORE/ANNOUNCER	272489	swim athletic worker *COMPUTER CHECK TOTAL*	100.00 250.00
84815	4/02/25	537164W	18269	ANDREW CRAIG CAVALIER	G BBALL GATE	272255	gate worker *COMPUTER CHECK TOTAL*	75.00 75.00
84816	4/02/25	537164W	18184	SHARNITA T MANGUM	BBALL GATE	272406	athletic gate worker	75.00

4/02/25 9.45.36  
L'ANSE CREUSE PUBLIC SCHOOLS

HISTORY CHECK REGISTER - BY FUND  
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12 ATHLETIC FUND

84816	4/02/25	537164W	18184	SHARNITA T MANGUM	SWIM GATE	272406	athletic gate worker	75.00
							*COMPUTER CHECK TOTAL*	150.00
84817	4/02/25	537164W	18270	TERESA R WILSON	BBALL SCORE	272256	ATHLETIC WORKER	50.00
84817	4/02/25	537164W	18270	TERESA R WILSON	BBALL SCORE	272256	ATHLETIC WORKER	125.00
84817	4/02/25	537164W	18270	TERESA R WILSON	BBALL SCORE	272256	ATHLETIC WORKER	200.00
84817	4/02/25	537164W	18270	TERESA R WILSON	BBALL SCORE	272256	ATHLETIC WORKER	125.00
							*COMPUTER CHECK TOTAL*	500.00

\*TOTAL 12 ATHLETIC FUND

COMPUTER CHECKS	16	\$19,388.51
MANUAL CHECKS		
TOTAL CHECKS	16	\$19,388.51

\*\*\* VOID SUMMARY \*\*\*  
COMPUTER VOID CHECKS  
VOID CHECKS - COMPUTER  
VOID CHECKS - MANUAL  
TOTAL VOID CHECKS

\*NON-PAYMENT\*

TOTAL NET CHECKS	16	\$19,388.51
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\*=CHECK ALSO EXISTS IN A PRIOR FUND

REPLACEMENT CHECKS

\* Please See General Fund



4/02/25 9.45.36  
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14 STATE GRANT FUND

84738*	4/02/25	141550	20800	APPLE INC.	MB63256114	270814	BRENTHAVEN BOUNCE	119.80
							*COMPUTER CHECK TOTAL*	119.80
84786	4/02/25	147065	13179	MABE/MICHIGAN ASSOC FOR B	6TFV4C	272518	BETH LINENBERG CONFERENCE	425.00
84786	4/02/25	147062	13179	MABE/MICHIGAN ASSOC FOR B	6TFV4C	272518	CARLA RUSSO CONFERENCE	425.00
							*COMPUTER CHECK TOTAL*	850.00

\*TOTAL 14 STATE GRANT FUND

COMPUTER CHECKS	2	\$969.80
MANUAL CHECKS		
TOTAL CHECKS	2	\$969.80

\*\*\* VOID SUMMARY \*\*\*  
COMPUTER VOID CHECKS  
VOID CHECKS - COMPUTER  
VOID CHECKS - MANUAL  
TOTAL VOID CHECKS

\*NON-PAYMENT\*

TOTAL NET CHECKS	2	\$969.80
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REPLACEMENT CHECKS

\*=CHECK ALSO EXISTS IN A PRIOR FUND

\* Please See General Fund



4/02/25 9.45.36  
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15 FEDERAL GRANTS

84745	4/02/25	151064	16908	BUILDING BRIDGES THERAPY	0225-13-312	272375	IDEA PSYCH PURCHASE *COMPUTER CHECK TOTAL*	2,200.00 2,200.00
84757	4/02/25	151062	16816	GLOBAL INTERPRETING SERVI	150303	272374	IDEA LD Purchased Service	175.90
84757	4/02/25	151062	16816	GLOBAL INTERPRETING SERVI	150571	272374	IDEA LD Purchased Service	161.90
84757	4/02/25	151062	16816	GLOBAL INTERPRETING SERVI	150639	272374	IDEA LD Purchased Service *COMPUTER CHECK TOTAL*	162.60 500.40
84771	4/02/25	147542	239150	KERR ALBERT OFFICE SUPPLI	612551-0	272241	MCJJC TITLE 1D- TEACHING	282.37
84771	4/02/25	147542	239150	KERR ALBERT OFFICE SUPPLI	612551-1	272241	MCJJC TITLE 1D- TEACHING *COMPUTER CHECK TOTAL*	18.04 300.41
84776	4/02/25	157844	6722	LEARNING GIZMOS, INC.	INV 1289	272516	Math games - Math night *COMPUTER CHECK TOTAL*	3,000.00 3,000.00
84782	4/02/25	147542	16712	MACOMB COUNTY JUVENILE JU	2024/25-1.3	272381	MCJJC Title 1D-INCENTIVES	824.13
84782	4/02/25	147542M	16712	MACOMB COUNTY JUVENILE JU	2024/25-10.3	272381	MCJJC Title 1D-RECREATION	65.98
84782	4/02/25	147542M	16712	MACOMB COUNTY JUVENILE JU	2024/25-7.3	272381	MCJJC Title 1D-MUSIC	219.90
84782	4/02/25	147542	16712	MACOMB COUNTY JUVENILE JU	2024/25-9.1	272381	MCJJC-TITLE1D-ART/CRAFT *COMPUTER CHECK TOTAL*	758.89 1,868.90
84785	4/02/25	158160	18283	MICHIGAN HISTORY CENTER	INV-167	272427	3rd grade field trip *COMPUTER CHECK TOTAL*	336.00 336.00
84800	4/02/25	158141	8471	SCHOLASTIC BOOK CLUBS, INC	12125639	272067	Book Jog *COMPUTER CHECK TOTAL*	1,968.04 1,968.04

\*TOTAL 15 FEDERAL GRANTS

COMPUTER CHECKS	7	\$10,173.75
MANUAL CHECKS		
TOTAL CHECKS	7	\$10,173.75

\*\*\* VOID SUMMARY \*\*\*  
COMPUTER VOID CHECKS \*NON-PAYMENT\*  
VOID CHECKS - COMPUTER  
VOID CHECKS - MANUAL  
TOTAL VOID CHECKS

TOTAL NET CHECKS	7	\$10,173.75
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REPLACEMENT CHECKS

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*4/4/25*

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25 CAFETERIA								
84821	4/02/25	519069	17054	ASCENSION MI EMPLOYER SOL	562605	272363	NEW HIRE F. THOMPSON PHYS	127.00
84821	4/02/25	519069	17054	ASCENSION MI EMPLOYER SOL	563135	272363	NEW HIRE S. SUCURA PHYS.	127.00
84821	4/02/25	519069	17054	ASCENSION MI EMPLOYER SOL	563864	272363	NEW HIRE PHYSICALS	254.00
							*COMPUTER CHECK TOTAL*	508.00
84827	4/02/25	519022M	18144	BERKSHIRE DAIRY DISTRIBUT	FEB/MARCH 2025	272359	MILK - ALL SCHOOLS	12,546.81
84827	4/02/25	519022M	18144	BERKSHIRE DAIRY DISTRIBUT	MARCH 2025	272359	MILK ALL SCHOOLS	12,376.66
							*COMPUTER CHECK TOTAL*	24,923.47
84835	4/02/25	519064	16235	DETROIT CUTLERY	R16626625	272386	KNIFE SHARPENING ELEM	135.00
84835	4/02/25	519064	16235	DETROIT CUTLERY	R16626626	272386	KNIFE SHARPENING MS	45.00
84835	4/02/25	519064	16235	DETROIT CUTLERY	R16626627	272386	KNIFE SHARPENING HS	61.00
							*COMPUTER CHECK TOTAL*	241.00
84837	4/02/25	519029	176775	GORDON FOOD SERVICE, INC.	MARCH 2025	272382	TABLE TOP SUPPLIES	16.80
84837	4/02/25	519028	176775	GORDON FOOD SERVICE, INC.	MARCH 2025	272382	DISPOSABLES	4,356.85
84837	4/02/25	519032	176775	GORDON FOOD SERVICE, INC.	MARCH 2025	272382	COMMODITIES	21,275.66
84837	4/02/25	519026	176775	GORDON FOOD SERVICE, INC.	MARCH 2025	272382	GROCERY	30,249.56
84837	4/02/25	519025C	176775	GORDON FOOD SERVICE, INC.	MARCH 2025	272382	CATERING FOOD	139.89
84837	4/02/25	149741	176775	GORDON FOOD SERVICE, INC.	MARCH 2025	272382	FRUIT/VEGGIE GRANT - TENN	129.24
84837	4/02/25	519029	176775	GORDON FOOD SERVICE, INC.	MARCH 2025	272382	TABLE TOP SUPPLIES	47.88
84837	4/02/25	519031	176775	GORDON FOOD SERVICE, INC.	MARCH 2025	272382	SANITATION	20.07
84837	4/02/25	519028	176775	GORDON FOOD SERVICE, INC.	MARCH 2025	272382	DISPOSABLES	4,797.93
84837	4/02/25	519032	176775	GORDON FOOD SERVICE, INC.	MARCH 2025	272382	COMMODITIES	20,541.70
84837	4/02/25	519026	176775	GORDON FOOD SERVICE, INC.	MARCH 2025	272382	GROCERIES	31,266.36
84837	4/02/25	519025C	176775	GORDON FOOD SERVICE, INC.	MARCH 2025	272382	CATERING FOOD	307.48
84837	4/02/25	519028C	176775	GORDON FOOD SERVICE, INC.	MARCH 2025	272382	CATERING NON FOOD	94.82
							*COMPUTER CHECK TOTAL*	113,244.24
84838	4/02/25	519026	18126	GREAT LAKES BAKING COMPAN	FEB/MARCH 2025	272360	BAKERY ITEMS ALL SCHOOLS	483.86
84838	4/02/25	519026	18126	GREAT LAKES BAKING COMPAN	MARCH 2025	272360	BAKERY ALL SCHOOLS	960.95
							*COMPUTER CHECK TOTAL*	1,444.81
84839	4/02/25	519010F	18205	HERSHEY'S ICE CREAM	INVE0021473087	272384	ICE CREAM MSE 3/7	210.24
84839	4/02/25	519010F	18205	HERSHEY'S ICE CREAM	INVE0021501154	272384	ICE CREAM MSS 3/7	400.68
							*COMPUTER CHECK TOTAL*	610.92
84845	4/02/25	519029	274900	MACOMB COUNTY HEALTH DEPA	SFE-5550-014746	272520	FOOD LICENSE RENEWAL ALL	261.00
84845	4/02/25	519029	274900	MACOMB COUNTY HEALTH DEPA	SFE-5550-015024	272520	FOOD LICENSE RENEWAL ALL	261.00
84845	4/02/25	519029	274900	MACOMB COUNTY HEALTH DEPA	SFE-5550-015025	272520	FOOD LICENSE RENEWAL ALL	261.00
84845	4/02/25	519029	274900	MACOMB COUNTY HEALTH DEPA	SFE-5550-015026	272520	FOOD LICENSE RENEWAL ALL	261.00
84845	4/02/25	519029	274900	MACOMB COUNTY HEALTH DEPA	SFE-5550-015028	272520	FOOD LICENSE RENEWAL ALL	261.00
84845	4/02/25	519029	274900	MACOMB COUNTY HEALTH DEPA	SFE-5550-015029	272520	FOOD LICENSE RENEWAL ALL	261.00
84845	4/02/25	519029	274900	MACOMB COUNTY HEALTH DEPA	SFE-5550-015335	272520	FOOD LICENSE RENEWAL ALL	261.00
84845	4/02/25	519029	274900	MACOMB COUNTY HEALTH DEPA	SFE-5550-015370	272520	FOOD LICENSE RENEWAL ALL	261.00
84845	4/02/25	519029	274900	MACOMB COUNTY HEALTH DEPA	SFE-5550-015372	272520	FOOD LICENSE RENEWAL ALL	261.00
84845	4/02/25	519029	274900	MACOMB COUNTY HEALTH DEPA	SFE-5550-015401	272520	FOOD LICENSE RENEWAL ALL	261.00
84845	4/02/25	519029	274900	MACOMB COUNTY HEALTH DEPA	SFE-5550-015480	272520	FOOD LICENSE RENEWAL ALL	261.00
84845	4/02/25	519029	274900	MACOMB COUNTY HEALTH DEPA	SFE-5550-016156	272520	FOOD LICENSE RENEWAL ALL	261.00
84845	4/02/25	519029	274900	MACOMB COUNTY HEALTH DEPA	SFE-5550-016289	272520	FOOD LICENSE RENEWAL ALL	261.00
84845	4/02/25	519029	274900	MACOMB COUNTY HEALTH DEPA	SFE-5550-016545	272520	FOOD LICENSE RENEWAL ALL	261.00



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25 CAFETERIA								
84845	4/02/25	519029	274900	MACOMB COUNTY HEALTH DEPA	SFE-5550-017035	272520	FOOD LICENSE RENEWAL ALL	261.00
84845	4/02/25	519029	274900	MACOMB COUNTY HEALTH DEPA	SFE-5550-064507	272520	FOOD LICENSE RENEWAL ALL	261.00
							*COMPUTER CHECK TOTAL*	4,176.00
84846	4/02/25	519060	16575	MACOMB INTERMEDIATE SCHOO	120458	272504	WORKSHOP REGISTRATION	20.00
							*COMPUTER CHECK TOTAL*	20.00
84852	4/02/25	519010F	5101	PEPSI-COLA	51325006	272361	HSN 3/3	669.83
84852	4/02/25	519010F	5101	PEPSI-COLA	51706151	272361	MSS 2/24	312.36
84852	4/02/25	519010F	5101	PEPSI-COLA	53847953	272361	PELLERIN 2/27	306.84
84852	4/02/25	519010F	5101	PEPSI-COLA	54039102	272361	PEPSI PRODUCTS HSC 3/17	501.32
84852	4/02/25	519010F	5101	PEPSI-COLA	55224605	272361	LCHS 3/3	1,043.79
84852	4/02/25	519010F	5101	PEPSI-COLA	55650954	272361	PEPSI PRODUCTS HSN 3/17	955.04
84852	4/02/25	519010F	5101	PEPSI-COLA	57888352	272361	PEPSI PRODUCTS HSC 3/10	540.18
84852	4/02/25	519010F	5101	PEPSI-COLA	67418660	272361	LCHS 2/11	751.30
							*COMPUTER CHECK TOTAL*	5,080.66
84860	4/02/25	519031	13957	SMART SYSTEMS	143684	272508	WATER FILTER REPLACEMENTS	2,274.93
84860	4/02/25	519031	13957	SMART SYSTEMS	143685	272508	DET & RINSE PLUS	1,693.85
							*COMPUTER CHECK TOTAL*	3,968.78
84864	4/02/25	515665	12293	STAFFORD-SMITH, INC.	5076703	271594		5,462.00
							*COMPUTER CHECK TOTAL*	5,462.00
84866	4/02/25	516064	17539	TOWN CENTER INC	552482	272362	STEAMER MSC 2/28/25	1,433.40
84866	4/02/25	516064	17539	TOWN CENTER INC	554684	272362	DELIMED STEAMER AT MSC	544.23
84866	4/02/25	514264	17539	TOWN CENTER INC	555867	272362	FLICKERING LIGHTS IN	245.93
							*COMPUTER CHECK TOTAL*	2,223.56
84869	4/02/25	149741	16236	VANEERDEN FOODSERVICE COM	FEB/MARCH 2025	272364	FRUIT/VEGGIE GRANT	1,554.82
84869	4/02/25	519026	16236	VANEERDEN FOODSERVICE COM	FEB/MARCH 2025	272364	GROCERIES	6,719.45
84869	4/02/25	149741	16236	VANEERDEN FOODSERVICE COM	MARCH 2025	272364	FRUIT/VEGGIE GRANT	1,391.16
84869	4/02/25	519026	16236	VANEERDEN FOODSERVICE COM	MARCH 2025	272364	GROCERIES	2,880.74
							*COMPUTER CHECK TOTAL*	12,546.17

\*TOTAL 25 CAFETERIA

COMPUTER CHECKS	13	\$174,449.61
MANUAL CHECKS		
TOTAL CHECKS	13	\$174,449.61

\*\*\* VOID SUMMARY \*\*\*  
COMPUTER VOID CHECKS \*NON-PAYMENT\*  
VOID CHECKS - COMPUTER  
VOID CHECKS - MANUAL  
TOTAL VOID CHECKS

TOTAL NET CHECKS	13	\$174,449.61
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REPLACEMENT CHECKS

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26 COMMUNITY EDUCATION FUND

84737	4/02/25	100964	11174	AFFORDABLE GETAWAYS LLC		272532	Mystery Trip	200.00
							*COMPUTER CHECK TOTAL*	200.00
84751	4/02/25	100964	18025	CRAYOLA IMAGINE ARTS ACAD	1029	272429	S River Feb/March	1,600.00
84751	4/02/25	100964	18025	CRAYOLA IMAGINE ARTS ACAD	1029	272429	Green Feb/March	800.00
84751	4/02/25	100964	18025	CRAYOLA IMAGINE ARTS ACAD	1029	272429	Carkenord Feb/March	600.00
84751	4/02/25	100964	18025	CRAYOLA IMAGINE ARTS ACAD	1029	272429	Yacks Feb/March	500.00
84751	4/02/25	100964	18025	CRAYOLA IMAGINE ARTS ACAD	1029	272429	Atwood Feb/March	800.00
							*COMPUTER CHECK TOTAL*	4,300.00
84801	4/02/25	100949	14978	THE SCREEN PRINT DEPT., I	357472	272510	T Shirts - Youth Dance	671.03
							*COMPUTER CHECK TOTAL*	671.03

\*TOTAL 26 COMMUNITY EDUCATION FUND

COMPUTER CHECKS	3	\$5,171.03
MANUAL CHECKS		
TOTAL CHECKS	3	\$5,171.03

\*\*\* VOID SUMMARY \*\*\*  
COMPUTER VOID CHECKS  
VOID CHECKS - COMPUTER  
VOID CHECKS - MANUAL  
TOTAL VOID CHECKS

\*NON-PAYMENT\*

TOTAL NET CHECKS	3	\$5,171.03
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REPLACEMENT CHECKS

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27 PRESCHOOL FUND

84765*	4/02/25	550781	15936	IMPERIAL DADE *COMPUTER VOID*	90083375-00	270143	Cleaning Supplies Graham	434.27
84766*	4/02/25	550381	15936	IMPERIAL DADE *COMPUTER VOID*	90084341-00	270144	Cleaning Supplies Burdi	310.80

\*TOTAL 27 PRESCHOOL FUND

COMPUTER CHECKS	2	\$745.07
MANUAL CHECKS		
TOTAL CHECKS	2	\$745.07

*** VOID SUMMARY ***		
COMPUTER VOID CHECKS	2	*NON-PAYMENT*
VOID CHECKS - COMPUTER		
VOID CHECKS - MANUAL		
TOTAL VOID CHECKS	2	
TOTAL NET CHECKS		\$745.07

REPLACEMENT CHECKS

\*=CHECK ALSO EXISTS IN A PRIOR FUND

\* Please See General Fund



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*Sharon L. Ross*  
*(84) 4/4/25*

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29 STUDENT/SCHOOL ACTIVITY FUNDS								
84818	4/02/25	706019	4625	A & G CENTRAL MUSIC, INC.	164007	272468	BAND SUPPLIES	90.30
84818	4/02/25	706019	4625	A & G CENTRAL MUSIC, INC.	164012	272468	BAND SUPPLIES	5.00
							*COMPUTER CHECK TOTAL*	95.30
84819	4/02/25	702201	8303	ABSOPURE WATER COMPANY	31273992	272500	Cooler rental fee	12.00
84819	4/02/25	702201	8303	ABSOPURE WATER COMPANY	89625923	272500	Water delivery -5 gall	81.00
84819	4/02/25	702201	8303	ABSOPURE WATER COMPANY	89625923	272500	bottle deposit	70.00
84819	4/02/25	702201	8303	ABSOPURE WATER COMPANY	89625923	272500	refund bottle deposit	98.00-
84819	4/02/25	702201	8303	ABSOPURE WATER COMPANY	89625923	272500	Delivery Fee	4.95
							*COMPUTER CHECK TOTAL*	69.95
84820	4/02/25	709224	12610	ALNET	PELLERIN	272440	ALNET VOLLEYBALL	75.00
84820	4/02/25	709224	12610	ALNET	PELLERIN	272440	ALNET BASKETBALL II	120.00
							*COMPUTER CHECK TOTAL*	195.00
84822	4/02/25	703328	16857	ASSURED FUNDRAISING SERVI	1312	272332	Game Trailer	500.00
							*COMPUTER CHECK TOTAL*	500.00
84823	4/02/25	707550	18142	ATS PRINTING	480593	272350	480593 CHARITY WEEK SHIRT	592.65
							*COMPUTER CHECK TOTAL*	592.65
84824	4/02/25	707738	4274	AOC/AWARDS AND OFFICE CEN	5055	272196	cheer rumble engraving	130.00
							*COMPUTER CHECK TOTAL*	130.00
84825	4/02/25	707750	50000	B & R SPORTING GOODS, INC	030325-LCNPB	272297	POWDERBUFF CHAMP TEES	180.00
							*COMPUTER CHECK TOTAL*	180.00
84826	4/02/25	707743	93	BEAN BROS. TROPHY & AWARD	22004-25	272166	senior trophy	148.00
							*COMPUTER CHECK TOTAL*	148.00
84828	4/02/25	706019	3808	BIANCO TOURS	C 47093	272460	56 PASSENGER COACH	3,917.00
							*COMPUTER CHECK TOTAL*	3,917.00
84829	4/02/25	707773	400	BLUE LAKES CHARTERS & TOU	508-0	272387	PHYSICS-CEDAR POINT TRANS	895.00
							*COMPUTER CHECK TOTAL*	895.00
84830	4/02/25	707703	18268	BPO ELKS 343	MAC BLUE	272409	golf tournament	180.00
							*COMPUTER CHECK TOTAL*	180.00
84831	4/02/25	707738	17934	BRIGHTON SCHOOLS	BRIGHTON'S BEST	272405	cheerleading competition	150.00
							*COMPUTER CHECK TOTAL*	150.00
84832	4/02/25	707514A	16518	BSN SPORTS	929130778	272451	GIRLS SOCCER SUPPLIES	144.00
84832	4/02/25	707736	16518	BSN SPORTS	929235188	272451	soccer girls jersey/short	3,562.90
							*COMPUTER CHECK TOTAL*	3,706.90
84833	4/02/25	707738	9348	CHAMPION CHEERLEADING	10330	272394	cheerleading summer camp	1,250.00
84833	4/02/25	707738	9348	CHAMPION CHEERLEADING	10354	272394	jv cheer camp	750.00
							*COMPUTER CHECK TOTAL*	2,000.00
84834	4/02/25	707793	17824	DAVE JACKSON MEMORIAL FUN	BBALL TOURN	272249	dave jackson tourney	3,599.75

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29 STUDENT/SCHOOL ACTIVITY FUNDS								
							*COMPUTER CHECK TOTAL*	3,599.75
84836	4/02/25	703704	17855	GOPHERMODS, LLC	6652	272372	Chromebook Repairs	2,139.00
84836	4/02/25	706011	17855	GOPHERMODS, LLC	6652	272372	Chromebook Repair 1 MSC	66.00
							*COMPUTER CHECK TOTAL*	2,205.00
84840	4/02/25	707739	13703	HIGHEST HONOR, INC.	073694	272478	bowling plaque	720.80
							*COMPUTER CHECK TOTAL*	720.80
84841	4/02/25	708016	1741	INTRASTATE DISTRIBUTORS I	10805895	272465	beverages / school store	731.65
84841	4/02/25	708015	1741	INTRASTATE DISTRIBUTORS I	10805895	272465	beverages for culinary	238.17
84841	4/02/25	708042	1741	INTRASTATE DISTRIBUTORS I	10805895	272465	water for hospitality	16.50
84841	4/02/25	708016	1741	INTRASTATE DISTRIBUTORS I	10808196	272465	beverages / school store	330.56
							*COMPUTER CHECK TOTAL*	1,316.88
84842	4/02/25	707504A	15801	ITALIAN AMERICAN CULTURAL	30080283	272464	BOYS BBALL BANQUET	1,824.00
84842	4/02/25	707504A	15801	ITALIAN AMERICAN CULTURAL	30080283	272464	SERVICE CHARGE 19%	346.56
							*COMPUTER CHECK TOTAL*	2,170.56
84843	4/02/25	703310	4258	J'S SILKSCREEN OF RICHMON	10721	272369	Science Olympiad Shirts	286.00
							*COMPUTER CHECK TOTAL*	286.00
84844	4/02/25	702215	14878	JERZEY GIRL APPAREL	1898	272432	Printed Tees	1,056.00
84844	4/02/25	702203	14878	JERZEY GIRL APPAREL	1899	272432	5th grade shirts	920.00
							*COMPUTER CHECK TOTAL*	1,976.00
84847	4/02/25	707566	307750	MICHIGAN DECA	IC18003	272453	IC180003 INTERNATIONAL	8,295.00
84847	4/02/25	707741	307750	MICHIGAN DECA	IC181003	272453	DECA-REGISTRATION INTERNA	3,875.00
84847	4/02/25	707741	307750	MICHIGAN DECA	IC181003	272453	DECA-HOUSING INTERNATIONAL	6,440.00
							*COMPUTER CHECK TOTAL*	18,610.00
84848	4/02/25	706645	337270	MT HOLLY SKI & SNOWBOARD	1059	272501	Season Student Cards	960.00
84848	4/02/25	706645	337270	MT HOLLY SKI & SNOWBOARD	1059	272501	Refund ticket	30.00-
							*COMPUTER CHECK TOTAL*	930.00
84849	4/02/25	707501	13124	MY LOCKER	INV-ML-1590	272264	ML1590 FAFSA TSHIRT	332.75
							*COMPUTER CHECK TOTAL*	332.75
84850	4/02/25	704511	13124	MY LOCKER	INV-ML-1631	272452	tee shirts-whole school	2,380.00
							*COMPUTER CHECK TOTAL*	2,380.00
84851	4/02/25	706019	9621	J.W.PEPPER & SON, INC.	367382079	272422	E PRINT MUSIC	64.20
84851	4/02/25	706019	9621	J.W.PEPPER & SON, INC.	367382080	272422	E PRINT MUSIC	174.80
							*COMPUTER CHECK TOTAL*	239.00
84853	4/02/25	707501	6290	PRINTING BY JOHNSON INC	51795	272454	51795 CERTIFICATES	228.00
84853	4/02/25	707597	6290	PRINTING BY JOHNSON INC	53026	272454	53026 PROM TICKETS	164.00
84853	4/02/25	707597	6290	PRINTING BY JOHNSON INC	53034	272454	53034 SENIOR BANNER	250.00
							*COMPUTER CHECK TOTAL*	642.00
84854	4/02/25	707714	18220	QUICK MADE TROPHIE SALES	L'ANSE CREUSE N	272401	swim trophies	75.00



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29 STUDENT/SCHOOL ACTIVITY FUNDS								
							*COMPUTER CHECK TOTAL*	75.00
84855	4/02/25	707723	431400	RUNYAN POTTERY SUPPLY	98085	271388	GLAZE/BRUSHES FOR POTTERY	72.89
							*COMPUTER CHECK TOTAL*	72.89
84856	4/02/25	704213	8281	SCHOLASTIC BOOK FAIRS	W5701463BF	272467	SCHOLASTIC BOOK FAIR	940.96
84856	4/02/25	704715	8281	SCHOLASTIC BOOK FAIRS	W5764938BF	272467	Spring Book Fair	989.65
							*COMPUTER CHECK TOTAL*	1,930.61
84857	4/02/25	707748	17340	SCHOOL SPECIALTY, LLC	208135427645	272235	COLORED PENCILS	134.68
84857	4/02/25	707748	17340	SCHOOL SPECIALTY, LLC	208135427645	272235	WATERCOLOR PAINTS	30.60
84857	4/02/25	707748	17340	SCHOOL SPECIALTY, LLC	208135427645	272235	ERASERS	11.12
84857	4/02/25	707748	17340	SCHOOL SPECIALTY, LLC	208135427645	272235	PENS	129.12
84857	4/02/25	707748	17340	SCHOOL SPECIALTY, LLC	208135427645	272235	DRAWING PAPER	110.00
							*COMPUTER CHECK TOTAL*	415.52
84858	4/02/25	707524A	17370	SHORES LANES BOWLING CENT	DEC-FEB 24/25	272343	LCHS BOWLING LANE USAGE	2,797.00
							*COMPUTER CHECK TOTAL*	2,797.00
84859	4/02/25	708005	9967	SKILLSUSA MICHIGAN	S134484	272514	SkillsUSA registration	475.00
84859	4/02/25	708039	9967	SKILLSUSA MICHIGAN	S134484	272514	SkillsUSA registration	285.00
							*COMPUTER CHECK TOTAL*	760.00
84861	4/02/25	708001	18282	SOPRANO'S CATERING	E17365	272443	staff recognition lunch	799.40
							*COMPUTER CHECK TOTAL*	799.40
84862	4/02/25	706012	14747	SQUARE ONE EDUCATION NETW	INV352	272462	TEAM REGISTRATION	3,600.00
							*COMPUTER CHECK TOTAL*	3,600.00
84863	4/02/25	707703	18278	ST CLAIR GOLF CLUB INC	BLUE WATER	272479	golf tournament	150.00
							*COMPUTER CHECK TOTAL*	150.00
84865	4/02/25	707739	492300	SYCAMORE HILLS GOLF CLUB	E05983	272477	bowling banquet	2,543.75
84865	4/02/25	707743	492300	SYCAMORE HILLS GOLF CLUB	E05990	272477	G.Basketball Banquet	1,650.00
84865	4/02/25	707503A	492300	SYCAMORE HILLS GOLF CLUB	E06005	272477	GIRLS BBALL BANQUET	1,567.50
							*COMPUTER CHECK TOTAL*	5,761.25
84867	4/02/25	707748	307	UNITED ART & EDUCATION, IN	INV286103	272232	WATERCOLOR PAPER-ART	239.97
							*COMPUTER CHECK TOTAL*	239.97
84868	4/02/25	707566	16784	US FOODS, INC.	1136010	272351	1136010 DOUGH, CHIPS, BAG	352.08
84868	4/02/25	707566	16784	US FOODS, INC.	2966191	272351	2966191 ADJUSTMENT	4.03
84868	4/02/25	707566	16784	US FOODS, INC.	2984252	272351	2984252 ADJUSTMENT	1.69-
84868	4/02/25	707566	16784	US FOODS, INC.	953372	272351	953372 FRUIT SNACKS	114.87
							*COMPUTER CHECK TOTAL*	469.29
84870	4/02/25	707566	17422	VISTAR	74441863	272265	74441863 COFFEE, GUM	161.64-
84870	4/02/25	707566	17422	VISTAR	75128597	272265	75128597 CANDY, CHIPS,	1,322.31
84870	4/02/25	707741	17422	VISTAR	75367445	272265	SNACKS-SCHOOL STORE	2,957.01
							*COMPUTER CHECK TOTAL*	4,117.68

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29 STUDENT/SCHOOL ACTIVITY FUNDS

84871	4/02/25	707714	2084	BEVERLY ALFES	SCORE/ANNOUNCE	272492	swim athletic worker	200.00
84871	4/02/25	707714	2084	BEVERLY ALFES	SCORE/ANNOUNCE	272492	swim athletic worker	200.00
							*COMPUTER CHECK TOTAL*	400.00
84872	4/02/25	707727	18195	DAVID J MAGIERA	0501	272216	filming for football	110.00
84872	4/02/25	707743	18195	DAVID J MAGIERA	0541	272216	girls basketball filming	195.00
84872	4/02/25	707708	18195	DAVID J MAGIERA	0542	272216	boys basketball filming	345.00
							*COMPUTER CHECK TOTAL*	650.00
84873	4/02/25	707714	18159	KATHERINE MOWID	TIMING OPERATOR	272490	swim athletic worker	200.00
84873	4/02/25	707714	18159	KATHERINE MOWID	TIMING OPERATOR	272490	swim athletic worker	200.00
							*COMPUTER CHECK TOTAL*	400.00
84874	4/02/25	707738	12438	SHARON WILSON	INV0392	272206	cheerleading team banner	350.00
							*COMPUTER CHECK TOTAL*	350.00
84875	4/02/25	707743	18280	JENNY GIORDANO	01111	272402	girls basketball balloons	100.00
							*COMPUTER CHECK TOTAL*	100.00
84876	4/02/25	703704	18279	FADYA MATTI	REIMBURSEMENT	272380	Chromebook Repair	59.00
							*COMPUTER CHECK TOTAL*	59.00
84877	4/02/25	707714	18191	SHAWN MOORE	ANNOUNCER	272488	swim athletic worker	100.00
							*COMPUTER CHECK TOTAL*	100.00

\*TOTAL 29 STUDENT/SCHOOL ACTIVITY FUNDS

COMPUTER CHECKS	47	\$71,416.15
MANUAL CHECKS		
TOTAL CHECKS	47	\$71,416.15

\*\*\* VOID SUMMARY \*\*\*  
COMPUTER VOID CHECKS \*NON-PAYMENT\*  
VOID CHECKS - COMPUTER  
VOID CHECKS - MANUAL  
TOTAL VOID CHECKS

TOTAL NET CHECKS	47	\$71,416.15
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REPLACEMENT CHECKS

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41 2025 SCHOOL BOND FUND SERIES 1

41012	4/02/25	4177320	17947	CONTROL SOLUTIONS, INC	19769CW	272200	HSN-NEW JACE CONTROLS	8,498.50
41012	4/02/25	4142320	17947	CONTROL SOLUTIONS, INC	20096CW	272200	S RIV-INSTALL JCI FX JACE	6,350.50
							*COMPUTER CHECK TOTAL*	14,849.00
41013	4/02/25	419534	502400	THRUN LAW FIRM, PC	302240	272237	Preparation and Procedure	127,756.00
							*COMPUTER CHECK TOTAL*	127,756.00
41014	4/02/25	4195510	16231	THE NEWS-HERALD	2693357	272356	RFP Ad Pool Equipment	826.50
41014	4/02/25	4195510	16231	THE NEWS-HERALD	2694427	272356	RFP Ad for Athletic field	826.50
							*COMPUTER CHECK TOTAL*	1,653.00

\*TOTAL 41 2025 SCHOOL BOND FUND SERIES 1

COMPUTER CHECKS	3	\$144,258.00
MANUAL CHECKS		
TOTAL CHECKS	3	\$144,258.00

\*\*\* VOID SUMMARY \*\*\*  
 COMPUTER VOID CHECKS    \*NON-PAYMENT\*  
 VOID CHECKS - COMPUTER  
 VOID CHECKS - MANUAL  
 TOTAL VOID CHECKS

TOTAL NET CHECKS	3	\$144,258.00
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REPLACEMENT CHECKS

## CHECK REGISTER

DATE: April 16, 2025

CHECKS	<u>84885 - 84987</u>	GENERAL FUND		Actual Total
			Fund 11 \$	653,088.39
			Fund 12 \$	8,731.93
			Fund 14 \$	22,892.50
			Fund 15 \$	12,173.91
			Fund 24	
			Fund 26 \$	6,303.25
			Fund 27 \$	532.32
			Fund 37	
			Fund 39	
				GF Total \$ 703,722.30
CHECKS	<u>                    </u>	2015 Swaption (formerly 2008 Swaption		
		Fund 34		Total \$ -
CHECKS	<u>84988 - 85033</u>	INTERNAL FUND		
		Fund 29 \$	90,367.29	
		CAFETERIA FUND		
		Fund 25 \$	66,715.56	
				IF/CF Total \$ 157,082.85
CHECKS	<u>                    </u>	BLDG & SITE 2008		
		Fund 46		B46 Total \$ -
CHECKS	<u>                    </u>	BLDG & SITE 2010 A		
		Fund 47		B47 Total \$ <u>-</u>
CHECKS	<u>41015</u>	BLDG & SITE 2025 Series 1		
		Fund 41	6,097.00	B41 Total \$ 6,097.00
				Total \$ <u>866,902.15</u>



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11 GENERAL FUND								
84885	4/16/25	106064	4625	A & G CENTRAL MUSIC, INC.	78024	272712	BAND INSTRUMENT REPAIR	75.00
84885	4/16/25	106064	4625	A & G CENTRAL MUSIC, INC.	78313	272712	BAND REPAIRS	60.00
84885	4/16/25	106064	4625	A & G CENTRAL MUSIC, INC.	78396	272712	BAND REPAIRS	30.00
							*COMPUTER CHECK TOTAL*	165.00
84886	4/16/25	108535	12197	A PARTS WAREHOUSE	190707	272601	WIPER BLADES	316.40
							*COMPUTER CHECK TOTAL*	316.40
84887	4/16/25	109723	17481	ADN ADMINISTRATORS INC	24182	272609	Funding For Claims	9,043.26
							*COMPUTER CHECK TOTAL*	9,043.26
84888	4/16/25	109072	4355	AERO FILTER INC	1223817	270098	Filter for the District	440.64
84888	4/16/25	109072	4355	AERO FILTER INC	1224278	270098	Filter for the District	257.84
							*COMPUTER CHECK TOTAL*	698.48
84889	4/16/25	109069	17054	ASCENSION MI EMPLOYER SOL	564863	272593	Physical Grounds New Hire	21.00
							*COMPUTER CHECK TOTAL*	21.00
84890	4/16/25	104645	8580	BERESFORD COMPANY	79207	272329	Vertical Locking Proxcard	192.00
84890	4/16/25	104645	8580	BERESFORD COMPANY	79207	272329	Prox Cards	670.00
84890	4/16/25	104645	8580	BERESFORD COMPANY	79207	272329	Fargo DTC 45200 Ribbon	115.00
							*COMPUTER CHECK TOTAL*	977.00
84892	4/16/25	108682	17552	BLUUM OF MINNESOTA, LLC	1031361	272215	SMART LEARNING SUITE 2YR	2,809.25
84892	4/16/25	000107	17552	BLUUM OF MINNESOTA, LLC	1031361	272215	FY26 (JULY-JUN)	8,427.48
84892	4/16/25	000107	17552	BLUUM OF MINNESOTA, LLC	1031361	272215	FY27 (JULY-FEB)	5,618.16
							*COMPUTER CHECK TOTAL*	16,854.89
84895	4/16/25	109067	739	CHET'S RENT-ALL	147692-4	272639	Loader Rental	1,588.82
							*COMPUTER CHECK TOTAL*	1,588.82
84896	4/16/25	108544	9948	CINTAS CORPORATION	5260124004	272548	MISC SUPPLIES	7.15
84896	4/16/25	108544	9948	CINTAS CORPORATION	9314954441	272548	MARCH EYEWASH SERVICE	99.18
							*COMPUTER CHECK TOTAL*	106.33
84897	4/16/25	108569	107888	CONCENTRA MEDICAL CENTERS	715887560	272550	DRUG TEST	172.00
							*COMPUTER CHECK TOTAL*	172.00
84898	4/16/25	109064X	17947	CONTROL SOLUTIONS, INC	20205CW	271132	HVAC Programming	825.00
84898	4/16/25	109064X	17947	CONTROL SOLUTIONS, INC	20241CW	271132	HVAC Programming	290.00
84898	4/16/25	109064X	17947	CONTROL SOLUTIONS, INC	2026CW	271132	HVAC Programming	477.50
							*COMPUTER CHECK TOTAL*	1,592.50
84899	4/16/25	103163	18295	CORE, INC	MO-LCPS-0425	272707	PARTICIPANT RESOURCE	450.00
84899	4/16/25	103163	18295	CORE, INC	MO-LCPS-0425	272707	SHIPPING	54.00
84899	4/16/25	103163	18295	CORE, INC	R25-108-0425	272707	ELEMENTARY READING	3,600.00
84899	4/16/25	103163	18295	CORE, INC	R25-108-0425	272707	MATERIALS	100.00
84899	4/16/25	103163	18295	CORE, INC	R25-108-0425	272707	SHIPPING	12.00
							*COMPUTER CHECK TOTAL*	4,216.00
84901	4/16/25	108564	5634	CUMMINS INC	S9-250343280	272574	REPAIR BUS 210	8,743.19

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11 GENERAL FUND								
							*COMPUTER CHECK TOTAL*	8,743.19
84902	4/16/25	109072	117825	DOWNRIVER REFRIGERATION S	2062318	270099	Refridge.Heating/Cooling	252.87
84902	4/16/25	109072	117825	DOWNRIVER REFRIGERATION S	2062725	270099	Refridge.Heating/Cooling	1,176.24
84902	4/16/25	109072	117825	DOWNRIVER REFRIGERATION S	2063479	270099	Refridge.Heating/Cooling	172.50
							*COMPUTER CHECK TOTAL*	1,601.61
84903	4/16/25	108523B	17594	EAST PENN MANUFACTURING C	250238585	272547	BATTERIES	1,903.68
84903	4/16/25	108523B	17594	EAST PENN MANUFACTURING C	257072042	272547	CREDIT MEMO	342.00-
							*COMPUTER CHECK TOTAL*	1,561.68
84905	4/16/25	109064I	9522	ELITE PEST MANAGEMENT	MARCH 2025	270111	Pest Management for the	1,270.00
							*COMPUTER CHECK TOTAL*	1,270.00
84906	4/16/25	107582	15356	ENVIRONMENTAL SUPPORT SER	00021024	272692	HS Pool Monitoring	148.00
84906	4/16/25	107782	15356	ENVIRONMENTAL SUPPORT SER	00021024	272692	HSN Pool Monitoring	148.00
							*COMPUTER CHECK TOTAL*	296.00
84907	4/16/25	108522D	17325	GEN OIL COMPANY	39656070	270568	2024/2025 DIESEL FUEL	27,654.59
							*COMPUTER CHECK TOTAL*	27,654.59
84908	4/16/25	102642	13152	GLOBAL INDUSTRIAL	122982901	272428	Scrub brush	199.77
84908	4/16/25	102695	13152	GLOBAL INDUSTRIAL	122982901	272428	SHIPPING	26.04
84908	4/16/25	102695	13152	GLOBAL INDUSTRIAL	122984500	272428	Walk Behind Auto Floor	1,699.95
84908	4/16/25	102642	13152	GLOBAL INDUSTRIAL	122984500	272428	scrubbing pads	47.48
84908	4/16/25	102642	13152	GLOBAL INDUSTRIAL	122984500	272428	cleaner & degreaser	54.55
84908	4/16/25	102695	13152	GLOBAL INDUSTRIAL	122984500	272428	shipping	252.95
							*COMPUTER CHECK TOTAL*	2,280.74
84909	4/16/25	103163	16816	GLOBAL INTERPRETING SERVI	INV-1285	272697	INTERPRETING SERVICES -	10.40
							*COMPUTER CHECK TOTAL*	10.40
84910	4/16/25	104683	17855	GOPHERMODS, LLC	6761	272658	Chromebook Repairs	520.00
84910	4/16/25	105096	17855	GOPHERMODS, LLC	6761	272658	Chromebook Repair SpeEd	39.00
							*COMPUTER CHECK TOTAL*	559.00
84911	4/16/25	102142	176775	GORDON FOOD SERVICE, INC.	9021077914	272679	classroom cooking supplie	631.23
							*COMPUTER CHECK TOTAL*	631.23
84912	4/16/25	109072	9347	GREAT LAKES SECURITY HARD	0000075684	272595	Key Dups & Door Parts	383.35
							*COMPUTER CHECK TOTAL*	383.35
84913	4/16/25	108535	201340	HOEKSTRA TRANSPORTATION,I	X102020736-04	272603	PIVOT SEAL	108.96
84913	4/16/25	108535	201340	HOEKSTRA TRANSPORTATION,I	X102021593-01	272603	CONNECTOR KIT, GLASS	120.48
84913	4/16/25	108535	201340	HOEKSTRA TRANSPORTATION,I	X102021593-02	272603	METAL DISCHARGE TUBE,	239.98
84913	4/16/25	108535	201340	HOEKSTRA TRANSPORTATION,I	X102021659-01	272603	TANK ASY, HEATED DRAIN	179.66
							*COMPUTER CHECK TOTAL*	649.08
84914	4/16/25	104663	17822	HORIZON COMMUNICATIONS CO	032425-A	272614	Service call to Pankow	340.00
							*COMPUTER CHECK TOTAL*	340.00



CHECK NUMBER	CHECK DATE	ASN	VEND #	VENDOR NAME	INVOICE NO	PO #	DESCRIPTION	AMOUNT
11 GENERAL FUND								
84915	4/16/25	108535W	11038	HYDRO-CHEM SYSTEMS, INC	INV29188	272587	BLUE FUSION CONCENTRATE, *COMPUTER CHECK TOTAL*	2,211.20 2,211.20
84918	4/16/25	109083	15936	IMPERIAL DADE	3270332-00	270158	Custodial Supplies for	306.12
84918	4/16/25	100881	15936	IMPERIAL DADE	90079618-02	270158	Cleaning Supplies	21.15
84918	4/16/25	106581	15936	IMPERIAL DADE	90082474-00	270158	Cleaning Supplies MSS	43.47
84918	4/16/25	104581	15936	IMPERIAL DADE	90083380-02	270158	Cleaning Supplies	315.40
84918	4/16/25	107781	15936	IMPERIAL DADE	90083928-02	270158	Cleaning Supplies HSN	85.56
84918	4/16/25	104781	15936	IMPERIAL DADE	90084336-01	270158	Cleaning Supplies Yacks	223.93
84918	4/16/25	100681	15936	IMPERIAL DADE	90084338-02	270158	Cleaning Supplies Atwood	451.90
84918	4/16/25	107782	15936	IMPERIAL DADE	90084342-01	270158	Cleaning Supplies HSN	37.35
84918	4/16/25	106581	15936	IMPERIAL DADE	90084397-01	270158	Cleaning Supplies MSS	43.86
84918	4/16/25	107781	15936	IMPERIAL DADE	90084597-00	270158	Cleaning Supplies HSN	17.28
84918	4/16/25	106681	15936	IMPERIAL DADE	90084599-01	270158	Cleaning Supplies MSE	231.40
84918	4/16/25	107781	15936	IMPERIAL DADE	90084755-01	270158	Cleaning Supplies HSN	36.50
84918	4/16/25	106581	15936	IMPERIAL DADE	90084797-00	270158	Cleaning Supplies MSS	200.23
84918	4/16/25	106581	15936	IMPERIAL DADE	90085105-01	270158	Cleaning Supplies MSS	59.58
84918	4/16/25	104281	15936	IMPERIAL DADE	90085480-00	270158	Cleaning Supplies South	44.84
84918	4/16/25	107582	15936	IMPERIAL DADE	90085658-00	270158	Cleaning Supplies HS Pool	390.97
84918	4/16/25	108081	15936	IMPERIAL DADE	90085732-00	270158	Cleaning Supplies Pankow	1,388.54
84918	4/16/25	107781	15936	IMPERIAL DADE	90085733-00	270158	Cleaning Supplies HSN	76.53
84918	4/16/25	103381	15936	IMPERIAL DADE	90085734-00	270158	Cleaning Supplies	995.86
*COMPUTER VOID*								
84919	4/16/25	104281	15936	IMPERIAL DADE	90085735-00	270140	Cleaning Supplies South	86.10
84919	4/16/25	104581	15936	IMPERIAL DADE	90085738-00	270140	Cleaning Supplies	45.47
84919	4/16/25	104781	15936	IMPERIAL DADE	90085739-00	270140	Cleaning Supplies Yacks	45.47
84919	4/16/25	100481	15936	IMPERIAL DADE	90085907-00	270140	Cleaning Supplies Higgins	9.92
84919	4/16/25	104781	15936	IMPERIAL DADE	90085914-00	270140	Cleaning Supplies Yacks	92.00
84919	4/16/25	104781	15936	IMPERIAL DADE	90085920-00	270140	Cleaning Supplies Yacks	70.22
84919	4/16/25	104781	15936	IMPERIAL DADE	90085928-00	270140	Cleaning Supplies Yacks	60.46
84919	4/16/25	104281	15936	IMPERIAL DADE	90085930-00	270140	Cleaning Supplies South	1,820.80
84919	4/16/25	101581	15936	IMPERIAL DADE	90085933-00	270140	Cleaning Supplies Graham	1,230.37
84919	4/16/25	106081	15936	IMPERIAL DADE	90085934-00	270140	Cleaning Supplies MSC	2,266.99
84919	4/16/25	106081	15936	IMPERIAL DADE	90085934-01	270140	Cleaning Supplies MSC	58.57
84919	4/16/25	106081	15936	IMPERIAL DADE	90085934-02	270140	Cleaning Supplies MSC	59.78
84919	4/16/25	107581	15936	IMPERIAL DADE	90086765-00	270140	Cleaning Supplies HS	2,783.00
84919	4/16/25	107781	15936	IMPERIAL DADE	90086767-00	270140	Cleaning Supplies HSN	355.17
84919	4/16/25	107881	15936	IMPERIAL DADE	90086926-00	270140	Cleaning Supplies JAPAC	1,478.18
84919	4/16/25	108081	15936	IMPERIAL DADE	90086927-00	270140	Cleaning Supplies Pankow	706.40
*COMPUTER CHECK TOTAL*								16,350.06
84920	4/16/25	109064	4688	INTERNATIONAL CONTROLS &	I15947	272661	Gate Repair at Atwood *COMPUTER CHECK TOTAL*	435.00 435.00
84921	4/16/25	109063	222000	INTERSTATE SECURITY, INC	8685213	270113	Security Maintenance for	345.00
84921	4/16/25	109063	222000	INTERSTATE SECURITY, INC	8685215	270113	Security Maintenance for	115.00
84921	4/16/25	109063	222000	INTERSTATE SECURITY, INC	8685220	270113	Security Maintenance for	540.00
84921	4/16/25	109063	222000	INTERSTATE SECURITY, INC	8685223	270113	Security Maintenance for	185.00
*COMPUTER CHECK TOTAL*								1,185.00

*John Seaton* 4-17-25  
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*John Jellus*  
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11 GENERAL FUND								
84922	4/16/25	101964	18055	INTU SPECIALTY LLC	292207	272625	Tea Presentation *COMPUTER CHECK TOTAL*	750.00 750.00
84923	4/16/25	108535	227375	JOHN R SPRING & TIRE CENT	295159	272648	U BOLTS	110.00
84923	4/16/25	108535	227375	JOHN R SPRING & TIRE CENT	295198	272648	U BOLTS *COMPUTER CHECK TOTAL*	58.30 168.30
84924	4/16/25	109072	233554	K/E ELECTRIC SUPPLY CORP	I 508134	270102	Electrical Supplies *COMPUTER CHECK TOTAL*	289.02 289.02
84926	4/16/25	104143	239150	KERR ALBERT OFFICE SUPPLI	616136-0	272525	HR office supplies *COMPUTER CHECK TOTAL*	91.81 91.81
84927	4/16/25	108535	16368	KIMBALL MIDWEST	103198716	272586	TORZ, SMOOTH RUBBER COAT, *COMPUTER CHECK TOTAL*	238.20 238.20
84928	4/16/25	109064E	17386	KONE INC.	1158911670	270109	Elevator Repair/	595.22
84928	4/16/25	109064E	17386	KONE INC.	921708317	270109	Elevator Repair/	1,465.00
84928	4/16/25	109064E	17386	KONE INC.	921712814	270109	Elevator Repair/	1,600.00
84928	4/16/25	109064E	17386	KONE INC.	921713609	270109	Cat 3 & 1 Elevator Test	2,400.00
84928	4/16/25	109064E	17386	KONE INC.	921713610	270109	Cat 3 & 1 Elevator Test	2,400.00
84928	4/16/25	109064E	17386	KONE INC.	921713611	270109	Cat 3 & 1 Elevator Test	2,400.00
84928	4/16/25	109064E	17386	KONE INC.	921713612	270109	Cat 1 Elevator Test MSN	1,600.00
84928	4/16/25	109064E	17386	KONE INC.	921713613	270109	Cat 1 Elevator Test JAPAC	1,600.00
84928	4/16/25	109064E	17386	KONE INC.	921713614	270109	Cat 3 & 1 Elevator Test *COMPUTER CHECK TOTAL*	2,400.00 16,460.22
84929	4/16/25	108044	242418	KONICA MINOLTA BUSINESS S	9010341207	270332	Monthly Maintance	8.98
84929	4/16/25	108044	242418	KONICA MINOLTA BUSINESS S	9010383499	270332	Monthly Maintance *COMPUTER CHECK TOTAL*	14.83 23.81
84930	4/16/25	108645	15157	LAB-AIDS-INC	00169252	272426	Connected Math - Middle	2,928.70
84930	4/16/25	108645	15157	LAB-AIDS-INC	00169253	272426	Connected Math - Middle	2,928.70
84930	4/16/25	108645	15157	LAB-AIDS-INC	00169254	272426	Connected Math - Middle	2,928.70
84930	4/16/25	108645	15157	LAB-AIDS-INC	0169306	272426	Connected Math - Middle *COMPUTER CHECK TOTAL*	3,616.70 12,402.80
84933	4/16/25	108523	258700	LESLIE TIRE	2188196	272546	11R225 TIRES	3,629.50
84933	4/16/25	108523	258700	LESLIE TIRE	2188472	272546	WAREHOUSE TRUCK #109 *COMPUTER CHECK TOTAL*	783.00 4,412.50
84934	4/16/25	102679	12870	LINDE GAS & EQUIPMENT INC	48673431	270333	Cylinder Rental *COMPUTER CHECK TOTAL*	33.60 33.60
84935	4/16/25	108656	4937	MACOMB COMMUNITY COLLEGE	34334	272700	Dual Enrollment LCPS25WI *COMPUTER CHECK TOTAL*	22,095.28 22,095.28
84936	4/16/25	107556X	5103	MACOMB COUNTY	AR25000432 HS	270127	HS SROs Monthly Salary	6,176.50
84936	4/16/25	107756X	5103	MACOMB COUNTY	AR25000432 HSN	270127	HSN SROs Monthly Salary *COMPUTER CHECK TOTAL*	6,176.50 12,353.00



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11 GENERAL FUND								4-17-25
84937	4/16/25	109720	17337	MADISON NATIONAL LIFE INS	16559		MAY 25 LIFE	3,112.97
84937	4/16/25	109721	17337	MADISON NATIONAL LIFE INS	16559		MAY 25 LTD	3,743.21
							*COMPUTER CHECK TOTAL*	6,856.18
84940	4/16/25	104164	17958	MICHIGAN STATE POLICE CAS	551-655924	272645	Fingerprinting fees	378.00
							*COMPUTER CHECK TOTAL*	378.00
84941	4/16/25	109359	302900	MASB/MICHIGAN ASSOC.OF SC	INV-128609	272660	24/25 Prorated Membership	5,099.96
84941	4/16/25	109344	302900	MASB/MICHIGAN ASSOC.OF SC	INV-128950	272660	Open Meetings Guidebooks	87.80
84941	4/16/25	109344	302900	MASB/MICHIGAN ASSOC.OF SC	INV-128950	272660	Shipping fee	20.00
							*COMPUTER CHECK TOTAL*	5,207.76
84942	4/16/25	104175	17807	MILLER JOHNSON SNELL & CU	1978584	272472	Legal fees	5,346.00
							*COMPUTER CHECK TOTAL*	5,346.00
84943	4/16/25	108662	456	MISD	120496	272607	Early College Tuition	372,592.00
84943	4/16/25	108662	456	MISD	120496	272607	Early College Tuition	2,552.00
84943	4/16/25	103764	456	MISD	120521	272607	Chks/Postage/	11.73
							*COMPUTER CHECK TOTAL*	375,155.73
84945	4/16/25	109064X	354500	NATIONAL TIME & SIGNAL CO	162819	270118	Maintenance Charges for	1,848.20
							*COMPUTER CHECK TOTAL*	1,848.20
84946	4/16/25	108564	5856	OSCAR W. LARSON CO.	SRVCE1032712	272588	FILTER, NOZZLE, A RING	975.12
84946	4/16/25	108564	5856	OSCAR W. LARSON CO.	SRVCE1033246	272588	FILTER, ABSORBENT SHEET,	5,585.13
84946	4/16/25	108564	5856	OSCAR W. LARSON CO.	SRVCE1040490	272588	QUARTERLY "B" INSPECTION	325.00
							*COMPUTER CHECK TOTAL*	6,885.25
84947	4/16/25	109067	4488	PHOENIX STONE CO	89921	272597	Diamond Dust MSE Fields	336.00
84947	4/16/25	109067	4488	PHOENIX STONE CO	89925	272597	Diamond Dust MSE Fields	336.00
							*COMPUTER CHECK TOTAL*	672.00
84948	4/16/25	107778	6290	PRINTING BY JOHNSON INC	53004	272213	TOP SCHOLAR-SIGNS	636.00
84948	4/16/25	107778	6290	PRINTING BY JOHNSON INC	53020	272213	PASSES FOR STUDENTS	494.00
84948	4/16/25	106078	6290	PRINTING BY JOHNSON INC	53232	272213	COUNSELING OFFICE PASSES	298.00
84948	4/16/25	106543	6290	PRINTING BY JOHNSON INC	53253	272213	#10 WINDOW ENVELOPES	432.42
84948	4/16/25	107778	6290	PRINTING BY JOHNSON INC	53264	272213	TICKETS-GRADUATION	495.00
84948	4/16/25	104178	6290	PRINTING BY JOHNSON INC	53354	272213	HR Envelopes	129.00
84948	4/16/25	104178	6290	PRINTING BY JOHNSON INC	53355	272213	Business Cards- J Maul	59.00
							*COMPUTER CHECK TOTAL*	2,543.42
84949	4/16/25	109062	17549	PRIORITY WASTE LLC	INV954602	270114	Waste Management for the	7,126.56
							*COMPUTER CHECK TOTAL*	7,126.56
84950	4/16/25	103764	15863	RICOH USA	5071176368	270659	Printing Imaging Charges	7,647.84
84950	4/16/25	103764	15863	RICOH USA	5071176643	270659	Printing Imaging Charges	196.49
							*COMPUTER CHECK TOTAL*	7,844.33
84951	4/16/25	107544	426262	ROCKET ENTERPRISE INC.	191433	272568	191433 AMERICAN FLAG	205.00
84951	4/16/25	109064	426262	ROCKET ENTERPRISE INC.	191483	272568	Repair to Flag Pole MSE	415.00
							*COMPUTER CHECK TOTAL*	620.00

*4-21-25*

*No! Refusing to sign. This will have to be held until board mtg.*

*yes. A.D.*

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11 GENERAL FUND								
84952	4/16/25	108535D	14928	ROWLEY BROTHERS INC	2376391-00	272549	BULK DEF FLUID *COMPUTER CHECK TOTAL*	580.93 580.93
84953	4/16/25	109093	3604	ROYAL ROOFING CO., INC.	S128175	272641	Roof Repairs at MSC *COMPUTER CHECK TOTAL*	423.00 423.00
84954	4/16/25	109093	15359	SCHENA ROOFING & SHEET ME	2233499	270115	Roof Repairs for District	785.00
84954	4/16/25	109093	15359	SCHENA ROOFING & SHEET ME	2263334	270115	Roof Repairs for District	1,566.00
84954	4/16/25	109093	15359	SCHENA ROOFING & SHEET ME	2266187	270115	Roof Repairs for District	1,131.00
84954	4/16/25	109093	15359	SCHENA ROOFING & SHEET ME	2266240	270115	Roof Repairs for District	958.00
84954	4/16/25	109093	15359	SCHENA ROOFING & SHEET ME	2267432	270115	Roof Repairs for District	785.50
84954	4/16/25	109093	15359	SCHENA ROOFING & SHEET ME	2271897	270115	Roof Repairs for District	813.00
84954	4/16/25	109093	15359	SCHENA ROOFING & SHEET ME	2274150	270115	Roof Repairs for District	997.20
84954	4/16/25	109093	15359	SCHENA ROOFING & SHEET ME	2279032	270115	Roof Repairs for District *COMPUTER CHECK TOTAL*	931.70 7,967.40
84955	4/16/25	102442	18290	SCHOLASTIC TESTING & CRED	1532	272626	9-1-1 dispatch certs *COMPUTER CHECK TOTAL*	3,600.00 3,600.00
84957	4/16/25	107796	451350	SEHI COMPUTER PRODUCTS, I	MARCH 2025	272701	MAR 2025 TONER REPORT	763.92
84957	4/16/25	100896	451350	SEHI COMPUTER PRODUCTS, I	MARCH 2025	272701	PELLERIN MAR TONER	295.68
84957	4/16/25	103196	451350	SEHI COMPUTER PRODUCTS, I	MARCH 2025	272701	CURRICULUM MAR TONER	569.50
84957	4/16/25	108596	451350	SEHI COMPUTER PRODUCTS, I	MARCH 2025	272701	TRANSPORTATION MAR TONER	176.87
84957	4/16/25	107942A	451350	SEHI COMPUTER PRODUCTS, I	MARCH 2025	272701	PANKOW MAR TONER	80.84
84957	4/16/25	102943	451350	SEHI COMPUTER PRODUCTS, I	MARCH 2025	272701	PANKOW RM 502 MAR TONER	41.44
84957	4/16/25	103442	451350	SEHI COMPUTER PRODUCTS, I	MARCH 2025	272701	Pankow-HSN Lamberti Toner	330.63
84957	4/16/25	102296	451350	SEHI COMPUTER PRODUCTS, I	MARCH 2025	272701	CARKENORD MAR TONER	220.69
84957	4/16/25	104296	451350	SEHI COMPUTER PRODUCTS, I	MARCH 2025	272701	SOUTH RIVER MAR TONER	72.78
84957	4/16/25	100496	451350	SEHI COMPUTER PRODUCTS, I	MARCH 2025	272701	HIGGINS MAR TONER	290.75
84957	4/16/25	106096	451350	SEHI COMPUTER PRODUCTS, I	MARCH 2025	272701	MSC MAR TONER	207.65
84957	4/16/25	107596	451350	SEHI COMPUTER PRODUCTS, I	MARCH 2025	272701	LCHS MAR TONER	1,161.95
84957	4/16/25	103896	451350	SEHI COMPUTER PRODUCTS, I	MARCH 2025	272701	JJC MAR TONER	239.31
84957	4/16/25	100696	451350	SEHI COMPUTER PRODUCTS, I	MARCH 2025	272701	ATWOOD MAR TONER	272.15
84957	4/16/25	101896	451350	SEHI COMPUTER PRODUCTS, I	MARCH 2025	272701	GREEN MAR TONER *COMPUTER CHECK TOTAL*	484.23 5,208.39
84958	4/16/25	102224	7753	SEMCO ENERGY GAS COMPANY	76675781		03-01 TO 03-31, 2025 CARKENORD	758.98
84958	4/16/25	101824	7753	SEMCO ENERGY GAS COMPANY	76675782		03-01 TO 03-31, 2025 GREEN	1,067.63
84958	4/16/25	100424	7753	SEMCO ENERGY GAS COMPANY	76675783		03-01 TO 03-31, 2025 HIGGINS	1,022.93
84958	4/16/25	106624	7753	SEMCO ENERGY GAS COMPANY	76675784		03-01 TO 03-31, 2025 MSE *COMPUTER CHECK TOTAL*	1,885.79 4,735.33
84959	4/16/25	101543	13305	SENTINEL TECHNOLOGIES, IN	INV33321	272617	CISCO IP PHONE 7811	127.00
84959	4/16/25	101543	13305	SENTINEL TECHNOLOGIES, IN	INV33321	272617	SHIPPING *COMPUTER CHECK TOTAL*	28.00 155.00
84960	4/16/25	109064P	13667	SERVICE PRO	39382220	270112	Plumbing Maintenance	5,904.00
84960	4/16/25	109064P	13667	SERVICE PRO	39961631	270112	Plumbing Maintenance *COMPUTER CHECK TOTAL*	721.50 6,625.50
84961	4/16/25	108535	1179	SHELBY GENERATOR, LLC	32480	272682	GENERATOR	185.11



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*John Sellers* 4-17-25  
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CHECK NUMBER	CHECK DATE	ASN	VEND #	VENDOR NAME	INVOICE NO	PO #	DESCRIPTION	AMOUNT
11 GENERAL FUND								
							*COMPUTER CHECK TOTAL*	185.11
84962	4/16/25	103764	17207	SHRED-IT, C/O STERICYCLE,	8010362239	270178	FY25 Shred-it Service	194.42
84962	4/16/25	103764	17207	SHRED-IT, C/O STERICYCLE,	8010415428	270178	FY25 Shred-it Service	205.80
							*COMPUTER CHECK TOTAL*	400.22
84963	4/16/25	109064P	5553	STATE OF MICHIGAN	BLR502225	272596	Boiler License for SR	225.00
							*COMPUTER CHECK TOTAL*	225.00
84964	4/16/25	108535	15452	SUPERIOR TURBO & INJECTIO	M000126481	272681	SENSOR	823.08
84964	4/16/25	108535	15452	SUPERIOR TURBO & INJECTIO	M000126485	272681	MAXXFORCE TURBO	2,364.02
							*COMPUTER CHECK TOTAL*	3,187.10
84965	4/16/25	107844	10488	SWEETWATER MUSIC EDUCATIO	45052977	272624	QSC 8" CP-Series Speaker	999.98
84965	4/16/25	107844	10488	SWEETWATER MUSIC EDUCATIO	45052977	272624	QSC CP8 Yoke Mount Kit	259.98
							*COMPUTER CHECK TOTAL*	1,259.96
84967	4/16/25	108564	10371	TOM'S AUTO GLASS, LLC	5888	272551	WINDSHIELD REPAIR	350.00
84967	4/16/25	108564	10371	TOM'S AUTO GLASS, LLC	5952	272551	WINDSHIELD REPLACEMENT	350.00
							*COMPUTER CHECK TOTAL*	700.00
84969	4/16/25	108535	13650	TRACTION-HEAVY DUTY PARTS	1401P173821	272552	BELT DRIVE, TENSIONER	164.17
							*COMPUTER CHECK TOTAL*	164.17
84971	4/16/25	108535	516300	UNITY SCHOOL BUS PARTS	0600844-IN	272721	FUEL SENDING UNIT	94.86
84971	4/16/25	108535	516300	UNITY SCHOOL BUS PARTS	0602207-IN	272721	BULBS, STOP ARM LED,	539.52
84971	4/16/25	108535	516300	UNITY SCHOOL BUS PARTS	0605109-IN	272721	THOMAS 39" VELCRO	395.04
							*COMPUTER CHECK TOTAL*	1,029.42
84975	4/16/25	109064P	15894	WATER WORKS PLUMBING & BA	4414	272557	Backflow Replacement MSN	1,975.00
84975	4/16/25	109064P	15894	WATER WORKS PLUMBING & BA	4415	272557	Backflow Replacement SR	1,500.00
							*COMPUTER CHECK TOTAL*	3,475.00
84976	4/16/25	107582	11559	WIND SURF & SAIL POOLS,IN	194602-1	270124	Pool Chemicals - HS Pool	344.70
84976	4/16/25	107782	11559	WIND SURF & SAIL POOLS,IN	194603-1	270124	Pool Chemicals - HSN Pool	215.00
							*COMPUTER CHECK TOTAL*	559.70
84977	4/16/25	109064	17989	WOLVERINE POWER SYSTEMS	0289050-IN	270106	Generator Repair and	925.00
84977	4/16/25	109064	17989	WOLVERINE POWER SYSTEMS	0289052-IN	270106	Generator Repair and	201.06
84977	4/16/25	109064	17989	WOLVERINE POWER SYSTEMS	0289053-IN	270106	Generator Repair and	405.00
84977	4/16/25	109064	17989	WOLVERINE POWER SYSTEMS	0289369-IN	270106	Generator Repair and	968.77
84977	4/16/25	109064	17989	WOLVERINE POWER SYSTEMS	0289371-IN	270106	Generator Repair and	925.00
84977	4/16/25	109064	17989	WOLVERINE POWER SYSTEMS	0289486-IN	270106	Generator Repair and	925.00
							*COMPUTER CHECK TOTAL*	4,349.83
84978	4/16/25	104164	17994	GALLAGHER BENEFIT SERVICE	335730	272431	Consulting fee	6,000.00
							*COMPUTER CHECK TOTAL*	6,000.00
84979	4/16/25	109072	561100	YOUNG SUPPLY COMPANY	16238707-00	270101	Heating and Cooling Parts	845.89
84979	4/16/25	109072	561100	YOUNG SUPPLY COMPANY	16238842-00	270101	Heating and Cooling Parts	137.80
84979	4/16/25	109072	561100	YOUNG SUPPLY COMPANY	16238912-00	270101	Heating and Cooling Parts	1,163.52

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*Don Jellu* 4-17-25  
*4-21-25*

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11 GENERAL FUND

84979	4/16/25	109072	561100	YOUNG SUPPLY COMPANY	16239045-00	270101	Heating and Cooling Parts	71.20
84979	4/16/25	109072	561100	YOUNG SUPPLY COMPANY	16239203-00	270101	Heating and Cooling Parts	183.80
84979	4/16/25	109072	561100	YOUNG SUPPLY COMPANY	16239226-00	270101	Heating and Cooling Parts	233.80
84979	4/16/25	109072	561100	YOUNG SUPPLY COMPANY	16239226-01	270101	Heating and Cooling Parts	204.10
84979	4/16/25	109072	561100	YOUNG SUPPLY COMPANY	16239268-00	270101	Heating and Cooling Parts	199.18
84979	4/16/25	109072	561100	YOUNG SUPPLY COMPANY	16239344-00	270101	Heating and Cooling Parts	187.20
84979	4/16/25	109072	561100	YOUNG SUPPLY COMPANY	16239359-00	270101	Heating and Cooling Parts	211.30
84979	4/16/25	109072	561100	YOUNG SUPPLY COMPANY	16239360-00	270101	Heating and Cooling Parts	266.40
84979	4/16/25	109072	561100	YOUNG SUPPLY COMPANY	16239367-00	270101	Heating and Cooling Parts	112.30
84979	4/16/25	109072	561100	YOUNG SUPPLY COMPANY	16239372-00	270101	Heating and Cooling Parts	121.40
84979	4/16/25	109072	561100	YOUNG SUPPLY COMPANY	16239445-00	270101	Heating and Cooling Parts	463.10
84979	4/16/25	109072	561100	YOUNG SUPPLY COMPANY	16239494-00	270101	Heating and Cooling Parts	165.06
84979	4/16/25	109072	561100	YOUNG SUPPLY COMPANY	16239571-00	270101	Heating and Cooling Parts	43.20
*COMPUTER CHECK TOTAL*								4,609.25
84980	4/16/25	103163	18153	KATHY DOLE		272699	PD 7TH GR ON UNIT FILLING	1,200.00
84980	4/16/25	103163	18153	KATHY DOLE		272699	PD SPECIAL ED TEACHERS	1,200.00
84980	4/16/25	103163	18153	KATHY DOLE		272699	PD 8TH GR TEACHERS ON	1,200.00
*COMPUTER CHECK TOTAL*								3,600.00
84981	4/16/25	108656	18293	CHERYL GLEFKE	BOOK REIMBURSE	272650	Aaron Glefke	92.99
*COMPUTER CHECK TOTAL*								92.99
84982	4/16/25	103163	18152	TERI ANN KEUSCH		272698	PD 6TH GR TEACHERS UNITS	1,200.00
*COMPUTER CHECK TOTAL*								1,200.00
84985	4/16/25	109306	3395	AMELIA SERVIAL	? OCT-DEC 2024 ?	271589	BOARD QUARTERLY	1,250.00
*COMPUTER CHECK TOTAL*								1,250.00

\*TOTAL 11 GENERAL FUND

COMPUTER CHECKS	79	\$653,088.39
MANUAL CHECKS		
TOTAL CHECKS	79	\$653,088.39

*** VOID SUMMARY ***		
COMPUTER VOID CHECKS	1	*NON-PAYMENT*
VOID CHECKS - COMPUTER		
VOID CHECKS - MANUAL		
TOTAL VOID CHECKS	1	

TOTAL NET CHECKS	78	\$653,088.39
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REPLACEMENT CHECKS

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12 ATHLETIC FUND

84894	4/16/25	537027	16518	BSN SPORTS	928791515	272162	BASEBALL JERSEYS	3,000.00
84894	4/16/25	537027	16518	BSN SPORTS	928791515	272162	SHIPPING	76.98
							*COMPUTER CHECK TOTAL*	3,076.98
84956	4/16/25	537144	18264	SCHOOL HEALTH CORP	CINV000209274	272165	gatorade refuel	107.95
							*COMPUTER CHECK TOTAL*	107.95
84972	4/16/25	537182	17951	VMS OF MACOMB TOWNSHIP LL	LC NORTH HS	272528	athletic trainers	468.00
							*COMPUTER CHECK TOTAL*	468.00
84974	4/16/25	537129	18261	VS ATHLETICS	374517	272120	track pit top pad	3,474.00
							*COMPUTER CHECK TOTAL*	3,474.00
84986	4/16/25	537164W	18162	WILLIAM TURNBULL	BBALL SCORE	272580	athletic worker	75.00
84986	4/16/25	537164W	18162	WILLIAM TURNBULL	BBALL SCR/ANNCE	272580	athletic worker	490.00
84986	4/16/25	537164W	18162	WILLIAM TURNBULL	BBALL SCR/ANNCE	272580	athletic worker	425.00
84986	4/16/25	537164W	18162	WILLIAM TURNBULL	BBALL SCR/ANNCE	272580	athletic worker	435.00
							*COMPUTER CHECK TOTAL*	1,425.00
84987	4/16/25	537164W	18160	NICHOLAS WASIELEWSKI	BBALL ANNOUNCE	272594	athletic worker	120.00
84987	4/16/25	537164W	18160	NICHOLAS WASIELEWSKI	BBALL ANNOUNCE	272594	athletic worker	60.00
							*COMPUTER CHECK TOTAL*	180.00

\*TOTAL 12 ATHLETIC FUND

COMPUTER CHECKS	6	\$8,731.93
MANUAL CHECKS		
TOTAL CHECKS	6	\$8,731.93

\*\*\* VOID SUMMARY \*\*\*  
COMPUTER VOID CHECKS \*NON-PAYMENT\*  
VOID CHECKS - COMPUTER  
VOID CHECKS - MANUAL  
TOTAL VOID CHECKS

TOTAL NET CHECKS	6	\$8,731.93
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REPLACEMENT CHECKS



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*SAW Seller* 4-17-25  
*4-21-25*

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14 STATE GRANT FUND

84917	4/16/25	147663	17529	IMAGINE LEARNING LLC	1055955	272706	SECTION 41 MATH REUSABLE	2,000.00
84917	4/16/25	147663	17529	IMAGINE LEARNING LLC	1055955	272706	SECTION 41 LANGUAGE AND *COMPUTER CHECK TOTAL*	6,000.00 8,000.00
84966	4/16/25	141560	17499	TEACHING STRATEGIES, LLC	INV214030	272456	Creative Curriculum subsc	12,765.00
84966	4/16/25	141550	17499	TEACHING STRATEGIES, LLC	INV214030	272456	Creative Curriculum subsc *COMPUTER CHECK TOTAL*	2,127.50 14,892.50

\*TOTAL 14 STATE GRANT FUND

COMPUTER CHECKS	2	\$22,892.50
MANUAL CHECKS		
TOTAL CHECKS	2	\$22,892.50

\*\*\* VOID SUMMARY \*\*\*  
COMPUTER VOID CHECKS  
VOID CHECKS - COMPUTER  
VOID CHECKS - MANUAL  
TOTAL VOID CHECKS

\*NON-PAYMENT\*

TOTAL NET CHECKS	2	\$22,892.50
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REPLACEMENT CHECKS



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15 FEDERAL GRANTS

84893	4/16/25	143665	17412	MARK BROWN	PUBLIC POLICY	272610	PNP TITLE II REIMBURSE *COMPUTER CHECK TOTAL*	127.40 127.40
84904	4/16/25	158160	8982	THE HENRY FORD	775066101	272637	4th grade field trip *COMPUTER CHECK TOTAL*	684.00 684.00
84931	4/16/25	157960	12970	LEARNING A-Z	CI-00028657	272590	Raz Kids Subscription *COMPUTER CHECK TOTAL*	1,292.30 1,292.30
84932	4/16/25	157444	6722	LEARNING GIZMOS, INC.	INV-1316	272591	Summer Take Home Kits for *COMPUTER CHECK TOTAL*	4,438.70 4,438.70
84939	4/16/25	151042	15010	MCGRAW HILL ED. HOLDINGS	136505714001	272463	IDEA LD SUPPLIES *COMPUTER CHECK TOTAL*	4,281.34 4,281.34
84968	4/16/25	147542	13031	TOWNSEND PRESS BOOK CENTE	444254	272533	MCJJC - TITLE 1D TEACHING *COMPUTER CHECK TOTAL*	46.13 46.13
84973	4/16/25	151042	16303	VOYAGER SOPRIS LEARNING	8686152	272461	IDEA LD SUPPLIES *COMPUTER CHECK TOTAL*	759.00 759.00
84983	4/16/25	143665	17595	JILL KOPPER	MACUL REIMBURSE	272606	PNP TITLE II REIMBURSE *COMPUTER CHECK TOTAL*	545.04 545.04

\*TOTAL 15 FEDERAL GRANTS

COMPUTER CHECKS	8	\$12,173.91
MANUAL CHECKS		
TOTAL CHECKS	8	\$12,173.91

\*\*\* VOID SUMMARY \*\*\*  
COMPUTER VOID CHECKS  
VOID CHECKS - COMPUTER  
VOID CHECKS - MANUAL  
TOTAL VOID CHECKS

\*NON-PAYMENT\*

TOTAL NET CHECKS	8	\$12,173.91
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REPLACEMENT CHECKS

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25 CAFETERIA

84992	4/16/25	519069	17054	ASCENSION MI EMPLOYER SOL	565343	272620	NEW HIRES PHYSICALS	254.00
							*COMPUTER CHECK TOTAL*	254.00
84993	4/16/25	519022M	18144	BERKSHIRE DAIRY DISTRIBUT	MARCH 2025	272622	MILK - ALL SCHOOLS	4,852.42
							*COMPUTER CHECK TOTAL*	4,852.42
85005	4/16/25	519029	176775	GORDON FOOD SERVICE, INC.	MARCH 2025+MULT	272623	TABLE TOP SUPPLIES	749.08
85005	4/16/25	519031	176775	GORDON FOOD SERVICE, INC.	MARCH 2025+MULT	272623	SANITATION	6.69
85005	4/16/25	519028	176775	GORDON FOOD SERVICE, INC.	MARCH 2025+MULT	272623	DISPOSABLES	4,814.08
85005	4/16/25	519032	176775	GORDON FOOD SERVICE, INC.	MARCH 2025+MULT	272623	COMMODITIES	16,026.22
85005	4/16/25	519026	176775	GORDON FOOD SERVICE, INC.	MARCH 2025+MULT	272623	GROCERY	30,277.59
85005	4/16/25	519025C	176775	GORDON FOOD SERVICE, INC.	MARCH 2025+MULT	272623	CATERING FOOD	222.02
85005	4/16/25	519028C	176775	GORDON FOOD SERVICE, INC.	MARCH 2025+MULT	272623	CATERING NON FOOD	113.81
							*COMPUTER CHECK TOTAL*	52,209.49
85006	4/16/25	510665	2006	HUBERT COMPANY	144910	272497	REACH-IN REFRIGERATOR	4,464.65
85006	4/16/25	510665	2006	HUBERT COMPANY	144910	272497	INSTALLATION	1,160.00
							*COMPUTER CHECK TOTAL*	5,624.65
85024	4/16/25	519031	13957	SMART SYSTEMS	143775	272621	APRIL SANITATION	3,775.00
							*COMPUTER CHECK TOTAL*	3,775.00

\*TOTAL 25 CAFETERIA

COMPUTER CHECKS	5	\$66,715.56
MANUAL CHECKS		
TOTAL CHECKS	5	\$66,715.56

\*\*\* VOID SUMMARY \*\*\*  
COMPUTER VOID CHECKS  
VOID CHECKS - COMPUTER  
VOID CHECKS - MANUAL  
TOTAL VOID CHECKS

\*NON-PAYMENT\*

TOTAL NET CHECKS	5	\$66,715.56
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REPLACEMENT CHECKS

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26 COMMUNITY EDUCATION FUND

84891	4/16/25	100949	17805	WILLIAM STOCKWELL II	000542	272731	Trophies Wrestling *COMPUTER CHECK TOTAL*	2,829.50 2,829.50
84900	4/16/25	100964	18080	COURAGE MARTIAL ARTS	1017	272564	Courage Beginner Karate *COMPUTER CHECK TOTAL*	59.25 59.25
84916	4/16/25	100964	17026	IAN KINDER, LLC	4-8-25	272669	Cert Babysitter on 4/8 *COMPUTER CHECK TOTAL*	726.00 726.00
84925	4/16/25	100964	17601	KAWAI MUSIC LESSON STUDIO		272668	Music for Little Mozarts	112.00
84925	4/16/25	100964	17601	KAWAI MUSIC LESSON STUDIO		272668	Youth Beg Piano - Tue	112.00
84925	4/16/25	100964	17601	KAWAI MUSIC LESSON STUDIO		272668	Youth Beg Piano - Sat	112.00
84925	4/16/25	100964	17601	KAWAI MUSIC LESSON STUDIO		272668	Youth Beg Violin *COMPUTER CHECK TOTAL*	112.00 448.00
84938	4/16/25	100964	11090	MARIA MARINO FITNESS PROS		272674	Fitness 20/20/20 March/Ap *COMPUTER CHECK TOTAL*	1,260.00 1,260.00
84944	4/16/25	100964	3837	NANCY E. KANDT	300-6045	272673	Trip to Central Station *COMPUTER CHECK TOTAL*	150.00 150.00
84970	4/16/25	100964	18294	TRAVELING YOGA WITH LISA		272672	Children's Yoga April/May *COMPUTER CHECK TOTAL*	217.50 217.50
84984	4/16/25	100964	17782	JANE MAYLE		272675	Slow Flow Yoga March/Apri *COMPUTER CHECK TOTAL*	613.00 613.00

\*TOTAL 26 COMMUNITY EDUCATION FUND

COMPUTER CHECKS	8	\$6,303.25
MANUAL CHECKS		
TOTAL CHECKS	8	\$6,303.25

\*\*\* VOID SUMMARY \*\*\*  
COMPUTER VOID CHECKS \*NON-PAYMENT\*  
VOID CHECKS - COMPUTER  
VOID CHECKS - MANUAL  
TOTAL VOID CHECKS

TOTAL NET CHECKS	8	\$6,303.25
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REPLACEMENT CHECKS

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27 PRESCHOOL FUND

84918*	4/16/25	550381	15936	IMPERIAL DADE *COMPUTER VOID*	90085347-00	270144	Cleaning Supplies Burdi	210.69
84958*	4/16/25	550324	7753	SEMCO ENERGY GAS COMPANY	76675780		03-01 TO 03-31, 2025 BURDI *COMPUTER CHECK TOTAL*	321.63 5,056.96

\*TOTAL 27 PRESCHOOL FUND

COMPUTER CHECKS	2	\$532.32
MANUAL CHECKS		
TOTAL CHECKS	2	\$532.32
*** VOID SUMMARY ***		
COMPUTER VOID CHECKS	1	*NON-PAYMENT*
VOID CHECKS - COMPUTER		
VOID CHECKS - MANUAL		
TOTAL VOID CHECKS	1	
TOTAL NET CHECKS	1	\$532.32

REPLACEMENT CHECKS

\*=CHECK ALSO EXISTS IN A PRIOR FUND

\* Please See General Fund



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29 STUDENT/SCHOOL ACTIVITY FUNDS								
84988	4/16/25	706019	4625	A & G CENTRAL MUSIC, INC.	164290	272713	BAND SUPPLIES	15.60
84988	4/16/25	706019	4625	A & G CENTRAL MUSIC, INC.	164304	272713	BAND SUPPLIES	173.90
84988	4/16/25	706633	4625	A & G CENTRAL MUSIC, INC.	165133	272713	March 2025 Statement	92.70
							*COMPUTER CHECK TOTAL*	282.20
84989	4/16/25	702201	8303	ABSOPURE WATER COMPANY	31327160	272653	C&C White Cooler Rental	12.00
84989	4/16/25	702201	8303	ABSOPURE WATER COMPANY	89660318	272653	5gal Absopure water	97.20
84989	4/16/25	702201	8303	ABSOPURE WATER COMPANY	89660318	272653	Bottle Deposit	84.00
84989	4/16/25	702201	8303	ABSOPURE WATER COMPANY	89660318	272653	Return bottle deposit	14.00-
84989	4/16/25	702201	8303	ABSOPURE WATER COMPANY	89660318	272653	Delivery Fee	4.95
							*COMPUTER CHECK TOTAL*	184.15
84990	4/16/25	707773	18024	ALLEGIANCE PACKAGING, LLC	128799	272559	CARDBOARD FOR REGATTA	614.80
							*COMPUTER CHECK TOTAL*	614.80
84991	4/16/25	704208	18150	AQUATIC DESIGNZ CO	1040	272628	AQUARIUM MAINTENANCE;FOOD	500.90
84991	4/16/25	704208	18150	AQUATIC DESIGNZ CO	1041	272628	AQUARIUM MAINTENANCE;FOOD	609.78
							*COMPUTER CHECK TOTAL*	1,110.68
84994	4/16/25	706633	400	BLUE LAKES CHARTERS & TOU	1743	272703	Motorcoach to Cedar Point	4,430.00
84994	4/16/25	706633	400	BLUE LAKES CHARTERS & TOU	1743	272703	Deposit made	1,330.00-
84994	4/16/25	706540	400	BLUE LAKES CHARTERS & TOU	293700	272703	FINAL PAYMENT FOR	3,090.00
							*COMPUTER CHECK TOTAL*	6,190.00
84995	4/16/25	707502A	16518	BSN SPORTS	928791515	272161	BASEBALL PANTS	1,080.00
							*COMPUTER CHECK TOTAL*	1,080.00
84996	4/16/25	709207	18298	CHAMBERLIN PONY RIDES	17779	272763	Petting Zoo Event	775.00
							*COMPUTER CHECK TOTAL*	775.00
84997	4/16/25	704514	4183	DETROIT TIGERS INC.	6248590	272526	Det Tigers Weather Day	1,310.00
							*COMPUTER CHECK TOTAL*	1,310.00
84998	4/16/25	708001	18245	EASTSIDE DRIP COFFEE CO L	002804	272567	Mobile Coffee Cart for	400.00
							*COMPUTER CHECK TOTAL*	400.00
84999	4/16/25	702220	8982	THE HENRY FORD	631074101	272605	Mailing fee	8.50
84999	4/16/25	702220	8982	THE HENRY FORD	631074101	272605	Greenfield Village youth	1,484.00
84999	4/16/25	702220	8982	THE HENRY FORD	631074101	272605	Greenfield Village Adult	1,064.00
							*COMPUTER CHECK TOTAL*	2,556.50
85000	4/16/25	706530	8844	ETCHED BY STONE, LLC	778COA	272608	TEE-SHIRTS FOR DC TRIP	635.50
85000	4/16/25	706530	8844	ETCHED BY STONE, LLC	778COA	272608	XXL T-SHIRTS FOR DC TRIP	37.00
							*COMPUTER CHECK TOTAL*	672.50
85001	4/16/25	707736	18254	EXTREME CANOPY INC	D066858	272013	soccer canopy	2,865.00
							*COMPUTER CHECK TOTAL*	2,865.00
85002	4/16/25	700901N	16233	EZ FLEX SPORT MATS	70672	272425	6'x 42' x 1 3/8"	5,985.00
85002	4/16/25	700901N	16233	EZ FLEX SPORT MATS	70672	272425	4" x 43.5' Hook 4" black	.00
85002	4/16/25	700901N	16233	EZ FLEX SPORT MATS	70672	272425	Freight	1,000.54

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29 STUDENT/SCHOOL ACTIVITY FUNDS								
							*COMPUTER CHECK TOTAL*	6,985.54
85003	4/16/25	706580	3064	GENERAL SCOREBOARD, INC.	6195	272577	SHOP LABOR	92.50
85003	4/16/25	706580	3064	GENERAL SCOREBOARD, INC.	6195	272577	CRYSTAL 4.0 MHZ	14.95
85003	4/16/25	706580	3064	GENERAL SCOREBOARD, INC.	6195	272577	EPROM-MS-250 CONTROL CHIP	95.00
85003	4/16/25	706580	3064	GENERAL SCOREBOARD, INC.	6195	272577	9714-7P 3PIN AMPHENOL	15.65
85003	4/16/25	706580	3064	GENERAL SCOREBOARD, INC.	6195	272577	SHIPPING AND HANDLING	20.00
							*COMPUTER CHECK TOTAL*	238.10
85004	4/16/25	703704	17855	GOPHERMODS, LLC	6761	272655	Chromebook Repairs	2,035.00
85004	4/16/25	706011	17855	GOPHERMODS, LLC	6761	272655	Chromebook Repair 2 MSC	158.00
							*COMPUTER CHECK TOTAL*	2,193.00
85005*	4/16/25	708001	176775	GORDON FOOD SERVICE, INC.	765148269	272680	snacks & water for staff	44.56
							*COMPUTER CHECK TOTAL*	44.56
85007	4/16/25	707741	1741	INTRASTATE DISTRIBUTORS I	10805896	272582	BEVERAGES-SCHOOL STORE	1,035.44
85007	4/16/25	708016	1741	INTRASTATE DISTRIBUTORS I	10814646	272582	beverages for store	723.81
							*COMPUTER CHECK TOTAL*	1,759.25
85008	4/16/25	707523A	15801	ITALIAN AMERICAN CULTURAL	29975372	272592	LC WRESTLING BANQUET	1,900.00
85008	4/16/25	707523A	15801	ITALIAN AMERICAN CULTURAL	29975372	272592	LC WRESTLING BANQUET	361.00
85008	4/16/25	707505A	15801	ITALIAN AMERICAN CULTURAL	30215627	272592	LCHS CHEER BANQUET	1,160.00
85008	4/16/25	707505A	15801	ITALIAN AMERICAN CULTURAL	30215627	272592	SERVICE FEE 19%	216.60
							*COMPUTER CHECK TOTAL*	3,637.60
85009	4/16/25	704001	13878	LABELSTOP, INC.	23882	272473	Spirit Wear	164.00
85009	4/16/25	707736	13878	LABELSTOP, INC.	23941	272473	soccer pink jersey	510.00
85009	4/16/25	707736	13878	LABELSTOP, INC.	23942	272473	soccer jersey	163.00
85009	4/16/25	707736	13878	LABELSTOP, INC.	23943	272473	student t shirts	340.00
							*COMPUTER CHECK TOTAL*	1,177.00
85010	4/16/25	706532	13191	LAKESHORE LANES	14A	272579	WEEK 4 BOWLING	387.00
85010	4/16/25	706532	13191	LAKESHORE LANES	14A	272579	WEEK 5 BOWLING	396.00
							*COMPUTER CHECK TOTAL*	783.00
85011	4/16/25	700601	263100	LITTLE CAESARS ENTERPRISE	1070663	272521	5th grade pizza kits	2,685.00
85011	4/16/25	704511	263100	LITTLE CAESARS ENTERPRISE	1078387	272521	Little Caesars Fundraiser	1,967.00
							*COMPUTER CHECK TOTAL*	4,652.00
85012	4/16/25	707512A	17904	CARY ANN BANKSTON	556	272629	LC LAX SR BANNERS	420.00
85012	4/16/25	707502A	17904	CARY ANN BANKSTON	558	272629	LC BASEBALL SR BANNER X13	364.00
85012	4/16/25	707519A	17904	CARY ANN BANKSTON	559	272629	LC G TENNIS SR BANNER X17	476.00
							*COMPUTER CHECK TOTAL*	1,260.00
85013	4/16/25	707505A	18289	MENTALITY TRAINING LLC	LC25	272604	CHEER TUMBLING SESSIONS	4,536.00
							*COMPUTER CHECK TOTAL*	4,536.00
85014	4/16/25	706540	11332	MUSIC IN THE PARKS	87956	272513	BALANCE OF PAYMENT FOR	7,233.00
85014	4/16/25	706633	11332	MUSIC IN THE PARKS	88013	272513	Performer Tickets	5,250.00
85014	4/16/25	706633	11332	MUSIC IN THE PARKS	88013	272513	Festival Performance	170.00



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CHECK NUMBER	CHECK DATE	ASN	VEND #	VENDOR NAME	INVOICE NO	PO #	DESCRIPTION	AMOUNT
29 STUDENT/SCHOOL ACTIVITY FUNDS								
85014	4/16/25	706633	11332	MUSIC IN THE PARKS	88013	272513	Non-Performer Admin	820.00
85014	4/16/25	706633	11332	MUSIC IN THE PARKS	88013	272513	Complimentary Ticket	41.00-
85014	4/16/25	706633	11332	MUSIC IN THE PARKS	88013	272513	Complimentary Tickets	82.00-
85014	4/16/25	706633	11332	MUSIC IN THE PARKS	88013	272513	Deposit	100.00-
							*COMPUTER CHECK TOTAL*	13,250.00
85015	4/16/25	707566	13124	MY LOCKER	INV-ML-1633	272569	ML1633 SWEATSHIRTS SCHOOL	1,411.30
85015	4/16/25	707566	13124	MY LOCKER	INV-ML-1661	272569	ML1661 SHIRTS FOR ANIME	253.50
							*COMPUTER CHECK TOTAL*	1,664.80
85016	4/16/25	707738	18117	MYDEAL GRAPHICS, INC	11553	272598	cheer outfits	214.24
							*COMPUTER CHECK TOTAL*	214.24
85017	4/16/25	708009	18032	NAT'L DANCE EDUCATION ORG	59995	272686	Membership dues	185.00
							*COMPUTER CHECK TOTAL*	185.00
85018	4/16/25	706019	9621	J.W.PEPPER & SON, INC.	367445820	272612	EPRINT MUSIC	184.60
							*COMPUTER CHECK TOTAL*	184.60
85019	4/16/25	702201	6290	PRINTING BY JOHNSON INC	53286	272471	Gotcha Stickers	514.00
							*COMPUTER CHECK TOTAL*	514.00
85020	4/16/25	704221	427260	ROSEVILLE ELECTRIC, INC.	8936	272565	NEW CIRCUIT FROM KITCHEN	1,250.00
							*COMPUTER CHECK TOTAL*	1,250.00
85021	4/16/25	706513	8281	SCHOLASTIC BOOK FAIRS	W5700845BF	272585	SPRING BOOK FAIR	1,060.54
85021	4/16/25	702201	8281	SCHOLASTIC BOOK FAIRS	W5701118BF	272585	Book Fair Sales	592.85
							*COMPUTER CHECK TOTAL*	1,653.39
85022	4/16/25	706045	18065	JULIA M FERGUSON	24067	272613	WASHINGTON DC TRIP SHIRTS	1,032.00
							*COMPUTER CHECK TOTAL*	1,032.00
85023	4/16/25	703704	451350	SEHI COMPUTER PRODUCTS, I	100253234	272555	HP Fortis G10 (11.6")	5,960.50
85023	4/16/25	703704	451350	SEHI COMPUTER PRODUCTS, I	100253234	272555	HP 3y Care OnSite	1,590.00
85023	4/16/25	703704	451350	SEHI COMPUTER PRODUCTS, I	100253234	272555	GOOGLE Chrome OS	740.50
							*COMPUTER CHECK TOTAL*	8,291.00
85025	4/16/25	707708	492300	SYCAMORE HILLS GOLF CLUB	E06082	272560	END OF YEAR BANQUET BBALL	1,850.00
							*COMPUTER CHECK TOTAL*	1,850.00
85026	4/16/25	702216	18103	TWEETS SWEET TREATS	02-2025	272644	Ice Cream	1,750.00
85026	4/16/25	702216	18103	TWEETS SWEET TREATS	02-2025	272644	Service Fee	35.00
							*COMPUTER CHECK TOTAL*	1,785.00
85027	4/16/25	707741	17422	VISTAR	75510259	272581	SNACKS-SCHOOL STORE	3,128.54
85027	4/16/25	707566	17422	VISTAR	75643420	272581	75643420 SODA, DOUGH,	1,382.84
							*COMPUTER CHECK TOTAL*	4,511.38
85028	4/16/25	707597	563450	ZUCCARO BANQUETS & CATERI	EO3013	272671	PROM DEPOSIT #2	2,000.00
							*COMPUTER CHECK TOTAL*	2,000.00

4/16/25 10.11.13  
L'ANSE CREUSE PUBLIC SCHOOLS

HISTORY CHECK REGISTER - BY FUND  
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*John Scott* 4-17-25

CHECK NUMBER	CHECK DATE	ASN	VEND #	VENDOR NAME	INVOICE NO	PO #	DESCRIPTION	AMOUNT
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*John Scott* 4-21-25

29 STUDENT/SCHOOL ACTIVITY FUNDS

85029	4/16/25	707742	18301	CALAHAN BOLEN	MAC SCHOLARSHIP	272770	MAC CONFERENCE SCHOLARSHI *COMPUTER CHECK TOTAL*	1,000.00 1,000.00
85030	4/16/25	707742	18300	KATHERINE GWISDALA	MAC SCHOLARSHIP	272769	MAC CONFERENCE SCHOLARSHIP *COMPUTER CHECK TOTAL*	1,000.00 1,000.00
85031	4/16/25	704511	18149	DAVID HAGERMAN	514251	272647	Whole school assembly *COMPUTER CHECK TOTAL*	2,175.00 2,175.00
85032	4/16/25	707742	18302	JACKSON SINES	MAC SCHOLARSHIP	272772	MAC CONFERENCE SCHOLARSHIP *COMPUTER CHECK TOTAL*	1,000.00 1,000.00
85033	4/16/25	708024	18292	JACOB VALDEZ	SCHOLARSHIP	272678	2024 Pankow Memorial - *COMPUTER CHECK TOTAL*	1,500.00 1,500.00

\*TOTAL 29 STUDENT/SCHOOL ACTIVITY FUNDS

COMPUTER CHECKS	42	\$90,367.29
MANUAL CHECKS		
TOTAL CHECKS	42	\$90,367.29

\*\*\* VOID SUMMARY \*\*\*  
COMPUTER VOID CHECKS \*NON-PAYMENT\*  
VOID CHECKS - COMPUTER  
VOID CHECKS - MANUAL  
TOTAL VOID CHECKS

TOTAL NET CHECKS	42	\$90,367.29
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REPLACEMENT CHECKS

\*=CHECK ALSO EXISTS IN A PRIOR FUND

\* Gordon Foods - Please See FS Fund (25)



4/16/25 10.11.13  
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HISTORY CHECK REGISTER - BY FUND  
FROM 4/16/25 TO 4/16/25

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CHECK CHECK  
NUMBER DATE ASN VEND # VENDOR NAME

INVOICE NO

PO #

DESCRIPTION

AMOUNT

41 2025 SCHOOL BOND FUND SERIES 1

41015 4/16/25 419540 5834 CLARK HILL PLC

1553159

272633 Bond Construction Project  
\*COMPUTER CHECK TOTAL\*

6,097.00  
6,097.00

\*TOTAL 41 2025 SCHOOL BOND FUND SERIES 1

COMPUTER CHECKS 1 \$6,097.00  
MANUAL CHECKS  
TOTAL CHECKS 1 \$6,097.00

\*\*\* VOID SUMMARY \*\*\*  
COMPUTER VOID CHECKS \*NON-PAYMENT\*  
VOID CHECKS - COMPUTER  
VOID CHECKS - MANUAL  
TOTAL VOID CHECKS

TOTAL NET CHECKS 1 \$6,097.00

REPLACEMENT CHECKS

## CHECK REGISTER

DATE: April 30, 2025

CHECKS	<u>85040 - 85120</u>	GENERAL FUND			Actual Total
			Fund 11	\$ 155,632.37	
			Fund 12	\$ 3,536.07	
			Fund 14	\$ 10,560.34	
			Fund 15	\$ 95,748.82	
			Fund 24		
			Fund 26	\$ 4,613.00	
			Fund 27	\$ 29.76	
			Fund 37		
			Fund 39		
					GF Total \$ 270,120.36
CHECKS	<u>                    </u>	2015 Swaption (formerly 2008 Swaption			
		Fund 34			Total \$ -
CHECKS	<u>85121 - 85172</u>	INTERNAL FUND			
			Fund 29	\$ 99,315.47	
		CAFETERIA FUND			
			Fund 25	\$ 190,050.06	
					IF/CF Total \$ 289,365.53
CHECKS	<u>                    </u>	BLDG & SITE 2008			
			Fund 46		B46 Total \$ -
CHECKS	<u>                    </u>	BLDG & SITE 2010 A			
			Fund 47		B47 Total \$ -
CHECKS	<u>41016 - 41018</u>	BLDG & SITE 2025 Series 1			
			Fund 41	582,460.10	B41 Total \$ 582,460.10
					Total \$ <u>1,141,945.99</u>

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HISTORY CHECK REGISTER - BY FUND  
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CHECK NUMBER	CHECK DATE	ASN	VEND #	VENDOR NAME	INVOICE NO	PO #	DESCRIPTION	AMOUNT
11 GENERAL FUND								
85040	4/30/25	108535	12197 A	PARTS WAREHOUSE	191159	272862	CLUTCH DRIVER W/VANE *COMPUTER CHECK TOTAL*	154.96 154.96
85041	4/30/25	108567	16840 ACE	TRANSPORTATION INC.	2027069	272758	Homeless Trans. #2027069	644.00
85041	4/30/25	108567	16840 ACE	TRANSPORTATION INC.	2027070	272758	Homeless Trans. #2027070	1,008.00
85041	4/30/25	108567	16840 ACE	TRANSPORTATION INC.	2027072	272758	Homeless Trans. #2027072	3,000.00
85041	4/30/25	108567	16840 ACE	TRANSPORTATION INC.	2027073	272758	Homeless Trans. #2027073	3,360.00
85041	4/30/25	108567	16840 ACE	TRANSPORTATION INC.	2027074	272758	Homeless Trans. #2027074	1,104.00
85041	4/30/25	108567	16840 ACE	TRANSPORTATION INC.	2027075	272758	Homeless Trans. #2027075	4,590.00
85041	4/30/25	108567	16840 ACE	TRANSPORTATION INC.	2027076	272758	Homeless Trans. #2027076	3,510.00
85041	4/30/25	108567	16840 ACE	TRANSPORTATION INC.	2027077	272758	Homeless Trans. #2027077	2,790.00
85041	4/30/25	108567	16840 ACE	TRANSPORTATION INC.	2027078	272758	Homeless Trans. #2027078	360.00
85041	4/30/25	108567	16840 ACE	TRANSPORTATION INC.	2027079	272758	Homeless Trans. #2027079	3,456.00
85041	4/30/25	108567	16840 ACE	TRANSPORTATION INC.	2027080	272758	Homeless Trans. #2027080	1,890.00
85041	4/30/25	108567	16840 ACE	TRANSPORTATION INC.	2027219	272758	Homeless Trans. #2027219	1,133.00
85041	4/30/25	108567	16840 ACE	TRANSPORTATION INC.	2027220	272758	Homeless Trans. #2027220 *COMPUTER CHECK TOTAL*	976.50 27,821.50
85042	4/30/25	109723	17481 ADN	ADMINISTRATORS INC	24299-PB2		ADM FEE FOR DENTAL *COMPUTER CHECK TOTAL*	553.45 553.45
85044	4/30/25	104342	18058 AMERICAN ALLIED HEALTH		2315	272728	PT AID CERT - CREDIT	105.00-
85044	4/30/25	104342	18058 AMERICAN ALLIED HEALTH		2317	272728	PT AID CERT - CREDIT	105.00-
85044	4/30/25	104342	18058 AMERICAN ALLIED HEALTH		2317	272728	EKG TECH - CREDIT	105.00-
85044	4/30/25	104342	18058 AMERICAN ALLIED HEALTH		2332	272728	EKG tech, CET Cert *COMPUTER CHECK TOTAL*	945.00 630.00
85046	4/30/25	109064	17365 ARCH ENVIRONMENTAL GROUP,		2503188	272795	Stormwater Consulting *COMPUTER CHECK TOTAL*	4,503.05 4,503.05
85048	4/30/25	107844	8088 B & H PHOTO		233389287	272779	PTZ Optics Move Camera *COMPUTER CHECK TOTAL*	971.19 971.19
85051	4/30/25	000088	12557 CENTRAL MICHIGAN PAPER		575667-00	272903	District Paper *COMPUTER CHECK TOTAL*	27,632.00 27,632.00
85053	4/30/25	109031	9948 CINTAS CORPORATION		9317248557	270116	Uniforms - Support Staff *COMPUTER CHECK TOTAL*	133.55 133.55
85054	4/30/25	109064X	17947 CONTROL SOLUTIONS, INC		20414CW	271132	HVAC Programming	1,110.00
85054	4/30/25	109064X	17947 CONTROL SOLUTIONS, INC		20416CW	271132	HVAC Programming	690.00
85054	4/30/25	109064X	17947 CONTROL SOLUTIONS, INC		20421CW	271132	HVAC Programming *COMPUTER CHECK TOTAL*	550.00 2,350.00
85056	4/30/25	102947	1213 CRESTLINE SPECIALTIES CO.		5859011	272729	9 x 12 bags	285.00
85056	4/30/25	102947	1213 CRESTLINE SPECIALTIES CO.		5859011	272729	chameleon pencils	205.00
85056	4/30/25	102947	1213 CRESTLINE SPECIALTIES CO.		5859011	272729	set up fee	52.00
85056	4/30/25	102947	1213 CRESTLINE SPECIALTIES CO.		5859011	272729	shipping *COMPUTER CHECK TOTAL*	28.87 570.87
85057	4/30/25	108564	5634 CUMMINS INC		S9-250443733	272891	REPAIR #211-20	162.32



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L'ANSE CREUSE PUBLIC SCHOOLS

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11 GENERAL FUND								
85057	4/30/25	108564	5634	CUMMINS INC	S9-250443820	272891	REPAIR #33-16	490.90
85057	4/30/25	108535	5634	CUMMINS INC	S9-250443921	272891	TEMPERATURE SENSOR	87.83
							*COMPUTER CHECK TOTAL*	741.05
85058	4/30/25	108564	14186	C3 BUSINESS COMMUNICATION	16328	272884	RADIO REPAIR	549.50
							*COMPUTER CHECK TOTAL*	549.50
85060	4/30/25	109072	117825	DOWNRIVER REFRIGERATION S	2064467	270099	Refridge.Heating/Cooling	355.90
							*COMPUTER CHECK TOTAL*	355.90
85062	4/30/25	109064I	9522	ELITE PEST MANAGEMENT	APRIL 2025	270111	Pest Management for the	1,221.00
							*COMPUTER CHECK TOTAL*	1,221.00
85063	4/30/25	104663	5409	FIBER LINK, INC.	20269	270364	FISCAL YEAR 2024/2025	341.25
							*COMPUTER CHECK TOTAL*	341.25
85064	4/30/25	102642	17415	FISHER AUTO PARTS	385297/8-386178	272894	disc brake caliper	50.00-
85064	4/30/25	102642	17415	FISHER AUTO PARTS	385297/8-386178	272894	wheel hub bolt	50.00
85064	4/30/25	102642	17415	FISHER AUTO PARTS	385297/8-386178	272894	disc brake caliper	40.00
85064	4/30/25	102642	17415	FISHER AUTO PARTS	385297/8-386178	272894	disc brake caliper	50.00
85064	4/30/25	102642	17415	FISHER AUTO PARTS	385297/8-386178	272894	spark tester	95.00
							*COMPUTER CHECK TOTAL*	185.00
85065	4/30/25	109064	17471	FRESH-AIRE MECHANICAL, INC	37335	270104	HVACR Repairs for the	1,232.78
							*COMPUTER CHECK TOTAL*	1,232.78
85066	4/30/25	102142	176775	GORDON FOOD SERVICE, INC.	765147896	272844	MILK & FUEL CHAFER GEL	25.97
85066	4/30/25	102142	176775	GORDON FOOD SERVICE, INC.	765147975	272844	FUEL CHAFER GEL	9.99
85066	4/30/25	102142	176775	GORDON FOOD SERVICE, INC.	765148114	272844	pastry flour	38.56
85066	4/30/25	102142	176775	GORDON FOOD SERVICE, INC.	876247632	272844	KITCHEN SUPPLIES	36.45
85066	4/30/25	102142	176775	GORDON FOOD SERVICE, INC.	876248348	272844	KITCHEN SUPPLIES	65.85
85066	4/30/25	102947	176775	GORDON FOOD SERVICE, INC.	9021591753	272844	transportation day and	128.39
85066	4/30/25	102142	176775	GORDON FOOD SERVICE, INC.	9021591753	272844	kitchen supplies	269.35
							*COMPUTER CHECK TOTAL*	574.56
85067	4/30/25	109064X	15986	GREAT LAKES POWER & LIGHT	25214	272748	Parking Lot Light Repair	6,029.58
85067	4/30/25	109064X	15986	GREAT LAKES POWER & LIGHT	25215	272748	Parking Lot Light Repair	7,019.02
85067	4/30/25	109064X	15986	GREAT LAKES POWER & LIGHT	25216	272748	Parking Lot Light Repair	2,462.94
							*COMPUTER CHECK TOTAL*	15,511.54
85070	4/30/25	108535	201340	HOEKSTRA TRANSPORTATION, I	X102021659-02	272861	DEF TANK ASSY	789.99
85070	4/30/25	108535	201340	HOEKSTRA TRANSPORTATION, I	X102021780-01	272861	GAS RECIRCULATION VALVE	884.99
							*COMPUTER CHECK TOTAL*	1,674.98
85071	4/30/25	104781	15936	IMPERIAL DADE	80041825-00	270142	Cleaning Supplies Yacks	23.24
85071	4/30/25	109081	15936	IMPERIAL DADE	90068722-00	270142	Custodial Supplies for	89.03
85071	4/30/25	106581	15936	IMPERIAL DADE	90081216-01	270142	Cleaning Supplies MSS	38.70
85071	4/30/25	103381	15936	IMPERIAL DADE	90083374-01	270142	Cleaning Supplies	23.48
85071	4/30/25	109081	15936	IMPERIAL DADE	90084046-00	270142	Custodial Supplies for	701.43
85071	4/30/25	106681	15936	IMPERIAL DADE	90084599-02	270142	Cleaning Supplies MSE	58.70
85071	4/30/25	109581	15936	IMPERIAL DADE	90085103-00	270142	Custodial Supplies for	509.59

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11 GENERAL FUND								
85071	4/30/25	109581	15936	IMPERIAL DADE	90085103-01	270142	Custodial Supplies for	46.79
85071	4/30/25	102281	15936	IMPERIAL DADE	90085106-01	270142	Cleaning Supplies	66.72
85071	4/30/25	107582	15936	IMPERIAL DADE	90085658-01	270142	Cleaning Supplies HS Pool	45.00
85071	4/30/25	109081	15936	IMPERIAL DADE	90085737-00	270142	Custodial Supplies for	819.04
85071	4/30/25	104781	15936	IMPERIAL DADE	90085920-01	270142	Cleaning Supplies Yacks	40.92
85071	4/30/25	104781	15936	IMPERIAL DADE	90085928-01	270142	Cleaning Supplies Yacks	29.76
85071	4/30/25	109081	15936	IMPERIAL DADE	90087380-00	270142	Custodial Supplies for	718.14
85071	4/30/25	105681	15936	IMPERIAL DADE	90087381-00	270142	Cleaning Supplies MSN	1,944.34
85071	4/30/25	105681	15936	IMPERIAL DADE	90087381-01	270142	Cleaning Supplies MSN	17.46
85071	4/30/25	106681	15936	IMPERIAL DADE	90087597-00	270142	Cleaning Supplies MSE	2,084.49
85071	4/30/25	104281	15936	IMPERIAL DADE	90087600-00	270142	Cleaning Supplies South	281.84
85071	4/30/25	107781	15936	IMPERIAL DADE	90087602-00	270142	Cleaning Supplies HSN	365.66
*COMPUTER VOID*								
85072	4/30/25	102281	15936	IMPERIAL DADE	90087704-00	270135	Cleaning Supplies	1,040.28
85072	4/30/25	106581	15936	IMPERIAL DADE	90088014-00	270135	Cleaning Supplies MSS	148.50
85072	4/30/25	108081	15936	IMPERIAL DADE	90088427-00	270135	Cleaning Supplies Pankow	247.25
85072	4/30/25	107781	15936	IMPERIAL DADE	90088428-00	270135	Cleaning Supplies HSN	1,674.15
85072	4/30/25	104581	15936	IMPERIAL DADE	90088429-00	270135	Cleaning Supplies	1,337.00
85072	4/30/25	100481	15936	IMPERIAL DADE	90088430-00	270135	Cleaning Supplies Higgins	1,192.68
*COMPUTER CHECK TOTAL*								13,573.95
85074	4/30/25	109072	233554	K/E ELECTRIC SUPPLY CORP	I 511657	270102	Electrical Supplies	87.71
*COMPUTER CHECK TOTAL*								87.71
85075	4/30/25	103743	239150	KERR ALBERT OFFICE SUPPLI	611039-0	272847	Office Desk, Install	1,134.57
85075	4/30/25	102943	239150	KERR ALBERT OFFICE SUPPLI	616170-0	272847	folding chairs	975.00
*COMPUTER CHECK TOTAL*								2,109.57
85076	4/30/25	109064E	17386	KONE INC.	1158915882	270109	Elevator Repair/	850.58
85076	4/30/25	109064E	17386	KONE INC.	1158918262	270109	Elevator Repair/	652.49
*COMPUTER CHECK TOTAL*								1,503.07
85077	4/30/25	109072	16398	KUCHENMEISTER LIGHTING AN	8817	270100	Lighting Supplies for the	342.00
85077	4/30/25	109072	16398	KUCHENMEISTER LIGHTING AN	8821	270100	Lighting Supplies for the	17.94
85077	4/30/25	109072	16398	KUCHENMEISTER LIGHTING AN	8823	270100	Lighting Supplies for the	342.00
*COMPUTER CHECK TOTAL*								701.94
85081	4/30/25	109067	12870	LINDE GAS & EQUIPMENT INC	49299262	270122	Gas Cylinder Rentals	233.34
*COMPUTER CHECK TOTAL*								233.34
85083	4/30/25	107764	5103	MACOMB COUNTY	AR25000452	272793	SRO HSN Glow Coming	760.22
*COMPUTER CHECK TOTAL*								760.22
85084	4/30/25	109064	7842	MACOMB COUNTY DEPARTMENT	39254	270107	Traffic Signal Maintenanc	20.48
*COMPUTER CHECK TOTAL*								20.48
85087	4/30/25	106695	509	MERIDIAN WINDS	14523	272809	Reconditioned YBB321 Tuba	3,650.00
*COMPUTER CHECK TOTAL*								3,650.00
85088	4/30/25	000159	5655	UNEMPLOYMENT INSURANCE AG	L0142913445	272899	QTR ENDING JUNE 30, 2024	2,185.54



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11 GENERAL FUND								
85088	4/30/25	000159	5655	UNEMPLOYMENT INSURANCE AG	L0144665997	272899	QTR ENDING SEPT 30, 2024	5,202.16
85088	4/30/25	000159	5655	UNEMPLOYMENT INSURANCE AG	L0146896619	272899	QTR ENDING DEC 31. 2024	4,358.82
							*COMPUTER CHECK TOTAL*	11,746.52
85089	4/30/25	101942	16119	MICHIGAN FFA ASSOCIATION	2025CDE75	272849	CDE Spring Skills Contest	85.00
							*COMPUTER CHECK TOTAL*	85.00
85090	4/30/25	102969	2078	MICHIGAN HOSA	99673655 (GF)	272749	HOSA registration	800.00
							*COMPUTER CHECK TOTAL*	800.00
85093	4/30/25	108564	5856	OSCAR W. LARSON CO.	SRVCE1042861	272863	REMOVED WASTE WATER	921.08
							*COMPUTER CHECK TOTAL*	921.08
85094	4/30/25	102542	11276	OVERCAR, INC	15700	272788	COLLISION CLASS SUPPLIES	2,753.61
							*COMPUTER CHECK TOTAL*	2,753.61
85095	4/30/25	109067	17006	PIONEER ATHLETICS	INV-245134	272746	Turf Quick Dry Athletics	697.01
							*COMPUTER CHECK TOTAL*	697.01
85100	4/30/25	108535D	14928	ROWLEY BROTHERS INC	2379203-00	272905	BULK DEF FLUID	730.08
							*COMPUTER CHECK TOTAL*	730.08
85105	4/30/25	108535	15452	SUPERIOR TURBO & INJECTIO	C17555	272859	CREDIT MEMO	220.00-
85105	4/30/25	108535	15452	SUPERIOR TURBO & INJECTIO	M000126858	272859	CLAMP, GASKET	133.01
85105	4/30/25	108535	15452	SUPERIOR TURBO & INJECTIO	M000126886	272859	MAXX TURBO	1,300.00
							*COMPUTER CHECK TOTAL*	1,213.01
85106	4/30/25	108537	13650	TRACTION-HEAVY DUTY PARTS	1401P174408	272864	HYDRO JACK	2,325.00
85106	4/30/25	108535	13650	TRACTION-HEAVY DUTY PARTS	1401P174511	272864	MALE PLUG	36.60
							*COMPUTER CHECK TOTAL*	2,361.60
85107	4/30/25	108564	17530	THE TRAVELERS INDEMNITY C	7898M4243	272846	Bond Driver License	250.00
							*COMPUTER CHECK TOTAL*	250.00
85109	4/30/25	108535	516300	UNITY SCHOOL BUS PARTS	0609134-IN	272882	BESI SEATS, VEST	1,517.15
							*COMPUTER CHECK TOTAL*	1,517.15
85111	4/30/25	102044	18311	VANT INC	000004	272895	waffle bar for preschool	1,823.00
							*COMPUTER CHECK TOTAL*	1,823.00
85113	4/30/25	109067	539750	WEINGARTZ SUPPLY CO INC	11002927-00	270123	Parts & Repairs for	284.88
							*COMPUTER CHECK TOTAL*	284.88
85114	4/30/25	107582	11559	WIND SURF & SAIL POOLS, IN	194682-1	270124	Pool Chemicals - HS Pool	271.80
85114	4/30/25	107582	11559	WIND SURF & SAIL POOLS, IN	194779-1	270124	Pool Chemicals - HS Pool	300.90
85114	4/30/25	107582	11559	WIND SURF & SAIL POOLS, IN	194886-1	270124	Pool Chemicals - HS Pool	175.90
							*COMPUTER CHECK TOTAL*	748.60
85115	4/30/25	109064	17989	WOLVERINE POWER SYSTEMS	0289643-IN	270106	Generator Repair and	465.00
85115	4/30/25	109064	17989	WOLVERINE POWER SYSTEMS	0289644-IN	270106	Generator Repair and	925.00
85115	4/30/25	109064	17989	WOLVERINE POWER SYSTEMS	0289884-IN	270106	Generator Repair and	925.00



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11 GENERAL FUND								
85115	4/30/25	109064	17989	WOLVERINE POWER SYSTEMS	0289886-IN	270106	Generator Repair and	925.00
85115	4/30/25	109064	17989	WOLVERINE POWER SYSTEMS	0289915-IN	270106	Generator Repair and	3,332.37
85115	4/30/25	109064	17989	WOLVERINE POWER SYSTEMS	0290027-IN	270106	Generator Repair and	925.00
							*COMPUTER CHECK TOTAL*	7,497.37
85116	4/30/25	104164	17994	GALLAGHER BENEFIT SERVICE	337963	272734	Consulting Services	6,000.00
							*COMPUTER CHECK TOTAL*	6,000.00
85117	4/30/25	109072	561100	YOUNG SUPPLY COMPANY	16239726-00	270101	Heating and Cooling Parts	1,014.42
85117	4/30/25	109072	561100	YOUNG SUPPLY COMPANY	16239796-00	270101	Heating and Cooling Parts	59.60
85117	4/30/25	109072	561100	YOUNG SUPPLY COMPANY	16239840-00	270101	Heating and Cooling Parts	888.00
85117	4/30/25	109072	561100	YOUNG SUPPLY COMPANY	16239895-00	270101	Heating and Cooling Parts	52.10
85117	4/30/25	109072	561100	YOUNG SUPPLY COMPANY	16239896-00	270101	Heating and Cooling Parts	1,823.00
85117	4/30/25	109072	561100	YOUNG SUPPLY COMPANY	16239931-00	270101	Heating and Cooling Parts	1,331.87
85117	4/30/25	109072	561100	YOUNG SUPPLY COMPANY	16239997-00	270101	Heating and Cooling Parts	64.00
85117	4/30/25	109072	561100	YOUNG SUPPLY COMPANY	16239999-00	270101	Heating and Cooling Parts	206.00
85117	4/30/25	109072	561100	YOUNG SUPPLY COMPANY	16240033-00	270101	Heating and Cooling Parts	441.12
85117	4/30/25	109072	561100	YOUNG SUPPLY COMPANY	16240074-00	270101	Heating and Cooling Parts	4.70
							*COMPUTER CHECK TOTAL*	5,884.81

\*TOTAL 11 GENERAL FUND

COMPUTER CHECKS	47	\$155,632.37
MANUAL CHECKS		
TOTAL CHECKS	47	\$155,632.37

\*\*\* VOID SUMMARY \*\*\*

COMPUTER VOID CHECKS	1	*NON-PAYMENT*
VOID CHECKS - COMPUTER		
VOID CHECKS - MANUAL		
TOTAL VOID CHECKS	1	
TOTAL NET CHECKS	46	\$155,632.37

REPLACEMENT CHECKS

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12 ATHLETIC FUND								
85043	4/30/25	537156	17908	ALGONAC HIGH SCHOOL	TRACK MEET	272662	track meet *COMPUTER CHECK TOTAL*	250.00 250.00
85047	4/30/25	537132	6082	ARMADA AREA SCHOOLS	SOFTBALL TOURN	272709	softball tournament *COMPUTER CHECK TOTAL*	275.00 275.00
85050	4/30/25	537127	16518	BSN SPORTS	929474951	272485	baseball uniforms	1,428.45
85050	4/30/25	536644	16518	BSN SPORTS	929635820	272485	Track Uniform	165.00
85050	4/30/25	536644	16518	BSN SPORTS	929635820	272485	Track Uniform	55.00
85050	4/30/25	536644	16518	BSN SPORTS	929635820	272485	Track Uniform	78.00
85050	4/30/25	536644	16518	BSN SPORTS	929635820	272485	Track Uniform	26.00
85050	4/30/25	536644	16518	BSN SPORTS	929635820	272485	Freight *COMPUTER CHECK TOTAL*	23.62 1,776.07
85068	4/30/25	537156	10790	GROSSE POINTE SOUTH HIGH		272705	track invitational *COMPUTER CHECK TOTAL*	300.00 300.00
85078	4/30/25	537132	14604	LAKE ORION HIGH SCHOOL		272704	softball tournament *COMPUTER CHECK TOTAL*	250.00 250.00
85112	4/30/25	537156	14100	WARREN MOTT HIGH SCHOOL	3270257	272664	track meet *COMPUTER CHECK TOTAL*	300.00 300.00
85118	4/30/25	537164W	18163	MIRANDA KAY BRATTON	SOCCER GATE	272676	athletic worker	30.00
85118	4/30/25	537164W	18163	MIRANDA KAY BRATTON	SOCCER GATE	272676	athletic worker *COMPUTER CHECK TOTAL*	30.00 60.00
85119	4/30/25	537140	18075	KARL BRUNSMAN	HS25-2409400732	272667	lacrosse assigning *COMPUTER CHECK TOTAL*	325.00 325.00

\*TOTAL 12 ATHLETIC FUND

COMPUTER CHECKS	8	\$3,536.07
MANUAL CHECKS		
TOTAL CHECKS	8	\$3,536.07

\*\*\* VOID SUMMARY \*\*\*  
COMPUTER VOID CHECKS \*NON-PAYMENT\*  
VOID CHECKS - COMPUTER  
VOID CHECKS - MANUAL  
TOTAL VOID CHECKS

TOTAL NET CHECKS	8	\$3,536.07
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REPLACEMENT CHECKS

*[Signature]*  
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14 STATE GRANT FUND								
85045	4/30/25	147042	20800	APPLE INC.	MB65262864	272599	Logitech Zone Learn Over	699.00
85045	4/30/25	147042	20800	APPLE INC.	MB67660932	272599	11-inch iPad Wi-Fi 128GB	4,829.50
							*COMPUTER CHECK TOTAL*	5,528.50
85079	4/30/25	141550	245200	LAKESHORE LEARNING MATERI	90574759	272618	Unifix cubes	29.99
85079	4/30/25	141550	245200	LAKESHORE LEARNING MATERI	90574759	272618	See It Grow plant lab	29.99
85079	4/30/25	141550	245200	LAKESHORE LEARNING MATERI	90574759	272618	Magnets discovery set	24.99
85079	4/30/25	141550	245200	LAKESHORE LEARNING MATERI	90583693	272618	Ramps & balls	169.00
85079	4/30/25	141550	245200	LAKESHORE LEARNING MATERI	90583693	272618	Pose & play family	218.00
85079	4/30/25	141550	245200	LAKESHORE LEARNING MATERI	90583693	272618	Giant Classic dollhouse	279.00
85079	4/30/25	141550	245200	LAKESHORE LEARNING MATERI	90583693	272618	Classic dollhouse furnitu	189.00
85079	4/30/25	141550	245200	LAKESHORE LEARNING MATERI	90583693	272618	Float & Find alphabet	29.99
85079	4/30/25	141550	245200	LAKESHORE LEARNING MATERI	90583693	272618	Kid safety goggles	29.99
85079	4/30/25	141550	245200	LAKESHORE LEARNING MATERI	90583693	272618	Design/Build water blocks	59.98
85079	4/30/25	141550	245200	LAKESHORE LEARNING MATERI	90583693	272618	Grocery Set	59.99
85079	4/30/25	141550	245200	LAKESHORE LEARNING MATERI	90583693	272618	Pots & pans playset	39.99
85079	4/30/25	141550	245200	LAKESHORE LEARNING MATERI	90583693	272618	Real bugs discovery set	29.99
85079	4/30/25	141550	245200	LAKESHORE LEARNING MATERI	90583693	272618	Activities scarves	24.99
85079	4/30/25	141550	245200	LAKESHORE LEARNING MATERI	90583693	272618	Dressing frames	89.99
85079	4/30/25	141550	245200	LAKESHORE LEARNING MATERI	90583693	272618	Magnetic wands	29.99
85079	4/30/25	141550	245200	LAKESHORE LEARNING MATERI	90583693	272618	Ten frame class set	79.98
85079	4/30/25	141550	245200	LAKESHORE LEARNING MATERI	90583693	272618	10 ct painting bowls	16.99
							*COMPUTER CHECK TOTAL*	1,431.84
85099	4/30/25	147667	13589	ROSETTA STONE LTD	RE00065605	272790	ONLINE ACCESS TO LANGUAGE	3,600.00
							*COMPUTER CHECK TOTAL*	3,600.00

\*TOTAL 14 STATE GRANT FUND

COMPUTER CHECKS	3	\$10,560.34
MANUAL CHECKS		
TOTAL CHECKS	3	\$10,560.34

\*\*\* VOID SUMMARY \*\*\*  
COMPUTER VOID CHECKS \*NON-PAYMENT\*  
VOID CHECKS - COMPUTER  
VOID CHECKS - MANUAL  
TOTAL VOID CHECKS

TOTAL NET CHECKS	3	\$10,560.34
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REPLACEMENT CHECKS



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15 FEDERAL GRANTS								
85049	4/30/25	158162	9726	BRAINPOP LLC	US569397	272875	BrainPop Subscription *COMPUTER CHECK TOTAL*	4,050.00 4,050.00
85059	4/30/25	158141	18246	DIALED ACTION AGENCY LLC	TENNISWOOD	272871	PBIS Assembly balance *COMPUTER CHECK TOTAL*	2,500.00 2,500.00
85061	4/30/25	158160	8982	THE HENRY FORD	953076101	272777	2nd grade field trip *COMPUTER CHECK TOTAL*	1,316.00 1,316.00
85069	4/30/25	157961	12946	HIGH TOUCH HIGH TECH OF S	HIGGINS TENNISWOOD	272829	In School Field Trip k-5	2,136.00
85069	4/30/25	157163	12946	HIGH TOUCH HIGH TECH OF S		272829	SCIENCE MADE FUN-ROUND 1	3,406.00
85069	4/30/25	158160	12946	HIGH TOUCH HIGH TECH OF S		272829	HighTouch HighTech *COMPUTER CHECK TOTAL*	2,856.00 8,398.00
85073	4/30/25	158142	17798	JUNIOR LEARNING, INC	26568	272860	Junior Learning MTSS *COMPUTER CHECK TOTAL*	1,399.65 1,399.65
85080	4/30/25	158144	6722	LEARNING GIZMOS, INC.	INV-1355	272814	Summer take home learning	6,954.85
85080	4/30/25	158144	6722	LEARNING GIZMOS, INC.	INV-1356	272814	Summer Bridge Workbooks	3,240.00
85080	4/30/25	158144	6722	LEARNING GIZMOS, INC.	INV-1359	272814	Learning Gizmos	7,908.00
85080	4/30/25	158144	6722	LEARNING GIZMOS, INC.	INV-1361	272814	Learning Gizmos *COMPUTER CHECK TOTAL*	1,092.00 19,194.85
85082	4/30/25	158145	18304	LITTLE PEOPLE'S COVE	28475	272811	Sensory Wall activities *COMPUTER CHECK TOTAL*	4,851.72 4,851.72
85085	4/30/25	143864	16385	MACUL	27292	272423	REGISTRATION FEE TAPP	299.00
85085	4/30/25	143864	16385	MACUL	27294	272423	REGISTRATION FEE GILLICH	289.00
85085	4/30/25	143864	16385	MACUL	27296	272423	REGISTRATION FEE LEITZ	219.00
85085	4/30/25	143864	16385	MACUL	27298	272423	REGISTRATION FEE MORRISON *COMPUTER CHECK TOTAL*	289.00 1,096.00
85086	4/30/25	157164	15442	MAD SCIENCE OF DETROIT	5134 BALANCE	272813	Mad Science STEAM Lab bal *COMPUTER CHECK TOTAL*	1,293.50 1,293.50
85091	4/30/25	143674	456	MISD	119815	272778	K-5 MATH COACHES NETWORK	300.00
85091	4/30/25	143674	456	MISD	119889	272778	SECONDARY COACHING	1,050.00
85091	4/30/25	143674	456	MISD	120472	272778	LITERACY LEARNING MODULES *COMPUTER CHECK TOTAL*	800.00 2,150.00
85092	4/30/25	158264	709	MOBILE ED PRODUCTIONS, IN	142185	272780	EARTH DOME	1,695.00
85092	4/30/25	158264	709	MOBILE ED PRODUCTIONS, IN	142236	272780	EARTH DOME	1,695.00
85092	4/30/25	158265	709	MOBILE ED PRODUCTIONS, IN	142237	272780	Animals & the Environment	1,495.00
85092	4/30/25	158265	709	MOBILE ED PRODUCTIONS, IN	142238	272780	INVISIBLE WONDER	1,495.00
85092	4/30/25	158264	709	MOBILE ED PRODUCTIONS, IN	142239	272780	STEAM MUSEUM *COMPUTER CHECK TOTAL*	1,795.00 8,175.00
85096	4/30/25	158160	18305	PLAYWORKS	INV0015868	272821	Playworks custom training *COMPUTER CHECK TOTAL*	10,000.00 10,000.00
85097	4/30/25	158561	16936	POSITIVE YOU, LLC	1022	272816	MENTORING GROUP SESSIONS	7,750.00

REPLACEMENT CHECKS



CHECK NUMBER	CHECK DATE	ASN	VEND #	VENDOR NAME	INVOICE NO	PO #	DESCRIPTION	AMOUNT
25 CAFETERIA								
85124	4/30/25	519069	17054	ASCENSION MI EMPLOYER SOL	565891	272743	NEW HIRE K. MONTGOMERY *COMPUTER CHECK TOTAL*	127.00 127.00
85127	4/30/25	519022M	18144	BERKSHIRE DAIRY DISTRIBUT	APRIL 2025	272888	DAIRY ALL SCHOOLS	9,662.61
85127	4/30/25	519022M	18144	BERKSHIRE DAIRY DISTRIBUT	MARCH/APRIL2025	272888	MILK - ALL SCHOOLS *COMPUTER CHECK TOTAL*	13,019.99 22,682.60
85134	4/30/25	519064	16235	DETROIT CUTLERY	R16633380-2	272886	KNIFE SHARPEN ELEMENTARY	135.00
85134	4/30/25	519064	16235	DETROIT CUTLERY	R16633380-2	272886	KNIFE SHARPEN HIGH SCHOOL	45.00
85134	4/30/25	519064	16235	DETROIT CUTLERY	R16633380-2	272886	KNIFE SHARPEN MIDDLE SCH *COMPUTER CHECK TOTAL*	61.00 241.00
85135	4/30/25	517564	117825	DOWNRIVER REFRIGERATION S	2063460	272718	HS Kitchen Repairs	1,068.80
85135	4/30/25	516564	117825	DOWNRIVER REFRIGERATION S	2063472	272718	MSS Kitchen Repairs	211.04
85135	4/30/25	517764	117825	DOWNRIVER REFRIGERATION S	2064533	272718	Parts for HSN Walkin *COMPUTER CHECK TOTAL*	218.56 1,498.40
85140	4/30/25	519029	176775	GORDON FOOD SERVICE, INC.	APRIL 2025	272741	TABLE TOP SUPPLES	735.88
85140	4/30/25	519031	176775	GORDON FOOD SERVICE, INC.	APRIL 2025	272741	SANITATION	20.07
85140	4/30/25	519028	176775	GORDON FOOD SERVICE, INC.	APRIL 2025	272741	DISPOSABLES	5,397.61
85140	4/30/25	519032	176775	GORDON FOOD SERVICE, INC.	APRIL 2025	272741	COMMODITIES	29,283.83
85140	4/30/25	519026	176775	GORDON FOOD SERVICE, INC.	APRIL 2025	272741	GROCERIES	46,516.06
85140	4/30/25	519025C	176775	GORDON FOOD SERVICE, INC.	APRIL 2025	272741	CATERING FOOD	143.34
85140	4/30/25	519029	176775	GORDON FOOD SERVICE, INC.	APRIL 2025	272741	TABLE TOP SUPPLES	939.00
85140	4/30/25	519031	176775	GORDON FOOD SERVICE, INC.	APRIL 2025	272741	SANITATION	13.38
85140	4/30/25	519028	176775	GORDON FOOD SERVICE, INC.	APRIL 2025	272741	DISPOSABLES	4,962.76
85140	4/30/25	519032	176775	GORDON FOOD SERVICE, INC.	APRIL 2025	272741	COMMODITIES	22,296.81
85140	4/30/25	519026	176775	GORDON FOOD SERVICE, INC.	APRIL 2025	272741	GROCERY	31,951.50
85140	4/30/25	519025C	176775	GORDON FOOD SERVICE, INC.	APRIL 2025	272741	CATERING FOOD *COMPUTER CHECK TOTAL*	482.17 142,742.41
85141	4/30/25	519026	18126	GREAT LAKES BAKING COMPAN	MARCH/APRIL2025	272784	BREAD - ALL SCHOOLS *COMPUTER CHECK TOTAL*	1,393.00 1,393.00
85142	4/30/25	519010F	18205	HERSHEY'S ICE CREAM	INVE0021592032	272744	ICE CREAM MSE	204.48
85142	4/30/25	519010F	18205	HERSHEY'S ICE CREAM	INVE0021629221	272744	ICE CREAM MSS *COMPUTER CHECK TOTAL*	199.32 403.80
85157	4/30/25	519010F	5101	PEPSI-COLA	21624905	272783	PELLERIN 4/10/25	410.96
85157	4/30/25	519010F	5101	PEPSI-COLA	35345353	272783	HSC 4/7/25	738.34
85157	4/30/25	519010F	5101	PEPSI-COLA	52602160	272783	HSN 4/14/25	897.29
85157	4/30/25	519010F	5101	PEPSI-COLA	53285305	272783	HSN 3/31/25	488.45
85157	4/30/25	519010F	5101	PEPSI-COLA	55865152	272783	HSC 4/14/25	609.00
85157	4/30/25	519010F	5101	PEPSI-COLA	56478408	272783	HSC 3/31/25 *COMPUTER CHECK TOTAL*	709.08 3,853.12
85166	4/30/25	149741	16236	VANEERDEN FOODSERVICE COM	APRIL 2025	272887	GRANT FRUIT AND VEGGIE	1,911.76
85166	4/30/25	519026	16236	VANEERDEN FOODSERVICE COM	APRIL 2025	272887	GROCERIES	3,934.58
85166	4/30/25	149741	16236	VANEERDEN FOODSERVICE COM	APRIL 2025	272887	FRUIT & VEG GRANT TENN.	2,228.08
85166	4/30/25	519026	16236	VANEERDEN FOODSERVICE COM	APRIL 2025	272887	GROCERIES *COMPUTER CHECK TOTAL*	9,034.31 17,108.73



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L'ANSE CREUSE PUBLIC SCHOOLS

HISTORY CHECK REGISTER - BY FUND  
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25 CAFETERIA

\*TOTAL 25 CAFETERIA

COMPUTER CHECKS 9 \$190,050.06

MANUAL CHECKS

TOTAL CHECKS 9 \$190,050.06

\*\*\* VOID SUMMARY \*\*\*

COMPUTER VOID CHECKS

\*NON-PAYMENT\*

VOID CHECKS - COMPUTER

VOID CHECKS - MANUAL

TOTAL VOID CHECKS

TOTAL NET CHECKS 9 \$190,050.06

REPLACEMENT CHECKS

4/30/25 12.41.23  
L'ANSE CREUSE PUBLIC SCHOOLS

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*John Sollew* 5-2-25  
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26 COMMUNITY EDUCATION FUND

85052	4/30/25	100982	71400	CHARTER TOWNSHIP OF HARRI	MI CENTRAL TRIP	272764	Driver & Mileage for:	203.00
							*COMPUTER CHECK TOTAL*	203.00
85055	4/30/25	100964	18025	CRAYOLA IMAGINE ARTS ACAD	1033	272828	Crayola L & L Part One	2,520.00
85055	4/30/25	100964	18025	CRAYOLA IMAGINE ARTS ACAD	1034	272828	Crayola L & L Part One	1,890.00
							*COMPUTER CHECK TOTAL*	4,410.00

\*TOTAL 26 COMMUNITY EDUCATION FUND

COMPUTER CHECKS	2	\$4,613.00
MANUAL CHECKS		
TOTAL CHECKS	2	\$4,613.00

\*\*\* VOID SUMMARY \*\*\*  
COMPUTER VOID CHECKS  
VOID CHECKS - COMPUTER  
VOID CHECKS - MANUAL  
TOTAL VOID CHECKS

\*NON-PAYMENT\*

TOTAL NET CHECKS	2	\$4,613.00
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REPLACEMENT CHECKS

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27 PRESCHOOL FUND

85071*	4/30/25	550381	15936	IMPERIAL DADE *COMPUTER VOID*	90085347-02	270144	Cleaning Supplies Burdi	29.76
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\*TOTAL 27 PRESCHOOL FUND

COMPUTER CHECKS	1	\$29.76
MANUAL CHECKS		
TOTAL CHECKS	1	\$29.76

\*\*\* VOID SUMMARY \*\*\*  
COMPUTER VOID CHECKS 1 \*NON-PAYMENT\*  
VOID CHECKS - COMPUTER  
VOID CHECKS - MANUAL  
TOTAL VOID CHECKS 1

TOTAL NET CHECKS \$29.76

REPLACEMENT CHECKS

\*=CHECK ALSO EXISTS IN A PRIOR FUND

\* Please See General Fund



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CHECK NUMBER	CHECK DATE	ASN	VEND #	VENDOR NAME	INVOICE NO	PO #	DESCRIPTION	AMOUNT
29 STUDENT/SCHOOL ACTIVITY FUNDS								
85121	4/30/25	700409	16911	A MOVABLE FEAST, INC	37965	272892	Staff App Wk Box Lunches *COMPUTER CHECK TOTAL*	693.00 693.00
85122	4/30/25	703312	2927	ALL AMERICAN SCREEN PRINT	41425	272771	5th Grade Tshirt- Doppke	248.82
85122	4/30/25	703312	2927	ALL AMERICAN SCREEN PRINT	41425A	272771	Stud & Staff Shirts	2,081.60
85122	4/30/25	703312	2927	ALL AMERICAN SCREEN PRINT	41425B	272771	5th Grade Tshirt-Wentz *COMPUTER CHECK TOTAL*	248.82 2,579.24
85123	4/30/25	703704	20800	APPLE INC.	MB67279372	272739	20W USB C Power Adapter	190.00
85123	4/30/25	703704	20800	APPLE INC.	MB67279372	272739	60W USB C Charger *COMPUTER CHECK TOTAL*	190.00 380.00
85125	4/30/25	704509	16857	ASSURED FUNDRAISING SERVI	1326	272760	Prizes for fundraiser	309.00
85125	4/30/25	704509	16857	ASSURED FUNDRAISING SERVI	1350	272760	Prizes for fundraiser *COMPUTER CHECK TOTAL*	115.50 424.50
85126	4/30/25	707705	18142	ATS PRINTING	480488	272808	T-SHIRTS - CHARITY WEEK *COMPUTER CHECK TOTAL*	875.65 875.65
85128	4/30/25	707517	400	BLUE LAKES CHARTERS & TOU	3850-0	272101	3850 WORLD LANGUAGE	2,235.00
85128	4/30/25	707515	400	BLUE LAKES CHARTERS & TOU	505-0	272101	505-5 CEDAR POINT *COMPUTER CHECK TOTAL*	2,915.00 5,150.00
85129	4/30/25	702216	14099	BOUNCE ABOUT RENTALS	04370	272715	Generator	125.00
85129	4/30/25	702216	14099	BOUNCE ABOUT RENTALS	04370	272715	18ft slide	375.00
85129	4/30/25	702216	14099	BOUNCE ABOUT RENTALS	04370	272715	Moonwalk	175.00
85129	4/30/25	702216	14099	BOUNCE ABOUT RENTALS	04370	272715	Obstacle Course	550.00
85129	4/30/25	702216	14099	BOUNCE ABOUT RENTALS	04370	272715	Discount *COMPUTER CHECK TOTAL*	250.00- 975.00
85130	4/30/25	707704	16518	BSN SPORTS	929548704	272499	var custom jersey/name *COMPUTER CHECK TOTAL*	2,671.20 2,671.20
85131	4/30/25	707550	8991	CARE HOUSE	CARE HOUSE	272708	DONATION LCHS CHARITY *COMPUTER CHECK TOTAL*	3,000.00 3,000.00
85132	4/30/25	703704	6358	CDW GOVERNMENT, INC.	AD7TX6S	272753	Logitech Rugged Combo 3 *COMPUTER CHECK TOTAL*	262.83 262.83
85133	4/30/25	707778	16903	COUTURE CHAIR COLLECTION	000145	271795	LINENS FOR PROM *COMPUTER CHECK TOTAL*	7,895.00 7,895.00
85136	4/30/25	707708	18285	ESCO GIFTS AND AWARDS INC	2025-201551	272493	boys basketball trophy *COMPUTER CHECK TOTAL*	1,780.20 1,780.20
85137	4/30/25	707704	17504	GBRAND LLC	LCN 081723	250719	BASEBALL CAMP T-SHIRTS *COMPUTER CHECK TOTAL*	685.00 685.00
85138	4/30/25	707703	12937	GOLF TEAM PRODUCTS, INC.	IN0000033647	272476	golf student apparel *COMPUTER CHECK TOTAL*	4,237.00 4,237.00

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29 STUDENT/SCHOOL ACTIVITY FUNDS								
85139	4/30/25	703704	17855	GOPHERMODS, LLC	6822	272757	45W HP USB-C Chargers *COMPUTER CHECK TOTAL*	2,100.00 2,100.00
85143	4/30/25	700405	11145	INTERIOR ENVIRONMENTS, LLC	21749	272815	Furniture for Library *COMPUTER CHECK TOTAL*	1,624.05 1,624.05
85144	4/30/25	707741	1741	INTRASTATE DISTRIBUTORS I	10815589	272755	BEVERAGES-SCHOOL STORE	992.80
85144	4/30/25	708016	1741	INTRASTATE DISTRIBUTORS I	10819477	272755	drinks for school store *COMPUTER CHECK TOTAL*	522.43 1,515.23
85145	4/30/25	700409	18299	KONA ICE OF UTICA	25045	272767	Field Day Kona Ice Truck *COMPUTER CHECK TOTAL*	1,320.00 1,320.00
85146	4/30/25	709203	245200	LAKESHORE LEARNING MATERI	90583691	272619	Red chairs 11 1/2	405.93
85146	4/30/25	709203	245200	LAKESHORE LEARNING MATERI	90583691	272619	Yellow chairs 11 1/2	463.92
85146	4/30/25	709203	245200	LAKESHORE LEARNING MATERI	90583691	272619	Blue chairs11 11 1/2	463.92
85146	4/30/25	709203	245200	LAKESHORE LEARNING MATERI	90583691	272619	Blue chair 15 1/2	79.99
85146	4/30/25	709203	245200	LAKESHORE LEARNING MATERI	90583691	272619	Yellow chair 15 1/2	79.99
85146	4/30/25	709203	245200	LAKESHORE LEARNING MATERI	90583691	272619	Red chair 15 1/2 *COMPUTER CHECK TOTAL*	159.98 1,653.73
85147	4/30/25	707512A	17179	LBLC ATHLETICS	KB31987	272774	LAX SHOOTER SHIRTS \$22X56 *COMPUTER CHECK TOTAL*	1,232.00 1,232.00
85148	4/30/25	707718	18252	LCN ATHLETIC BOOSTER CLUB	TRANSITION BAL	272904	LCN Athletic Boosters *COMPUTER CHECK TOTAL*	19,411.14 19,411.14
85149	4/30/25	707712	12870	LINDE GAS & EQUIPMENT INC	46919731	272677	CO2 CONTAINERS *COMPUTER CHECK TOTAL*	153.03 153.03
85150	4/30/25	707514A	17904	CARY ANN BANKSTON	557	272773	SOCCER SR BANNERS X12 *COMPUTER CHECK TOTAL*	336.00 336.00
85151	4/30/25	708020	2078	MICHIGAN HOSA	99673655 (IF)	272751	HOSA registration *COMPUTER CHECK TOTAL*	320.00 320.00
85152	4/30/25	702201	15686	MICHIGAN SCIENCE CENTER	152820	272738	General Admission	1,265.00
85152	4/30/25	702201	15686	MICHIGAN SCIENCE CENTER	152820	272738	Explore Package	.00
85152	4/30/25	702201	15686	MICHIGAN SCIENCE CENTER	152820	272738	General Admission	99.00
85152	4/30/25	702201	15686	MICHIGAN SCIENCE CENTER	152820	272738	4D Theater	345.00
85152	4/30/25	702201	15686	MICHIGAN SCIENCE CENTER	152820	272738	4D Theater *COMPUTER CHECK TOTAL*	60.00 1,769.00
85153	4/30/25	706019	11332	MUSIC IN THE PARKS	88039	272807	CEDAR POINT FESTIVAL *COMPUTER CHECK TOTAL*	7,559.00 7,559.00
85154	4/30/25	704514	13124	MY LOCKER	INV-ML-1725	272826	Tee shirts - 5th grade *COMPUTER CHECK TOTAL*	471.75 471.75
85155	4/30/25	707705	18281	PEACE LOVE AND PAWS RESCU	PEACE-LOVE-PAWS	272696	DONATION-CHARITY WEEK *COMPUTER CHECK TOTAL*	2,500.00 2,500.00



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29 STUDENT/SCHOOL ACTIVITY FUNDS								
85156	4/30/25	706019	9621	J.W.PEPPER & SON, INC.	367359620	272792	SHEET MUSIC	60.00
85156	4/30/25	706019	9621	J.W.PEPPER & SON, INC.	367359620	272792	FREIGHT	13.99
85156	4/30/25	706019	9621	J.W.PEPPER & SON, INC.	367383967	272792	SHEET MUSIC	133.90
							*COMPUTER CHECK TOTAL*	207.89
85157*	4/30/25	707741	5101	PEPSI-COLA	54872457	272691	BEVERAGES-SCHOOL STORE	1,052.13
							*COMPUTER CHECK TOTAL*	1,052.13
85158	4/30/25	704221	6290	PRINTING BY JOHNSON INC	53488	272726	BOOKLETS - 150 CELEBRATIO	793.00
							*COMPUTER CHECK TOTAL*	793.00
85159	4/30/25	700405	17512	ROYALE MANAGEMENT GROUP L	2657 CR	272756	Big Air BMX Show	1,997.00
							*COMPUTER CHECK TOTAL*	1,997.00
85160	4/30/25	704503	8281	SCHOLASTIC BOOK FAIRS	5701725	272737	Scholastic Book Fair	1,786.98
							*COMPUTER CHECK TOTAL*	1,786.98
85161	4/30/25	700607	442000	SCHOLASTIC INC.	68336392	272097	books March is reading	2,924.63
							*COMPUTER CHECK TOTAL*	2,924.63
85162	4/30/25	707512A	16394	STEVE HAMMEL/TEAM STORE	2550	272825	COACH POLO SHIRTS X9	720.00
							*COMPUTER CHECK TOTAL*	720.00
85163	4/30/25	700405	18303	TRAVELIN' TOM'S COFFEE OF	25047	272794	Coffee truck teach app	280.00
							*COMPUTER CHECK TOTAL*	280.00
85164	4/30/25	707785	520080	UNIVERSITY OF MICHIGAN	STU 81873136	272689	LOLA MARTIN-SCHOLARSHIP	500.00
							*COMPUTER CHECK TOTAL*	500.00
85165	4/30/25	707566	16784	US FOODS, INC.	2513598	272716	2513598 CHIPS, DOUGH, BAG	510.03
							*COMPUTER CHECK TOTAL*	510.03
85167	4/30/25	707741	17422	VISTAR	75712363	272896	SNACKS-SCHOOL STORE	3,098.70
85167	4/30/25	707741	17422	VISTAR	75785200	272896	SNACKS-SCHOOL STORE	1,808.56
							*COMPUTER CHECK TOTAL*	4,907.26
85168	4/30/25	707714	17951	VMS OF MACOMB TOWNSHIP LL		272666	swim meet trainer	72.00
							*COMPUTER CHECK TOTAL*	72.00
85169	4/30/25	707778	18315	WONDERSHOWZ,LLC	200TN13751-5	272897	SENIOR SUNSET PERFORMANCE	1,875.00
							*COMPUTER CHECK TOTAL*	1,875.00
85170	4/30/25	704509	16853	WORLD'S FINEST CHOCOLATE	91532262	272759	Worlds Finest Chocolate	7,116.00
							*COMPUTER CHECK TOTAL*	7,116.00
85171	4/30/25	707707	18312	KENNEDY LAGORE	SCHOLARSHIP	272873	CNT SCHOLARSHIP	500.00
							*COMPUTER CHECK TOTAL*	500.00
85172	4/30/25	707707	18313	KYRA YOUNG	SCHOLARSHIP	272872	CNT SCHOLARSHIP	500.00
							*COMPUTER CHECK TOTAL*	500.00



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29 STUDENT/SCHOOL ACTIVITY FUNDS

\*TOTAL 29 STUDENT/SCHOOL ACTIVITY FUNDS

COMPUTER CHECKS 44 \$99,315.47  
MANUAL CHECKS  
TOTAL CHECKS 44 \$99,315.47

\*\*\* VOID SUMMARY \*\*\*  
COMPUTER VOID CHECKS \*NON-PAYMENT\*  
VOID CHECKS - COMPUTER  
VOID CHECKS - MANUAL  
TOTAL VOID CHECKS

TOTAL NET CHECKS 44 \$99,315.47

REPLACEMENT CHECKS

\*=CHECK ALSO EXISTS IN A PRIOR FUND

\* Please See Cafeteria Fund (25)

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41 2025 SCHOOL BOND FUND SERIES 1

41016	4/30/25	4175500	17562	PARTNERS IN ARCHITECTURE,	5639	272798	HSC BASEBALL & SOFTBALL	199,542.20
41016	4/30/25	4177500	17562	PARTNERS IN ARCHITECTURE,	5639	272798	HSN BASEBALL, SOFTBALL	253,962.80
41016	4/30/25	4175500	17562	PARTNERS IN ARCHITECTURE,	5641R	272798	HSC POOL IMPROVEMENTS	20,925.00
41016	4/30/25	4177500	17562	PARTNERS IN ARCHITECTURE,	5641R	272798	HSN Pool Improvements	20,925.00
41016	4/30/25	4133500	17562	PARTNERS IN ARCHITECTURE,	5642	272798	Lobb Floor Replacement	26,639.30
41016	4/30/25	4147500	17562	PARTNERS IN ARCHITECTURE,	5642	272798	Yacks Floor Replacement	27,447.00
41016	4/30/25	4145500	17562	PARTNERS IN ARCHITECTURE,	5642	272798	TNWD FLOOR REPLACEMENT	26,639.30
41016	4/30/25	4175500	17562	PARTNERS IN ARCHITECTURE,	5649	272798	HSC TENNIS COURT REPLACE	1,800.00
							*COMPUTER CHECK TOTAL*	577,880.60
41017	4/30/25	419550R	18244	STONER ADVISORY GROUP LLC	452	272725	Project Administration	4,230.00
							*COMPUTER CHECK TOTAL*	4,230.00
41018	4/30/25	4195510	16231	THE NEWS-HERALD	2699836	272654	YACKS ASBESTOS ABATEMENT	349.50
							*COMPUTER CHECK TOTAL*	349.50

\*TOTAL 41 2025 SCHOOL BOND FUND SERIES 1

COMPUTER CHECKS	3	\$582,460.10
MANUAL CHECKS		
TOTAL CHECKS	3	\$582,460.10

\*\*\* VOID SUMMARY \*\*\*  
COMPUTER VOID CHECKS \*NON-PAYMENT\*  
VOID CHECKS - COMPUTER  
VOID CHECKS - MANUAL  
TOTAL VOID CHECKS

TOTAL NET CHECKS	3	\$582,460.10
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REPLACEMENT CHECKS



Shore School 5-2-25

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Transaction Search - Company												
BMO, Statement Period 02/28/2025 to 03/27/2025												
Mapped Cards												
Posting Date	Tran Date	Employee Last name	Employee First name	Supplier	Line Amount	Department	ASN	Fund	Hierarchy	Business Purpose	Line Description	
					-	Department Total					0	
3/3/2025	2/28/2025			Amazon Mktpl Ty4y33op3	39.99	Adult Education	100842	General Fund	Building Admin & Staff	Classroom Supplies	Button Supplies for Button Maker Machine ( ) Class project	
3/3/2025	3/1/2025			Amazon.Com 925sp8vo3	45.99	Adult Education	100842	General Fund	Building Admin & Staff	Classroom Supplies	1 box of Pacon Drawing Paper 18x24 ( ) Art class)	
3/6/2025	3/5/2025			Amazon Mktpl Gt5xu22d3	21.90	Adult Education	100843	General Fund	Building Admin & Staff	Office Supplies	2 Personalized Self Inking Stamps - "Pellerin Center return address" stamps	
3/6/2025	3/5/2025			Jostens Inc.	323.83	Adult Education	100869	General Fund	Building Admin & Staff	Student Supp/Recognition	74 student diplomas for graduation	
3/14/2025	3/14/2025			Amazon.Com Tr4xb9lv3	14.57	Adult Education	100844	General Fund	Building Admin & Staff	Miscellaneous	1 case of kleenex for classroom/student use	
3/17/2025	3/16/2025			Amazon Mktpl Ph7ka5gu3	20.64	Adult Education	100896	General Fund	Building Admin & Staff	Classroom Supplies	IT department, Jeremy Kupgish requested 3 new remotes for technology equipment in classrooms	
3/19/2025	3/17/2025			Casas	210.00	Adult Education	109141	Grant	Building Admin & Staff	Classroom Supplies	100 Web Test Units for Adult Ed. @ \$1.95 each plus processing fee of \$15	
3/3/2025	2/28/2025			Amazon Mktpl Ex6el9x93	27.79	Adult Education	709231	Internal Fund	Building Admin & Staff	School Fundraising	1 case of Reese's Peanut Butter Cups	
3/3/2025	2/28/2025			Amazon.Com Qn5yx16x3	145.23	Adult Education	709231	Internal Fund	Building Admin & Staff	School Fundraising	1 box of Twix, 1 box of Kit Kat, 1 box of skittles, 1 box starburst	
3/3/2025	3/3/2025			Amazon.Com G53cm4bd3	19.38	Adult Education	709231	Internal Fund	Building Admin & Staff	Student Activity	2 boxes of Oreo Cookie snack packs	
3/4/2025	3/3/2025			Dollar Tree	40.00	Adult Education	709224	Internal Fund	Building Admin & Staff	Student Activity	4-\$10 gift cards to McDonalds for student Phoenix Reward Raffle	
3/4/2025	3/3/2025			Sq Dwj Designs	929.50	Adult Education	709209	Internal Fund	Building Admin & Staff	Student Activity	Graduating Seniors Apparel orders processed	
3/5/2025	3/3/2025			Gfs Store #0240	70.97	Adult Education	709231	Internal Fund	Building Admin & Staff	School Fundraising	2 boxes of chocolate chip cookie dough, 1 box of oreo cookies -snackery	
3/5/2025	3/4/2025			Marcos Pizza - 1238	24.50	Adult Education	709221	Internal Fund	Building Admin & Staff	Student Activity	SAT practice testers ( ) 3-4-25	
3/17/2025	3/13/2025			Gfs Store #0240	35.98	Adult Education	709221	Internal Fund	Building Admin & Staff	Miscellaneous	Case of coffee and plastic forks for teacher's lounge	
3/17/2025	3/14/2025			Amazon.Com Dj8zc2d43	293.99	Adult Education	709226	Internal Fund	Building Admin & Staff	Student Activity	Vevor Popcorn machine - student council snackery	
3/21/2025	3/19/2025			Gfs Store #0240	110.89	Adult Education	709231	Internal Fund	Building Admin & Staff	School Fundraising	Popcorn oil, popcorn seasonings, popcorn kernels, cookie dough for snackery sales	
3/21/2025	3/20/2025			Amazon.Com No0yo7gh3	100.00	Adult Education	709223	Internal Fund	Building Admin & Staff	Student Activity	5 - \$20 amazon gift cards for SADD Club event ( )	
3/21/2025	3/20/2025			Pens.Com	153.64	Adult Education	709223	Internal Fund	Building Admin & Staff	Student Activity	100 custom designed pens for SADD Club promotion/student gifts ( )	
3/24/2025	3/23/2025			Amazon Mktpl Hp9zf7iy3	37.98	Adult Education	709231	Internal Fund	Building Admin & Staff	Student Supp/Recognition	36 pack of black slate for etching student awards and 48 pack mini easels for display	
						2,666.77	Adult Education Total					0
2/28/2025	2/28/2025				Amazon.Com 9z3pt7ai3	62.99	Atwood Elementary	100696	General Fund	Building Admin & Staff	Classroom Supplies	ink for classroom printer
3/3/2025	2/28/2025				Amazon Mktpl 2y4oz6sq3	78.00	Atwood Elementary	100642	General Fund	Building Admin & Staff	Miscellaneous Supplies	laminare
3/4/2025	3/4/2025				Amazon.Com Pz1ng8sy3	15.96	Atwood Elementary	100643	General Fund	Building Admin & Staff	Miscellaneous	juice for diabetic students
3/6/2025	3/6/2025				Amazon.Com Xy6oa1d93	25.19	Atwood Elementary	100642	General Fund	Building Admin & Staff	Miscellaneous Supplies	construction paper
3/7/2025	3/6/2025				Amazon Mktpl Na1f431x3	38.15	Atwood Elementary	100642	General Fund	Building Admin & Staff	Miscellaneous Supplies	construction paper
3/7/2025	3/6/2025				Amazon Mktpl Xb4tx7vz3	60.54	Atwood Elementary	100642	General Fund	Building Admin & Staff	Miscellaneous Supplies	construction paper
3/10/2025	3/7/2025				Amazon Mktplace Pmts	(50.04)	Atwood Elementary	100696	General Fund	Building Admin & Staff	Technology Supplies	defective ink cartridge return
3/10/2025	3/7/2025				Amazon Mktpl Zv6ju04y3	63.28	Atwood Elementary	100642	General Fund	Building Admin & Staff	Miscellaneous Supplies	construction paper
3/12/2025	3/11/2025				Amazon.Com Lg19v9wl3	39.15	Atwood Elementary	100696	General Fund	Building Admin & Staff	Miscellaneous	AA and AAA batteries
3/12/2025	3/12/2025			Amazon.Com Ao29v0or3	10.18	Atwood Elementary	100642	General Fund	Building Admin & Staff	Miscellaneous	Book Forrest	
3/17/2025	3/14/2025			Amazon Mktpl Ya5xj8lc3	22.94	Atwood Elementary	100642	General Fund	Building Admin & Staff	Classroom Supplies	Laminating Pouches	
3/18/2025	3/17/2025			Amazon Mktpl GF02b82f3	12.90	Atwood Elementary	100696	General Fund	Building Admin & Staff	Miscellaneous Supplies	Microphone for classroom	
3/4/2025	3/4/2025			Amazon Mktpl Jd8pe0ra3	34.80	Atwood Elementary	700607	Internal Fund	Building Admin & Staff	Classroom Supplies	Motion scarves, for music	
3/5/2025	3/3/2025			Plank Road Publishing	181.85	Atwood Elementary	700607	Internal Fund	Building Admin & Staff	Miscellaneous	Music, classroom boomwhacker and magazine	
3/7/2025	3/6/2025			Tim Kaiser Studios Inc	500.00	Atwood Elementary	700607	Internal Fund	Building Admin & Staff	Miscellaneous	Photos with Santa	
3/11/2025	3/11/2025			Math Olympiads For Ele	26.00	Atwood Elementary	700605	Internal Fund	Building Admin & Staff	Miscellaneous Supplies	math medals ( )	
3/12/2025	3/12/2025			Amazon Mktpl Sp2gg9fc3	19.99	Atwood Elementary	700607	Internal Fund	Building Admin & Staff	Miscellaneous	Stark, PTC classroom	
3/13/2025	3/12/2025			Jimmy Johns 0434 - Mot	510.36	Atwood Elementary	700607	Internal Fund	Building Admin & Staff	Miscellaneous	Conference staff lunch	



Iron Sealer 5-2-25

Posting Date	Tran Date	Employee Last name	Employee First name	Supplier	Line Amount	Department	ASN	Fund	Hierarchy	Business Purpose	Line Description
3/14/2025	3/14/2025			Amazon.Com Lc0012mo3	14.27	Atwood Elementary	700607	Internal Fund	Building Admin & Staff	Miscellaneous	Goodrich classroom flair pens
3/14/2025	3/14/2025			Amazon.Com Wt1yg75d3	282.34	Atwood Elementary	700607	Internal Fund	Building Admin & Staff	Miscellaneous	Books MIRM
3/17/2025	3/13/2025			Music In Motion, Inc	98.95	Atwood Elementary	700607	Internal Fund	Building Admin & Staff	Classroom Supplies	Music classroom supplies
3/19/2025	3/18/2025			Amazon Mktpl H00463r93	204.84	Atwood Elementary	700607	Internal Fund	Building Admin & Staff	Miscellaneous	MIRM books
3/20/2025	3/19/2025			Amazon.Com B91f037a3	37.99	Atwood Elementary	700607	Internal Fund	Building Admin & Staff	Classroom Supplies	Storage bins
3/24/2025	3/21/2025			Amazon Mktpl 921sh1213	23.88	Atwood Elementary	700607	Internal Fund	Building Admin & Staff	Miscellaneous Supplies	classroom positive behavior incentives
3/24/2025	3/21/2025			Amazon Mktpl 5s7mq9fe3	51.92	Atwood Elementary	700607	Internal Fund	Building Admin & Staff	Miscellaneous Supplies	Classroom incentives
					<b>2,366.43</b>	<b>Atwood Elementary Total</b>					0
3/14/2025	3/14/2025			Vzwrllss My Vz Vb P	47.15	Business Office	104664	General Fund	Accounts Payable	Contracted Services	SUPPORT SERVICES
3/24/2025	3/22/2025			Formstack, Llc	222.40	Business Office	103764	General Fund	Accounts Payable	Contracted Services	DISTRICT-WIDE MONTHLY CHARGE FOR ONLINE FORMS
3/7/2025	3/6/2025			Msbo	200.00	Business Office	103760	General Fund	Central Admin & Staff	Conference/Travel	MSBO Pre Conference
3/7/2025	3/7/2025			Amazon.Com M32mg6m53	76.30	Business Office	103743	General Fund	Central Admin & Staff	Office Supplies	Payroll Office Supplies
3/12/2025	3/11/2025			Msbo	150.00	Business Office	103759	General Fund	Central Admin & Staff	Membership and Dues	Registration Dynamic Budget Projections Software
3/14/2025	3/14/2025			Amazon.Com Zu9cr2dg3	25.57	Business Office	103743	General Fund	Central Admin & Staff	Office Supplies	Organizer
3/24/2025	3/24/2025			Amazon.Com V82g87mc3	47.62	Business Office	103743	General Fund	Central Admin & Staff	Office Supplies	Expansion folders for Payroll
					<b>769.04</b>	<b>Business Office Total</b>					0
3/4/2025	3/4/2025			Amazon.Com Js6mw18a3	26.99	Carlenord Elementary	102242	General Fund	Building Admin & Staff	Office Supplies	avery labels-Media Canter
3/11/2025	3/11/2025			Amazon.Com D558l7g43	192.87	Carlenord Elementary	102242	General Fund	Building Admin & Staff	Teaching Supply	Thermal Laminating film
3/18/2025	3/17/2025			Scott Electric Web Sto	232.00	Carlenord Elementary	102296	General Fund	Building Admin & Staff	Technology Supplies	Projector Bulb
3/20/2025	3/19/2025			Amazon Mktpl 5o9x81lv3	17.99	Carlenord Elementary	102296	General Fund	Building Admin & Staff	Technology Supplies	Power adapter
3/20/2025	3/19/2025			Scott Electric Web Sto	143.00	Carlenord Elementary	102296	General Fund	Building Admin & Staff	Technology Supplies	Projector bulbs
3/10/2025	3/6/2025			Gfs Store #0240	47.90	Carlenord Elementary	157865	Grant	Building Admin & Staff	Student Supp/Recognition	March is Reading Month - Water for Reading Carnival
3/10/2025	3/6/2025			Marcos Pizza - 1238	394.50	Carlenord Elementary	157865	Grant	Building Admin & Staff	Student Supp/Recognition	Pizza/Tip - March is reading Month-Reading Carnival
3/3/2025	3/1/2025			Amazon Mktpl 8l76z0fe3	55.96	Carlenord Elementary	702215	Internal Fund	Building Admin & Staff	Student Supp/Recognition	Pencils and erasers/March is Reading Month
3/3/2025	3/2/2025			Amazon Mktpl Cg6z07423	530.75	Carlenord Elementary	702215	Internal Fund	Building Admin & Staff	Student Supp/Recognition	March is Reading Month - Journals Notebooks Bookmarks
3/3/2025	3/3/2025			Amazon Mktpl Pl3mc26e3	163.80	Carlenord Elementary	702215	Internal Fund	Building Admin & Staff	Student Supp/Recognition	March is Reading Month - Journals Notebooks Bookmarks
3/4/2025	3/3/2025			Amazon.Com Gq5k374p3	66.02	Carlenord Elementary	702226	Internal Fund	Building Admin & Staff	Student Supp/Recognition	Area Rug -
3/4/2025	3/3/2025			Amazon Mktpl 165y44zu3	279.80	Carlenord Elementary	702215	Internal Fund	Building Admin & Staff	Student Supp/Recognition	March is reading month pencils and erasers
3/4/2025	3/4/2025			Amazon Mktpl Tp5928ol3	17.46	Carlenord Elementary	702215	Internal Fund	Building Admin & Staff	Student Supp/Recognition	Raffle Tickets - March is Reading Month
3/5/2025	3/5/2025			Amazon Mktpl On0b50nb3	152.92	Carlenord Elementary	702226	Internal Fund	Building Admin & Staff	Student Supp/Recognition	wood sign, floor pillows, book holders, lamp, extension cord, surge protector,fairy lights, storage
3/5/2025	3/5/2025			Amazon Mktpl On0b50nb3	63.99	Carlenord Elementary	702215	Internal Fund	Building Admin & Staff	Student Supp/Recognition	wood sign, floor pillows
3/7/2025	3/7/2025			Peripole Inc	445.48	Carlenord Elementary	702201	Internal Fund	Building Admin & Staff	Student Activity	Recorders - Music Program 5th grade
3/7/2025	3/7/2025			Peripole Inc	249.50	Carlenord Elementary	702216	Internal Fund	Building Admin & Staff	Student Activity	(50) PTC Sponsored student Recorders
3/10/2025	3/7/2025			Lowes #01156	(44.12)	Carlenord Elementary	702216	Internal Fund	Building Admin & Staff	Miscellaneous Supplies	Return - Recycle bin qty 4
3/14/2025	3/12/2025			Gfs Store #0240	108.71	Carlenord Elementary	702215	Internal Fund	Building Admin & Staff	Miscellaneous Supplies	Fruit/Cheese/Crackers/Hummus Parent/Teacher Conferences
3/14/2025	3/12/2025			Olive Garden 0026430	324.39	Carlenord Elementary	702216	Internal Fund	Building Admin & Staff	Student Supp/Recognition	PTC provided lunch for conferences - Soup/Salad Staff
3/14/2025	3/14/2025			Amazon Mktpl Jr79r9h53	102.41	Carlenord Elementary	702216	Internal Fund	Building Admin & Staff	Student Activity	Glow sticks, beads, tattoos, finger lights,
3/18/2025	3/17/2025			Amazon Mktplace Pmts	(6.98)	Carlenord Elementary	702216	Internal Fund	Building Admin & Staff	Student Activity	Return item - balloons
3/18/2025	3/17/2025			Amazon Mktplace Pmts	(7.99)	Carlenord Elementary	702216	Internal Fund	Building Admin & Staff	Technology Supplies	Return Item - 100 pcs Shamrock
3/19/2025	3/18/2025			Amazon Mktpl K81ko4873	232.26	Carlenord Elementary	702215	Internal Fund	Building Admin & Staff	Student Activity	materials to celebrate M-Step
					<b>3,789.61</b>	<b>Carlenord Elementary Total</b>					0
2/28/2025	2/27/2025			School Specialty Ecomm	75.34	Child Care	141550	Grant	Building Admin & Staff	Teaching Supply	tagboard, staples, tape and pipe cleaners
3/3/2025	3/1/2025			Lakeshore Learning Mat	1,712.42	Child Care	141550	Grant	Building Admin & Staff	Teaching Supply	GSRP teaching supplies for classrooms, science viewers, sensory items, puzzles, dolls, dress up,
3/3/2025	3/2/2025			Amazon Mktpl Gx0nx8sn3	6.99	Child Care	141550	Grant	Building Admin & Staff	Teaching Supply	pocketed binder dividers for GSRP students
3/6/2025	3/6/2025			Amazon Mktpl Yc3yi1f73	44.50	Child Care	141550	Grant	Building Admin & Staff	Teaching Supply	Case of cups for GSRP classrooms
3/7/2025	3/6/2025			Fsp Printing By Johnso	384.19	Child Care	141549	Grant	Building Admin & Staff	Miscellaneous	GSRP PreK for All lawn signs and carbon registration forms
3/11/2025	3/10/2025			Amazon Mktpl A49k18d23	93.08	Child Care	141550	Grant	Building Admin & Staff	Technology Supplies	toner for GSRP printers
3/12/2025	3/11/2025			Lakeshore Learning Mat	37.40	Child Care	141550	Grant	Building Admin & Staff	Teaching Supply	GSRP teaching supplies - paint rollers, glitter paint, dot art, stampers

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*John Sellers* 5-2-25

Posting Date	Tran Date	Employee Last name	Employee First name	Supplier	Line Amount	Department	ASN	Fund	Hierarchy	Business Purpose	Line Description
3/14/2025	3/13/2025			Lakeshore Learning Mat	780.17	Child Care	141550	Grant	Building Admin & Staff	Teaching Supply	GSRP - dress up, lacing cards, mag design ctr, wonder tiles, doll clothes, sensory beads, pnt brush
3/17/2025	3/14/2025			School Specialty Ecomm	115.55	Child Care	141550	Grant	Building Admin & Staff	Teaching Supply	Construction paper for ECC
3/17/2025	3/14/2025			Premier Lanes	150.00	Child Care	141561	Grant	Building Admin & Staff	Student Activity	GSRP fieldtrip to Premier Lanes - ██████ class
3/17/2025	3/14/2025			Premier Lanes	160.00	Child Care	141561	Grant	Building Admin & Staff	Student Activity	GSRP fieldtrip to Premier Lanes - ██████s class
3/19/2025	3/18/2025			Sp Insect Lore	93.94	Child Care	141550	Grant	Building Admin & Staff	Teaching Supply	caterpillars for class butterfly study
3/3/2025	2/28/2025			S&s Worldwide, Inc.	29.99	Child Care	700301	Internal Fund	Building Admin & Staff	Teaching Supply	LC Foundation Grant - card stock
3/4/2025	3/3/2025			S&s Worldwide, Inc.	579.59	Child Care	700301	Internal Fund	Building Admin & Staff	Teaching Supply	LC Foundation Grant - two-station art easel
3/5/2025	3/5/2025			Amazon Mktpl 392093mo3	25.60	Child Care	141550	Grant	Declining Balance Group	Classroom Supplies	Folders for students
3/4/2025	3/3/2025			Amazon Mktpl Kr28t7s43	14.84	Child Care	141550	Grant	Early Childhood Staff	Teaching Supply	household pet figures for GSRP Pet Study
3/7/2025	3/7/2025			Amazon Mktpl R33aw5v53	62.29	Child Care	141550	Grant	Building Admin & Staff	Classroom Supplies	Kitchen materials for baking and cleaning
3/10/2025	3/9/2025			Amazon Mktpl 2u9er4hg3	20.57	Child Care	141550	Grant	Building Admin & Staff	Classroom Supplies	spoons
3/11/2025	3/10/2025			Amazon Mktpl 6e5248jf3	24.99	Child Care	141550	Grant	Building Admin & Staff	Classroom Supplies	GSRP Nap bags
3/3/2025	2/27/2025			Little Caesars 3703-00	32.87	Child Care	141544	Grant	Building Admin & Staff	Student Activity	pizza for GSRP class event
3/3/2025	3/3/2025			Amazon Mktpl S849d6233	14.96	Child Care	550742	General Fund	Early Childhood Staff	Classroom Supplies	Teacher supplies
3/12/2025	3/11/2025			Meijer # 242	84.72	Child Care	551642	General Fund	Building Admin & Staff	Classroom Supplies	rice, beans, oil, air freshener, pancake mix, syrup, dish washer detergent
3/14/2025	3/14/2025			Amazon Mktpl 058sl4z73	19.25	Child Care	551642	General Fund	Building Admin & Staff	Classroom Supplies	emergency bag and binder
3/10/2025	3/8/2025			Amazon Mktpl Xy5q16ez3	75.43	Child Care	141550	Grant	Building Admin & Staff	Classroom Supplies	bowls, cutting boards and silverware for food prep
3/10/2025	3/8/2025			Amazon Mktpl 697q94vr3	55.38	Child Care	141550	Grant	Building Admin & Staff	Classroom Supplies	pizza cutter and food gloves
3/11/2025	3/11/2025			Amazon Mktpl Km2js32t3	27.63	Child Care	141550	Grant	Building Admin & Staff	Classroom Supplies	bowls, cutting boards and silverware for food prep
3/14/2025	3/14/2025			Amazon Mktpl 058sl4z73	30.59	Child Care	141550	Grant	Building Admin & Staff	Classroom Supplies	sidewalk chalk
3/10/2025	3/8/2025			Amazon Mktpl 697q94vr3	74.99	Child Care	709203	Internal Fund	Building Admin & Staff	Classroom Supplies	garden bed for project with children
3/17/2025	3/15/2025			Amazon Mktpl Mh94o5og3	78.96	Child Care	551042	General Fund	Declining Balance Group	Teaching Supply	paint, markers, watercolor paper, metallic markers
						4,906.23	Child Care Total				
3/3/2025	3/2/2025			Amazon Mktpl Z02zm2fx3	10.46	Community Ed/SACC/SDC	552542	General Fund	SACC/SDC Staff	Teaching Supplies	Graham SACC - Supplies
3/5/2025	3/4/2025			Amazon.Com 8m4sc5dy3	5.87	Community Ed/SACC/SDC	552542	General Fund	SACC/SDC Staff	Teaching Supplies	Graham SACC - Supplies
3/6/2025	3/5/2025			Bjs Wholesale #0385	30.98	Community Ed/SACC/SDC	552542	General Fund	SACC/SDC Staff	Teaching Supplies	Graham SACC - Snacks
3/10/2025	3/7/2025			Amazon Mktpl Bn2551si3	2.39	Community Ed/SACC/SDC	553342	General Fund	SACC/SDC Staff	Teaching Supplies	Lobbestael SACC Snacks and Supplies
3/10/2025	3/7/2025			Amazon Mktpl F716x56j3	145.41	Community Ed/SACC/SDC	553342	General Fund	SACC/SDC Staff	Teaching Supplies	Lobbestael SACC Snacks and Supplies
3/19/2025	3/18/2025			Kroger #622	102.52	Community Ed/SACC/SDC	553342	General Fund	SACC/SDC Staff	Teaching Supplies	Lobbestael SACC Snacks and supplies
3/24/2025	3/21/2025			Kroger #622	104.81	Community Ed/SACC/SDC	550547	General Fund	SACC/SDC Staff	Teaching Supplies	Spring Break Camp Snacks and Supplies
3/25/2025	3/24/2025			Wm Supercenter #4660	101.77	Community Ed/SACC/SDC	550547	General Fund	SACC/SDC Staff	Teaching Supplies	Spring Break Camp Snacks and Supplies
3/3/2025	3/1/2025			Amazon Mktpl F95195wr3	16.98	Community Ed/SACC/SDC	554542	General Fund	SACC/SDC Staff	Teaching Supplies	Tenniswood SACC - Supplies
3/6/2025	3/4/2025			Gfs Store #0632	26.97	Community Ed/SACC/SDC	554542	General Fund	SACC/SDC Staff	Teaching Supplies	Tenniswood SACC - Snacks and Supplies
3/18/2025	3/17/2025			Sams Club #6662	127.44	Community Ed/SACC/SDC	554542	General Fund	SACC/SDC Staff	Teaching Supplies	Tenniswood SACC Snacks
3/4/2025	3/3/2025			Dollar Tree	66.75	Community Ed/SACC/SDC	554742	General Fund	SACC/SDC Staff	Teaching Supplies	Yacks SACC Snacks
3/7/2025	3/7/2025			Amazon.Com Yh5hm3c53	45.52	Community Ed/SACC/SDC	554742	General Fund	SACC/SDC Staff	Teaching Supplies	Yacks SACC Snacks
3/10/2025	3/7/2025			Amazon.Com Vw9888qc3	77.49	Community Ed/SACC/SDC	554742	General Fund	SACC/SDC Staff	Teaching Supplies	Yacks SACC Snacks
3/11/2025	3/10/2025			Meijer # 243	62.84	Community Ed/SACC/SDC	550642	General Fund	SACC/SDC Staff	Teaching Supplies	Atwood SACC - Snacks
3/6/2025	3/5/2025			Som Lara Cclb License	125.00	Community Ed/SACC/SDC	550559	General Fund	Central Admin & Staff	Teaching Supplies	Lobbestael SACC License Renewal
3/27/2025	3/25/2025			G2gcharge Com Service	8.25	Community Ed/SACC/SDC	550564	General Fund	Central Admin & Staff	Teaching Supplies	SACC Environmental Inspection CC Fee
3/27/2025	3/25/2025			Macomb County	255.00	Community Ed/SACC/SDC	550564	General Fund	Central Admin & Staff	Teaching Supplies	SACC Environmental Inspection
3/27/2025	3/26/2025			Ilrp Graduate School	25.21	Community Ed/SACC/SDC	550543	General Fund	Central Admin & Staff	Teaching Supplies	SACC Restorative Practice Cards
3/4/2025	3/4/2025			Amazon Mktpl 8x0em7wv3	36.62	Community Ed/SACC/SDC	554242	General Fund	SACC/SDC Staff	Teaching Supplies	South River SACC Snacks and Supplies
3/6/2025	3/5/2025			Amazon Mktpl Xz1zl5hb3	102.53	Community Ed/SACC/SDC	554242	General Fund	SACC/SDC Staff	Teaching Supplies	South River SACC Snacks and Supplies
3/14/2025	3/13/2025			Amazon.Com OI9af5vw3	12.74	Community Ed/SACC/SDC	554242	General Fund	SACC/SDC Staff	Teaching Supplies	South River SACC Snacks and Supplies
3/14/2025	3/14/2025			Amazon Mktpl Zx5ic0jk3	38.76	Community Ed/SACC/SDC	554242	General Fund	SACC/SDC Staff	Teaching Supplies	South River SACC Snacks and Supplies
3/17/2025	3/14/2025			Amazon Mktpl Kk69d5nd3	16.99	Community Ed/SACC/SDC	554242	General Fund	SACC/SDC Staff	Teaching Supplies	South River SACC Snacks and Supplies
3/18/2025	3/17/2025			Amazon.Com R84r287q3	13.69	Community Ed/SACC/SDC	554242	General Fund	SACC/SDC Staff	Teaching Supplies	South River SACC Snacks and Supplies
2/28/2025	2/27/2025			Bjs.Com #5490	149.01	Community Ed/SACC/SDC	552842	General Fund	SACC/SDC Staff	Teaching Supplies	Green SACC - Snacks
3/6/2025	3/5/2025			Amazon Mktpl Z64fu2jy3	9.99	Community Ed/SACC/SDC	552842	General Fund	SACC/SDC Staff	Teaching Supplies	Green SACC - Supplies
3/6/2025	3/6/2025			Amazon.Com Jh6mi29h3	54.83	Community Ed/SACC/SDC	552842	General Fund	SACC/SDC Staff	Teaching Supplies	Green SACC - Snacks and Supplies
3/3/2025	2/28/2025			Tst Fins Eatery And Sp	100.00	Community Ed/SACC/SDC	100982	General Fund	Central Admin & Staff	Community Event	Deposit for Finn's restaurent for trip on 3/21
3/24/2025	3/21/2025			Amazon Mktpl 9n6nl5fe3	16.43	Community Ed/SACC/SDC	100943	General Fund	Central Admin & Staff	Office Supplies	200 # 10 blank envelopes
3/24/2025	3/21/2025			Tst Fins Eatery And Sp	527.00	Community Ed/SACC/SDC	100982	General Fund	Central Admin & Staff	Community Event	Final payment for Finn's restaurent for trip on 3/21. (both transactions are on the same receipt.
3/26/2025	3/26/2025			Amazon.Com N95cr8dt3	11.99	Community Ed/SACC/SDC	100982	General Fund	Central Admin & Staff	Community Event	Cookies for trip to Detroit Central station.

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*Sporn [Signature] 5-2-25*

Posting Date	Tran Date	Employee Last name	Employee First name	Supplier	Line Amount	Department	ASN	Fund	Hierarchy	Business Purpose	Line Description
3/26/2025	3/25/2025			Amazon MktpL Fq0tf3kh3	177.24	Community Ed/SACC/SDC	700902	Internal Fund	Central Admin & Staff	Miscellaneous	Speakers for Dance program - will be refunded as we are returning these and purchasing new ones.
3/3/2025	2/28/2025			Aldi 67037	24.46	Community Ed/SACC/SDC	552242	General Fund	SACC/SDC Staff	Teaching Supplies	Carlenord SACC - Snacks
3/11/2025	3/10/2025			Bjs Wholesale #0385	99.66	Community Ed/SACC/SDC	552242	General Fund	SACC/SDC Staff	Teaching Supplies	Carlenord SACC - Snacks and Supplies
3/12/2025	3/11/2025			Meijer # 105	6.98	Community Ed/SACC/SDC	552242	General Fund	SACC/SDC Staff	Teaching Supplies	Carlenord SACC Snacks
3/12/2025	3/11/2025			Aldi 67037	9.24	Community Ed/SACC/SDC	552242	General Fund	SACC/SDC Staff	Teaching Supplies	Carlenord SACC Snacks
3/12/2025	3/11/2025			Bjs Wholesale #0385	73.37	Community Ed/SACC/SDC	550442	General Fund	SACC/SDC Staff	Teaching Supplies	Higgins SACC Snacks
3/13/2025	3/11/2025			Gfs Store #0240	13.99	Community Ed/SACC/SDC	552242	General Fund	SACC/SDC Staff	Teaching Supplies	Carlenord SACC Snacks
3/14/2025	3/13/2025			Meijer # 105	21.19	Community Ed/SACC/SDC	552242	General Fund	SACC/SDC Staff	Teaching Supplies	Carlenord SACC Snacks
3/18/2025	3/17/2025			Wm Supercenter #2692	35.63	Community Ed/SACC/SDC	552242	General Fund	SACC/SDC Staff	Teaching Supplies	Carlenord SACC Snacks and Supplies
					2,894.00	Community Ed/SACC/SDC Total					0
3/13/2025	3/12/2025			Kroger #716	13.99	Curriculum & Instruction	704102	Internal Fund	Central Admin & Staff	Social Committee	Jean Day Contribution Funds: Social Committee Activity Pies for PI Day 3.14
3/13/2025	3/12/2025			Meijer Store #681	50.01	Curriculum & Instruction	704102	Internal Fund	Central Admin & Staff	Social Committee	Jeans Day Contribution Funds: Pies for Social Committee Pie Day on 3.14
2/28/2025	2/27/2025			Msbo	30.00	Curriculum & Instruction	108659	General Fund	Central Admin & Staff	Membership and Dues	PAS Renewal
2/28/2025	2/27/2025			Ascd Iste	109.00	Curriculum & Instruction	103159	General Fund	Central Admin & Staff	Membership and Dues	ASCD Membership [REDACTED] 3/1/25-3/1/26
2/28/2025	2/27/2025			Ascd Iste	109.00	Curriculum & Instruction	103159	General Fund	Central Admin & Staff	Membership and Dues	ASCD Membership [REDACTED] 3/1/25-3/1/26
3/3/2025	2/28/2025			Amazon MktpL 2803o1zz3	77.91	Curriculum & Instruction	103142	General Fund	Central Admin & Staff	Instructional Support	Pens, chart paper markers, rubber bands
3/4/2025	3/4/2025			Afp Michigan Reading A	275.00	Curriculum & Instruction	103172	General Fund	Central Admin & Staff	Professional Development	Conference registration Michigan Reading Association 3/7-3/9 [REDACTED] journal entry to Title II
3/4/2025	3/4/2025			Afp Michigan Reading A	350.00	Curriculum & Instruction	103172	General Fund	Central Admin & Staff	Professional Development	Conference registration Michigan Reading Association 3/7-3/9 [REDACTED] journal entry to Title II
3/4/2025	3/4/2025			Afp Michigan Reading A	350.00	Curriculum & Instruction	103172	General Fund	Central Admin & Staff	Professional Development	Conference registration Michigan Reading Association 3/7-3/9 [REDACTED] journal entry to Title II
3/4/2025	3/4/2025			Afp Michigan Reading A	350.00	Curriculum & Instruction	103172	General Fund	Central Admin & Staff	Professional Development	Conference registration Michigan Reading Association 3/7-3/9 [REDACTED] journal entry to Title II
3/4/2025	3/4/2025			Afp Michigan Reading A	350.00	Curriculum & Instruction	103172	General Fund	Central Admin & Staff	Professional Development	Conference registration Michigan Reading Association 3/7-3/9 [REDACTED] journal entry to Title II
3/4/2025	3/4/2025			Afp Michigan Reading A	350.00	Curriculum & Instruction	103172	General Fund	Central Admin & Staff	Professional Development	Conference registration Michigan Reading Association 3/7-3/9 [REDACTED] journal entry to Title II
3/4/2025	3/4/2025			Afp Michigan Reading A	350.00	Curriculum & Instruction	103172	General Fund	Central Admin & Staff	Professional Development	Conference registration Michigan Reading Association 3/7-3/9 [REDACTED] journal entry to Title II
3/5/2025	3/5/2025			Afp Michigan Reading A	350.00	Curriculum & Instruction	103172	General Fund	Central Admin & Staff	Professional Development	Conference registration Michigan Reading Association 3/7-3/9 [REDACTED] journal entry to Title II
3/6/2025	3/4/2025			Hi Grand Rapids B4	441.32	Curriculum & Instruction	103172	General Fund	Central Admin & Staff	Professional Development	Hotel accommodations at Michigan Reading Association conference 3/7-3/9 JE to Title II
3/6/2025	3/4/2025			Hi Grand Rapids B4	441.32	Curriculum & Instruction	103172	General Fund	Central Admin & Staff	Professional Development	Hotel accommodations Michigan Reading Association conference 3/7-3/9 journal entry to Title II
3/6/2025	3/4/2025			Hi Grand Rapids B4	441.32	Curriculum & Instruction	103172	General Fund	Central Admin & Staff	Professional Development	Hotel accommodations Michigan Reading Association conference 3/7-3/9 journal entry Title II
3/6/2025	3/4/2025			Hi Grand Rapids B4	441.32	Curriculum & Instruction	103172	General Fund	Central Admin & Staff	Professional Development	Hotel accommodations Michigan Reading Association conference 3/7-3/9 journal entry to Title II
3/6/2025	3/4/2025			Hi Grand Rapids B4	441.32	Curriculum & Instruction	103172	General Fund	Central Admin & Staff	Professional Development	Hotel accommodations Michigan Reading Association conference 3/7-3/9 journal entry to Title II
3/6/2025	3/4/2025			Hi Grand Rapids B4	441.32	Curriculum & Instruction	103172	General Fund	Central Admin & Staff	Professional Development	Hotel accommodations Michigan Reading Association conference 3/7-3/9 journal entry to Title II
3/7/2025	3/5/2025			Hi Grand Rapids B4	218.30	Curriculum & Instruction	103172	General Fund	Central Admin & Staff	Professional Development	Hotel accommodations Michigan Reading Association conference 3/8-3/9 journal entry to Title II
3/7/2025	3/5/2025			Hi Grand Rapids B4	441.32	Curriculum & Instruction	103172	General Fund	Central Admin & Staff	Professional Development	Hotel accommodations Michigan Reading Association conference 3/7-3/9 journal entry to Title II
3/7/2025	3/7/2025			Amazon.Com V781m06y3	76.28	Curriculum & Instruction	103142	General Fund	Central Admin & Staff	Instructional Support	Self-stick chart paper for pd sessions
3/10/2025	3/7/2025			Intl Literacy Assoc	29.00	Curriculum & Instruction	103172	General Fund	Central Admin & Staff	Professional Development	International Literacy Association virtual conference L. Morrison
3/11/2025	3/9/2025			Holiday Inn Grand Rapi	(11.10)	Curriculum & Instruction	103172	General Fund	Central Admin & Staff	Professional Development	Refund of sales tax on hotel stay
3/11/2025	3/9/2025			Holiday Inn Grand Rapi	(22.44)	Curriculum & Instruction	103172	General Fund	Central Admin & Staff	Professional Development	Refund of sales tax on hotel stay
3/11/2025	3/9/2025			Holiday Inn Grand Rapi	(22.44)	Curriculum & Instruction	103172	General Fund	Central Admin & Staff	Professional Development	Refund of sales tax on hotel stay
3/11/2025	3/9/2025			Holiday Inn Grand Rapi	(22.44)	Curriculum & Instruction	103172	General Fund	Central Admin & Staff	Professional Development	Refund of sales tax on hotel stay
3/11/2025	3/9/2025			Holiday Inn Grand Rapi	(22.44)	Curriculum & Instruction	103172	General Fund	Central Admin & Staff	Professional Development	Refund of sales tax on hotel stay
3/11/2025	3/9/2025			Holiday Inn Grand Rapi	(22.44)	Curriculum & Instruction	103172	General Fund	Central Admin & Staff	Professional Development	Refund of sales tax on hotel stay
3/11/2025	3/9/2025			Holiday Inn Grand Rapi	(22.44)	Curriculum & Instruction	103172	General Fund	Central Admin & Staff	Professional Development	Refund of sales tax on hotel stay

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*Shon J. Baker* 5-2-25

Posting Date	Tran Date	Employee Last name	Employee First name	Supplier	Line Amount	Department	ASN	Fund	Hierarchy	Business Purpose	Line Description
3/17/2025	3/13/2025			Oakland Schools	(40.00)	Curriculum & Instruction	103172	General Fund	Central Admin & Staff	Professional Development	Refund for canceled conference [REDACTED]
3/18/2025	3/17/2025			Oakland Schools	40.00	Curriculum & Instruction	103172	General Fund	Central Admin & Staff	Professional Development	Conference registration Disciplinary Literacy in Action 3/17/25 M. Tapp
3/18/2025	3/17/2025			Www.Mathrecovery.Org	50.00	Curriculum & Instruction	103163	General Fund	Central Admin & Staff	Purchase/Contracted Servi	Balance of fee owed to Math Recovery Council for coaching/consulting MR Implementation
3/21/2025	3/18/2025			Kerr Albert Office Sup	16.58	Curriculum & Instruction	103142	General Fund	Central Admin & Staff	Office Supplies	Manila folders and self-stick notes
3/18/2025	3/17/2025			Macomb Intrmdt Sch Dis	300.00	Curriculum & Instruction	147662	Grant	Central Admin & Staff	Professional Development	Embedding Language Development into the Content Areas PD 4/22, 4/30, 5/14 K Warren D Torres [REDACTED]
3/20/2025	3/19/2025			Macomb Intrmdt Sch Dis	100.00	Curriculum & Instruction	147662	Grant	Central Admin & Staff	Professional Development	Embedding Language Development into the Content Areas PD 4/22, 4/30, 5/14 [REDACTED]
3/5/2025	3/4/2025			Schlpay Lansecreuseps	36.22	Curriculum & Instruction	157046	Grant	Central Admin & Staff	Miscellaneous	Senior Dues for homeless student [REDACTED]
3/5/2025	3/4/2025			Schlpay Lansecreuseps	36.22	Curriculum & Instruction	157046	Grant	Central Admin & Staff	Miscellaneous	Senior Dues for homeless student [REDACTED]
3/6/2025	3/5/2025			Sq Jostens / Tva Kane	92.00	Curriculum & Instruction	157046	Grant	Central Admin & Staff	Miscellaneous	Cap and Gown for homeless seniors [REDACTED]
3/10/2025	3/7/2025			Bcs Lanse Creuse Publ	6.50	Curriculum & Instruction	157046	Grant	Central Admin & Staff	Miscellaneous	SACC for homeless student [REDACTED]
3/10/2025	3/7/2025			Bcs Lanse Creuse Publ	65.50	Curriculum & Instruction	157046	Grant	Central Admin & Staff	Miscellaneous	SACC for homeless student [REDACTED]
3/10/2025	3/7/2025			Bcs Lanse Creuse Publ	81.00	Curriculum & Instruction	157046	Grant	Central Admin & Staff	Miscellaneous	SACC for homeless student [REDACTED]
3/10/2025	3/7/2025			Bcs Lanse Creuse Publ	114.50	Curriculum & Instruction	157046	Grant	Central Admin & Staff	Miscellaneous	SACC for homeless student [REDACTED]
3/10/2025	3/7/2025			Bcs Lanse Creuse Publ	130.50	Curriculum & Instruction	157046	Grant	Central Admin & Staff	Miscellaneous	SACC for homeless student [REDACTED]
3/10/2025	3/7/2025			Bcs Lanse Creuse Publ	135.00	Curriculum & Instruction	157046	Grant	Central Admin & Staff	Miscellaneous	SACC for homeless student [REDACTED]
3/10/2025	3/7/2025			Bcs Lanse Creuse Publ	139.50	Curriculum & Instruction	157046	Grant	Central Admin & Staff	Miscellaneous	SACC for homeless students [REDACTED]
3/10/2025	3/7/2025			Bcs Lanse Creuse Publ	379.25	Curriculum & Instruction	157046	Grant	Central Admin & Staff	Miscellaneous	SACC for homeless students [REDACTED]
3/10/2025	3/7/2025			Bcs Lanse Creuse Publ	379.35	Curriculum & Instruction	157046	Grant	Central Admin & Staff	Miscellaneous	SACC for homeless students [REDACTED]
3/11/2025	3/10/2025			Bcs Lanse Creuse Publ	45.00	Curriculum & Instruction	157046	Grant	Central Admin & Staff	Miscellaneous	SACC for homeless studen [REDACTED]
3/6/2025	3/5/2025			Usps Po 2566500047	9.68	Curriculum & Instruction	109537	General Fund	Central Admin & Staff	Postage/Delivery Charges	Certified Mail - Parent Letter - Supt Office
3/7/2025	3/6/2025			Usps Po 2564100046	9.68	Curriculum & Instruction	109537	General Fund	Central Admin & Staff	Postage/Delivery Charges	Certified Mail - Parent Letter - Supt Office
3/10/2025	3/9/2025			Amazon.Com	(209.70)	Curriculum & Instruction	108640	General Fund	Central Admin & Staff	Teaching Supplies	High School Paperback books returned - some pages were not numbered, printed incorrectly
3/12/2025	3/12/2025			Amazon.Com S917q9p43	144.48	Curriculum & Instruction	108640	General Fund	Central Admin & Staff	Teaching Supplies	Previewing books that SAVVAS will include in our curricular resources - purchased in Fall 2024
					7,651.93	Curriculum & Instruction Total					0
3/3/2025	2/28/2025			Gfs Store #0240	219.52	F.V. Pankow Center	705014	Internal Fund	K to 12 Staff	Classroom Supplies	Purchase of food to sell in the Pankow School Store
3/6/2025	3/4/2025			Samsclub.Com	67.64	F.V. Pankow Center	705014	Internal Fund	K to 12 Staff	Classroom Supplies	Purchase of food to sell in the Pankow School Store
3/13/2025	3/11/2025			Samsclub.Com	66.34	F.V. Pankow Center	705014	Internal Fund	K to 12 Staff	Classroom Supplies	Purchase of food to sell in the Pankow School Store
3/17/2025	3/13/2025			Samsclub.Com	502.10	F.V. Pankow Center	705014	Internal Fund	K to 12 Staff	Classroom Supplies	Purchase of food to sell in the Pankow School Store
3/18/2025	3/17/2025			Bjs Wholesale #0385	11.99	F.V. Pankow Center	705014	Internal Fund	K to 12 Staff	Classroom Supplies	Purchase of food to sell in the Pankow School Store
3/7/2025	3/6/2025			Lanzl - Hp Lansing Eas	731.88	F.V. Pankow Center	101972	CTE Funds	K to 12 Staff	Student Activity	Hotel Rooms for students and teacher for FFA State Convention March 5-7th.
3/10/2025	3/7/2025			Lanzl - Hp Lansing Eas	10.00	F.V. Pankow Center	101972	CTE Funds	Building Admin & Staff	Student Activity	Hotel Rooms students and teacher for the FFA State Convention March 5-7th.
3/12/2025	3/11/2025			Kroger #737	172.90	F.V. Pankow Center	102947	CTE Funds	Building Admin & Staff	Community Event	Flowers used for Career Night for an activity station involving the community.
3/17/2025	3/16/2025			Kroger #737	127.15	F.V. Pankow Center	102962	CTE Funds	Building Admin & Staff	Miscellaneous Supplies	Flowers used to make arrangements for the Macomb County CTE Advisory Meeting.
3/18/2025	3/17/2025			Kroger #737	36.81	F.V. Pankow Center	102962	CTE Funds	Building Admin & Staff	Professional Development	greenery for CTE advisory meeting/dinner
3/3/2025	2/28/2025			Cvent 2025 Spring Upd	150.00	F.V. Pankow Center	102960	CTE Funds	Building Admin & Staff	Professional Development	2025 Spring Update conference
3/12/2025	3/11/2025			Vintage House Banquet	150.20	F.V. Pankow Center	102962	CTE Funds	Building Admin & Staff	Professional Development	balance for catering for Advisory Council meeting
3/3/2025	3/1/2025			Amazon Mark E03ob4j73	270.00	F.V. Pankow Center	107442	CTE Funds	K to 12 Staff	Classroom Supplies	Hard Drives, Ram, Thermal Pads for classroom project.
3/3/2025	3/2/2025			Amazon Reta Rv6xo6eo3	34.99	F.V. Pankow Center	107442	CTE Funds	K to 12 Staff	Classroom Supplies	Stand for teacher station computer
2/28/2025	2/27/2025			Amazon Mark Ae0i39g03	8.49	F.V. Pankow Center	102996	CTE Funds	K to 12 Staff	Classroom Supplies	USB C to USB adapter
2/28/2025	2/27/2025			Amazon.Com O14df3vm3	99.98	F.V. Pankow Center	102642	CTE Funds	K to 12 Staff	Classroom Supplies	storage bins
3/3/2025	2/27/2025			Kerr Albert Office Sup	53.74	F.V. Pankow Center	102044	CTE Funds	K to 12 Staff	Classroom Supplies	paint for preschool
3/3/2025	2/28/2025			Sq Michigan Education	900.00	F.V. Pankow Center	102072	CTE Funds	K to 12 Staff	Professional Development	MECA Conference & Lodging
3/3/2025	3/1/2025			Sq Square Paid Servic	35.00	F.V. Pankow Center	107642	CTE Funds	K to 12 Staff	Classroom Supplies	Square adv access monthly fee
3/5/2025	3/3/2025			Kerr Albert Office Sup	21.59	F.V. Pankow Center	102044	CTE Funds	K to 12 Staff	Classroom Supplies	paint for preschool
3/5/2025	3/4/2025			Amazon Reta S30ts8le3	12.40	F.V. Pankow Center	104342	CTE Funds	K to 12 Staff	Classroom Supplies	expo markers
3/5/2025	3/4/2025			Amazon Mktpl Bt91o6493	42.00	F.V. Pankow Center	104342	CTE Funds	K to 12 Staff	Classroom Supplies	AED practice trainer replacement pads
3/5/2025	3/5/2025			Amazon Mktpl F95zp6bs3	118.78	F.V. Pankow Center	102642	CTE Funds	K to 12 Staff	Classroom Supplies	lug nuts, soldering iron kit

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Phone Sales 5-2-25

Posting Date	Tran Date	Employee Last name	Employee First name	Supplier	Line Amount	Department	ASN	Fund	Hierarchy	Business Purpose	Line Description
3/6/2025	3/5/2025			Amazon Mktpl 8r54j5np3	69.75	F.V. Pankow Center	104342	CTE Funds	K to 12 Staff	Classroom Supplies	ARC AEC Trainer Placement Training Pads
3/6/2025	3/5/2025			Amazon Mark Ai49i0ib3	79.48	F.V. Pankow Center	104342	CTE Funds	K to 12 Staff	Classroom Supplies	CPR training shields, blood pressure bulb & air valve, whiteboard cleaning spray
3/6/2025	3/5/2025			Amazon Mktpl Z42wc1jd3	97.50	F.V. Pankow Center	104342	CTE Funds	K to 12 Staff	Capital Outlay	blood pressure gauge - 6
3/6/2025	3/6/2025			Amazon Mark Jr3mu3jx3	12.73	F.V. Pankow Center	107642	CTE Funds	K to 12 Staff	Classroom Supplies	black knives
3/6/2025	3/6/2025			Amazon Mark Zv8ou1931	38.49	F.V. Pankow Center	107642	CTE Funds	K to 12 Staff	Classroom Supplies	paper coffee cups
3/6/2025	3/6/2025			Amazon Mktpl 0v33x6dx3	68.85	F.V. Pankow Center	102642	CTE Funds	K to 12 Staff	Classroom Supplies	wheel studs bolt lug, wheel stud installer
3/6/2025	3/6/2025			Amazon Mark 0z5138iw3	253.17	F.V. Pankow Center	102442	CTE Funds	K to 12 Staff	Classroom Supplies	crime scene drawing template, patrol law enforcement bag, pocket pen light, clipboard, compass
3/7/2025	3/6/2025			Amazon Mark A44mr7ph3	28.40	F.V. Pankow Center	107642	CTE Funds	K to 12 Staff	Classroom Supplies	black spoons and forks
3/7/2025	3/6/2025			Amazon Reta B49k79zc3	49.99	F.V. Pankow Center	108742	CTE Funds	K to 12 Staff	Classroom Supplies	step ladder
3/7/2025	3/7/2025			Amazon Mktpl 1x0er2vu3	59.90	F.V. Pankow Center	108742	CTE Funds	K to 12 Staff	Classroom Supplies	label maker and tape
3/7/2025	3/7/2025			Amazon Mark 9437361f3	126.32	F.V. Pankow Center	107642	CTE Funds	K to 12 Staff	Classroom Supplies	black table cloth and dinner napkins
3/10/2025	3/6/2025			Kerr Albert Office Sup	59.59	F.V. Pankow Center	108742	CTE Funds	K to 12 Staff	Classroom Supplies	card stock paper and injet brochure paper
3/10/2025	3/6/2025			Paypal Dance Curri	477.00	F.V. Pankow Center	108742	CTE Funds	K to 12 Staff	Capital Outlay	dance literacy toolkit, bone apart skeletal construction set, 22 ways to vary a phrase.
3/10/2025	3/7/2025			Walmart.Com	35.80	F.V. Pankow Center	102044	CTE Funds	K to 12 Staff	Classroom Supplies	groceries for preschool
3/10/2025	3/7/2025			Amazon Mktpl 8m9lz2mu3	62.99	F.V. Pankow Center	103442	CTE Funds	K to 12 Staff	Classroom Supplies	storage bins
3/10/2025	3/7/2025			Bjs.Com #5490	72.67	F.V. Pankow Center	102044	CTE Funds	K to 12 Staff	Classroom Supplies	groceries for preschool
3/10/2025	3/7/2025			Amazon Mktpl Db60y22b3	83.44	F.V. Pankow Center	108742	CTE Funds	K to 12 Staff	Classroom Supplies	theatrical design and production book
3/10/2025	3/7/2025			Amazon Mark B66xx6bq3	125.48	F.V. Pankow Center	108742	CTE Funds	K to 12 Staff	Classroom Supplies	gaff tape, label maker tape, dance production book
3/10/2025	3/7/2025			Amazon Mark Ja5jl8x33	139.86	F.V. Pankow Center	108742	CTE Funds	K to 12 Staff	Classroom Supplies	tripods for camera -5 and laminating sheets
3/10/2025	3/7/2025			Amazon Reta Mr49e9px3	264.32	F.V. Pankow Center	108742	CTE Funds	K to 12 Staff	Classroom Supplies	classroom floor cushions
3/10/2025	3/7/2025			Sp Dance Ed Tips	386.00	F.V. Pankow Center	108742	CTE Funds	K to 12 Staff	Classroom Supplies	dance games, performance prep essentials, cards VS dancers
3/10/2025	3/8/2025			Amazon Mark Su6b96tm3	99.98	F.V. Pankow Center	103442	CTE Funds	K to 12 Staff	Classroom Supplies	mobile white board
3/10/2025	3/8/2025			Amazon Mark V675k2yh3	191.43	F.V. Pankow Center	103442	CTE Funds	K to 12 Staff	Classroom Supplies	tape dispenser, educations building kits, flash drives, sharpies, colored pencils, dry erase markers
3/10/2025	3/9/2025			Amazon Mark 0z8ok8vn3	184.01	F.V. Pankow Center	103442	CTE Funds	K to 12 Staff	Classroom Supplies	toner cartridges
3/10/2025	3/9/2025			Amazon Mark Wk7155cy3	185.99	F.V. Pankow Center	108742	CTE Funds	K to 12 Staff	Classroom Supplies	portable mobile standing desk
3/11/2025	3/10/2025			Walmart.Com 8009256278	49.92	F.V. Pankow Center	102042	CTE Funds	K to 12 Staff	Classroom Supplies	paper towel
3/11/2025	3/10/2025			Amazon Mark 315jh81r3	62.67	F.V. Pankow Center	108742	CTE Funds	K to 12 Staff	Classroom Supplies	Tripods for cell phones
3/11/2025	3/11/2025			Amazon Reta A32yr7ja3	6.07	F.V. Pankow Center	102943	CTE Funds	K to 12 Staff	Office Supplies	mouse pad
3/12/2025	3/11/2025			Amazon Mktplace Pmts	(5.00)	F.V. Pankow Center	108742	CTE Funds	K to 12 Staff	Classroom Supplies	refund for broken tape with order
3/12/2025	3/11/2025			Amazon Mark Hb6wq7pa3	19.28	F.V. Pankow Center	102142	CTE Funds	K to 12 Staff	Classroom Supplies	heat lamp bulb
3/12/2025	3/11/2025			Amazon Reta 1086d42o3	25.06	F.V. Pankow Center	102943	CTE Funds	K to 12 Staff	Office Supplies	disinfection wipes and packing tape
3/13/2025	3/12/2025			Airgas - North	436.20	F.V. Pankow Center	102679	CTE Funds	K to 12 Staff	Misc Supplies	cylinder rental
3/13/2025	3/13/2025			Honors Graduation	1,274.00	F.V. Pankow Center	102996	CTE Funds	K to 12 Staff	Student Activity	honor cords
3/14/2025	3/12/2025			Marcos Pizza - 1238	48.00	F.V. Pankow Center	102947	CTE Funds	K to 12 Staff	Student Activity	pizza for career night volunteers
3/17/2025	3/12/2025			Kerr Albert Office Sup	22.15	F.V. Pankow Center	102943	CTE Funds	K to 12 Staff	Office Supplies	facial tissue & colored paper
3/17/2025	3/14/2025			Amazon Mktpl 1m72c4n03	31.85	F.V. Pankow Center	102144	CTE Funds	K to 12 Staff	Classroom Supplies	caliper bracket
3/17/2025	3/14/2025			Walmart.Com 8009256278	87.06	F.V. Pankow Center	102044	CTE Funds	K to 12 Staff	Classroom Supplies	groceries for preschool
3/17/2025	3/14/2025			Comfort inn&stes Gaylo	93.45	F.V. Pankow Center	104372	CTE Funds	K to 12 Staff	Professional Development	hotel room - Servay - MiHSE Board Member Review/Award Meeting
3/17/2025	3/15/2025			Amazon Mktpl 3s30e6wd3	501.98	F.V. Pankow Center	108195	CTE Funds	K to 12 Staff	Capital Outlay	postcast furniture
3/17/2025	3/15/2025			Amazon Mktpl Rl33s1uk3	808.76	F.V. Pankow Center	108142	CTE Funds	K to 12 Staff	Classroom Supplies	wireless chargers, lithium batter, magic mouse 2 grip with wireless charging support
3/17/2025	3/17/2025			Amazon Mark Zm8w415h1	194.95	F.V. Pankow Center	102042	CTE Funds	K to 12 Staff	Classroom Supplies	baby wrap carrier 3, baby diaper bags 3, piping bags & tips set.
3/19/2025	3/14/2025			Kerr Albert Office Sup	49.61	F.V. Pankow Center	102042	CTE Funds	K to 12 Staff	Classroom Supplies	sheet protectors
3/19/2025	3/17/2025			Amazon Mark Ja5jl8x33	(56.94)	F.V. Pankow Center	108742	CTE Funds	K to 12 Staff	Classroom Supplies	return of tripods
3/19/2025	3/18/2025			Bjs Wholesale #0385	69.87	F.V. Pankow Center	102962	CTE Funds	K to 12 Staff	Professional Development	pop and water for county CTE advisory meeting/dinner
3/19/2025	3/18/2025			Bjs.Com #5490	43.97	F.V. Pankow Center	102962	CTE Funds	K to 12 Staff	Professional Development	desserts and water for county CTE advisory meeting/dinner
3/20/2025	3/19/2025			Amazon Mktplace Pmts	(31.85)	F.V. Pankow Center	102642	CTE Funds	K to 12 Staff	Classroom Supplies	return of caliper bracket
3/21/2025	3/18/2025			Kerr Albert Office Sup	36.19	F.V. Pankow Center	102044	CTE Funds	K to 12 Staff	Classroom Supplies	washable paint for preschoolers

AD



*Don Seeger* 5-2-25

Posting Date	Tran Date	Employee Last name	Employee First name	Supplier	Line Amount	Department	ASN	Fund	Hierarchy	Business Purpose	Line Description
3/21/2025	3/20/2025	Karschnia	Hope	Lakeshore Learning Mat	104.97	F.V. Pankow Center	102042	CTE Funds	K to 12 Staff	Classroom Supplies	rhyme sorting houses, sort & store book totes
3/21/2025	3/20/2025			Lakeshore Learning Mat	261.91	F.V. Pankow Center	102042	CTE Funds	K to 12 Staff	Classroom Supplies	emotions match up cards, plants magnetic activity tin, sequencing cards, sort & store book totes
3/21/2025	3/20/2025			Amazon Mktpl Ms7mq9yg3	341.80	F.V. Pankow Center	103442	CTE Funds	K to 12 Staff	Classroom Supplies	glossy paper for marketing students
3/24/2025	3/20/2025			Amazon Mark Pr9qs7qv3	(16.99)	F.V. Pankow Center	107642	CTE Funds	K to 12 Staff	Classroom Supplies	return of light covers
3/24/2025	3/20/2025			Amazon Mark Y02mn8io3	(16.99)	F.V. Pankow Center	107642	CTE Funds	K to 12 Staff	Classroom Supplies	return of light covers
3/24/2025	3/20/2025			Amazon Mark Sj8d03yg3	(21.49)	F.V. Pankow Center	107642	CTE Funds	K to 12 Staff	Classroom Supplies	return of pennant banner
3/24/2025	3/24/2025			Amazon Mktpl Of34o9an3	24.58	F.V. Pankow Center	103442	CTE Funds	K to 12 Staff	Classroom Supplies	printer ink
3/27/2025	3/25/2025			Courtyard By Marriott	934.08	F.V. Pankow Center	102069	CTE Funds	K to 12 Staff	Student Activity	Hotel room for SkillsUSA
3/27/2025	3/25/2025			Courtyard By Marriott	65.92	F.V. Pankow Center	102469	CTE Funds	K to 12 Staff	Student Activity	hotel room for SkillsUSA
3/17/2025	3/12/2025			Kerr Albert Office Sup	70.80	F.V. Pankow Center	107342	General Fund	K to 12 Staff	Classroom Supplies	colored paper
3/17/2025	3/12/2025			Kerr Albert Office Sup	17.50	F.V. Pankow Center	107942A	General Fund	K to 12 Staff	Classroom Supplies	facial tissue
2/28/2025	2/27/2025			Bjs.Com #5490	389.25	F.V. Pankow Center	708042	Internal Fund	K to 12 Staff	Student Activity	fundraising items for school store
3/3/2025	2/27/2025			Marcos Pizza - 1238	30.00	F.V. Pankow Center	708005	Internal Fund	K to 12 Staff	Student Activity	pizza for fundraiser
3/3/2025	2/27/2025			Marcos Pizza - 1238	184.50	F.V. Pankow Center	708005	Internal Fund	K to 12 Staff	Student Activity	pizza for fundraiser
3/3/2025	2/27/2025			Worlds Finest Chocola	720.00	F.V. Pankow Center	708020	Internal Fund	K to 12 Staff	Student Activity	chocolate bars for fundraising
3/3/2025	3/3/2025			Amazon Mark J73zc66a3	304.64	F.V. Pankow Center	708010	Internal Fund	K to 12 Staff	Student Activity	supplies for Harry Potter
3/6/2025	3/6/2025			Amazon Mark Sr7ck6843	52.94	F.V. Pankow Center	708010	Internal Fund	K to 12 Staff	Student Activity	fabric paint & wizard glasses for Harry Potter
3/7/2025	3/7/2025			Amazon Mark Vb87n6dw3	96.92	F.V. Pankow Center	708010	Internal Fund	K to 12 Staff	Student Activity	Harry Potter supplies
3/10/2025	3/7/2025			Bjs.Com #5490	465.20	F.V. Pankow Center	708042	Internal Fund	K to 12 Staff	Student Activity	supplies for school store fundraiser
3/10/2025	3/8/2025			Amazon Mark R62ot7u03	109.99	F.V. Pankow Center	708009	Internal Fund	K to 12 Staff	Office Supplies	drafting chair
3/11/2025	3/10/2025			Amazon Mark Sg5rm4xl3	523.11	F.V. Pankow Center	708010	Internal Fund	K to 12 Staff	Student Activity	costumes and accessories for Harry Potter
3/12/2025	3/11/2025			Amazon Reta Z56sx1pr3	32.51	F.V. Pankow Center	708031	Internal Fund	K to 12 Staff	Classroom Supplies	dry erase board
3/13/2025	3/12/2025			Vintage House Banquet	494.80	F.V. Pankow Center	708042	Internal Fund	K to 12 Staff	Student Activity	catering for Harry Potter dinner
3/13/2025	3/13/2025			Honors Graduation	135.00	F.V. Pankow Center	708043	Internal Fund	K to 12 Staff	Student Activity	honor cords
3/13/2025	3/13/2025			Honors Graduation	135.00	F.V. Pankow Center	708017	Internal Fund	K to 12 Staff	Student Activity	honor cords
3/17/2025	3/13/2025			Marcos Pizza - 1238	184.50	F.V. Pankow Center	708050	Internal Fund	K to 12 Staff	Student Activity	pizza for fundraiser
3/19/2025	3/18/2025			Bjs.Com #5490	440.48	F.V. Pankow Center	708042	Internal Fund	K to 12 Staff	Misc Supplies	items for school store fundraiser
3/19/2025	3/19/2025			Panera Bread #600802 O	103.88	F.V. Pankow Center	708017	Internal Fund	K to 12 Staff	Student Activity	bagels for fundraiser
3/21/2025	3/20/2025			Amazon Mktplace Pmts	(30.04)	F.V. Pankow Center	708042	Internal Fund	K to 12 Staff	Student Activity	return of vintage platform curtain for Harry Potter dinner
3/21/2025	3/20/2025			Marcos Pizza - 1238	184.50	F.V. Pankow Center	708039	Internal Fund	K to 12 Staff	Student Activity	pizza for fundraiser
3/24/2025	3/20/2025			Amazon Mark Sj8d03yg3	(21.49)	F.V. Pankow Center	708042	Internal Fund	K to 12 Staff	Student Activity	return of disposable cups for Harry Potter dinner
3/3/2025	2/28/2025			B&h Photo 800-606-696	1,507.68	F.V. Pankow Center	108142	CTE Funds	K to 12 Staff	Capital Outlay	Shure SM7 Podcast Mics
3/10/2025	3/7/2025			B&h Photo 800-606-696	77.36	F.V. Pankow Center	108142	CTE Funds	K to 12 Staff	Classroom Supplies	SM7B Mic Clips and Flash Drive
3/10/2025	3/10/2025			Amazon Mktpl Gq5lg38I3	160.84	F.V. Pankow Center	108142	CTE Funds	K to 12 Staff	Classroom Supplies	SD Cards, Mouse Protector and Charger
3/17/2025	3/14/2025			Amazon Mktpl Py8kv6e73	181.32	F.V. Pankow Center	108142	CTE Funds	K to 12 Staff	Classroom Supplies	USB Chargers for Headphones and Mice
3/5/2025	3/3/2025			The Home Depot #2727	19.92	F.V. Pankow Center	108942	CTE Funds	K to 12 Staff	Classroom Supplies	Foam brushes
3/5/2025	3/5/2025			Amazon Mktpl 6909k8m73	81.04	F.V. Pankow Center	108942	CTE Funds	K to 12 Staff	Classroom Supplies	Shelf brackets for LFL. Foam brushes. Ball nose end mills for CNC.
3/17/2025	3/14/2025			The Home Depot #2776	1,975.12	F.V. Pankow Center	108942	CTE Funds	K to 12 Staff	Classroom Supplies	Treated lumber and OSB for start of spring projects
3/19/2025	3/18/2025			Wp Mites.Cc	200.00	F.V. Pankow Center	102842	CTE Funds	K to 12 Staff	Classroom Supplies	MITES membership for state required contests for CTE courses
3/3/2025	2/28/2025			Ntrest Servsafe	441.50	F.V. Pankow Center	102142	CTE Funds	K to 12 Staff	Classroom Supplies	Updated FDA exams
3/14/2025	3/13/2025			Wm Supercenter #2692	64.62	F.V. Pankow Center	102142	CTE Funds	K to 12 Staff	Classroom Supplies	flour for cake baking
2/28/2025	2/27/2025			McDonalds F7659	102.53	F.V. Pankow Center	708025	Internal Fund	K to 12 Staff	Student Activity	Food for students after spending the day at Autorama Car Show set up.
2/28/2025	2/27/2025			Championship Auto Show	240.00	F.V. Pankow Center	708025	Internal Fund	K to 12 Staff	Student Activity	Badges for Autorama for the weekend
3/3/2025	2/28/2025			Championship Auto Show	30.00	F.V. Pankow Center	708025	Internal Fund	K to 12 Staff	Student Activity	Wrist bands for bus drivers who drove to Autorama
3/3/2025	2/28/2025			Championship Auto Show	70.00	F.V. Pankow Center	708025	Internal Fund	K to 12 Staff	Student Activity	Weekend passes for Autorama Car Show
3/3/2025	3/2/2025			Que Deli Llc	64.00	F.V. Pankow Center	708025	Internal Fund	K to 12 Staff	Student Activity	food for myself and student who stayed with projects at Autorama
3/10/2025	3/7/2025			Freeman Corporate, Llc	163.75	F.V. Pankow Center	708025	Internal Fund	K to 12 Staff	Student Activity	Fee for electrical hookup for lighting used on our vehicles displayed at Autorama
3/14/2025	3/13/2025			Stage Partners	299.92	F.V. Pankow Center	104942	CTE Funds	K to 12 Staff	Classroom Supplies	Scripts rights shipping Theatre 11/C Block Play Production HOW TO SURVIVE...SHAKESPEARE PLAY

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*John Jones* 5-2-25

Posting Date	Tran Date	Employee Last name	Employee First name	Supplier	Line Amount	Department	ASN	Fund	Hierarchy	Business Purpose	Line Description
3/12/2025	3/11/2025			Wal-Mart #2692	47.00	F.V. Pankow Center	708010	Internal Fund	K to 12 Staff	Student Activity	Costume and Scenery supplies for play, HARRY POTTER AND THE CURSED CHILD, HIGH SCHOOL EDITION
3/12/2025	3/11/2025			Sp Sh Broadwaylicensin	250.00	F.V. Pankow Center	708010	Internal Fund	K to 12 Staff	Student Activity	Sound effects and license for HARRY POTTER AND THE CURSED CHILD, HIGH SCHOOL EDITION
3/14/2025	3/13/2025			Copy Copy Center	1,026.00	F.V. Pankow Center	708010	Internal Fund	K to 12 Staff	Student Activity	Program booklets for play, HARRY POTTER AND THE CURSED CHILD, HIGH SCHOOL EDITION
2/28/2025	2/27/2025			Walmart.Com 8009256278	45.58	F.V. Pankow Center	102044	CTE Funds	K to 12 Staff	Classroom Supplies	Groceries
2/28/2025	2/27/2025			Amazon Mark 919u32tn3	31.93	F.V. Pankow Center	102042	CTE Funds	K to 12 Staff	Classroom Supplies	Paint Pens. Teacher Appreciation Cards- Service Project
2/28/2025	2/27/2025			Amazon Mark 919u32tn3	18.49	F.V. Pankow Center	102044	CTE Funds	K to 12 Staff	Classroom Supplies	Counting manipulatives
3/19/2025	3/18/2025			Amazon Mark Uz0cr12i3	42.43	F.V. Pankow Center	102044	CTE Funds	K to 12 Staff	Classroom Supplies	Art projects
					24,306.70	F.V. Pankow Center Total					0
3/11/2025	3/10/2025			Amazon Mktpl Zf8471x71	159.99	Food Service	519029	Food Services	Central Admin & Staff	Miscellaneous	Catering
3/12/2025	3/11/2025			Meijer # 105	18.16	Food Service	519026	Food Services	Central Admin & Staff	Miscellaneous	Catering
3/20/2025	3/19/2025			School Nutrition Assoc	192.00	Food Service	519059	Food Services	Central Admin & Staff	Membership and Dues	School Nutrition Association Membership
3/3/2025	2/28/2025			Amazon Mktpl 7x4da7p83	107.96	Food Service	519029	Food Services	Central Admin & Staff	Miscellaneous	Cooler bags for fresh fruit and vegetable program.
3/3/2025	3/2/2025			Amazon Mktpl 4z0pn4v83	9.89	Food Service	519029	Food Services	Central Admin & Staff	Miscellaneous	sticky tape for schools
3/20/2025	3/19/2025			Amazon Mktpl Aj2fi7ir3	19.28	Food Service	519029	Food Services	Central Admin & Staff	Miscellaneous	Light bulbs for Pellerin's serving line
3/20/2025	3/20/2025			Hubert Us	751.09	Food Service	519064	Food Services	Central Admin & Staff	Miscellaneous	Equipment for serving unit at Middle School East
3/11/2025	3/10/2025			Amazon.Com 671cj20y3	31.49	Food Service	519029	Food Services	Food Service Staff	School Lunch Program	office supplies
3/11/2025	3/11/2025			Amazon.Com 1i9og81k3	41.62	Food Service	519029	Food Services	Food Service Staff	School Lunch Program	Office Supplies
					1,331.48	Food Service Total					0
3/19/2025	3/18/2025			Panera Bread #606152 P	15.88	Graham Elementary	701517	Internal Fund	Building Admin & Staff	Student Activity	Purchased (1)-13 Pk. Plain Bagels w/ 2 tub pk. Cream Cheese for March Bagel Sales.
3/20/2025	3/18/2025			Gfs Store #0240	28.99	Graham Elementary	701517	Internal Fund	Building Admin & Staff	Student Activity	Purchased (1)-Box 100 ct. Cream Cheese for March Bagel Sales.
3/12/2025	3/12/2025			Amazon Mktpl Qu6a24av3	108.92	Graham Elementary	101542	General Fund	Building Admin & Staff	Classroom Supplies	Purchased (14)- 100 pk. 12x18 White Construction Paper for each classroom.
3/12/2025	3/12/2025			Amazon Mktpl Qu6a24av3	85.26	Graham Elementary	101543	General Fund	Building Admin & Staff	Office Supplies	Purchased (1)-100 ct. 3-pk. Band-Aids for Office MedRoom, and purchased (1)-Elkay 51300C Certified
3/14/2025	3/13/2025			Amazon Mktpl Lu3w20a33	34.99	Graham Elementary	101542	General Fund	Building Admin & Staff	Classroom Supplies	Purchased (1)-100 pk. Bulk Earbuds for classrooms for M-Step Testing.
3/18/2025	3/18/2025			Amazon Mktpl Yk7570763	24.74	Graham Elementary	101580	General Fund	Building Admin & Staff	Classroom Supplies	Purchased (1)-2 lb. Bucket Modeling Clay for Art Room.
3/6/2025	3/4/2025			Scholastic Education	(81.06)	Graham Elementary	157441	Grant	Building Admin & Staff	Teaching Supply	Credit for tax charge for purchase of (1)-Vending Machine Book Collection-Option 3 for School Book
3/3/2025	3/1/2025			Macomb Perform Arts Ct	455.50	Graham Elementary	701514	Internal Fund	Building Admin & Staff	Student Activity	Paid Balance on 4th Grade Field Trip [REDACTED] to Macomb Performing Arts - Play
3/6/2025	3/5/2025			Bcs Lanse Creuse Publ	60.50	Graham Elementary	701505	Internal Fund	Building Admin & Staff	Miscellaneous	Support for kindergarten student [REDACTED]
3/12/2025	3/12/2025			Amazon Mktpl Qu6a24av3	19.13	Graham Elementary	701505	Internal Fund	Building Admin & Staff	Student Supp/Recognition	Purchased (1)-Bulk Bags 2 pk. Mints for Student Support/Recognition for M-Step Testing.
3/17/2025	3/14/2025			Scholastic Book Fairs	200.00	Graham Elementary	701570	Internal Fund	Building Admin & Staff	Textbooks	Purchased books needed for students in school Library through Scholastic Book Fair.
3/17/2025	3/14/2025			Golden Donuts	400.00	Graham Elementary	701570	Internal Fund	Building Admin & Staff	Student Activity	Purchased donuts for St. Patrick's Day school-wide Treat.
3/19/2025	3/19/2025			Panera Bread #606152 O	74.90	Graham Elementary	701517	Internal Fund	Building Admin & Staff	Student Activity	Purchased (65)-Plain, (26)-Asiago Cheese, (39)-Cinnamon Crunch Bagels for March Bagel Sales Day.
					1,427.75	Graham Elementary Total					0
2/28/2025	2/27/2025			Amazon.Com Zv89d17h2	100.89	Green Elementary	101843	General Fund	Building Admin & Staff	Office Supplies	HP 414A toner cartridge [REDACTED]
3/3/2025	3/2/2025			Amazon Mktpl 1y69x08i3	69.73	Green Elementary	101843	General Fund	Building Admin & Staff	Office Supplies	Ricoh black toner cartridge
3/3/2025	3/2/2025			Amazon Mktpl 2a3wq91y3	255.93	Green Elementary	101843	General Fund	Building Admin & Staff	Classroom Supplies	Replacement projector lamp bulbs (3 different types)
3/6/2025	3/5/2025			Amazon.Com 4y5524h83	113.80	Green Elementary	101843	General Fund	Building Admin & Staff	Classroom Supplies	Black construction paper 12 X 18
3/6/2025	3/6/2025			Amazon Mktpl 4c2nt1gi3	197.74	Green Elementary	101843	General Fund	Building Admin & Staff	Classroom Supplies	Construction paper, earbuds headphones, bulletin board paper
3/7/2025	3/6/2025			Amazon Mktpl 1r56t4jz3	97.00	Green Elementary	101843	General Fund	Building Admin & Staff	Classroom Supplies	Construction paper 12 X 18 blue
3/10/2025	3/9/2025			Amazon Mktpl Xy80t2li3	342.48	Green Elementary	101843	General Fund	Building Admin & Staff	Classroom Supplies	Toner (yellow & cyan) for media center colored printer

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*John Seely* 5-2-25

Posting Date	Tran Date	Employee Last name	Employee First name	Supplier	Line Amount	Department	ASN	Fund	Hierarchy	Business Purpose	Line Description
3/10/2025	3/10/2025			Amazon.Com Ku7iy89z3	77.80	Green Elementary	101843	General Fund	Building Admin & Staff	Classroom Supplies	Construction paper 12 X 18 white
3/13/2025	3/13/2025			Amazon Mktpl J65892po3	60.52	Green Elementary	101842	General Fund	Building Admin & Staff	Classroom Supplies	Math number dice for number corner - 1st grade
3/14/2025	3/14/2025			Amazon.Com J27qg7re3	42.65	Green Elementary	101842	General Fund	Building Admin & Staff	Classroom Supplies	3 publications for [REDACTED]
3/3/2025	2/28/2025			Amazon Mktpl Qh6425z73	77.95	Green Elementary	701801	Internal Fund	Building Admin & Staff	Miscellaneous Supplies	Plastic forks disposable for staff lounge
3/3/2025	2/28/2025			Absopure Water Company	85.45	Green Elementary	701801	Internal Fund	Building Admin & Staff	Miscellaneous Supplies	Water gallons for Absopure machine - all staff
3/6/2025	3/5/2025			Jim Basketb	1,550.00	Green Elementary	701804	Internal Fund	Building Admin & Staff	Student Activity	PTC Fun Run Reward Assembly
3/6/2025	3/6/2025			Amazon Mktpl Dz52k24a3	43.55	Green Elementary	701810	Internal Fund	Building Admin & Staff	Classroom Supplies	Caddy w/handle for EI classrooms [REDACTED]
											Binders, pastel paper, correction tape, clear storage bins, toy
3/7/2025	3/6/2025			Amazon Mktpl Eh7iu3fh3	289.22	Green Elementary	701810	Internal Fund	Building Admin & Staff	Classroom Supplies	party favors, crayola markers, file
3/11/2025	3/10/2025			Amazon Mktpl Of78k5ou3	184.88	Green Elementary	701810	Internal Fund	Building Admin & Staff	Classroom Supplies	EI classroom supplies - [REDACTED]
3/11/2025	3/11/2025			Amazon Mktpl Zu6q84fs3	17.16	Green Elementary	701801	Internal Fund	Building Admin & Staff	Miscellaneous Supplies	Latex-free gloves (L & M) for office clinic
3/14/2025	3/13/2025			Amazon Mktpl H90xt2o73	35.63	Green Elementary	701804	Internal Fund	Building Admin & Staff	Miscellaneous Supplies	Chocolate candy bars (mini) for staff
3/14/2025	3/14/2025			Amazon.Com F59tb7u43	6.38	Green Elementary	701801	Internal Fund	Building Admin & Staff	Miscellaneous Supplies	Napkins for staff lounge
3/14/2025	3/14/2025			Amazon Mktpl D63r21ug3	9.95	Green Elementary	701801	Internal Fund	Building Admin & Staff	Miscellaneous Supplies	Pencil toppers for students who improve their behavior
3/14/2025	3/14/2025			Amazon.Com Ws8pe2se3	21.64	Green Elementary	701810	Internal Fund	Building Admin & Staff	Classroom Supplies	Mini classroom caddy for EI rooms - [REDACTED]
3/14/2025	3/14/2025			Amazon Mktpl Kw2zp5843	24.49	Green Elementary	701804	Internal Fund	Building Admin & Staff	Miscellaneous Supplies	Suckers for front office jar
3/17/2025	3/14/2025			Amazon.Com Tg1ku88m3	34.91	Green Elementary	701804	Internal Fund	Building Admin & Staff	Office Supplies	Hard candy, mints and pain reliever for office
3/18/2025	3/18/2025			Amazon Mktpl Pn55n2j93	77.56	Green Elementary	701804	Internal Fund	Building Admin & Staff	Miscellaneous Supplies	Candy for front office & staff lounge
3/13/2025	3/12/2025			In Sterling Hts Party	419.00	Green Elementary	701804	Internal Fund	Building Admin & Staff	Student Activity	Balloon arch for Spring Fling 2025
3/14/2025	3/12/2025			Pita Peddler Meditterra	166.95	Green Elementary	701804	Internal Fund	Building Admin & Staff	Office Supplies	Staff lunch for conferences March 2025
3/19/2025	3/18/2025			Inflatables Etc	1,375.00	Green Elementary	701804	Internal Fund	Building Admin & Staff	Student Activity	Inflatables for Spring Fling 2025
3/20/2025	3/18/2025			Uberprints Inc	868.56	Green Elementary	701804	Internal Fund	Building Admin & Staff	Miscellaneous Supplies	5th grade t-shirts
					6,646.82	<b>Green Elementary Total</b>					0
3/3/2025	3/1/2025			Amazon Mktpl 4j8mw3y03	36.72	Higgins Elementary	100442	General Fund	K to 12 Staff	Classroom Supplies	Pencils/kleenex
3/6/2025	3/6/2025			Amazon Mktpl Qc1fi2rb3	101.22	Higgins Elementary	100442	General Fund	K to 12 Staff	Classroom Supplies	Blk construction paper
3/6/2025	3/6/2025			Peripole Inc	368.25	Higgins Elementary	100442	General Fund	K to 12 Staff	Classroom Supplies	Recorders for Music
3/7/2025	3/6/2025			Amazon Mktpl Zv7yx0hb3	64.16	Higgins Elementary	100442	General Fund	K to 12 Staff	Classroom Supplies	White Construction paper
3/10/2025	3/8/2025			Amazon Mktpl 5i8iz9e63	96.36	Higgins Elementary	100442	General Fund	K to 12 Staff	Classroom Supplies	Pencils/dry erase markers/sticky notes/correction tape
3/10/2025	3/10/2025			Amazon Mktpl Q46vo3ti3	47.00	Higgins Elementary	100442	General Fund	K to 12 Staff	Classroom Supplies	Crayons
3/4/2025	3/4/2025			Amazon Mktpl C99fh6f13	52.68	Higgins Elementary	157142	Grant	K to 12 Staff	Misc Supplies	Sunglasses/sun chips for Reading Month event - Title 1
3/4/2025	3/4/2025			Amazon Mktpl 6r8uc7ra3	650.03	Higgins Elementary	157142	Grant	K to 12 Staff	Misc Supplies	Sunglasses/sun chips/flashlights/sun stickers for Reading Month event - Title 1
3/5/2025	3/4/2025			Learning A-Z, Llc	1,350.00	Higgins Elementary	157164	Grant	K to 12 Staff	Instructional Support	Raz-Kids subscription - Title 1
3/5/2025	3/4/2025			Learning A-Z, Llc	135.00	Higgins Elementary	157166	Grant	K to 12 Staff	Instructional Support	Reading A-Z subscription - Title 1
3/3/2025	2/28/2025			4te Culligan Of Romeo	86.60	Higgins Elementary	700405	Internal Fund	K to 12 Staff	Misc Supplies	Culligan Water
3/6/2025	3/5/2025			Sq Macomb Science Oly	150.00	Higgins Elementary	700401	Internal Fund	K to 12 Staff	Student Activity	1/2 page ad shout-out to Science Olympiad
					3,138.02	<b>Higgins Elementary Total</b>					0
3/3/2025	3/2/2025			45 Lakeshore Learning	72.49	High School North	107742	General Fund	Building Admin & Staff	Miscellaneous Supplies	Bulletin board supplies
3/3/2025	2/28/2025			Gofantix Mhsaa (Michi	28.00	High School North	707712	Internal Fund	Building Admin & Staff	Student Supp/Recognition	PBIS Student ticket incentive
3/4/2025	3/3/2025			Gofantix Mhsaa (Michi	7.00	High School North	707712	Internal Fund	Building Admin & Staff	Student Supp/Recognition	PBIS Student ticket incentive
3/10/2025	3/6/2025			Gfs Store #0240	57.86	High School North	707705	Internal Fund	Building Admin & Staff	School Fundraising	Charity week supplies
3/13/2025	3/11/2025			Gfs Store #0240	224.89	High School North	707705	Internal Fund	Building Admin & Staff	School Fundraising	Charity week supplies
3/3/2025	2/27/2025			Marcos Pizza - 1238	51.77	High School North	707796	Internal Fund	Building Admin & Staff	Student Supp/Recognition	student incentive
3/3/2025	2/28/2025			The Ups Store 5463	13.39	High School North	707712	Internal Fund	Building Admin & Staff	Student Supp/Recognition	Student recognition
3/6/2025	3/5/2025			Willies Donuts	48.00	High School North	707701	Internal Fund	Building Admin & Staff	Miscellaneous	Recognition
3/10/2025	3/6/2025			Marcos Pizza - 1238	197.90	High School North	707701	Internal Fund	Building Admin & Staff	Miscellaneous	Charity Week luncheon
3/14/2025	3/13/2025			Art & Office Centre In	67.75	High School North	707705	Internal Fund	Building Admin & Staff	Miscellaneous	Charity Week Supplies
3/19/2025	3/18/2025			Willies Donuts	48.00	High School North	707701	Internal Fund	Building Admin & Staff	Miscellaneous	Recognition
3/20/2025	3/19/2025			Marcos Pizza - 1238	77.50	High School North	707751	Internal Fund	Building Admin & Staff	Student Supp/Recognition	student recognition
3/6/2025	3/5/2025			Marcos Pizza - 1238	59.40	High School North	707705	Internal Fund	Building Admin & Staff	School Fundraising	Powderpuff concession supplies
3/6/2025	3/5/2025			Bjs Wholesale #0385	92.83	High School North	707705	Internal Fund	Building Admin & Staff	School Fundraising	Charity week breakfast supplies
3/7/2025	3/5/2025			Gfs Store #0240	302.98	High School North	707705	Internal Fund	Building Admin & Staff	School Fundraising	Charity week breakfast and dance supplies
3/10/2025	3/6/2025			Gfs Store #0240	(62.95)	High School North	707705	Internal Fund	Building Admin & Staff	School Fundraising	Charity week supplies-refund
3/19/2025	3/18/2025			Jimmy Johns 0434 - Eco	107.26	High School North	707750	Internal Fund	Building Admin & Staff	Miscellaneous Supplies	STUCO Student recognition

*AD*



*John Jones* 5-2-25

Posting Date	Tran Date	Employee Last name	Employee First name	Supplier	Line Amount	Department	ASN	Fund	Hierarchy	Business Purpose	Line Description
2/28/2025	2/28/2025			Amazon.Com 462lm1p03	599.00	High School North	107741	General Fund	Building Admin & Staff	Classroom Supplies	Of Mice and Men books
3/3/2025	2/28/2025			Amazon.Com	(4.99)	High School North	107741	General Fund	Building Admin & Staff	Classroom Supplies	Refund-Of Mice and Men books
3/3/2025	2/28/2025			Amazon.Com	(4.99)	High School North	107741	General Fund	Building Admin & Staff	Classroom Supplies	Refund-Mice and Men books
3/3/2025	2/28/2025			Amazon.Com	(4.99)	High School North	107741	General Fund	Building Admin & Staff	Classroom Supplies	Refund-Of Mice and Men books
3/3/2025	2/28/2025			Amazon.Com	(239.52)	High School North	107741	General Fund	Building Admin & Staff	Classroom Supplies	Refund-Of Mice and Men books
3/3/2025	2/28/2025			Amazon.Com	(244.51)	High School North	107741	General Fund	Building Admin & Staff	Classroom Supplies	Refund-Of Mice and Men books
3/3/2025	3/1/2025			Amazon.Com Mq2rg2sq3	599.00	High School North	107741	General Fund	Building Admin & Staff	Classroom Supplies	Of Mice and Men books
3/5/2025	3/5/2025			Amazon.Com	(4.99)	High School North	107741	General Fund	Building Admin & Staff	Classroom Supplies	Refund-Of Mice and Men books
3/5/2025	3/5/2025			Amazon.Com	(4.99)	High School North	107741	General Fund	Building Admin & Staff	Classroom Supplies	Refund-Of Mice and Men books
3/7/2025	3/6/2025			Amazon.Com	(4.99)	High School North	107741	General Fund	Building Admin & Staff	Classroom Supplies	Refund-Of Mice and Men books
3/7/2025	3/6/2025			Amazon.Com	(34.93)	High School North	107741	General Fund	Building Admin & Staff	Classroom Supplies	Refund-Of Mice and Men books
3/7/2025	3/6/2025			Amazon.Com	(124.75)	High School North	107741	General Fund	Building Admin & Staff	Classroom Supplies	Refund-Of Mice and Men books
3/7/2025	3/6/2025			Amazon.Com	(144.71)	High School North	107741	General Fund	Building Admin & Staff	Classroom Supplies	Refund-Of Mice and Men books
3/7/2025	3/6/2025			Amazon.Com	(179.64)	High School North	107741	General Fund	Building Admin & Staff	Classroom Supplies	Refund-Of Mice and Men books
3/12/2025	3/10/2025			Gfs Store #0212	340.02	High School North	707712	Internal Fund	Building Admin & Staff	Student Supp/Recognition	Quarter 2 CRU Card celebration supplies
2/28/2025	2/28/2025			Amazon.Com On70r2fj3	86.56	High School North	107743	General Fund	Building Admin & Staff	Miscellaneous Supplies	Storage bins
2/28/2025	2/28/2025			Amazon.Com On70r2fj3	32.52	High School North	107758	General Fund	Building Admin & Staff	Miscellaneous Supplies	Medical aide supplies
3/3/2025	2/28/2025			Fsp Cpr Certified Trai	10.00	High School North	107754	General Fund	Building Admin & Staff	Purchase/Contracted Servi	Medical aide CPR training fee
3/4/2025	3/3/2025			Exxon Lakeside Corp	80.00	High School North	107744F	General Fund	Building Admin & Staff	Student Supp/Recognition	FAFSA student incentives
3/4/2025	3/3/2025			Bjs.Com #5490	84.73	High School North	107744F	General Fund	Building Admin & Staff	Miscellaneous Supplies	FAFSA Incentive supplies
3/4/2025	3/3/2025			Cvs/Pharmacy #08238	400.00	High School North	107744F	General Fund	Building Admin & Staff	Student Supp/Recognition	FAFSA student incentives
3/10/2025	3/7/2025			Amazon Mktpl Z35it8o33	67.85	High School North	107742	General Fund	Building Admin & Staff	Classroom Supplies	Physic classroom supplies
3/10/2025	3/7/2025			Amazon Mktpl Lr90i6hv3	13.99	High School North	107742	General Fund	Building Admin & Staff	Miscellaneous Supplies	Physics classroom supplies
3/12/2025	3/11/2025			Amazon Mktpl Lt4qp91j3	39.03	High School North	107742	General Fund	Building Admin & Staff	Classroom Supplies	Pencil sharpeners for classrooms
3/13/2025	3/12/2025			Presidents Vol Srv Awa	617.38	High School North	107778	General Fund	Building Admin & Staff	Student Supp/Recognition	Presidential service award certificates
3/14/2025	3/11/2025			Kerr Albert Office Sup	418.48	High School North	107742	General Fund	Building Admin & Staff	Teaching Supply	Dry erase markers, pocket folders, tape dispensers, paper, staplers, masking tape
3/14/2025	3/13/2025			Cvs/Pharmacy #08158	300.00	High School North	107744F	General Fund	Building Admin & Staff	Student Supp/Recognition	FAFSA student incentives
3/14/2025	3/14/2025			Amazon.Com Rb04m06w3	91.72	High School North	107742	General Fund	Building Admin & Staff	Teaching Supply	Expo markers, white board cleaner and pencils
3/17/2025	3/13/2025			Kerr Albert Office Sup	12.27	High School North	107742	General Fund	Building Admin & Staff	Teaching Supply	Permanent markers
3/17/2025	3/14/2025			Cvs/Pharmacy #08238	200.00	High School North	107744F	General Fund	Building Admin & Staff	Student Supp/Recognition	FAFSA student incentives
3/17/2025	3/14/2025			Blue Lakes Charters	1,338.38	High School North	107744F	General Fund	Building Admin & Staff	Student Supp/Recognition	FAFSA student field trip
3/18/2025	3/17/2025			Paypal Teacherdisc	94.95	High School North	107742	General Fund	Building Admin & Staff	Teaching Supply	German classroom supplies
2/28/2025	2/28/2025			Amazon.Com On70r2fj3	18.99	High School North	707784	Internal Fund	Building Admin & Staff	Miscellaneous	Science Olympiad student materials
3/3/2025	3/3/2025			Amazon Mktpl 4z4476jo3	47.39	High School North	707705	Internal Fund	Building Admin & Staff	School Fundraising	Charity week supplies
3/4/2025	3/3/2025			Bjs.Com #5490	60.24	High School North	707741	Internal Fund	Building Admin & Staff	Miscellaneous Supplies	School store supplies
3/4/2025	3/3/2025			Bjs.Com #5490	438.53	High School North	707741	Internal Fund	Building Admin & Staff	Miscellaneous Supplies	School store supplies
3/5/2025	3/4/2025			The Great Frame Up Gro	40.00	High School North	707748	Internal Fund	Building Admin & Staff	Miscellaneous Supplies	Frames for student art work -Anton show
3/5/2025	3/4/2025			In Labelstop Inc	135.00	High School North	707712	Internal Fund	Building Admin & Staff	Miscellaneous Supplies	Student recognition soccer apparel winter wishes
3/6/2025	3/5/2025			Staples 00103721	194.63	High School North	707778	Internal Fund	Building Admin & Staff	Miscellaneous	Class of 25 fundraiser lottery tickets
3/6/2025	3/6/2025			Amazon Mktpl Ma3f54o83	19.99	High School North	707705	Internal Fund	Building Admin & Staff	School Fundraising	Charity week supplies
3/6/2025	3/6/2025			Amazon Mktpl Hu75h5wl3	87.60	High School North	707705	Internal Fund	Building Admin & Staff	Miscellaneous Supplies	Glowcoming dance supplies
3/10/2025	3/7/2025			Amazon Mktpl Bf3nn9q43	21.97	High School North	707705	Internal Fund	Building Admin & Staff	Miscellaneous Supplies	Glowcoming dance supplies
3/10/2025	3/7/2025			Amazon Mktpl Lr90i6hv3	95.94	High School North	707784	Internal Fund	Building Admin & Staff	Miscellaneous Supplies	Science Olympiad student lab coats
3/10/2025	3/7/2025			Little Caesars 1288-00	119.02	High School North	707762	Internal Fund	Building Admin & Staff	Student Supp/Recognition	Mu Alpha Theta student recognition
3/10/2025	3/7/2025			Cambria Hotel Detroit	4,936.26	High School North	707741	Internal Fund	Building Admin & Staff	Purchase/Contracted Servi	DECA States-Hotel charges
3/10/2025	3/9/2025			Amazon Mktpl 6p03q5ja3	49.98	High School North	707705	Internal Fund	Building Admin & Staff	Miscellaneous Supplies	Charity week supplies
3/12/2025	3/12/2025			Amazon Mktpl 9d71s2d43	139.97	High School North	707725	Internal Fund	Building Admin & Staff	Classroom Supplies	Art classroom supplies-colored pencils
3/13/2025	3/12/2025			Amazon.Com Qo36g8fp3	35.52	High School North	707748	Internal Fund	Building Admin & Staff	Classroom Supplies	Art classroom supplies-colored cardstock and paper
3/13/2025	3/12/2025			Blue Lakes Charter Tou	1,390.25	High School North	707773	Internal Fund	Building Admin & Staff	Student Activity	Physics-deposit Cedar point field trip transportation
3/17/2025	3/14/2025			Amazon Mktpplace Pmts	(11.99)	High School North	707705	Internal Fund	Building Admin & Staff	School Fundraising	Refund-Charity week supplies
3/18/2025	3/17/2025			Mu Alpha Theta	330.00	High School North	707762	Internal Fund	Building Admin & Staff	Membership and Dues	MU Alpha Theta membership fees
3/18/2025	3/17/2025			Sq Saucy Joes, Llc	1,236.00	High School North	707712	Internal Fund	Building Admin & Staff	Student Supp/Recognition	Student recognition - Q3 Deposit
3/19/2025	3/17/2025			Paypal Highesthono	39.44	High School North	707784	Internal Fund	Building Admin & Staff	Student Supp/Recognition	Science Olympiad metals
3/19/2025	3/17/2025			American 0010622213125	41.66	High School North	707741	Internal Fund	Building Admin & Staff	Purchase/Contracted Servi	Airfare-DECA International conference
3/19/2025	3/17/2025			American 0010622213123	44.40	High School North	707741	Internal Fund	Building Admin & Staff	Purchase/Contracted Servi	Airfare-DECA International conference
3/19/2025	3/17/2025			American 0010622213120	44.40	High School North	707741	Internal Fund	Building Admin & Staff	Purchase/Contracted Servi	Airfare-DECA International conference
3/19/2025	3/17/2025			American 0010622213122	47.73	High School North	707741	Internal Fund	Building Admin & Staff	Purchase/Contracted Servi	Airfare-DECA International conference

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*SPON/ JACOB* 5-2-25

Posting Date	Tran Date	Employee Last name	Employee First name	Supplier	Line Amount	Department	ASN	Fund	Hierarchy	Business Purpose	Line Description
3/19/2025	3/17/2025			American 0010622213119	49.57	High School North	707741	Internal Fund	Building Admin & Staff	Purchase/Contracted Servi	Airfare-DECA International conference
3/19/2025	3/17/2025			American 0010622213124	50.47	High School North	707741	Internal Fund	Building Admin & Staff	Purchase/Contracted Servi	Airfare-DECA International conference
3/19/2025	3/17/2025			American 0010622213121	52.31	High School North	707741	Internal Fund	Building Admin & Staff	Purchase/Contracted Servi	Airfare-DECA International conference
3/19/2025	3/17/2025			American 0010622213118	52.31	High School North	707741	Internal Fund	Building Admin & Staff	Purchase/Contracted Servi	Airfare-DECA International conference
3/19/2025	3/17/2025			American 0010622213126	52.31	High School North	707741	Internal Fund	Building Admin & Staff	Purchase/Contracted Servi	Airfare-DECA International conference
3/19/2025	3/17/2025			American 0012223734826	606.37	High School North	707741	Internal Fund	Building Admin & Staff	Purchase/Contracted Servi	Airfare-DECA International conference
3/19/2025	3/17/2025			American 0012223734827	606.37	High School North	707741	Internal Fund	Building Admin & Staff	Purchase/Contracted Servi	Airfare-DECA International conference
3/19/2025	3/17/2025			American 0012223734822	606.37	High School North	707741	Internal Fund	Building Admin & Staff	Purchase/Contracted Servi	Airfare-DECA International conference
3/19/2025	3/17/2025			American 0012223734819	606.37	High School North	707741	Internal Fund	Building Admin & Staff	Purchase/Contracted Servi	Airfare-DECA International conference
3/19/2025	3/17/2025			American 0012223734820	606.37	High School North	707741	Internal Fund	Building Admin & Staff	Purchase/Contracted Servi	Airfare-DECA International conference
3/19/2025	3/17/2025			American 0012223734825	606.37	High School North	707741	Internal Fund	Building Admin & Staff	Purchase/Contracted Servi	Airfare-DECA International conference
3/19/2025	3/17/2025			American 0012223734823	606.37	High School North	707741	Internal Fund	Building Admin & Staff	Purchase/Contracted Servi	Airfare-DECA International conference
3/19/2025	3/17/2025			American 0012223734824	606.37	High School North	707741	Internal Fund	Building Admin & Staff	Purchase/Contracted Servi	Airfare-DECA International conference
3/19/2025	3/17/2025			American 0012223734821	606.37	High School North	707741	Internal Fund	Building Admin & Staff	Purchase/Contracted Servi	Airfare-DECA International conference
3/19/2025	3/17/2025			American 0012223742319	810.37	High School North	707741	Internal Fund	Building Admin & Staff	Purchase/Contracted Servi	Airfare-DECA International conference
3/19/2025	3/17/2025			American 0012223742320	810.37	High School North	707741	Internal Fund	Building Admin & Staff	Purchase/Contracted Servi	Airfare-DECA International conference
3/19/2025	3/17/2025			American 0012223742318	810.37	High School North	707741	Internal Fund	Building Admin & Staff	Purchase/Contracted Servi	Airfare-DECA International conference
3/20/2025	3/19/2025			Amazon.Com Tz8t14ue3	194.30	High School North	707781	Internal Fund	Building Admin & Staff	Miscellaneous Supplies	AP Testing -Extension cords
3/20/2025	3/19/2025			Sq The Little Donut F	200.00	High School North	707778	Internal Fund	Building Admin & Staff	Purchase/Contracted Servi	Senior BBQ Food truck
3/21/2025	3/20/2025			Bjs.Com #5490	36.24	High School North	707741	Internal Fund	Building Admin & Staff	Miscellaneous Supplies	School Store supplies
3/21/2025	3/20/2025			Bjs.Com #5490	349.10	High School North	707741	Internal Fund	Building Admin & Staff	Miscellaneous Supplies	School store supplies
3/24/2025	3/20/2025			Nassp Product & Servi	385.00	High School North	707749	Internal Fund	Building Admin & Staff	Miscellaneous Supplies	NHS annual membership dues
3/24/2025	3/21/2025			Sq Outlaw Smoke Bbq	200.00	High School North	707778	Internal Fund	Building Admin & Staff	Student Supp/Recognition	Senior BBQ food truck deposit
3/26/2025	3/24/2025			Nassp Product & Servi	1,329.99	High School North	707749	Internal Fund	Building Admin & Staff	Miscellaneous Supplies	NSH Stoles and cords
3/7/2025	3/5/2025			Hobby-Lobby #862	12.68	High School North	707705	Internal Fund	Building Admin & Staff	School Fundraising	Charity week supplies
3/3/2025	3/1/2025			Sq Square Paid Servic	60.00	High School North	707741	Internal Fund	K to 12 Staff	Classroom Supplies	Square monthly subscription cost
3/14/2025	3/13/2025			Food Service Direct Lo	908.64	High School North	707741	Internal Fund	K to 12 Staff	Classroom Supplies	12 cases of cookies for the school store
3/17/2025	3/14/2025			Sq Mikdon Corp	1,008.00	High School North	707741	Internal Fund	K to 12 Staff	Student Activity	DECA Dinner at Andiamos / Pizza & Pasta Buffett
3/24/2025	3/21/2025			Shop Deca	416.59	High School North	707741	Internal Fund	Building Admin & Staff	Student Activity	DECA Supplies
3/24/2025	3/21/2025			Stahls	(1,099.00)	High School North	707741	Internal Fund	Building Admin & Staff	Miscellaneous	Refund-Fulfill engine
3/24/2025	3/22/2025			Oe Tours	450.00	High School North	707741	Internal Fund	Building Admin & Staff	Miscellaneous	Marketing & Business tour activity to LCA
3/4/2025	3/3/2025			Bjs Wholesale #0385	37.10	High School North	107742	Internal Fund	K to 12 Staff	Classroom Supplies	Life Skills Cooking Supplies Butter - Strawberries - Whipping Cream - Milk
3/10/2025	3/7/2025			Meijer # 065	14.26	High School North	107742	Internal Fund	K to 12 Staff	Classroom Supplies	Life Skills Cooking Supplies Corn Starch and Coconut
3/10/2025	3/7/2025			Bjs Wholesale #0385	39.63	High School North	107742	Internal Fund	K to 12 Staff	Classroom Supplies	Life Skills Cooking supplies Butter, Whipping Cream, Strawberries
3/13/2025	3/12/2025			Bjs Wholesale #0385	28.78	High School North	107742	Internal Fund	K to 12 Staff	Classroom Supplies	Life Skills cooking supplies Blueberries and butter
3/14/2025	3/13/2025			Sams Club #6664	2.94	High School North	107742	Internal Fund	K to 12 Staff	Classroom Supplies	Life Skills Cooking supplies bananas
3/17/2025	3/14/2025			Bjs Wholesale #0385	15.78	High School North	107742	Internal Fund	K to 12 Staff	Classroom Supplies	Life Skills cooking supplies - sour cream and cream cheese
3/10/2025	3/7/2025			The Instrumentalist Aw	424.00	High School North	707740	Internal Fund	K to 12 Staff	Student Activity	New Yearly Award Plaques for Choir Students
3/3/2025	2/28/2025			Wm Supercenter #2692	24.10	High School North	707750	Internal Fund	Building Admin & Staff	Student Activity	STUCO State conference student snacks
3/3/2025	2/28/2025			Marcos Pizza - 1238	74.50	High School North	707750	Internal Fund	Building Admin & Staff	Student Supp/Recognition	Student recognition-fun Friday supplies
3/3/2025	2/28/2025			Wm Supercenter #2692	75.00	High School North	707750	Internal Fund	Building Admin & Staff	Student Activity	STUCO State conference student recognition
3/10/2025	3/8/2025			Wm Supercenter #2692	66.38	High School North	707705	Internal Fund	Building Admin & Staff	Student Activity	Glowcoming dance supplies
					28,824.29	High School North Total					0
3/12/2025	3/12/2025			Amazon Mktp1 1a1y972k3	49.99	HSN Athletics	537144	General Fund	Building Admin & Staff	Miscellaneous	tennis post winder replacement
3/17/2025	3/13/2025			Gtr - Food & Bev	16.96	HSN Athletics	537144	General Fund	Building Admin & Staff	Miscellaneous	MIAAA conference dinner
3/17/2025	3/14/2025			Tst Red Ginger	12.19	HSN Athletics	537144	General Fund	Building Admin & Staff	Miscellaneous	MIAAA conference breakfast
3/17/2025	3/14/2025			Gtr - Food & Bev	37.10	HSN Athletics	537144	General Fund	Building Admin & Staff	Miscellaneous	MIAAA conference lunch/dinner
3/17/2025	3/15/2025			Fuji Sushi Steak House	11.66	HSN Athletics	537144	General Fund	Building Admin & Staff	Miscellaneous	MIAAA conference breakfast
3/17/2025	3/15/2025			Gtr - Food & Bev	12.00	HSN Athletics	537144	General Fund	Building Admin & Staff	Miscellaneous	MIAAA conference breakfast
3/17/2025	3/15/2025			Tst Red Ginger	26.50	HSN Athletics	537144	General Fund	Building Admin & Staff	Miscellaneous	MIAAA conference dinner
3/18/2025	3/16/2025			Gtr - Food & Bev	11.75	HSN Athletics	537144	General Fund	Building Admin & Staff	Miscellaneous	MIAAA conference breakfast
3/18/2025	3/16/2025			Grand Traverse Resort	371.65	HSN Athletics	537144	General Fund	Building Admin & Staff	Miscellaneous	MIAAA conference hotel room
3/18/2025	3/16/2025			Grand Traverse Resort	371.65	HSN Athletics	537144	General Fund	Building Admin & Staff	Miscellaneous	MIAAA conference hotel room
3/13/2025	3/12/2025			Amazon.Com Ut0qe6dv3	93.99	HSN Athletics	707736	Internal Fund	Building Admin & Staff	Miscellaneous	wagon for soccer tent
3/24/2025	3/23/2025			Amazon Mktp1 So76y2vi3	199.80	HSN Athletics	707703	Internal Fund	Building Admin & Staff	Miscellaneous	gloves for golfers

*AD*

*From Julie 5-2-25*

Posting Date	Tran Date	Employee Last name	Employee First name	Supplier	Line Amount	Department	ASN	Fund	Hierarchy	Business Purpose	Line Description
3/10/2025	3/9/2025			Miaaa Membership	260.00	HSN Athletics	537144	General Fund	K to 12 Staff	Miscellaneous	AD conference fees.
3/13/2025	3/12/2025			Athletic.Net	135.00	HSN Athletics	537129	General Fund	K to 12 Staff	Miscellaneous	Coaching software for times and scores
3/17/2025	3/15/2025			Lil Bos	10.92	HSN Athletics	537160	General Fund	K to 12 Staff	Miscellaneous	Food for the conference
3/17/2025	3/15/2025			Tst Rare Bird Brew Pu	29.68	HSN Athletics	537160	General Fund	K to 12 Staff	Miscellaneous	Food at the AD conference
3/18/2025	3/16/2025			The Omelette Shoppe C	18.55	HSN Athletics	537160	General Fund	K to 12 Staff	Miscellaneous	Food at the conference
3/18/2025	3/16/2025			Grand Traverse Resort	371.65	HSN Athletics	537160	General Fund	K to 12 Staff	Miscellaneous	Hotel room for the conference
3/3/2025	2/28/2025			Hungry Howies 0093	47.45	HSN Athletics	707790	Internal Fund	K to 12 Staff	Miscellaneous	Pizza for the Fan Bus going to boys basketball district finals
3/21/2025	3/20/2025			Bjs Wholesale #0385	48.05	HSN Athletics	707743	Internal Fund	K to 12 Staff	Miscellaneous	MSN VS MSE GIRLS GAME PIZZA
3/21/2025	3/20/2025			Hungry Howies 0093	110.00	HSN Athletics	707743	Internal Fund	K to 12 Staff	Miscellaneous	Pizza for middle school MSE vs MSN game
3/27/2025	3/26/2025			Walgreens #11264	10.60	HSN Athletics	707708	Internal Fund	K to 12 Staff	Miscellaneous	Banquet pictures
3/27/2025	3/26/2025			Walgreens #11264	93.33	HSN Athletics	707708	Internal Fund	K to 12 Staff	Miscellaneous	Banquet pictures
					2,350.47	HSN Athletics Total					0
3/11/2025	3/10/2025			Mde Educator License	45.00	Human Resources	104159P	General Fund	Central Admin & Staff	Miscellaneous	Sub Permit for Tim Hough (parapro)
2/28/2025	2/27/2025			Amazon Mktp1 4q1ca0593	44.97	Human Resources	104143	General Fund	Central Admin & Staff	Office Supplies	OFFICE SUPPLIES - Coffee Cups, Paper Plates
3/4/2025	3/3/2025			Meijer Store #681	67.35	Human Resources	104161	General Fund	Central Admin & Staff	Office Supplies	HR Travel/Expense Local - Snacks for Teacher and Support Services Advisory Meetings on 3-4-2025
3/5/2025	3/5/2025			Panera Bread #600802 O	42.38	Human Resources	104161	General Fund	Central Admin & Staff	Office Supplies	HR Travel/Expense Local - Coffee for Teacher Advisory Meeting on 3-4-2025
3/6/2025	3/5/2025			Usps Po 2564100046	29.04	Human Resources	104137	General Fund	Central Admin & Staff	Postage/Delivery Charges	HR Postage Charges - 3 Certified Letters - Mailed
					228.74	Human Resources Total					0
2/28/2025	2/26/2025			The Home Depot #2734	64.95	John R Armstrong	107844	General Fund	Building Admin & Staff	Miscellaneous	1-24" level,1-25lb bucket 3" course drywall screws
3/5/2025	3/3/2025			The Home Depot #2734	113.79	John R Armstrong	107844	General Fund	Building Admin & Staff	Miscellaneous	1-2pk 25' tape measure,2-1" drywall scrw,1-5lb 1-1/4" drywall screw,1-100pcs 5/16 washer,
3/7/2025	3/6/2025			Lowes #01008	144.88	John R Armstrong	107844	General Fund	Building Admin & Staff	Miscellaneous	4-blk spray paint,2-3" brush,2-2" brush6-1-1/4 pipe flange,8-1-1/4 floor flange
3/10/2025	3/7/2025			Cintas Corp	45.97	John R Armstrong	107842	General Fund	Building Admin & Staff	Office Supplies	1-hydrogen peroxide 2oz,1-disinfect,1-service charge
3/10/2025	3/7/2025			The Home Depot #2734	163.35	John R Armstrong	107844	General Fund	Building Admin & Staff	Miscellaneous	2-3 steep stool,1-8pk leg tip slider,2-3" dbl action hinge
3/10/2025	3/8/2025			Lowes #01156	101.04	John R Armstrong	107844	General Fund	Building Admin & Staff	Miscellaneous	2-4x8 23/32 plywood,2-dual carabiner,4- handles 5-3/4"
3/10/2025	3/10/2025			Amazon Mktp1 Bf9o688y3	8.99	John R Armstrong	107844	General Fund	Building Admin & Staff	Miscellaneous	1-1/4" chair leg caps
3/17/2025	3/14/2025			The Home Depot #2734	40.74	John R Armstrong	107844	General Fund	Building Admin & Staff	Miscellaneous	2-9' AC/Appliance extension cords
3/13/2025	3/12/2025			Figure 53 Qlab	25.00	John R Armstrong	107844	General Fund	Performing Arts Staff	Miscellaneous	QLab Video rental for PPA Harry Potter
					708.71	John R Armstrong Total					0
3/3/2025	2/28/2025			Zoom.Com 888-799-9666	15.99	L'Anse Creuse High School	107559	General Fund	Building Admin & Staff	Membership and Dues	Zoom for the month of February
3/10/2025	3/7/2025			Nautical Deli	55.11	L'Anse Creuse High School	707501	Internal Fund	Building Admin & Staff	Miscellaneous Supplies	Lunch for social workers-social workers appreciation.
3/17/2025	3/14/2025			Amazon Mktp1 1z9iz4qm3	28.99	L'Anse Creuse High School	107569	General Fund	Building Admin & Staff	Student Supp/Recognition	Honors night certificates
3/19/2025	3/17/2025			Spirit Ai 48704286879650	3,059.90	L'Anse Creuse High School	707566	Internal Fund	Building Admin & Staff	Student Activity	DECA Internationals flight 4 students 1 advisor
3/19/2025	3/18/2025			Amazon Mktp1 S95oh0o63	62.97	L'Anse Creuse High School	707529	Internal Fund	Building Admin & Staff	Student Activity	Medals, gift cards French class competition awards.
3/19/2025	3/19/2025			Amazon.Com Eo8eb5dz3	14.96	L'Anse Creuse High School	707529	Internal Fund	Building Admin & Staff	Student Activity	French class candy for awards
3/5/2025	3/4/2025			Kroger #622	25.55	L'Anse Creuse High School	707503	Internal Fund	K to 12 Staff	Classroom Supplies	Potatoes for Cheesy Broc. Baked Potato; Lemons/Oranges for Citrus Muffin Labs
3/6/2025	3/4/2025			Kroger #5622	179.16	L'Anse Creuse High School	707503	Internal Fund	K to 12 Staff	Classroom Supplies	Ingredients for Gourmet's Breakfast Casserole Lab
3/10/2025	3/7/2025			Kroger #622	8.49	L'Anse Creuse High School	707503	Internal Fund	K to 12 Staff	Classroom Supplies	Broccoli for Foods Cheesy Broccoli Baked Potato
3/13/2025	3/11/2025			Kroger #5622	283.47	L'Anse Creuse High School	707503	Internal Fund	K to 12 Staff	Classroom Supplies	Ingredients for Gourmet's Soup Lab
3/13/2025	3/12/2025			Kroger #706	18.98	L'Anse Creuse High School	707503	Internal Fund	K to 12 Staff	Classroom Supplies	Bread for Gourmet's Soup Lab
3/19/2025	3/18/2025			Kroger #706	78.16	L'Anse Creuse High School	707503	Internal Fund	K to 12 Staff	Classroom Supplies	roast beef for Gourmet's appetizer lab; bread and chicken for Foods Chicken Alfredo
3/20/2025	3/18/2025			Kroger #5622	270.96	L'Anse Creuse High School	707503	Internal Fund	K to 12 Staff	Classroom Supplies	Ingredients for Gourmet's Appetizer Party Recipes
3/3/2025	2/26/2025			Kerr Albert Office Sup	6.49	L'Anse Creuse High School	107542	General Fund	Building Admin & Staff	Classroom Supplies	Eng-3 hole punch
3/4/2025	3/3/2025			Vsp Raptor Technologie	805.00	L'Anse Creuse High School	107564	General Fund	Building Admin & Staff	Contracted Services	Raptor services for the year 24/25 school year. id checker
3/5/2025	3/4/2025			Blooket	59.88	L'Anse Creuse High School	107559	General Fund	Building Admin & Staff	Membership and Dues	French booklet program for the year
3/5/2025	3/4/2025			Sams Club #6662	151.06	L'Anse Creuse High School	107544	General Fund	Building Admin & Staff	Miscellaneous Supplies	Medical office, granola bars, fruit snack, cups, chewy bars
3/6/2025	3/3/2025			Kerr Albert Office Sup	43.67	L'Anse Creuse High School	107543	General Fund	Building Admin & Staff	Office Supplies	Envelopes for honors night
3/7/2025	3/4/2025			Kerr Albert Office Sup	164.40	L'Anse Creuse High School	107543	General Fund	Building Admin & Staff	Classroom Supplies	20 packs lined paper

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Shon Jones 5-2-25

Posting Date	Tran Date	Employee Last name	Employee First name	Supplier	Line Amount	Department	ASN	Fund	Hierarchy	Business Purpose	Line Description
3/7/2025	3/7/2025			Amazon MktpL Lw94q85c3	9.88	L'Anse Creuse High School	107542	General Fund	Building Admin & Staff	Classroom Supplies	Eng-Cup hooks
3/7/2025	3/7/2025			Amazon MktpL P21bw3pf3	134.89	L'Anse Creuse High School	107596	General Fund	Building Admin & Staff	Repair or Maint Equip	Multi color/black toner
3/10/2025	3/6/2025			Kerr Albert Office Sup	4.85	L'Anse Creuse High School	107542	General Fund	Building Admin & Staff	Classroom Supplies	Eng-glue sticks
3/11/2025	3/10/2025			J.W. Pepper	40.80	L'Anse Creuse High School	107542	General Fund	Building Admin & Staff	Classroom Supplies	Choir-music for classes
3/13/2025	3/12/2025			J.W. Pepper	118.99	L'Anse Creuse High School	107542	General Fund	Building Admin & Staff	Classroom Supplies	Ch- Music for class
3/13/2025	3/12/2025			J.W. Pepper	118.99	L'Anse Creuse High School	107542	General Fund	Building Admin & Staff	Classroom Supplies	Ch-duplicate payment getting a credit.
3/14/2025	3/13/2025			Presidents Vol Srv Awa	492.69	L'Anse Creuse High School	107569	General Fund	Building Admin & Staff	Student Supp/Recognition	Presidential service awards
3/20/2025	3/19/2025			Amazon.Com 084pb8dq3	13.57	L'Anse Creuse High School	107543	General Fund	Building Admin & Staff	Office Supplies	C batteries
3/21/2025	3/19/2025			Kerr Albert Office Sup	26.04	L'Anse Creuse High School	107543	General Fund	Building Admin & Staff	Office Supplies	Card stock paper
3/3/2025	2/28/2025			Kroger #622	43.46	L'Anse Creuse High School	707501	Internal Fund	Building Admin & Staff	Miscellaneous Supplies	Flowers, balloons and cake for [REDACTED] district teacher of the year
3/3/2025	2/28/2025			National Art Edu Assn	100.00	L'Anse Creuse High School	707508	Internal Fund	Building Admin & Staff	Membership and Dues	Membership dues for Art teacher
3/3/2025	2/28/2025			Nassp Product & Servi	385.00	L'Anse Creuse High School	707549	Internal Fund	Building Admin & Staff	Membership and Dues	NAHS membership yearly dues
3/3/2025	3/1/2025			Sq Square Paid Servic	60.00	L'Anse Creuse High School	707566	Internal Fund	Building Admin & Staff	Membership and Dues	Square services for March
3/4/2025	3/3/2025			Amazon MktpL le4nr9ds3	299.00	L'Anse Creuse High School	707559	Internal Fund	Building Admin & Staff	Student Activity	Nintendo Switch
3/4/2025	3/4/2025			Amazon.Com Ek0f62y3	15.22	L'Anse Creuse High School	707546	Internal Fund	Building Admin & Staff	Classroom Supplies	Gold drawing ink, red drawing ink.
3/5/2025	3/3/2025			Walmart.Com 8009256278	322.87	L'Anse Creuse High School	707559	Internal Fund	Building Admin & Staff	Student Activity	Nintendo gift cards, grip for Nintendo switch, controller
3/5/2025	3/4/2025			Sams Club #6662	26.64	L'Anse Creuse High School	707501	Internal Fund	Building Admin & Staff	Miscellaneous Supplies	Water for conferences and cups
3/6/2025	3/5/2025			Wal-Mart #2692	29.37	L'Anse Creuse High School	707550	Internal Fund	Building Admin & Staff	Student Activity	Charity week-bread for French toast
3/6/2025	3/5/2025			Kroger #622	330.35	L'Anse Creuse High School	707550	Internal Fund	Building Admin & Staff	Student Activity	Charity week-Gift cards, milk, sugar, bread, syrup, candy
3/7/2025	3/5/2025			Samsclub.Com	158.28	L'Anse Creuse High School	707566	Internal Fund	Building Admin & Staff	Classroom Supplies	Alani, Celsius, capri sun, Fairlife
3/7/2025	3/5/2025			Gfs Store #0632	335.78	L'Anse Creuse High School	707550	Internal Fund	Building Admin & Staff	Student Activity	Chairty week breakfast, juice, eggs, bread, plates
3/7/2025	3/6/2025			National Art Edu Assn	75.00	L'Anse Creuse High School	707508	Internal Fund	Building Admin & Staff	Student Activity	NAHS student membership dues
3/7/2025	3/6/2025			National Art Edu Assn	239.40	L'Anse Creuse High School	707508	Internal Fund	Building Admin & Staff	Student Supp/Recognition	NAHS-Buttons, certificates, pins
3/7/2025	3/7/2025			Amazon MktpL lq9ww80e3	143.04	L'Anse Creuse High School	707550	Internal Fund	Building Admin & Staff	Student Activity	Charity week supplies-bands, balloons, flowers, burlap sacks, streamers, garland, pool floats
3/10/2025	3/7/2025			McDonalds F11325	100.00	L'Anse Creuse High School	707550	Internal Fund	Building Admin & Staff	Student Activity	Gift cards for powerbuff winning team
3/10/2025	3/9/2025			Amazon MktpL 8c9002kr3	34.87	L'Anse Creuse High School	707566	Internal Fund	Building Admin & Staff	Classroom Supplies	Popcorn machine supplies, popcorn
3/10/2025	3/9/2025			Kroger #774	109.75	L'Anse Creuse High School	707550	Internal Fund	Building Admin & Staff	Student Activity	Ready whip for pep assembly, gift cards for volunteers
3/10/2025	3/10/2025			Amazon MktpL Gj3cv0o63	49.99	L'Anse Creuse High School	707559	Internal Fund	Building Admin & Staff	Student Activity	Smash brothers game for club
3/11/2025	3/10/2025			Amazon MktpL Cw0583ym3	35.97	L'Anse Creuse High School	707566	Internal Fund	Building Admin & Staff	Classroom Supplies	Popcorn oil
3/12/2025	3/11/2025			Amazon MktpL Du51w9y83	19.99	L'Anse Creuse High School	707549	Internal Fund	Building Admin & Staff	Student Activity	Thank you pens
3/12/2025	3/11/2025			Kroger #622	25.00	L'Anse Creuse High School	707550	Internal Fund	Building Admin & Staff	Miscellaneous Supplies	Gift card for winning pet
3/12/2025	3/12/2025			Amazon MktpL 659p31z53	39.56	L'Anse Creuse High School	707566	Internal Fund	Building Admin & Staff	Classroom Supplies	Plastic gloves
3/12/2025	3/12/2025			Amazon MktpL 1x1rb4mm3	59.98	L'Anse Creuse High School	707550	Internal Fund	Building Admin & Staff	Miscellaneous Supplies	Pens for staff appreciation week
3/12/2025	3/12/2025			Amazon MktpL Ov1m357k3	137.20	L'Anse Creuse High School	707545	Internal Fund	Building Admin & Staff	Classroom Supplies	Glazes, clay cutter, clay needles, tools, scratch paper
3/12/2025	3/12/2025			Panera Bread #600802 O	142.35	L'Anse Creuse High School	707526	Internal Fund	Building Admin & Staff	Student Activity	Bagels to sell
3/13/2025	3/12/2025			Amazon MktpL J51bh60z3	17.09	L'Anse Creuse High School	707550	Internal Fund	Building Admin & Staff	Miscellaneous Supplies	Thank you cards
3/13/2025	3/12/2025			Trophycentr	84.65	L'Anse Creuse High School	707550	Internal Fund	Building Admin & Staff	Student Supp/Recognition	Student council pins
3/13/2025	3/12/2025			Amazon MktpL Pu7u52xq3	140.32	L'Anse Creuse High School	707545	Internal Fund	Building Admin & Staff	Classroom Supplies	4 set of glazes
3/17/2025	3/13/2025			Nassp Product & Servi	722.99	L'Anse Creuse High School	707549	Internal Fund	Building Admin & Staff	Student Supp/Recognition	NHS stoles, certificates
3/17/2025	3/14/2025			Amazon MktpL Xj7jv13I3	150.88	L'Anse Creuse High School	707597	Internal Fund	Building Admin & Staff	Student Activity	Prom decorations-banner, garland, class of 2025, glitter, yard sign, stars,
3/17/2025	3/16/2025			Amazon MktpL S9Sue35q3	6.99	L'Anse Creuse High School	707597	Internal Fund	Building Admin & Staff	Student Activity	Class of 2025 banner
3/18/2025	3/17/2025			Intrastate Distributor	293.54	L'Anse Creuse High School	707566	Internal Fund	Building Admin & Staff	Classroom Supplies	Faygo, Raspberry tea, Snapple,
3/19/2025	3/17/2025			Spirit Ai 48704286895560	3,459.90	L'Anse Creuse High School	707566	Internal Fund	Building Admin & Staff	Student Activity	DECA International 4 students 1 advisor airfare
3/19/2025	3/19/2025			Panera Bread #600802 O	142.35	L'Anse Creuse High School	707526	Internal Fund	Building Admin & Staff	Miscellaneous Supplies	Bagels to sell
3/20/2025	3/18/2025			Samsclub.Com	187.10	L'Anse Creuse High School	707566	Internal Fund	Building Admin & Staff	Classroom Supplies	Celsius, Alani, Water
3/20/2025	3/20/2025			Amazon MktpL Da1hr51a3	33.99	L'Anse Creuse High School	707566	Internal Fund	Building Admin & Staff	Classroom Supplies	Popcorn bags
					14,851.76	L'Anse Creuse High School Total					0
3/17/2025	3/14/2025			McGees 72	30.11	LCHS Athletics	537061	General Fund	Building Admin & Staff	Miscellaneous	Holeton dinner MIAAA conference
3/17/2025	3/15/2025			Gtr - Food & Bev	8.42	LCHS Athletics	537061	General Fund	Building Admin & Staff	Miscellaneous	Athletic Secretary [REDACTED] breakfast at MIAAA conference
3/17/2025	3/15/2025			Grand Traverse Resort	367.34	LCHS Athletics	537061	General Fund	Building Admin & Staff	Miscellaneous	Athletic [REDACTED] accommodations MIAAA conference

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*Shon Jolley 5-2-25*

Posting Date	Tran Date	Employee Last name	Employee First name	Supplier	Line Amount	Department	ASN	Fund	Hierarchy	Business Purpose	Line Description
3/18/2025	3/16/2025			Grand Traverse Resort	399.01	LCHS Athletics	537061	General Fund	Building Admin & Staff	Purchase/Contracted Servi	MIAAA Conf Lodging- [REDACTED]
3/3/2025	2/28/2025			Gfs Store #0632	37.98	LCHS Athletics	707506A	Internal Fund	Building Admin & Staff	Miscellaneous	Unified Basketball home game celebration
3/5/2025	3/4/2025			Golden Donuts	35.00	LCHS Athletics	707501A	Internal Fund	Building Admin & Staff	Miscellaneous	Paczkis for aides
3/5/2025	3/4/2025			Sams Club #6662	54.72	LCHS Athletics	707506A	Internal Fund	Building Admin & Staff	Miscellaneous	3 pks Hot Dogs
3/5/2025	3/4/2025			Samsclub #6662	64.38	LCHS Athletics	707506A	Internal Fund	Building Admin & Staff	Miscellaneous	Case of pretzels
3/5/2025	3/4/2025			Sams Club #6662	276.36	LCHS Athletics	707506A	Internal Fund	Building Admin & Staff	Miscellaneous	Hot Dog Buns/Drinks/Chips
3/6/2025	3/4/2025			Gfs Store #0632	110.95	LCHS Athletics	707506A	Internal Fund	Building Admin & Staff	Miscellaneous	Chips/Popcorn & Popcorn scoops
3/19/2025	3/18/2025			Sams Club #6662	124.30	LCHS Athletics	707523A	Internal Fund	Building Admin & Staff	Student Activity	Wrestling Banquet Desserts
3/20/2025	3/19/2025			Lbhc Athletics	162.00	LCHS Athletics	707512A	Internal Fund	Building Admin & Staff	Student Activity	Lacrosse Goalie Glove
3/11/2025	3/11/2025			Amazon.Com Q79up1xv3	354.89	LCHS Athletics	537027	General Fund	Building Admin & Staff	Miscellaneous	Baseball Catchers Gear Set: Black/Royal 16"
3/12/2025	3/11/2025			Ea Graphics	288.00	LCHS Athletics	537044	General Fund	Building Admin & Staff	Miscellaneous	MAC GOLD Champ Cheer Shirts
3/12/2025	3/12/2025			Amazon.Com 304ao5ao3	13.99	LCHS Athletics	537009G	General Fund	Building Admin & Staff	Miscellaneous	Kwik Goal Soccer Score Book
3/18/2025	3/16/2025			Grand Traverse Resort	399.01	LCHS Athletics	537061	General Fund	Building Admin & Staff	Miscellaneous	Hotel Charges for MIAAA Conference
2/28/2025	2/27/2025			Dollartree	23.75	LCHS Athletics	707503A	Internal Fund	Building Admin & Staff	Miscellaneous	Girls BBall Sr. night decor
3/4/2025	3/3/2025			Sp Sportstop.Com	449.50	LCHS Athletics	707512A	Internal Fund	Building Admin & Staff	Miscellaneous	Lacrosse Sticks x10
3/4/2025	3/3/2025			Crown Awards Inc	458.34	LCHS Athletics	707504A	Internal Fund	Building Admin & Staff	Miscellaneous	Athlete Awards for Boys Basketball Banquet
3/10/2025	3/7/2025			Kroger #622	79.98	LCHS Athletics	707503A	Internal Fund	Building Admin & Staff	Miscellaneous	2 Cakes for Girls BBall Banquet
3/10/2025	3/8/2025			Samsclub #6662	358.31	LCHS Athletics	707506A	Internal Fund	Building Admin & Staff	Miscellaneous	Drinks/Foil Sheets/Candy
3/13/2025	3/12/2025			Crown Awards Inc	41.41	LCHS Athletics	707504A	Internal Fund	Building Admin & Staff	Miscellaneous	10" Blue Inferno Classic Award basketball banquet
3/20/2025	3/19/2025			Amazon Mktp1 Nk74c6v73	78.38	LCHS Athletics	707517A	Internal Fund	Building Admin & Staff	Miscellaneous	(2) Softball Ball Caddy
3/21/2025	3/21/2025			Amazon.Com Rk0hp3j33	49.99	LCHS Athletics	707502A	Internal Fund	Building Admin & Staff	Miscellaneous	Batting Helmet
3/24/2025	3/22/2025			Amazon Mktp1 0n7rg5p43	69.99	LCHS Athletics	707514A	Internal Fund	Building Admin & Staff	Miscellaneous	Goalie Gloves for Goalkeeper
3/25/2025	3/25/2025			Amazon Mktp1 Oj4yi9fc3	674.25	LCHS Athletics	707502A	Internal Fund	Building Admin & Staff	Miscellaneous	Batting Helmets (15)
					5,010.36	LCHS Athletics Total					0
3/4/2025	3/3/2025			Amazon.Com Cr3nm7aa3	28.02	Lobbestael Elementary	103342	General Fund	Building Admin & Staff	Teaching Supply	pencils for classrooms
3/10/2025	3/5/2025			Kerr Albert Office Sup	31.54	Lobbestael Elementary	103343	General Fund	Building Admin & Staff	Office Supplies	Colored copy paper
3/13/2025	3/12/2025			School Specialty Ecomm	26.85	Lobbestael Elementary	103342	General Fund	Building Admin & Staff	Student Activity	Construction paper for teachers
3/14/2025	3/13/2025			Amazon.Com Cp84h2gs3	4.98	Lobbestael Elementary	103380	General Fund	Building Admin & Staff	Miscellaneous	Wood glue for art project with students.
3/17/2025	3/13/2025			Demco Inc	21.23	Lobbestael Elementary	103342	General Fund	Building Admin & Staff	Office Supplies	Book binding tape for library
3/17/2025	3/14/2025			School Specialty Ecomm	8.25	Lobbestael Elementary	103342	General Fund	Building Admin & Staff	Teaching Supply	Sentence strips for classrooms.
3/7/2025	3/6/2025			Mi Science Center	50.00	Lobbestael Elementary	157961	Grant	Building Admin & Staff	Student Activity	Deposit for 2nd grade field trip
3/3/2025	3/3/2025			Amazon Mktp1 T32w25ay3	93.05	Lobbestael Elementary	703328	Internal Fund	Building Admin & Staff	Student Activity	canvases first title 1 event
3/4/2025	3/4/2025			Dd Doordash Nationalc	66.80	Lobbestael Elementary	703328	Internal Fund	Building Admin & Staff	Miscellaneous	painting night prep lunch
3/4/2025	3/4/2025			Total Sports, Inc.	206.00	Lobbestael Elementary	703319	Internal Fund	Building Admin & Staff	Student Activity	Deposit for 5th grade celebration
3/10/2025	3/9/2025			Amazon Mktp1 Hr8uv2ev3	21.99	Lobbestael Elementary	703301	Internal Fund	Building Admin & Staff	Miscellaneous	Forks for lounge
3/11/2025	3/10/2025			Sp Raymond Geddes Co.	398.80	Lobbestael Elementary	703398	Internal Fund	Building Admin & Staff	Student Activity	Supplies for school store
2/28/2025	2/27/2025			Amazon Mktp1 7k0l50rp3	24.58	Lobbestael Elementary	103396	General Fund	Building Admin & Staff	Miscellaneous	Ink for printer
3/10/2025	3/9/2025			Amazon Mktp1 V43rz4dl3	78.56	Lobbestael Elementary	103396	General Fund	Building Admin & Staff	Teaching Supply	Ink for new library printer
3/3/2025	3/2/2025			Amazon Mktp1 3k4ws7s83	238.68	Lobbestael Elementary	703398	Internal Fund	Building Admin & Staff	Student Activity	Picture frames for decor in the hallways
3/7/2025	3/6/2025			Meijer # 105	40.12	Lobbestael Elementary	703310	Internal Fund	Building Admin & Staff	Miscellaneous	Lunch for staff for conferences
3/10/2025	3/8/2025			Amazon Mktp1 Hm0pv7h13	83.94	Lobbestael Elementary	703328	Internal Fund	Building Admin & Staff	Student Activity	Rewards for march is reading month
3/11/2025	3/10/2025			Kroger #622	28.10	Lobbestael Elementary	703310	Internal Fund	Building Admin & Staff	Miscellaneous	Supplies for lunch for staff for conferences
3/12/2025	3/10/2025			Gfs Store #0632	192.21	Lobbestael Elementary	703310	Internal Fund	Building Admin & Staff	Miscellaneous	Supplies for lunch for staff for conferences
3/12/2025	3/11/2025			Wm Supercenter #4660	31.77	Lobbestael Elementary	703310	Internal Fund	Building Admin & Staff	Miscellaneous	Supplies for lunch for staff for conferences.
					1,675.47	Lobbestael Elementary Total					0
3/3/2025	3/2/2025			Razastuk.Com	2.00	Maint Center	109044	General Fund	Maintenance Staff	Miscellaneous	Unauthorized charge - will be calling BMO
3/20/2025	3/19/2025			Msbo	115.00	Maint Center	109053	General Fund	Maintenance Staff	Miscellaneous	MSBO webinars
3/27/2025	3/25/2025			Menards Chesterfield M	299.98	Maint Center	109030	General Fund	Maintenance Staff	Repair or Maint Building	pressure washers for HS custodians
3/7/2025	3/6/2025			Elavon Service Fee	0.52	Maint Center	109067	General Fund	Maintenance Staff	Miscellaneous	service fee for using a credit card at Secretary of State
3/7/2025	3/6/2025			Sec Of State Branch 16	25.00	Maint Center	109067	General Fund	Maintenance Staff	Miscellaneous	CDLA permit for grounds
2/28/2025	2/27/2025			Amazon Mktp1 Rp4te5xh3	31.74	Maint Center	109072	General Fund	Maintenance Staff	Repair or Maint Building	parts to repair the sign on Pankow Blvd
3/3/2025	2/27/2025			The Webstaurant Store	477.59	Maint Center	517564	General Fund	Maintenance Staff	Repair or Maint Building	dolly for kitchen for HS
3/5/2025	3/4/2025			Amazon Mktp1 D79uq6j03	11.99	Maint Center	109072	General Fund	Maintenance Staff	Repair or Maint Building	locks
3/5/2025	3/4/2025			Maggianos 0162 Ecomm	253.77	Maint Center	109044	General Fund	Maintenance Staff	Miscellaneous	fraud - called it in to BMO
3/6/2025	3/6/2025			Amazon Mktp1 9c75w27b3	28.95	Maint Center	109043	General Fund	Maintenance Staff	Office Supply	eye glass wipes
3/11/2025	3/10/2025			Amazon.Com 609536gz3	7.30	Maint Center	109043	General Fund	Maintenance Staff	Office Supply	note pads
3/11/2025	3/10/2025			Amazon.Com 7u4bn8xy3	13.43	Maint Center	109043	General Fund	Maintenance Staff	Office Supply	AA Batteries
3/12/2025	3/10/2025			Greenpartstore Com	25.29	Maint Center	109067	General Fund	Maintenance Staff	Repair or Maint Building	bolts and nuts for JD tractor

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Shore/Seeger 5-2-25

Posting Date	Tran Date	Employee Last name	Employee First name	Supplier	Line Amount	Department	ASN	Fund	Hierarchy	Business Purpose	Line Description
3/12/2025	3/11/2025			Nuco2 Llc	212.21	Maint Center	107782	General Fund	Maintenance Staff	Contracted Serv Labor	CO2 bulk for HSN Pool
3/13/2025	3/12/2025			Amazon Mktplace Pmts	(36.63)	Maint Center	109072	General Fund	Maintenance Staff	Repair or Maint Building	Return
3/13/2025	3/13/2025			Amazon Mktpl A57gh1z33	7.89	Maint Center	109072	General Fund	Maintenance Staff	Repair or Maint Building	chain clips for blind repairs
3/14/2025	3/12/2025			The Webstaurant Store	153.09	Maint Center	109072	General Fund	Maintenance Staff	Repair or Maint Building	faucet for auto shop at Pankow
3/17/2025	3/14/2025			Menards Chesterfield M	335.24	Maint Center	109067	General Fund	Maintenance Staff	Repair or Maint Building	pressure washer for grounds
3/18/2025	3/17/2025			Nuco2 Llc	339.72	Maint Center	107582	General Fund	Maintenance Staff	Contracted Serv Labor	cylinder rental for HS pool
3/18/2025	3/17/2025			Nuco2 Llc	165.00	Maint Center	107782	General Fund	Maintenance Staff	Contracted Serv Labor	cylinder rental for HSN pool
3/19/2025	3/17/2025			Grainger	17.00	Maint Center	109072	General Fund	Maintenance Staff	Repair or Maint Building	screws
3/20/2025	3/18/2025			Homedepot.Com	160.00	Maint Center	109072	General Fund	Maintenance Staff	Repair or Maint Building	grates for drain
3/21/2025	3/20/2025			Metro Institute Inc	55.00	Maint Center	109067	General Fund	Maintenance Staff	Miscellaneous	pesticide core test for ██████ in Grounds
3/21/2025	3/20/2025			Metro Institute Inc	55.00	Maint Center	109067	General Fund	Maintenance Staff	Miscellaneous	pesticide core test for ██████ in Grounds
3/24/2025	3/21/2025			Nuco2 Llc	170.94	Maint Center	107782	General Fund	Maintenance Staff	Contracted Serv Labor	CO2 bulk for HSN pool
3/24/2025	3/21/2025			Msbo	220.00	Maint Center	109060	General Fund	Maintenance Staff	Miscellaneous	MSBO conference 4/29-5/1/25
3/24/2025	3/22/2025			Rc Repairclinic.Com	(6.46)	Maint Center	109072	General Fund	Maintenance Staff	Repair or Maint Building	tax refund
3/25/2025	3/24/2025			Amazon Mktpl Uz6fz6yo3	69.57	Maint Center	109067	General Fund	Maintenance Staff	Repair or Maint Building	air & oil filters for Bad Boy mowers
3/25/2025	3/25/2025			Amazon Mktpl Fu0ao3523	29.03	Maint Center	109067	General Fund	Maintenance Staff	Repair or Maint Building	oil filter for mower
3/27/2025	3/25/2025			Greenpartstore Com	18.37	Maint Center	109067	General Fund	Maintenance Staff	Repair or Maint Building	stop knob for tractor
3/3/2025	2/28/2025			Lowes #01156	108.80	Maint Center	109072	General Fund	Maintenance Staff	Repair or Maint Building	supplies for repairs at Green
3/7/2025	3/5/2025			The Home Depot #2734	42.43	Maint Center	109072	General Fund	Maintenance Staff	Repair or Maint Building	supplies for repairs at Atwood
3/13/2025	3/11/2025			The Home Depot #2776	45.11	Maint Center	109072	General Fund	Maintenance Staff	Repair or Maint Building	supplies for repairs at Higgins
3/13/2025	3/12/2025			Lowes #01156	13.08	Maint Center	109072	General Fund	Maintenance Staff	Repair or Maint Building	supplies for repairs at Green
3/17/2025	3/13/2025			The Home Depot #2734	41.70	Maint Center	109072	General Fund	Maintenance Staff	Repair or Maint Building	supplies for repairs at Green
3/24/2025	3/21/2025			The Home Depot #2734	40.48	Maint Center	109072	General Fund	Maintenance Staff	Repair or Maint Building	supplies for repairs at MSE
3/24/2025	3/21/2025			Ferguson Ent, Inc 1467	82.41	Maint Center	109072	General Fund	Maintenance Staff	Repair or Maint Building	parts for repairs at MSE
3/25/2025	3/24/2025			Ferguson Ent #1721	109.25	Maint Center	109072	General Fund	Maintenance Staff	Repair or Maint Building	parts for repairs at MSE
3/27/2025	3/25/2025			The Home Depot #2776	122.21	Maint Center	109072	General Fund	Maintenance Staff	Repair or Maint Building	supplies for repairs at HSN
3/5/2025	3/3/2025			Menards Chesterfield M	31.40	Maint Center	109072	General Fund	Maintenance Staff	Repair or Maint Building	plywood for repairs
3/18/2025	3/17/2025			Sherwin-Williams701348	104.90	Maint Center	109045	General Fund	Maintenance Staff	Repair or Maint Building	paint supplies for Lobbestael
3/18/2025	3/17/2025			Sherwin-Williams701131	236.46	Maint Center	109045	General Fund	Maintenance Staff	Repair or Maint Building	paint supplies for work at Lobbestael
3/19/2025	3/18/2025			Sherwin-Williams701898	188.82	Maint Center	109045	General Fund	Maintenance Staff	Repair or Maint Building	paint supplies
2/28/2025	2/27/2025			Kuros Lounge	62.89	Maint Center	-	-	Building Admin & Staff	-	-
2/28/2025	2/27/2025			Smartsign	87.00	Maint Center	-	-	Building Admin & Staff	-	-
3/3/2025	2/27/2025			La Concha A Renaissanc	157.80	Maint Center	-	-	Building Admin & Staff	-	-
3/21/2025	2/27/2025			Kuros Lounge	(62.89)	Maint Center	-	-	Building Admin & Staff	-	-
3/21/2025	2/27/2025			La Concha A Renaissanc	(157.80)	Maint Center	-	-	Building Admin & Staff	-	-
3/26/2025	3/25/2025			Ferguson Ent, Inc 2000	1,465.29	Maint Center	-	-	Building Admin & Staff	-	-
3/26/2025	3/24/2025			The Home Depot #2707	134.57	Maint Center	513364	Food Services	Maintenance Staff	Repair or Maint Building	supplies to repair heating element in Kitchen at Lobbestael
2/28/2025	2/27/2025			Ferguson Ent #1721	55.76	Maint Center	109072	General Fund	Maintenance Staff	Repair or Maint Building	parts for repairs at SR
3/4/2025	3/3/2025			Great Lakes Battery	133.87	Maint Center	109072	General Fund	Maintenance Staff	Repair or Maint Building	battery replacement in panel at Yacks
3/4/2025	3/3/2025			Great Lakes Battery	309.15	Maint Center	109072	General Fund	Maintenance Staff	Repair or Maint Building	battery replacement in panel at Yacks
3/7/2025	3/6/2025			Great Lakes Battery	270.49	Maint Center	109072	General Fund	Maintenance Staff	Repair or Maint Building	battery replacement in panel at Lobbestael
3/12/2025	3/10/2025			The Home Depot #2718	41.59	Maint Center	109072	General Fund	Maintenance Staff	Repair or Maint Building	supplies for SR and Yacks
3/21/2025	3/19/2025			The Home Depot #2707	40.29	Maint Center	109072	General Fund	Maintenance Staff	Repair or Maint Building	supplies for repairs at SR
3/24/2025	3/21/2025			The Home Depot #2707	7.36	Maint Center	109072	General Fund	Maintenance Staff	Repair or Maint Building	supplies for repairs at TW
2/28/2025	2/26/2025			Menards Chesterfield M	14.99	Maint Center	109072	General Fund	Maintenance Staff	Repair or Maint Building	hose for Graham
2/28/2025	2/27/2025			Ferguson Ent, Inc 1467	126.97	Maint Center	109072	General Fund	Maintenance Staff	Repair or Maint Building	parts for repairs at Graham
3/7/2025	3/6/2025			Ferguson Ent, Inc 1467	1,034.74	Maint Center	109072	General Fund	Maintenance Staff	Repair or Maint Building	parts for repairs at Green
3/12/2025	3/10/2025			The Home Depot #2734	102.84	Maint Center	109072	General Fund	Maintenance Staff	Repair or Maint Building	supplies for repairs at HSN
3/13/2025	3/11/2025			Menards Chesterfield M	41.98	Maint Center	109072	General Fund	Maintenance Staff	Repair or Maint Building	supplies for repairs at HSN and stock for truck
3/14/2025	3/12/2025			The Home Depot #2734	20.05	Maint Center	109072	General Fund	Maintenance Staff	Repair or Maint Building	supplies for repairs at HSN & Stock for truck
3/17/2025	3/14/2025			The Home Depot #2734	58.51	Maint Center	109072	General Fund	Maintenance Staff	Repair or Maint Building	supplies for repairs at HSN
3/20/2025	3/18/2025			The Home Depot #2734	164.73	Maint Center	109072	General Fund	Maintenance Staff	Repair or Maint Building	supplies for repairs at HSN
3/3/2025	2/27/2025			Menards Chesterfield M	49.35	Maint Center	109072	General Fund	Maintenance Staff	Repair or Maint Building	splash guard and door sweeps
3/5/2025	3/3/2025			The Home Depot #2707	45.87	Maint Center	109072	General Fund	Maintenance Staff	Repair or Maint Building	molding and screws for repairs at Graham
3/7/2025	3/6/2025			Grainger	862.23	Maint Center	109072	General Fund	Maintenance Staff	Repair or Maint Building	parts for repairs
3/10/2025	3/6/2025			Menards Chesterfield M	81.95	Maint Center	109072	General Fund	Maintenance Staff	Repair or Maint Building	supplies for repairs
3/10/2025	3/7/2025			Ferguson Ent #1721	137.58	Maint Center	109072	General Fund	Maintenance Staff	Repair or Maint Building	parts for repairs

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Shon Jolley 5-2-25

Posting Date	Tran Date	Employee Last name	Employee First name	Supplier	Line Amount	Department	ASN	Fund	Hierarchy	Business Purpose	Line Description
3/12/2025	3/10/2025			Menards Chesterfield M	7.35	Maint Center	109072	General Fund	Maintenance Staff	Repair or Maint Building	supplies for repairs
3/13/2025	3/11/2025			Menards Chesterfield M	10.75	Maint Center	109072	General Fund	Maintenance Staff	Repair or Maint Building	supplies for repairs
3/17/2025	3/14/2025			Menards Chesterfield M	45.72	Maint Center	109072	General Fund	Maintenance Staff	Repair or Maint Building	supplies for repairs
3/3/2025	2/27/2025			Menards Chesterfield M	314.72	Maint Center	109072	General Fund	Maintenance Staff	Repair or Maint Building	supplies for repairs at JAPAC, Pankow and MSE
3/6/2025	3/4/2025			Menards Chesterfield M	90.44	Maint Center	109072	General Fund	Maintenance Staff	Repair or Maint Building	supplies for repairs at Pankow
3/13/2025	3/11/2025			Menards Chesterfield M	99.65	Maint Center	109072	General Fund	Maintenance Staff	Repair or Maint Building	supplies for repairs
3/17/2025	3/13/2025			Menards Chesterfield M	166.01	Maint Center	109072	General Fund	Maintenance Staff	Repair or Maint Building	supplies for repairs at Pankow
3/17/2025	3/14/2025			Menards Chesterfield M	82.90	Maint Center	109072	General Fund	Maintenance Staff	Repair or Maint Building	supplies for repairs at Brender and Pankow
3/21/2025	3/19/2025			Menards Chesterfield M	145.62	Maint Center	109072	General Fund	Maintenance Staff	Repair or Maint Building	supplies for repairs at Wheeler and MSE
3/25/2025	3/25/2025			Spotix, Inc	304.90	Maint Center	109072	General Fund	Maintenance Staff	Repair or Maint Building	parts for repairs
3/26/2025	3/24/2025			Menards Chesterfield M	117.42	Maint Center	109072	General Fund	Maintenance Staff	Repair or Maint Building	Supplies for repairs
3/5/2025	3/3/2025			The Home Depot #2734	93.97	Maint Center	109067	General Fund	Maintenance Staff	Repair or Maint Building	chain for locks at HSN
3/7/2025	3/5/2025			Menards Chesterfield M	62.73	Maint Center	109067	General Fund	Maintenance Staff	Repair or Maint Building	truck supplies
3/12/2025	3/10/2025			Menards Chesterfield M	25.96	Maint Center	109067	General Fund	Maintenance Staff	Repair or Maint Building	cables ties
3/17/2025	3/15/2025			The Home Depot #2734	36.70	Maint Center	109067	General Fund	Maintenance Staff	Repair or Maint Building	supplies for grounds
3/24/2025	3/22/2025			The Home Depot #2734	61.00	Maint Center	109067	General Fund	Maintenance Staff	Repair or Maint Building	magnetic covers and mulch
					11,377.58	Maint Center Total					0
3/3/2025	3/1/2025			School Specialty Ecomm	96.21	Middle School Central	106080	General Fund	Building Admin & Staff	Miscellaneous	paint for art class
3/10/2025	3/10/2025			Amazon MktpI Vw6525oc3	172.59	Middle School Central	106042	General Fund	Building Admin & Staff	Teaching Supply	Poster board, glue sticks and pencils for classrooms
3/10/2025	3/10/2025			Amazon MktpI Yt39d8103	185.71	Middle School Central	106043	General Fund	Building Admin & Staff	Miscellaneous	labels, envelopes, and bond paper for Awards Night. White out bottles for office
3/12/2025	3/11/2025			Amazon Mktplace Pmts	(38.12)	Middle School Central	106043	General Fund	Building Admin & Staff	Miscellaneous	refund for ordering wrong type of paper for student awards night.
3/12/2025	3/12/2025			Amazon MktpI V16Id36y3	49.71	Middle School Central	106043	General Fund	Building Admin & Staff	Miscellaneous	card stock and tape
3/6/2025	3/6/2025			Amazon.Com Vr3sy69e3	23.49	Middle School Central	158541	Grant	Building Admin & Staff	Miscellaneous	Takis assorted chips for March is Reading Month student incentive/rewards
3/7/2025	3/6/2025			Amazon MktpI 2i5d58963	90.66	Middle School Central	158541	Grant	Building Admin & Staff	Miscellaneous	fidget toys, chips and candy for March is Reading Month student prizes
3/10/2025	3/7/2025			Jfi Urban Air Sterling	754.99	Middle School Central	158561	Grant	Building Admin & Staff	Student Activity	6th Grade Honor Roll Field Trip
3/14/2025	3/14/2025			Amazon MktpI 8x4uo7o03	44.53	Middle School Central	158541	Grant	Building Admin & Staff	Miscellaneous	gum and scented bookmarks for March is Reading month prizes
3/5/2025	3/4/2025			Amazon MktpI lz80c0qb3	19.88	Middle School Central	706027	Internal Fund	Building Admin & Staff	Miscellaneous	15 pounds Baking Soda for 7th grade science lab project.
3/5/2025	3/5/2025			Amazon MktpI Q08q048m3	16.99	Middle School Central	706027	Internal Fund	Building Admin & Staff	Student Activity	balloons for 7th grade science lab project
3/5/2025	3/5/2025			Amazon MktpI Mp4tu1kw3	49.22	Middle School Central	706032	Internal Fund	Building Admin & Staff	Student Activity	magnifying glasses and calculators for Science Olympiad competition
3/6/2025	3/5/2025			Golden Donuts	108.00	Middle School Central	706051	Internal Fund	Building Admin & Staff	Student Activity	donuts for 6th grade Q3 citizenship/grades celebration
3/6/2025	3/6/2025			Amazon MktpI i016a6033	20.49	Middle School Central	706051	Internal Fund	Building Admin & Staff	Student Activity	hot cups for hot chocolate for 6th grade Q3 citizenship/grades celebration.
3/6/2025	3/6/2025			Amazon MktpI Po58142s3	61.99	Middle School Central	706022	Internal Fund	Building Admin & Staff	Miscellaneous	Earth Day prizes from Green Club
3/7/2025	3/6/2025			Amazon.Com Ny1f41y23	20.00	Middle School Central	706015	Internal Fund	Building Admin & Staff	Miscellaneous	Gift Card for Black History Month Poster Contest winner
3/11/2025	3/10/2025			Bjs Wholesale #0385	41.77	Middle School Central	706004	Internal Fund	Building Admin & Staff	Miscellaneous	granola bars and candy prizes for [REDACTED] Students
3/11/2025	3/10/2025			Kroger #622	48.97	Middle School Central	706001	Internal Fund	Building Admin & Staff	Miscellaneous	pop for teacher dinner during parent/teacher conferences
3/12/2025	3/11/2025			In Ardis Music, Llc	5.00	Middle School Central	706019	Internal Fund	Building Admin & Staff	Miscellaneous	Yamaha tuba valve guide for student
3/12/2025	3/11/2025			In Ardis Music, Llc	13.00	Middle School Central	706019	Internal Fund	Building Admin & Staff	Miscellaneous	Al Cass Valve Oil for student instrument
3/12/2025	3/11/2025			Bjs.Com #5490	77.85	Middle School Central	706050	Internal Fund	Building Admin & Staff	Miscellaneous	Water and pop for parent/teacher conferences
3/14/2025	3/12/2025			Little Caesars 3736-00	120.58	Middle School Central	706050	Internal Fund	Building Admin & Staff	Miscellaneous	pizza lunch for teachers during parent/teacher conferences
3/14/2025	3/13/2025			Nautical Deli	333.00	Middle School Central	706001	Internal Fund	Building Admin & Staff	Miscellaneous	dinner for teachers during parent/teacher conferences
3/17/2025	3/16/2025			Amazon MktpI Ql6tp4793	18.96	Middle School Central	706027	Internal Fund	Building Admin & Staff	Miscellaneous	vinegar for science lab activity
3/21/2025	3/20/2025			In Ryan Marshalls Co	105.44	Middle School Central	706001	Internal Fund	Building Admin & Staff	Miscellaneous	additional sweatpants and tshirts as Fundraising rewards
3/5/2025	3/5/2025			Amazon MktpI C17jF0vk3	100.78	Middle School Central	706004	Internal Fund	Building Admin & Staff	Miscellaneous	pens, bookmarks, suckers, gum, bracelets for March is Reading Month student rewards

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Shon Seiler 5-2-25

Posting Date	Tran Date	Employee Last name	Employee First name	Supplier	Line Amount	Department	ASN	Fund	Hierarchy	Business Purpose	Line Description
3/14/2025	3/13/2025			Kroger #622	67.89	Middle School Central	706004	Internal Fund	Building Admin & Staff	Miscellaneous	cookies and water for parents during parent/teacher conferences
3/19/2025	3/18/2025			Amazon.Com Bu3sc6ep3	25.00	Middle School Central	706001	Internal Fund	Building Admin & Staff	Miscellaneous	ecard for chili cook-off prize
3/20/2025	3/19/2025			Kroger #622	27.96	Middle School Central	706001	Internal Fund	Building Admin & Staff	Miscellaneous	cookies for 5th grade parent night meeting
					2,662.54	Middle School Central Total					0
3/3/2025	3/1/2025			Amazon Mktpi C148j2mj3	127.23	Middle School East	106642	General Fund	Building Admin & Staff	Classroom Supplies	Arts and Craft kit for Science classes, Easel pad for classrooms.
3/4/2025	3/4/2025			Amazon Mktpi 594hi5cu3	9.90	Middle School East	106642	General Fund	Building Admin & Staff	Classroom Supplies	Bottle caps for assignment in support classes.
3/6/2025	3/3/2025			Kerr Albert Office Sup	175.78	Middle School East	106642	General Fund	Building Admin & Staff	Classroom Supplies	Markers, construction paper and index cards for classroom supplies.
3/6/2025	3/5/2025			Amazon Mktpi Po69868w3	9.99	Middle School East	106642	General Fund	Building Admin & Staff	Miscellaneous	Heat rice packs for students (Medical use)
3/6/2025	3/6/2025			Amazon Mktpi 153qx8ku3	62.94	Middle School East	106642	General Fund	Building Admin & Staff	Classroom Supplies	Kleenex and post-it notes for classroom use
3/7/2025	3/6/2025			Sp Prime Time Awards	321.70	Middle School East	106623	General Fund	Building Admin & Staff	Student Supp/Recognition	Band Festival Awards - 1 plaque for team, 130 individual blue ribbons.
3/13/2025	3/13/2025			Amazon Mktpi Fg1c28jn3	41.78	Middle School East	106642	General Fund	Building Admin & Staff	Teaching Supply	Craft bags for project in 6th Grade Social Studies class
3/17/2025	3/17/2025			Amazon Mktpi N837m6cc3	13.03	Middle School East	106648	General Fund	Building Admin & Staff	Miscellaneous Supplies	Book for Media Center (The Girl Who Broke the World)
3/17/2025	3/17/2025			Amazon Mktpi Bz6wm56v3	41.98	Middle School East	106642	General Fund	Building Admin & Staff	Miscellaneous Supplies	Label protector for ELA Books.
3/17/2025	3/17/2025			Amazon Mktpi Bz6wm56v3	51.54	Middle School East	106648	General Fund	Building Admin & Staff	Miscellaneous Supplies	Novels 'Stargirl' and 'The Outsiders' for the Media Center.
3/18/2025	3/17/2025			Amazon.Com Wj3gv8i63	58.77	Middle School East	106648	General Fund	Building Admin & Staff	Miscellaneous Supplies	3 copies novels 'Sunrise on the Reaping' for the Media Center
3/18/2025	3/17/2025			Amazon Mktpi T63g09g53	37.99	Middle School East	106643	General Fund	Building Admin & Staff	Office Supplies	Address labels for office use.
3/18/2025	3/17/2025			Amazon Mktpi Jg1uo1943	26.99	Middle School East	106642	General Fund	Building Admin & Staff	Miscellaneous Supplies	Cups for students taking med
3/18/2025	3/17/2025			Amazon Mktpi Jg1uo1943	479.39	Middle School East	106648	General Fund	Building Admin & Staff	Miscellaneous Supplies	Misc books for the Media Center
3/19/2025	3/18/2025			Amazon Mktpi Hk13c73y3	76.99	Middle School East	106642	General Fund	Building Admin & Staff	Classroom Supplies	Lined paper for student use.
3/19/2025	3/18/2025			Amazon Mktpi A838e7oi3	111.02	Middle School East	106642	General Fund	Building Admin & Staff	Classroom Supplies	Storage bins for classroom novels provided by the district
3/19/2025	3/18/2025			J.W. Pepper	149.99	Middle School East	106642	General Fund	Building Admin & Staff	Teaching Supply	Music for Band classes.
3/19/2025	3/18/2025			J.W. Pepper	155.00	Middle School East	106642	General Fund	Building Admin & Staff	Teaching Supply	Music for Band classes.
3/19/2025	3/19/2025			Amazon Mktpi 616rg9383	68.48	Middle School East	106642	General Fund	Building Admin & Staff	Classroom Supplies	Pencils and bathroom passes for classroom use.
3/20/2025	3/19/2025			Amazon Mktpi 219tl7dt3	22.14	Middle School East	106642	General Fund	Building Admin & Staff	Teaching Supply	File folders for classroom use.
3/24/2025	3/20/2025			Demco Inc	78.76	Middle School East	106648	General Fund	Building Admin & Staff	Miscellaneous Supplies	Book tape and laminate for media center book repairs.
3/24/2025	3/21/2025			J.W. Pepper	17.99	Middle School East	106642	General Fund	Building Admin & Staff	Teaching Supply	Music for Band classes.
3/3/2025	2/27/2025			Marcos Pizza - 1238	59.50	Middle School East	706633	Internal Fund	Building Admin & Staff	Miscellaneous	Pizza for concessions
3/3/2025	2/28/2025			Marcos Pizza - 1238	89.50	Middle School East	706640	Internal Fund	Building Admin & Staff	Miscellaneous	Pizza for 3 on 3 Basketball Tournament concessions
3/3/2025	3/1/2025			Amazon Mktpi C148j2mj3	16.96	Middle School East	706628	Internal Fund	Building Admin & Staff	Classroom Supplies	Beads for Art Club
3/3/2025	3/1/2025			Bjs.Com #5490	148.92	Middle School East	706601	Internal Fund	Building Admin & Staff	Miscellaneous	Candy for Candy Sales
3/3/2025	3/1/2025			Bjs.Com #5490	235.76	Middle School East	706633	Internal Fund	Building Admin & Staff	Miscellaneous	Water, Candy, and pop for Concessions.
3/4/2025	3/2/2025			Gfs Store #0925	31.99	Middle School East	706605	Internal Fund	Building Admin & Staff	Student Supp/Recognition	Popcorn for student Mystery Book Challenge for the Month of March.
3/4/2025	3/3/2025			Marcos Pizza - 1238	52.00	Middle School East	706633	Internal Fund	Building Admin & Staff	Miscellaneous	Pizza for concessions.
3/6/2025	3/5/2025			Amazon Mktpi Po69868w3	29.99	Middle School East	706601	Internal Fund	Building Admin & Staff	Miscellaneous	Ladder for use in Counseling Office.
3/6/2025	3/5/2025			Amazon Mktpi O69869z73	50.39	Middle School East	706628	Internal Fund	Building Admin & Staff	Classroom Supplies	Paint for Art Club.
3/6/2025	3/6/2025			Amazon Mktpi 153qx8ku3	11.99	Middle School East	706601	Internal Fund	Building Admin & Staff	Miscellaneous	Locks for cabinet in Counseling Office
3/7/2025	3/6/2025			Sq Bagel House Llc	50.00	Middle School East	706628	Internal Fund	Building Admin & Staff	Student Supp/Recognition	Bagels for Ski Club End of Season celebration.
3/11/2025	3/10/2025			Marcos Pizza - 1238	59.50	Middle School East	706633	Internal Fund	Building Admin & Staff	Miscellaneous	Pizza for concessions
3/12/2025	3/11/2025			Marcos Pizza - 1238	59.50	Middle School East	706633	Internal Fund	Building Admin & Staff	Miscellaneous	Pizza for concessions
3/14/2025	3/12/2025			Gfs Store #0240	78.74	Middle School East	706601	Internal Fund	Building Admin & Staff	Miscellaneous	Chips and pop for staff lunch during Parent Teacher Conferences
3/14/2025	3/12/2025			Gfs Store #0240	172.95	Middle School East	706650	Internal Fund	Building Admin & Staff	Miscellaneous	Candy for St. Patrick's Day Candy Grams
3/17/2025	3/13/2025			Jimmy Johns 0434 - Mot	257.97	Middle School East	706601	Internal Fund	Building Admin & Staff	Miscellaneous	Lunch for staff during Parent Teacher Conferences
3/18/2025	3/17/2025			Marcos Pizza - 1238	59.50	Middle School East	706633	Internal Fund	Building Admin & Staff	Miscellaneous	Pizza for concessions
3/18/2025	3/17/2025			Amazon Mktpi T63g09g53	36.09	Middle School East	706601	Internal Fund	Building Admin & Staff	Miscellaneous Supplies	American flag for front of school
3/19/2025	3/19/2025			Amazon Mktpi 616rg9383	36.09	Middle School East	706601	Internal Fund	Building Admin & Staff	Miscellaneous Supplies	American flag for front of school.
3/24/2025	3/21/2025			Marcos Pizza - 1238	88.27	Middle School East	706628	Internal Fund	Building Admin & Staff	Student Supp/Recognition	Pizza for 7th and 8th Grade Girls Basketball End of Season celebration.

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Posting Date	Tran Date	Employee Last name	Employee First name	Supplier	Line Amount	Department	ASN	Fund	Hierarchy	Business Purpose	Line Description	
					3,764.99	Middle School East Total						0
3/4/2025	3/3/2025			J.W. Pepper	63.30	Middle School North	105642	General Fund	Building Admin & Staff	Teaching Supply	Music for Band classes	
3/4/2025	3/4/2025			Amazon.Com Mu87o5193	11.49	Middle School North	105642	General Fund	Building Admin & Staff	Teaching Supply	Graph paper for Math Classes	
3/5/2025	3/4/2025			Amazon.Com Vh05y67x3	54.50	Middle School North	105642	General Fund	Building Admin & Staff	Teaching Supply	Pencils for students/classrooms	
3/6/2025	3/5/2025			Wal-Mart #2692	74.98	Middle School North	105643	General Fund	Building Admin & Staff	Office Supplies	Juice boxes & snacks for diabetic students. bags for ice packs & pads for students	
3/12/2025	3/11/2025			Usps Po 2564100046	9.68	Middle School North	105637	General Fund	Building Admin & Staff	Postage/Delivery Charges	Postage for certified mail to student/parent	
3/12/2025	3/11/2025			Amazon.Com 1c5xh6mw3	35.99	Middle School North	105680	General Fund	Building Admin & Staff	Classroom Supplies	Supplies for art classes	
3/12/2025	3/11/2025			Bjs Wholesale #0385	59.96	Middle School North	105644	General Fund	Building Admin & Staff	Miscellaneous Supplies	Tissues for classrooms/students	
3/13/2025	3/12/2025			J.W. Pepper	12.99	Middle School North	105642	General Fund	Building Admin & Staff	Teaching Supply	Music for band classes	
3/19/2025	3/18/2025			School Specialty Ecomm	225.75	Middle School North	105680	General Fund	Building Admin & Staff	Classroom Supplies	Supplies for art classes	
3/20/2025	3/18/2025			Demco Inc	287.73	Middle School North	105648	General Fund	Building Admin & Staff	Miscellaneous Supplies	Supplies for the library/student use	
3/4/2025	3/4/2025			Amazon Mktpl Gi3sy26i3	116.97	Middle School North	705628	Internal Fund	Building Admin & Staff	Classroom Supplies	Classroom supplies for [REDACTED]	
3/4/2025	3/4/2025			Amazon Mktpl Tj9gp3o93	140.93	Middle School North	705628	Internal Fund	Building Admin & Staff	Classroom Supplies	Classroom supplies for [REDACTED]	
3/7/2025	3/7/2025			Nwf Mission Product	60.00	Middle School North	705652	Internal Fund	Building Admin & Staff	Student Activity	Adopt a llama for Going Green	
3/10/2025	3/6/2025			Marcos Pizza - 1238	32.00	Middle School North	705628	Internal Fund	Building Admin & Staff	Student Activity	Pizza for Going Green Club meeting	
3/12/2025	3/11/2025			Bjs Wholesale #0385	112.82	Middle School North	705650	Internal Fund	Building Admin & Staff	Miscellaneous	Pop and water for teachers during conferences	
3/12/2025	3/11/2025			Amazon.Com 6j3py4sz3	199.80	Middle School North	705628	Internal Fund	Building Admin & Staff	Classroom Supplies	Calculators for math class [REDACTED]	
3/12/2025	3/11/2025			In Labelstop Inc	320.00	Middle School North	705628	Internal Fund	Building Admin & Staff	Student Activity	Tshirts for Science Olympiad students	
3/14/2025	3/13/2025			Nautical Deli	537.73	Middle School North	705601	Internal Fund	Building Admin & Staff	Miscellaneous	Staff lunch/dinner for conferences	
3/17/2025	3/14/2025			Marcos Pizza - 1238	187.88	Middle School North	705632	Internal Fund	Building Admin & Staff	Student Activity	Pizza lunch for choir field trip (mohown museum)	
3/17/2025	3/16/2025			Amazon.Com Mv8pa6j93	11.39	Middle School North	705628	Internal Fund	Building Admin & Staff	Classroom Supplies	Folders for classroom/student use [REDACTED]	
3/20/2025	3/18/2025			Demco Inc	64.17	Middle School North	705613	Internal Fund	Building Admin & Staff	Miscellaneous Supplies	Supplies for library/student use	
3/20/2025	3/19/2025			Marcos Pizza - 1238	149.50	Middle School North	705640	Internal Fund	Building Admin & Staff	Student Supp/Recognition	Pizza for end of season Girls basketball celebration	
3/17/2025	3/14/2025			Fsp Motown Historical	530.00	Middle School North	705632	Internal Fund	Building Admin & Staff	Student Activity	Final payment for Motown Museum field trip for choir students	
3/20/2025	3/19/2025			Kroger #684	28.37	Middle School North	705640	Internal Fund	Building Admin & Staff	Student Supp/Recognition	Pop and water for end of season girls basketball party	
3/3/2025	2/28/2025			Kroger #684	190.00	Middle School North	705628	Internal Fund	Building Admin & Staff	Student Supp/Recognition	Gift cards for North Star weekly winners	
3/21/2025	3/20/2025			Wendys - Macomb Q23	44.55	Middle School North	705628	Internal Fund	Building Admin & Staff	Student Supp/Recognition	Student of the quarter lunches from Wendy's	
3/21/2025	3/20/2025			Wendys - Macomb Q23	66.75	Middle School North	705628	Internal Fund	Building Admin & Staff	Student Supp/Recognition	Student of the quarter lunches from Wendy's	
					3,629.23	Middle School North Total						0
3/10/2025	3/9/2025			Sams Club #6659	98.06	Middle School South	706580	Internal Fund	Building Admin & Staff	Student Activity	waters and snacks for student activities	
3/17/2025	3/16/2025			Kroger #463	165.00	Middle School South	706580	Internal Fund	Building Admin & Staff	Student Supp/Recognition	gift card prizes for student recognition in multiple March is Reading Month events	
3/6/2025	3/5/2025			Amazon Mktpl Ma78q4o73	15.99	Middle School South	706580	Internal Fund	Building Admin & Staff	Instructional Support	lavalier lapel microphone compatible with wireless transmitter for teacher use in classroom	
3/24/2025	3/21/2025			Amazon Mktplace Pmts	(15.99)	Middle School South	706580	Internal Fund	Building Admin & Staff	Classroom Supplies	refund for lavalier lapel microphone. Not compatible with current hardware.	
3/11/2025	3/11/2025			Amazon Mktpl Uc3p59l73	7.56	Middle School South	106544	General Fund	Building Admin & Staff	Miscellaneous	2 16 oz spray bottles	
3/13/2025	3/12/2025			Usps Kiosk 2564109550	16.55	Middle School South	106537	General Fund	Building Admin & Staff	Postage/Delivery Charges	postage to ship damaged scoreboard controller to Belleville, MI	
3/20/2025	3/18/2025			Demco Inc	59.82	Middle School South	106545	General Fund	Building Admin & Staff	Miscellaneous Supplies	book supports for shelves and book repair tape for media center	
3/24/2025	3/20/2025			Kerr Albert Office Sup	200.56	Middle School South	106542	General Fund	Building Admin & Staff	Classroom Supplies	pencils, colored copy paper, paper clips, file folders, post-it notes, AA batteries for remotes, mic	
3/10/2025	3/8/2025			Hungry Howies - 01021	157.99	Middle School South	158643	Grant	Building Admin & Staff	Student Supp/Recognition	pizza for Habitudes students recognition lunches	
3/19/2025	3/18/2025			Hungry Howies - 01021	133.99	Middle School South	158643	Grant	Building Admin & Staff	Student Supp/Recognition	pizza for habitudes student recognition lunches	
2/28/2025	2/27/2025			In Qmi Group, Inc.	240.00	Middle School South	706580	Internal Fund	Building Admin & Staff	Student Activity	cross country t-shirts	
3/6/2025	3/6/2025			Amazon Mktpl Si72q6fp3	15.90	Middle School South	706580	Internal Fund	Building Admin & Staff	Classroom Supplies	10 pairs of nylons for science labs	
3/12/2025	3/12/2025			Amazon Mktpl JI6405b63	12.99	Middle School South	706580	Internal Fund	Building Admin & Staff	Classroom Supplies	lavalier microphone compatible with wireless transmitter for teacher use	
3/13/2025	3/12/2025			Amazon Mktpl X92aq3le3	16.99	Middle School South	706580	Internal Fund	Building Admin & Staff	Miscellaneous Supplies	microfiber clothes for lapboard whiteboards in Math class	
3/18/2025	3/17/2025			Msvma	100.00	Middle School South	706580	Internal Fund	Building Admin & Staff	Student Supp/Recognition	2 plaques for both choirs district festival performances	
3/18/2025	3/17/2025			Msvma	195.00	Middle School South	706580	Internal Fund	Building Admin & Staff	Student Activity	registration fee for state choir festival	
3/20/2025	3/19/2025			Century Resources	521.70	Middle School South	706540	Internal Fund	Building Admin & Staff	School Fundraising	late orders for winter band fundraiser	
					1,942.11	Middle School South Total						0

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Posting Date	Tran Date	Employee Last name	Employee First name	Supplier	Line Amount	Department	ASN	Fund	Hierarchy	Business Purpose	Line Description
3/20/2025	3/18/2025			Pb Cranbrook Ed	1,243.00	South River Elementary	704210	Internal Fund	Building Admin & Staff	Student Activity	1st grade field trip to Cranbrook Science Museum, 4/4/25.
3/21/2025	3/19/2025			Nicholas P Pipino Asso	1,544.00	South River Elementary	704221	Internal Fund	Building Admin & Staff	Classroom Supplies	Stereo Headphones for M-Step testing.
3/12/2025	3/7/2025			Kerr Albert Office Sup	68.53	South River Elementary	104243	General Fund	Building Admin & Staff	Office Supplies	11x17 copy paper; vinyl gloves for office.
3/21/2025	3/21/2025			Amazon.Com 712c80vf3	30.60	South River Elementary	104243	General Fund	Building Admin & Staff	Office Supplies	Bandages for clinic.
3/3/2025	2/28/2025			School Specialty Ecomm	58.68	South River Elementary	704221	Internal Fund	Building Admin & Staff	Classroom Supplies	Felt tip pen markers.
3/3/2025	3/2/2025			Amazon Mktpl 1552r4pp3	289.85	South River Elementary	704221	Internal Fund	Building Admin & Staff	Student Supp/Recognition	March is Reading prizes - kaleidoscope, lighted gyro wheels, wooden catch ball game
3/4/2025	3/3/2025			Amazon Mktpl Lr9kp6d03	88.23	South River Elementary	704221	Internal Fund	Building Admin & Staff	Classroom Supplies	Arm protection sleeves and shin guards for CI classroom staff.
3/4/2025	3/3/2025			Especial Needs	756.50	South River Elementary	704221	Internal Fund	Building Admin & Staff	Classroom Supplies	Rifton Compass Chairs for classroom and Resource Room.
3/5/2025	3/3/2025			J.W. Pepper	39.48	South River Elementary	704221	Internal Fund	Building Admin & Staff	Instructional Support	Happy P/A and CD for Music concert.
3/5/2025	3/4/2025			Outdoor Advent Center	320.00	South River Elementary	704210	Internal Fund	Building Admin & Staff	Student Activity	Kdg. field trip to Michigan DNR Outdoor Adventure Center Detroit, 5/29/25.
3/6/2025	3/5/2025			Mi Science Center	1,337.00	South River Elementary	704210	Internal Fund	Building Admin & Staff	Student Activity	3rd grade field trip to Mi Science Center, 3/6/25.
3/6/2025	3/6/2025			Amazon Mktpl Pz3zk6bb3	15.99	South River Elementary	704221	Internal Fund	Building Admin & Staff	Classroom Supplies	Mesh zipper pouch bags for speech pathologist organization.
3/12/2025	3/12/2025			Panera Bread #606152 O	170.82	South River Elementary	704208	Internal Fund	Building Admin & Staff	School Fundraising	Bagels for 3/11/25 bagel sale.
3/17/2025	3/14/2025			J.W. Pepper	12.29	South River Elementary	704221	Internal Fund	Building Admin & Staff	Instructional Support	Defying Gravity music for Music Concert.
3/17/2025	3/15/2025			Peripole Inc	512.57	South River Elementary	704201	Internal Fund	Building Admin & Staff	Classroom Supplies	Recorders for 5th grade music class.
3/17/2025	3/16/2025			Amazon Mktpl Zb8oz9p33	11.19	South River Elementary	704221	Internal Fund	Building Admin & Staff	Classroom Supplies	Farm animal masks for Music concert.
3/18/2025	3/17/2025			Positive Promotions	498.24	South River Elementary	704221	Internal Fund	Building Admin & Staff	Student Supp/Recognition	No need to stress packs for students testing - bracelets, pencils, bookmarks.
3/19/2025	3/19/2025			Panera Bread #606152 O	161.33	South River Elementary	704208	Internal Fund	Building Admin & Staff	School Fundraising	Bagels for bagel sale 3/18/25
3/19/2025	3/19/2025			Total Sports, Inc.	206.00	South River Elementary	704210	Internal Fund	Building Admin & Staff	Student Activity	Deposit for 5th Gr field trip to Total Sports 5/27/25.
					7,364.30	South River Elementary Total					0
3/3/2025	2/28/2025			Bjs Wholesale #0385	25.96	Special Education	105043	General Fund	Central Admin & Staff	Office Supplies	Special Education- Office Supplies- Water for Special Education Meetings/PD- 4 Cases
3/3/2025	3/2/2025			Amazon Mktpl Ul8y626z3	48.50	Special Education	103842	General Fund	Central Admin & Staff	Teaching Supplies	JJC- Teaching Supplies- Essentials of Anatomy/Physiology
3/3/2025	3/2/2025			Amazon Mktpl Dm52k2co3	62.16	Special Education	103842	General Fund	Central Admin & Staff	Teaching Supplies	JJC- Teaching Supplies- Student Workbooks for Essentials of Anatomy/Physiology
3/7/2025	3/7/2025			Amazon.Com Bd15f9my3	68.35	Special Education	103842	General Fund	Central Admin & Staff	Teaching Supplies	JJC- Teaching Supplies- Essentials of Anatomy/Physiology
3/13/2025	3/13/2025			Amazon.Com 5y3fy7os3	74.88	Special Education	103842	General Fund	Central Admin & Staff	Teaching Supplies	JJC- Teaching Supplies- Bud, Not Buddy Books and Bud, Not Buddy Instructional Guide
3/17/2025	3/17/2025			Amazon.Com Mc2jw0043	18.12	Special Education	105043	General Fund	Central Admin & Staff	Office Supplies	Special Education- Office Supplies- paper towel
3/17/2025	3/17/2025			Amazon Mktpl R33f001j3	53.24	Special Education	105043	General Fund	Central Admin & Staff	Office Supplies	Special Education- Office Supplies- Clorox wipes, forks, paper plates, Kleenex
2/28/2025	2/28/2025			Amazon Mktpl 8u9ia4k23	357.46	Special Education	151041	Grant	Central Admin & Staff	Teaching Supplies	Special Education-IDEA- CI Supplies-Matching game, Blocking Pad, Play-Doh, Hook/Loop Fastener
3/3/2025	3/2/2025			Amazon Mktpl Eb1561kt3	25.99	Special Education	151043	Grant	Central Admin & Staff	Teaching Supplies	Special Education- IDEA- ECSE Supplies- Sensory Compression Vest
3/26/2025	3/25/2025			Amazon.Com Dg0l16i93	327.08	Special Education	147542	Grant	Central Admin & Staff	Teaching Supplies	MCJJC- Title 1D- Teaching Supplies- Literacy Library Additional Resources/Books- Leon's Story, Panic
					1,061.74	Special Education Total					0
3/5/2025	3/4/2025			Tmobile Postpaid Web	120.00	Technology	104673	General Fund	Technology Staff	Miscellaneous	Mobile hot spot Feb 25
3/27/2025	3/27/2025			Amazon.Com Gs53p08o3	25.71	Technology	104643	General Fund	Technology Staff	Miscellaneous	Binders
3/4/2025	3/3/2025			Vs Wow	110.99	Technology	104663	General Fund	Accounts Payable	Contracted Services	TECHNOLOGY - INTERNET SERVICES
3/19/2025	3/18/2025			Complete Interactive T	110.50	Technology	100827	General Fund	Accounts Payable	Technology	PELLERIN - EMERGENCY PHONE BACK-UP
3/19/2025	3/18/2025			Complete Interactive T	110.50	Technology	108027	General Fund	Accounts Payable	Technology	PANKOW - EMERGENCY PHONE BACK-UP
3/19/2025	3/18/2025			Complete Interactive T	110.50	Technology	550327	General Fund	Accounts Payable	Technology	BURDI - EMERGENCY PHONE BACK-UP
3/19/2025	3/18/2025			Complete Interactive T	110.50	Technology	100627	General Fund	Accounts Payable	Technology	ATWOOD - EMERGENCY PHONE BACK-UP
3/19/2025	3/18/2025			Complete Interactive T	110.50	Technology	550727	General Fund	Accounts Payable	Technology	CHILDCARE - EMERGENCY PHONE BACK-UP
3/19/2025	3/18/2025			Complete Interactive T	110.50	Technology	104727	General Fund	Accounts Payable	Technology	YACKS - EMERGENCY PHONE BACK-UP
3/19/2025	3/18/2025			Complete Interactive T	110.50	Technology	103327	General Fund	Accounts Payable	Technology	LOBBESTAEI - EMERGENCY PHONE BACK-UP
3/19/2025	3/18/2025			Complete Interactive T	110.50	Technology	100427	General Fund	Accounts Payable	Technology	HIGGINS - EMERGENCY PHONE BACK-UP

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Posting Date	Tran Date	Employee Last name	Employee First name	Supplier	Line Amount	Department	ASN	Fund	Hierarchy	Business Purpose	Line Description
3/19/2025	3/18/2025			Complete Interactive T	110.50	Technology	101827	General Fund	Accounts Payable	Technology	GREEN - EMERGENCY PHONE BACK-UP
3/19/2025	3/18/2025			Complete Interactive T	110.50	Technology	107527	General Fund	Accounts Payable	Technology	LCHS - EMERGENCY PHONE BACK-UP
3/19/2025	3/18/2025			Complete Interactive T	110.50	Technology	107827	General Fund	Accounts Payable	Technology	JAPAC - EMERGENCY PHONE BACK-UP
3/19/2025	3/18/2025			Complete Interactive T	110.50	Technology	102227	General Fund	Accounts Payable	Technology	CARKENORD - EMERGENCY PHONE BACK-UP
3/19/2025	3/18/2025			Complete Interactive T	110.60	Technology	109027	General Fund	Accounts Payable	Technology	SUPPORT SERVICES - EMERGENCY PHONE BACK-UP
3/19/2025	3/18/2025			Complete Interactive T	110.50	Technology	101527	General Fund	Accounts Payable	Technology	GRAHAM - EMERGENCY PHONE BACK-UP
3/19/2025	3/18/2025			Complete Interactive T	110.50	Technology	106027	General Fund	Accounts Payable	Technology	MSC - EMERGENCY PHONE BACK-UP
3/19/2025	3/18/2025			Complete Interactive T	110.50	Technology	106627	General Fund	Accounts Payable	Technology	MSE - EMERGENCY PHONE BACK-UP
3/19/2025	3/18/2025			Complete Interactive T	110.50	Technology	105627	General Fund	Accounts Payable	Technology	MSN - EMERGENCY PHONE BACK-UP
3/19/2025	3/18/2025			Complete Interactive T	110.50	Technology	106527	General Fund	Accounts Payable	Technology	MSS - EMERGENCY PHONE BACK-UP
3/19/2025	3/18/2025			Complete Interactive T	110.50	Technology	104227	General Fund	Accounts Payable	Technology	SOUTH RIVER - EMERGENCY PHONE BACK-UP
3/19/2025	3/18/2025			Complete Interactive T	110.50	Technology	104527	General Fund	Accounts Payable	Technology	TENNISWOOD - EMERGENCY PHONE BACK-UP
3/19/2025	3/18/2025			Complete Interactive T	110.50	Technology	103927	General Fund	Accounts Payable	Technology	WHEELER SUPT - EMERGENCY PHONE BACK-UP
3/19/2025	3/18/2025			Complete Interactive T	110.50	Technology	103927	General Fund	Accounts Payable	Technology	WHEELER - EMERGENCY PHONE BACK-UP
3/19/2025	3/18/2025			Complete Interactive T	110.50	Technology	107727	General Fund	Accounts Payable	Technology	HSN - EMERGENCY PHONE BACK-UP
3/26/2025	3/25/2025			Dnh Godaddy#367073353	25.17	Technology	104682	General Fund	Technology Staff	Miscellaneous	Domain name renewal for lc-ps.net
					2,823.47	Technology Total					0
3/12/2025	3/11/2025			Amazon MktpI D83ut09p3	29.99	Tenniswood Elementary	104543	General Fund	Building Admin & Staff	Miscellaneous	disposable cups for students taking medication in the clinic
3/14/2025	3/14/2025			Amazon MktpI 8y1gy7jt3	16.17	Tenniswood Elementary	104542	General Fund	Building Admin & Staff	Teaching Supply	Cardstock for teacher
3/14/2025	3/14/2025			Amazon MktpI T24vy6hz3	28.69	Tenniswood Elementary	104542	General Fund	Building Admin & Staff	Miscellaneous	mini 3 ring binders for students
3/18/2025	3/18/2025			Amazon.Com Ir8ln8by3	24.36	Tenniswood Elementary	104580	General Fund	Building Admin & Staff	Teaching Supply	modeling clay for art class
3/19/2025	3/18/2025			Amazon MktpI Z48or1fp2	23.98	Tenniswood Elementary	104542	General Fund	Building Admin & Staff	Miscellaneous	watercolor paint sets for classroom
3/19/2025	3/18/2025			Amazon.Com C95fv5z83	25.96	Tenniswood Elementary	104542	General Fund	Building Admin & Staff	Teaching Supply	White cardstock for classroom teachers
3/19/2025	3/18/2025			Amazon.Com C885x04q3	35.30	Tenniswood Elementary	104542	General Fund	Building Admin & Staff	Teaching Supply	Batteries for various items in classrooms
3/21/2025	3/18/2025			Kerr Albert Office Sup	34.57	Tenniswood Elementary	104542	General Fund	Building Admin & Staff	Teaching Supply	light blue construction paper, 4" binder
3/24/2025	3/21/2025			Kerr Albert Office Sup	40.49	Tenniswood Elementary	104542	General Fund	Building Admin & Staff	Teaching Supply	poster board
3/26/2025	3/26/2025			Amazon.Com A37457773	22.18	Tenniswood Elementary	104543	General Fund	Building Admin & Staff	Office Supplies	file folders
3/5/2025	3/5/2025			Amazon MktpI L90dp4we3	119.90	Tenniswood Elementary	704509	Internal Fund	Building Admin & Staff	Miscellaneous	MIRM student incentives-Donut Key chains
3/6/2025	3/6/2025			Amazon MktpI ls0kp8123	12.99	Tenniswood Elementary	704511	Internal Fund	Building Admin & Staff	Miscellaneous	Table covers for PTC event-Ice Cream Social and Book Swap
3/10/2025	3/10/2025			Amazon MktpI Cd2s57rh3	44.72	Tenniswood Elementary	704509	Internal Fund	Building Admin & Staff	Miscellaneous	Lollipops for student reading incentives-March is Reading month
3/11/2025	3/10/2025			Kroger #706	7.38	Tenniswood Elementary	704509	Internal Fund	Building Admin & Staff	Miscellaneous	bottled water for teachers for parent teacher conferences
3/12/2025	3/12/2025			Amazon MktpI 2h8hv62d3	41.71	Tenniswood Elementary	704514	Internal Fund	Building Admin & Staff	Miscellaneous	Stickers for 5th grade sticker store fundraiser
3/12/2025	3/12/2025			Amazon MktpI Or2h492j3	248.30	Tenniswood Elementary	704511	Internal Fund	Building Admin & Staff	Miscellaneous	Headphones for students for MStep testing
3/14/2025	3/12/2025			Olive Garden 0021252	540.00	Tenniswood Elementary	704509	Internal Fund	Building Admin & Staff	Miscellaneous	Lunch for teachers during parent teacher conferences
3/18/2025	3/18/2025			Peripole Inc	110.75	Tenniswood Elementary	704505	Internal Fund	Building Admin & Staff	Teaching Supply	recorders for 5th grade music class
3/19/2025	3/18/2025			Amazon.Com Wm37v7kg3	4.79	Tenniswood Elementary	704511	Internal Fund	Building Admin & Staff	Miscellaneous	gluten free treat for student-part of whole school MIRM treat
3/19/2025	3/18/2025			Bjs.Com #5490	161.73	Tenniswood Elementary	704511	Internal Fund	Building Admin & Staff	Miscellaneous	Whole school March is Reading Month treat
					1,573.96	Tenniswood Elementary Total					0
3/4/2025	3/3/2025			Soi Snap-On Industrial	798.97	Transportation	108537	General Fund	Transportation Staff	Repair or Maint Tools	Impact wrench
3/6/2025	3/5/2025			Autozone #2154	595.80	Transportation	108535	General Fund	Transportation Staff	Repair or Maint Parts	Maintenance #129 Brakes
3/7/2025	3/5/2025			Autozone #2154	(74.00)	Transportation	108535	General Fund	Transportation Staff	Repair or Maint Parts	Return bracket
3/12/2025	3/11/2025			Soi Snap-On Industrial	305.00	Transportation	108537	General Fund	Transportation Staff	Repair or Maint Tools	Impact wrench
3/13/2025	3/12/2025			Amazon.Com 3k9ca4ou3	50.64	Transportation	108535	General Fund	Transportation Staff	Repair or Maint Parts	Oil filters
3/13/2025	3/12/2025			Soi Snap-On Industrial	305.00	Transportation	108537	General Fund	Transportation Staff	Repair or Maint Parts	3/4" impact wrench
3/4/2025	3/3/2025			Bts Unifirst Corporati	1,382.86	Transportation	108568	General Fund	Transportation Staff	Laundry and Uniform	Garage uniforms and mats
3/13/2025	3/12/2025			Integrity Testing And	70.50	Transportation	108569	General Fund	Transportation Staff	Contracted Serv Physicals	Drug testing
2/28/2025	2/27/2025			Sq Michigan Assn For	154.04	Transportation	108559	General Fund	Transportation Staff	Miscellaneous	2025 MAPT Spring Conference
					3,588.81	Transportation Total					0
3/17/2025	3/17/2025			Amazon MktpI Kk6jc15p3	391.92	Yacks Elementary	104742	General Fund	Building Admin & Staff	Classroom Supplies	Desk Dividers for all 3-5 grades
3/17/2025	3/17/2025			Amazon MktpI P135s9oh3	21.84	Yacks Elementary	158241	Grant	Building Admin & Staff	Community Event	Positive you remainder of shipment # 112-5343158-6744206
3/17/2025	3/17/2025			Amazon.Com Xm9xu2i33	194.60	Yacks Elementary	158241	Grant	Building Admin & Staff	Community Event	Remainder of order # 112-5343158-6744206

AD

*Shon Seabz* 5-2-25

Posting Date	Tran Date	Employee Last name	Employee First name	Supplier	Line Amount	Department	ASN	Fund	Hierarchy	Business Purpose	Line Description		
3/17/2025	3/17/2025			Amazon Mktpl 7b1jo35y3	1,161.62	Yacks Elementary	158241	Grant	Building Admin & Staff	Community Event	Materials for Positive you program such as glow sticks, candy, colorful flashing LED lights, Party		
3/14/2025	3/13/2025			Amazon Mktpl 0r1s18qd3	78.97	Yacks Elementary	704701	Internal Fund	Building Admin & Staff	Student Activity	Costume for March is reading month student activity (Principal)		
3/17/2025	3/14/2025			Amazon Mktpl Vg1v71a93	139.65	Yacks Elementary	704701	Internal Fund	Building Admin & Staff	Classroom Supplies	Logitech pen for iPads for each classroom (Partial order filled)		
3/17/2025	3/16/2025			Amazon Mktpl Gj3c37ja3	1,024.10	Yacks Elementary	704701	Internal Fund	Building Admin & Staff	Miscellaneous Supplies	Pens for Ipad		
3/17/2025	3/17/2025			Amazon.Com Rs9qp9453	69.99	Yacks Elementary	704715	Internal Fund	Building Admin & Staff	Miscellaneous	Sign in Stand for parents in Lobby (Sign in and Sign out)		
3/3/2025	2/28/2025			Amazon.Com Uw1z71uk3	56.49	Yacks Elementary	104744	General Fund	Building Admin & Staff	Miscellaneous	Clear ID badges for student class and bus information		
3/6/2025	3/5/2025			Rochester 100 Inc	416.50	Yacks Elementary	104742	General Fund	Building Admin & Staff	Classroom Supplies	Folders 2 pocket for entire school		
3/6/2025	3/6/2025			Amazon Mktpl L29i83u13	46.64	Yacks Elementary	104796	General Fund	Building Admin & Staff	Classroom Supplies	2 ink cartridges for classrooms		
3/5/2025	3/5/2025			Amazon Mktpl lo9py58c3	32.98	Yacks Elementary	704701	Internal Fund	Building Admin & Staff	Student Activity	Principal costume of Guinea Pig for the Humphrey Book reading of March is reading month		
3/7/2025	3/7/2025			Amazon Mktpl Oq3y416y3	45.93	Yacks Elementary	704715	Internal Fund	Building Admin & Staff	Student Activity	Bingo Deluxe 8" wheel and cage for Student March is reading month activity		
3/10/2025	3/8/2025			Amazon.Com Qu0si7of3	49.95	Yacks Elementary	704701	Internal Fund	Building Admin & Staff	Miscellaneous	Ice Maker for clinic, injuries etc.		
3/17/2025	3/13/2025			Pb Cranbrook Ed	100.00	Yacks Elementary	704704	Internal Fund	Building Admin & Staff	Student Activity	Deposit for Cranbrook science center 1st Graders Field Trip		
3/19/2025	3/18/2025			The Henry Ford Retail	966.00	Yacks Elementary	704704	Internal Fund	Building Admin & Staff	Student Activity	Field Trip payment to Henry Ford for 1st Grade paid in full		
3/24/2025	3/21/2025			Pb Cranbrook Ed	628.00	Yacks Elementary	704704	Internal Fund	Building Admin & Staff	Student Activity	1st Grade field Trip		
					5,425.18	Yacks Elementary Total		0					
					160,758.49	Grand Total		0					

*Shon Seabz* 5-5-25

**Keith Howell**  
SUPERINTENDENT

**BUSINESS OFFICE**

**Kathy Konon, CPA**  
ASSISTANT SUPERINTENDENT FOR  
BUSINESS AND OPERATIONS

**Beth Disbrow**  
DIRECTOR FOR FINANCE

24076 F.V. PANKOW BLVD.  
CLINTON Twp., MI 48036-1304  
586.783.6300  
586.783.6312 FAX

Initiator: Kathy Konon, CPA

Board Meeting: June 9, 2025

Agenda Item: Summary of Investments & Wire/ACH Transfers

☐ Board Action Required ☐ CONFIDENTIAL  
☒ Informational Material  
☐ Other \_\_\_\_\_

**Background:**

As part of fiscal management, available cash funds are invested to earn income for the district. Since investing carries both interest rate and credit risk, the Board has established a policy requiring a monthly investment report. Additionally, as part of financial management operations, the business office routinely transfers to and from the district's bank accounts. To provide oversight of this process, a monthly report is prepared by the accountant, detailing the date of each transaction, the bank accounts involved, the purpose of the transfer, the amount, and the requesting fund.

**Current Status:**

The report, reflecting data as of April 30, 2025, includes details on the investing institution, type of investment, amount invested, interest rate, and the fund respective. It also summarizes ACH and wire transfers as of the same date for the General, Debt, Food and Nutrition, and Trust & Agency funds.

**Future Direction (Notes or Comments)/Recommended Motion:**

This report is a component item of the consent agenda and Administration will recommend that the Board of Education motion to approve the Summary of Investments & Wire/ACH transfers at their next Regular Board Meeting.

KK/jh

**BOARD OF EDUCATION**

**Adam Lipski**  
PRESIDENT

**Al Doss**  
VICE PRESIDENT

**Sharon Ross**  
SECRETARY

**John Da Via**  
TREASURER

**Jeffrey Cyprus**  
TRUSTEE

**Sandra Hernden**  
TRUSTEE

**Shane Sellers**  
TRUSTEE



Summary of investments as of: April 30, 2025

Institution	Type	Amount	Rate	Date Purchased	Due Date	Fund	Number of Days
JPMorgan Chase	Checking	\$12,674,577.34	N/A	Varies	Immediate	GF	-
JPMorgan Chase	Checking	\$177,342.02	N/A	Varies	Immediate	IF	-
JPMorgan Chase	Checking	\$4,862,773.49	N/A	Varies	Immediate	DF	-
JPMorgan Chase	Checking	0	N/A	Varies	Immediate	Bond	-
Fifth Third Bank	Depository	\$2,169,805.85	N/A	Varies	Immediate	GF	-
Fifth Third Bank	Depository	\$1,495,987.05	N/A	Varies	Immediate	IF	-
Fifth Third Bank	Depository	\$1,866,533.75	N/A	Varies	Immediate	F&N	-
MILAF	Investment	\$6,226,126.17	N/A	N/A	Varies	GF	-
MILAF	Investment	\$999,139.42	N/A	N/A	Varies	IF	-
MILF	Investment	\$1,061,622.34	N/A	N/A	Varies	F&N	-
MILAF	Investment	\$170,695.13	N/A	N/A	Varies	Scholarship Fund	-
Huntington Bank	Investment	\$104,908,949.44	N/A	N/A	Varies	Bond	-
Calendar YTD Accumulative Earnings for all Funds		\$100,208.58	N/A	N/A	Varies	Interest	-
		\$305,824.48	N/A	N/A	Varies	Bond Interest	-
<b>NOTE:</b>							
State Aid Payment – April 21, 2025 Deposited to JPMorgan Chase		\$9,645,346.78		N/A			

B&S = Building & Site  
CF = Cafeteria Fund  
DF = Debt Fund  
GF = General Fund  
IF = Internal Fund

**Rates as of April 30, 2025:**

Federal Reserve			
Non-Asset Backed	30 days	N/A	
	60 days	4.31	
Asset Backed	30 days	4.39	
	60 days	4.39	

Note: N/A. indicates trade data insufficient to support calculation of the particular rate.

L'ANSE CREUSE PUBLIC SCHOOLS  
Summary of General, Debt, Cafeteria and Trust & Agency Funds Wire Activity  
April 1 through April 30, 2025

1	4/03/25	JPMorgan Chase GF	BMO	Purchasing Card Activity through April 27th	(\$160,758.49)	ACH	GF
2	4/02/25	JPMorgan Chase GF	Bank of America	4/04/25 PR Direct Deposit	(\$1,693,235.10)	Wire	GF
3	4/02/25	JPMorgan Chase GF	MSGCU	4/04/25 Net Payroll Deductions	(\$329,976.36)	Wire	GF
4	4/04/25	JPMorgan Chase GF	Wells Fargo Bank	4/04/25 Annuities Funding	(\$141,916.23)	ACH	GF
5	4/16/25	JPMorgan Chase GF	Bank of America	4/18/25 Net Payroll Deductions	(\$1,473,855.59)	Wire	GF
6	4/16/25	JPMorgan Chase GF	MSGCU	4/18/25 Net Payroll Deductions	(\$473,483.33)	Wire	GF
7	4/18/25	JPMorgan Chase GF	Wells Fargo Bank	4/18/25 Annuities Funding	(\$141,906.60)	ACH	GF
8	4/25/25	JPMorgan Chase GF	UMB Bank	Refunding 2023 Bonds	(\$3,566,875.00)	Wire	DF
9	4/25/25	JPMorgan Chase GF	Huntington National Bank	2015 Refunding Bond (General Obligation Unlimited Tax)	(\$5,080,031.25)	Wire	DF
10	4/25/25	JPMorgan Chase GF	UMB Bank	2021 Refunding Bonds	(\$10,324,920.77)	Wire	DF

**Keith Howell**  
SUPERINTENDENT

**BUSINESS OFFICE**

**Kathy Konon, CPA**  
ASSISTANT SUPERINTENDENT FOR  
BUSINESS AND OPERATIONS

**Beth Dishrow**  
DIRECTOR FOR FINANCE

24076 F.V. PANKOW BLVD.  
CLINTON Twp., MI 48036-1304  
586.783.6300  
586.783.6312 FAX

Initiator: Kathy Konon, CPA

Board Meeting: June 9, 2025

Agenda Items4: Recommendation to accept the Projected 2024-2025 Final Amended General Fund Budget and the Projected 2025-2026 Original General Fund Budget

☐ Board Action Required

☐ CONFIDENTIAL

☒ Informational Material

☐ Other \_\_\_\_\_

**Background:**

Typically, for the current year a final General Fund budget is presented near the end of the fiscal year to reflect anticipated total revenues and expenses. For the upcoming 2025-26 fiscal year, the Board of Education is required to adopt a budget based on the Truth-in-Taxation and Truth-in-Budgeting Act for the General Fund by June 30th.

**Current Status:**

To reflect changes in revenue and expenses during the 2024–2025 fiscal year, a projected final amended budget has been prepared by district administration and is recommended for approval. The Truth-in-Budget hearing is scheduled for June 23, 2025 for the 2025-26 fiscal year. The projected 2025-2026 Original General Fund budget has also been reviewed by district administration and will be recommended for approval following the budget hearing.

**Future Direction (Notes or Comments)/Recommended Motion:**

Administration will recommend that the Board motion to approve the recommendation for the projected 2024-2025 Final Amended General Fund Budget and the projected 2025-2026 Original General Fund budget at their next Regular Board Meeting.

KK/jh

**BOARD OF EDUCATION**

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TRUSTEE

**Sandra Hernden**  
TRUSTEE

**Shane Sellers**  
TRUSTEE



**L'ANSE CREUSE PUBLIC SCHOOLS**  
**PROJECTED BUDGET FY 2025-2026**  
**EXPENDITURES BY STATE FUNCTION CODE COMBINED**

<u>DESCRIPTION</u>	<u>AUDITED FINAL 2024</u>	<u>ORIGINAL APPROVED 2024/2025</u>	<u>PROJECTED FINAL AMENDED 2024/2025</u>	<u>PROJECTED ORIGINAL 2025/2026</u>
<b>REVENUE:</b>				
Local	\$ 21,712,354	\$ 21,845,504	\$ 22,996,059	\$ 23,835,145
State	110,031,852	108,354,990	107,902,779	103,512,149
Federal	6,978,256	6,703,451	7,269,392	7,083,164
Millage	5,239,559	(74)	5,491,000	5,726,000
Other Financing Sources	2,750,243	8,045,648	2,573,219	2,362,505
<b>Total Revenue</b>	<b><u>146,712,264</u></b>	<b><u>144,949,519</u></b>	<b><u>146,232,449</u></b>	<b><u>142,518,963</u></b>
<b>EXPENDITURES:</b>				
Instruction:				
Basic Programs	65,256,675	67,411,435	70,018,580	66,578,848
Added Needs	19,934,277	21,185,659	22,808,658	22,196,632
Adult and Continuing Education	386,658	529,633	415,026	415,026
Support Services:				
Pupil	12,525,275	11,651,267	11,685,145	11,250,010
Instructional Staff	4,978,120	6,828,731	6,382,162	5,383,439
General Administration	1,176,450	862,087	1,519,644	868,484
School Administration	9,492,060	9,085,346	9,254,534	8,910,955
Business	1,638,108	1,643,011	1,900,607	1,610,115
Operation and Maintenance	13,777,318	12,242,170	12,755,460	12,517,004
Transportation	7,056,254	6,821,107	6,254,103	6,501,596
Central Administration	4,935,849	4,712,309	5,010,838	4,748,121
Other Support - Athletics	3,080,652	2,712,759	2,688,301	2,722,839
Community Services	1,965,194	2,209,851	2,497,396	2,715,762
Other Financing Uses	4,974	13,644	27,239	31,670
<b>Total Expenditures</b>	<b><u>146,207,863</u></b>	<b><u>147,909,009</u></b>	<b><u>153,217,693</u></b>	<b><u>146,450,501</u></b>
<b>Revenue in excess of (less than)</b>				
<b>Expenditures</b>	<b>\$ <u>504,401</u></b>	<b>\$ <u>(2,959,490)</u></b>	<b>\$ <u>(6,985,244)</u></b>	<b>\$ <u>(3,931,538)</u></b>
<b>Projected Beginning Fund Balance</b>	18,457,833	18,962,234	18,962,234	11,976,990
<b>Projected Ending Fund Balance Year End</b>	18,962,234	16,002,744	11,976,990	8,045,452
<b>Projected fund balance</b>	12.92%	11.04%	8.19%	5.65%

Revenue Detail

Func/Class Desc	Audited Final 2024	Original Approved 2024/2025	Final Amended 2024/2025	Projected 2025/2026
Property Tax Levy	(18,105,957)	(18,580,000)	(19,410,734)	(19,918,000)
Penalty & Interest on Tax	(45,942)	(40,000)	(54,000)	(40,000)
Tuition	(91,918)	(101,200)	(134,200)	(134,200)
Earnings on Investments	(529,489)	(500,000)	(548,000)	(600,000)
Other Food Sales	(5,775)	(4,400)	(4,400)	(4,400)
Admissions	(113,366)	(99,700)	(121,700)	(111,200)
Dues and Fees	-	-	-	-
Community Service Activit	(2,329,197)	(2,280,504)	(2,306,025)	(2,607,245)
Rentals	(90,788)	(75,000)	(75,000)	(75,000)
Private Contributions	(12,520)	(3,900)	(9,000)	(9,000)
Misc Local Revenue	(387,402)	(160,800)	(333,000)	(336,100)
<b>Total Local Revenue:</b>	<b>(21,712,354)</b>	<b>(21,845,504)</b>	<b>(22,996,059)</b>	<b>(23,835,145)</b>
Unrestricted State Reven	(71,531,190)	(72,207,100)	(69,038,986)	(69,676,630)
Restricted State Revenue	(37,145,844)	(34,532,748)	(36,231,993)	(31,203,719)
Restricted-From St/Schl	(1,354,818)	(1,615,142)	(2,631,800)	(2,631,800)
<b>Total State Revenue:</b>	<b>(110,031,852)</b>	<b>(108,354,990)</b>	<b>(107,902,779)</b>	<b>(103,512,149)</b>
Restrict Indirect Federal	(3,867,674)	(3,331,678)	(3,609,221)	(3,495,174)
Restrict Indir -Fed/Other	(2,945,408)	(3,254,846)	(3,650,171)	(3,577,990)
Restri Indir Fed/Schl	(165,174)	(116,927)	(10,000)	(10,000)
<b>Total Federal Revenue:</b>	<b>(6,978,256)</b>	<b>(6,703,451)</b>	<b>(7,269,392)</b>	<b>(7,083,164)</b>
Spec Ed Tax Rcv Oth Schl	(7,625,057)	(7,813,374)	(7,594,519)	(7,850,305)
Pmt.Srv.Prov.toPublic Sch	(72,844)	(7,200)	(7,200)	(7,200)
Prior Priod Adj-NonMetTrn	-	-	(231,500)	-
Proceeds Sale Cap Assets	(13,815)	-	(6,000)	(6,000)
FUND MODIFICATION F & N	(278,086)	(225,000)	(225,000)	(225,000)
<b>Other Revenue Sources:</b>	<b>(7,989,802)</b>	<b>(8,045,574)</b>	<b>(8,064,219)</b>	<b>(8,088,505)</b>
	(146,712,264)	(144,949,519)	(146,232,449)	(142,518,963)

## Expenditure Detail

<b>Obj/Suf Desc</b>	<b>Audited Final 2024</b>	<b>Original Approved 2024/2025</b>	<b>Final Amended 2024/2025</b>	<b>Projected 2025/2026</b>
Sal - Superintendent	288,474	288,000	428,600	202,000
Sal - Asst Suprntdnt	496,206	602,497	754,071	454,858
Sal - Adm Assistant	319,153	292,427	351,444	265,579
Sal - Schl Dirctn & Mngmt	3,320,546	3,328,137	3,508,084	3,507,426
Sal - Suprvn Instr Staff	789,727	763,516	616,459	560,598
Sal - Pgm/Dept Direction	1,382,183	1,588,460	1,600,802	1,464,033
Sal - Other Admn	752,928	749,743	757,748	776,847
Sal - Counseling	2,281,051	1,981,559	1,714,081	1,695,747
Sal - Librarian	99,409	105,905	116,730	101,348
Sal - Teaching	41,992,717	43,907,374	45,049,411	44,714,236
Sal - Instruc Counsulting	1,088,334	1,428,853	895,275	592,574
Sal - Speech & Lang Therp	843,050	877,988	996,000	962,728
Sal - Other Prof Educatnl	750,778	737,981	1,100,600	1,108,368
Sal - Accounting	274,337	292,813	287,666	285,322
Sal - Other Prof/Business	85,338	93,940	95,064	99,576
Sal - Psychological	496,145	508,837	509,859	505,840
Sal - Social Work	1,319,387	1,385,355	1,215,742	1,177,842
Sal - Nursing	162,734	99,594	123,771	148,956
Sal - Other Prof - Other	2,166	14,087	129,648	129,648
Sal - Testing	-	-	8,082	8,082
Sal - Crafts and Trades	171,793	193,404	163,404	285,725
Sal - Recreation	986,926	982,890	1,029,429	1,020,810
Sal - Other Technical	714,795	814,683	704,684	659,877
Sal - Vechicle Operation	2,143,555	2,327,107	1,953,767	2,111,301
Sal - Secr/Clerk/Bookpr	2,898,952	2,862,087	2,921,963	2,748,663
Sal - Aides	4,152,716	4,798,910	5,124,549	4,810,979
Sal - Custodian	2,974,443	3,140,165	2,918,705	2,889,124
Sal - Security & Monitors	388,510	493,531	564,076	329,903
Sal - Temp - Adminstrtn	-	-	450	-
Sal - Temp - Prof/Eductnl	106,404	77,000	77,100	77,165
Sal - Temp - Teaching	1,008,716	753,414	990,884	841,775
Sal - Clerical/Admin Supp	16,151	7,400	16,600	7,400



Expenditure Detail

Obj/Suf Desc	Audited Final 2024	Original Approved 2024/2025	Final Amended 2024/2025	Projected 2025/2026
Sal - Temp - Other	293,555	289,211	304,531	306,249
Sal - OT - Prof/Educatnl	-	1,050	2,100	2,100
Sal - OT - Technical	14,285	15,000	40,000	30,893
Sal - OT - Oper/Service	377,628	242,675	342,162	240,460
Sal - Clerical/Admin Supp	3,033	5,725	7,325	11,425
Sal - OT - Other	52,641	62,134	135,072	83,872
<b>Total Salaries</b>	<b>73,048,764</b>	<b>76,113,452</b>	<b>77,555,938</b>	<b>75,219,329</b>
Benf - Life Insurance	115,344	121,880	117,538	115,583
Benf - Disability Insurnc	259,769	280,480	270,989	266,495
Benf - Health/Accidnt Ins	11,889,199	12,750,844	13,522,588	12,161,608
Benf - Dental Health Care	761,574	840,319	925,587	808,724
Benf - Vision Care	174,425	186,315	184,053	181,169
Ben - Early Retirement	397,221	46,400	113,950	-
Ben - Oth Special Leave	490,751	306,401	558,285	335,531
Benf - Tuition	36,650	20,650	54,640	16,710
Ben - Oth Special Allow.	31,738	-	51,462	51,462
Reimbursement For Employee	6,850	3,600	6,900	7,200
Benf - Contrb Retr Funds	35,155,251	32,433,662	34,859,933	33,115,960
Benf - Employer FICA	5,198,533	5,995,470	5,764,213	6,014,423
Benf - Workmans Compnsatn	170,004	225,000	260,000	338,000
Benf - Unemploymnt Comp	2,633	8,000	8,000	100,000
Cash in Lieu of Benefits	545,739	590,158	644,107	630,987
<b>Total Benefits</b>	<b>55,235,682</b>	<b>53,809,179</b>	<b>57,342,245</b>	<b>54,143,852</b>
Pur Ser - Instr Services	1,222,802	1,406,713	1,412,905	1,415,465
Pur Ser - Instr Prog Impr	41,088	187,583	120,791	166,152
Pur Ser - Pupil Services	-	600	21,401	600
Pur Ser - Staff Services	65,642	156,500	212,250	176,930
Pur Ser - Mngmnt Services	3,536	17,100	49,400	46,980
Pur Ser - Legal Services	22,512	38,110	178,210	138,660
Pur Ser - Audit Services	59,600	55,350	58,580	58,580

## Expenditure Detail

<b>Obj/Suf Desc</b>	<b>Audited Final 2024</b>	<b>Original Approved 2024/2025</b>	<b>Final Amended 2024/2025</b>	<b>Projected 2025/2026</b>
Pur Ser - Othr Prof Serv	3,026,676	3,252,316	3,658,970	3,728,627
Pur Ser - Local	170,964	257,261	154,831	170,526
Pur Ser - Wrkshps & Conf	286,808	594,693	620,588	520,480
Pur Ser - Pupil Cmn Carr	-	1,000	30,000	30,000
Pur Ser - Telephone	46,493	48,800	48,800	48,660
Pur Ser - Mailing	24,079	27,880	28,849	26,950
Pur Ser-CopyR/Softwar Lic	34,182	609,840	14,584	14,584
Pur Ser - Advertisement	-	1,000	1,000	1,000
Pur Ser -Printing/Binding	41,042	52,451	31,352	40,505
Dual Enrollment Tuition	47,963	65,000	118,800	150,000
Early Middle Coll Tuition	317,688	414,000	375,144	442,221
Pur Ser - Water & Sewage	219,786	230,280	230,280	250,950
Pur Ser - Othr Utlty Serv	288	300	5,013	5,013
Pur Ser - Public Liability	271,364	295,700	296,700	320,668
Pur Ser - Transport Insrn	218,120	195,951	201,311	209,436
Pur Ser - Repr-Land/Blg	47,528	70,000	80,000	63,000
Pur Ser - Repr-Equipmnt	103,812	101,350	99,915	108,066
Pur Ser - Rent-Equipmnt	5,950	7,000	5,600	7,100
Pur Ser - Rent Veh/Bus	-	1,146	-	-
Pur Ser - Other Rentals	1,844	16,175	14,385	15,045
Pur Ser - Other Pur Ser	270,496	308,815	342,591	331,344
<b>Total Purchase Services</b>	<b>6,550,264</b>	<b>8,412,914</b>	<b>8,412,250</b>	<b>8,487,542</b>
Supl - Teaching	1,137,168	1,534,156	1,528,086	1,413,519
Supl - Textbooks	633,292	1,522,456	1,635,456	299,147
Supl - Library Books	1,555	2,200	2,200	2,080
Supl - Periodicals	1,700	3,015	1,965	1,280
Sup - Natural Gas	764,483	795,009	780,351	874,513
Sup - Electricity	1,867,704	1,756,126	1,685,990	1,931,739
Sup - Food	-	1,607	-	-
Sup - Oil & Grease	507,317	648,000	518,000	593,000
Sup - Tires, Tubes & Batt	38,360	45,000	60,000	60,000

## Expenditure Detail

<b>Obj/Suf Desc</b>	<b>Audited Final 2024</b>	<b>Original Approved 2024/2025</b>	<b>Final Amended 2024/2025</b>	<b>Projected 2025/2026</b>
Sup - Vehicle Repair Prts	169,988	229,500	234,640	196,000
Sup - Office Supplies	90,364	174,619	154,232	153,812
Sup - Miscellaneous	2,017,918	1,874,798	2,111,053	2,158,120
<b>Total Supplies</b>	<b>7,229,848</b>	<b>8,586,486</b>	<b>8,711,973</b>	<b>7,683,210</b>
Cap Out-Imprv NonBldg ND	-	-	8,569	13,000
Cap Out - Equip-New	3,753,312	572,400	362,213	382,229
Cap Out - Equip/Furn ND	-	-	10,000	10,000
EQUIP & FURN LEASE ONLY	-	-	355,500	133,785
Cap Out - Equip-Rplcmnt	7,310	-	12,344	7,481
EXP. LEASE BUSES	4,311	-	3,355	-
Cap Out - Other ND	6,061	8,000	8,000	8,000
Dues and Fees	45,506	66,238	70,185	62,745
Oth Exp - Claims/Judgemts	-	-	17,000	-
Oth Exp - Taxes Abated	-	1,000	1,000	1,800
Oth Exp - Misc Exp	98,409	152,444	155,013	105,420
Transf - Instate Sch Tran	228,395	186,896	192,108	192,108
<b>Total Everything Else</b>	<b>4,143,304</b>	<b>986,978</b>	<b>1,195,287</b>	<b>916,568</b>
<b>Total Expenditures</b>	<b>146,207,862</b>	<b>147,909,009</b>	<b>153,217,693</b>	<b>146,450,501</b>



**Keith Howell**  
SUPERINTENDENT

**BUSINESS OFFICE**

**Kathy Konon, CPA**  
ASSISTANT SUPERINTENDENT FOR  
BUSINESS AND OPERATIONS

**Beth Disbrow**  
DIRECTOR FOR FINANCE

24076 F.V. PANKOW BLVD.  
CLINTON Twp., MI 48036-1304  
586.783.6300  
586.783.6312 FAX

Initiator: Kathy Konon, CPA

Board Meeting: June 9, 2025

Agenda Item: Recommendation to Approve the District's Annual Renewal of Insurance  
with M.A.I.S.L.

☐ Board Action Required

☐ CONFIDENTIAL

☒ Informational Material

☐ Other \_\_\_\_\_

**Background:**

The participation of L'Anse Creuse Public Schools in the M.A.I.S.L. insurance pool is reviewed annually.

The pool includes:

1. Package Premiums - property, general liability, automobile liability, physical damage and inland marine.
2. Excess Property/Liability
3. Boiler and Machinery
4. School Board Legal
5. Errors and Omissions/Crime

**Current Status:**

At the May M.A.I.S.L. Board of Directors meeting, Arthur J. Gallagher Risk Management Services presented the renewal information. The total annual premium is \$530,104.00 and includes cyber insurance and keeping the funding of the Loss Fund at 100%. The premium summary is attached.

**Future Direction (Notes or Comments)/Recommended Motion:**

Administration will recommend that the Board motion to approve the District's Annual Renewal of Insurance with M.A.I.S.L. at their next Regular Board Meeting.

.

KK/jh

**BOARD OF EDUCATION**

**Adam Lipski**  
PRESIDENT

**Al Doss**  
VICE PRESIDENT

**Sharon Ross**  
SECRETARY

**John Da Via**  
TREASURER

**Jeffrey Cyprus**  
TRUSTEE

**Sandra Hernden**  
TRUSTEE

**Shane Sellers**  
TRUSTEE

# L'Anse Creuse Public Schools



Insurance | Risk Management | Consulting

## Premium Summary

Line of Coverage	2024-2025 Expiring Premium	2025-2026 MAISL Program	Member Equity Supplement 15% Loss Fund Credit	Member Equity Supplement MAISL Admin Fee Credit	Final Adjusted Premium
Self-Insured Package Premium (includes Property, General Liability, Automobile Liability/Physical Damage, Inland Marine)	\$43,698	\$51,961			
Excess Property	\$94,861	\$118,973			
Boiler & Machinery	\$16,402	\$20,174			
Excess Liability – \$5,000,000 xs \$1,000,000	\$25,098	\$28,196			
Excess Liability – \$5,000,000 xs \$6,000,000	\$2,606	\$2,887			
Educators' Legal Liability	\$27,587	\$27,675			
Crime	\$66	\$66			
E&O	\$704	\$468			
Cyber Liability	\$20,289	\$23,447			
Crisis Protect	\$6,186	\$6,380			
Foreign Liability / Travel Accident	\$1,414	\$1,283			
Gallagher Brokerage & Administration Fee	\$15,411	\$23,754			
Claims Administration – Gallagher Bassett	\$8,957	\$12,915			
MAISL Administration	\$21,053	\$30,667		(\$21,396)	\$9,271
MCCA-State Assessment	\$10,170	\$9,184			
Assigned Claim Assessment	\$10,920	\$10,829			
<b>TOTAL FIXED COST</b>	<b>\$305,422</b>	<b>\$368,859</b>			
Loss Fund	\$180,919	\$214,872			
<b>TOTAL VARIABLE COST</b>	<b>\$180,919</b>	<b>\$214,872</b>	(\$32,231)		\$182,641
<b>TOTAL PROGRAM CONTRIBUTION</b>	<b>\$486,341</b>	<b>\$583,731</b>			<b>\$530,104</b>

The insurance cost per bus is \$2,159.80.

The cost per other vehicle is \$1,120.90.

**Keith Howell**  
SUPERINTENDENT

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BUSINESS AND OPERATIONS

**Beth Disbrow**  
DIRECTOR FOR FINANCE

24076 F.V. PANKOW BLVD.  
CLINTON Twp., MI 48036-1304  
586.783.6300  
586.783.6312 FAX

Initiator: Kathy Konon, CPA

Board Meeting: June 9, 2025

Agenda Item: Recommendation for Workers Compensation Excess Insurance Policy

☐ Board Action Required

☐ CONFIDENTIAL

☒ Informational Material

☐ Other \_\_\_\_\_

**Background:**

As an employer, L'Anse Creuse Public Schools is required to maintain workers compensation insurance. The district is self-insured employer, meaning that we are responsible for payment of claims under the retention limit. Claims over the retention limit are covered by our excess policy. Due to the complexity of workers compensation rules and regulations our claims are serviced by a third-party administrator.

**Current Status:**

Our current excess insurance policy, held with Benchmark Insurance, is set to expire on June 30, 2025. This policy was renewed in June 2023 with an annual premium of \$35,586 and includes a retention of \$500,000.

During the year, we worked with Gallagher, to solicit quotes and it was determined that our current self-insured program is the most cost-effective option. Due to our staff anticipated reductions and we didn't want to incur costs on higher salaries, we were delayed in providing information to ASU Group. We are awaiting ASU Group to issue and evaluate proposals for new excess insurance coverage and expect to present this information to the Board for approval at the June 23rd meeting.

**Future Direction (Notes or Comments)/Recommended Motion:**

Administration will recommend that the Board motion to approve the Workers Compensation Excess Insurance quotes at their next Regular Board Meeting.

KK/jh

**BOARD OF EDUCATION**

**Adam Lipski**  
PRESIDENT

**Al Doss**  
VICE PRESIDENT

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SECRETARY

**John Da Via**  
TREASURER

**Jeffrey Cyprus**  
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24076 F.V. PANKOW BLVD.  
CLINTON Twp., MI 48036-1304  
586.783.6300  
586.783.6312 FAX

Initiator: Kathy Konon, CPA

Board Meeting: June 9, 2025

Agenda Item: Amended Resolution to Add Middle School East as a Voting Precinct

☐ Board Action Required

☐ CONFIDENTIAL

☒ Informational Material

☐ Other \_\_\_\_\_

**Background:**

It has been the practice of L'Anse Creuse Public Schools to enter into agreement with local municipalities to permit use of L'Anse Creuse Public Schools facilities as voting precincts for public elections.

**Current Status:**

Municipalities have submitted resolutions requesting permission to use district facilities for public elections from 2024 through 2028. Chesterfield Township is seeking to utilize Middle School East for voters in lieu of Francis A. Higgins Elementary School. Currently, the township is approved to use Joseph M Carkenord Elementary School, Green Elementary School and Francis A. Higgins Elementary School.

**Future Direction (Notes or Comments)/Recommended Motion:**

Administration will recommend that the Board of Education motion to approve the Voting Precinct at their next Regular Board Meeting.

KK/jh

**BOARD OF EDUCATION**

**Adam Lipski**  
PRESIDENT

**Al Doss**  
VICE PRESIDENT

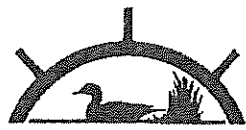
**Sharon Ross**  
SECRETARY

**John Da Via**  
TREASURER

**Jeffrey Cyprus**  
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**Sandra Hernden**  
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**Shane Sellers**  
TRUSTEE



CHESTERFIELD  
TOWNSHIP

— EST. 1842 —

May 1, 2025

Keith Howell, Superintendent  
L'Anse Creuse Public Schools  
24076 F. V. Pankow Blvd  
Clinton Twp., MI 48036-1304

Re: 2024 – 2028 Facility Use Agreement

Dear Mr. Howell:

The Chesterfield Township Election Commission met today. Please find included in this letter a modified facility use agreement to the one approved by the L'Anse Creuse School Board in May 2023. At this time, the Election Department is requesting that we be allowed to utilize L'Anse Creuse Middle School East in lieu of Higgins Elementary due to logistical challenges noted by custodial and administrative staff, election inspectors, as well as causing impediments to voters and those with disabilities. Furthermore, the agreement included below is identical to the previously adopted agreement with the above-mentioned change.

I want to take this time to thank you and L'Anse Creuse Public Schools for your continued support in providing us with quality locations to set election precincts for our elections.

I also want to provide an update on our present election calendar. We have not received any requests for an election in 2025 at this time; however, the Chesterfield Township Regular Board is slated to consider a millage proposal. If this item passes, we anticipate calling for a November Special Election, and we will reach out to Maintenance and Custodial Services immediately to coordinate promptly. We also wanted to inform you of the 2026 election calendar and the dates we have confirmed. Those dates are:

- Tuesday, August 4, 2026, for the State Primary
- Tuesday, November 3, 2026, for the November General Election

If you have any questions or concerns, please do not hesitate to contact me. We would be more than happy to assist you.

Sincerely,

Mason Brudzinski, MPA  
Elections Coordinator

**CHARTER TOWNSHIP OF CHESTERFIELD**  
**L'ANSE CREUSE PUBLIC SCHOOLS**  
**FACILITY USE AGREEMENT**  
**2024 - 2028 Federal, State and School Elections**

WHEREAS, the Charter Township of Chesterfield seeks approval from the L'Anse Creuse Public School District to use Joseph M. Carkenord Elementary School, Green Elementary School and L'anse Creuse Middle School East as voting precincts for the years 2024 through 2028; and

WHEREAS, the School District and the Township will make every effort to communicate availability or need for school facilities one (1) year in advance; and

WHEREAS, the Township shall notify the School District of each election at least three (3) months prior to the election date; and

WHEREAS, the Township assumes reasonable responsibility for direct reimbursement for damages caused by the voters and precinct workers using the facility on Election Day; and

WHEREAS, the Township will complete and submit a District Facility Use Application at least one (1) month prior to each election requesting tables, chairs the use of a large conveniently located room, and public restrooms; and

WHEREAS, the Township will provide security personnel during school hours or reimburse the school district for incurred expense.

WHEREAS, the School District will provide 90 days written notice, if it decides to terminate the agreement. In no event, will the district terminate agreement if, facility use application has been accepted.

WHEREAS, School District at its sole discretion may change voting location with 180 day notice to the township.

THEREFORE, BE IT RESOLVED that the L'Anse Creuse Public Schools and the Charter Township of Chesterfield hereby enter into this agreement for calendar years 2024 through 2028.

\_\_\_\_\_  
Chesterfield Township Clerk

\_\_\_\_\_  
Kathy Konon, CPA  
Assistant Superintendent for Business &  
Operations

\_\_\_\_\_  
Chesterfield Township Supervisor

\_\_\_\_\_  
Date

\_\_\_\_\_  
Chesterfield Township Trustee

\_\_\_\_\_  
Date





**AGENDA**  
**Charter Township of Chesterfield**  
**Election Commission Meeting**  
**Chesterfield Township Municipal Complex 47275**  
**Sugarbush Rd., Chesterfield Twp., MI 48047**  
**Chesterfield, MI 48047**  
**586-949-0400**  
**Thursday, May 1, 2025 @ 10:00 AM**

Page

**1. CALL TO ORDER**

**2. ROLL CALL**

**3. APPROVAL OF AGENDA**

A) Approval of the Election Commission Agenda (with addendum if necessary).

**4. APPROVAL OF MINUTES**

A) Approval of the Thursday, September 26, 2024, Election Commission Minutes 4 - 7  
Election Commission - 26 Sep 2024 - Minutes - Pdf

**5. AGENDA**

A) Discussion of HAVA Grant Application as prepared by the Chesterfield 8 - 10  
Township Election's Office.  
Security Grant Workbook 2024 Chesterfield Twp

B) Discussion of accessible voting options, including ballot delivery to one's home, 11 - 27  
curbside or drive-up voting, ballot production in large print, audio, or braille, and  
the requirements to have someone assist a voter with marking their ballot.  
Know Your Voting Rights Michigan

C) Approve a recommendation by the Election Office to continue hosting Early  
Voting at the Chesterfield Township Community Center located at 48400  
Sugarbush Rd., Chesterfield, MI 48047.

D) Approve a recommendation by the Election Office to pursue the acquisition, 28 - 43

adoption, and implementation of MODUS Election Management Software beginning with the 2026 Election Cycle.

MODUS Chesterfield Proposal Revised

- E) Approve a recommendation by the Election Office to pursue the purchase of new Election Day Electronic Poll Book Laptops (EPBs) as legacy service for Windows 10 will be discontinued in October 2025. 44 - 55  
EPB Election Day Proposal
- F) Approve a recommendation to draft a resolution for consideration by the Regular Township Board to reassign Election Day voting for Precincts 9 & 10 from Higgins Elementary, located at 29901 24 Mile Rd., to L'Anse Creuse Middle School East, located at 30300 Hickey Rd., as defined by MCL 168.662. Reassignment is sought due to logistical challenges noted by the school district and election inspectors, as well as causing impediments to voters and those with disabilities. 56  
Polling Location Proposed Change Higgins LCMSE
- G) Approve a recommendation by the Election Office to adopt the Election Emergency Management Plan and subsequently present said agreement to the Regular Township Board for consideration, adoption, and implementation.
- H) Approve a Recommendation to discontinue the Permanent AV List and to send notice to voters informing electors of their option to convert to the Permanent Ballot List as the Permanent AV List has been discontinued by the State of Michigan, Bureau of Elections. 57 - 60  
Permanent AV List Discontinue

**6. NEW BUSINESS**

**7. PUBLIC COMMENTS**

**8. ADJOURNMENT**

THE NEXT ELECTION COMMISSION MEETING IS TO BE DETERMINED. THE DEADLINE FOR THE SUBMITTAL OF ITEMS FOR THE AGENDA IS NOON ONE WEEK PRIOR TO THE SCHEDULED MEETING. IF YOU HAVE ANY QUESTIONS, PLEASE CALL 949-0400 EXT. 5.

The Charter Township of Chesterfield fully embraces the spirit and letter of the law as it pertains to the Americans with Disabilities Act. In accordance with the law, any individual who needs accommodation is asked to contact the Clerk's Office during normal business hours at 586-949-0400 ext. 5. To provide

**appropriate accommodation, the Clerk's Office needs two (2) business days' notice prior to the meeting.**

***POSTED: [23 APR 25]***



**Keith Howell**  
SUPERINTENDENT

**BUSINESS OFFICE**

**Kathy Konon, CPA**  
ASSISTANT SUPERINTENDENT FOR  
BUSINESS AND OPERATIONS

**Beth Disbrow**  
DIRECTOR FOR FINANCE

24076 F.V. PANKOW BLVD.  
CLINTON Twp., MI 48036-1304  
586.783.6300  
586.783.6312 FAX

Initiator: Kathy Konon, CPA

Board Meeting: June 9, 2025

Agenda Item: Barton Malow Contract

☒ Board Action Required

☐ Informational Material

☐ Other \_\_\_\_\_

☐ CONFIDENTIAL

**Background:**

The district has partnered with Barton Malow Builders, LLC, for over 30 years to provide construction management advisory services for L'Anse Creuse Public Schools. They were not only active in assisting the district during the bond application process with the state but also with the bond campaign.

**Current Status:**

Barton Malow, Clark Hill, District Counsel, and the district have spent the last several months negotiating a Standard form Agreement between the Owner and Construction Manager as Adviser Edition. (AIA document C132). This agreement is consistent with industry standards for school bond work. The contract includes a 1.99% administration fee, which is customary for industry standards and does not exceed the limits for reimbursable and general conditions based on the agreed-upon scope of work. (Total of a not to exceed of about 7.97%)

**Future Direction (Notes or Comments)/Recommended Motion:**

Administration recommends that the Board motion to approve Barton Malow contract as presented.

KK/jh

**BOARD OF EDUCATION**

**Adam Lipski**  
PRESIDENT

**Al Doss**  
VICE PRESIDENT

**Sharon Ross**  
SECRETARY

**John Da Via**  
TREASURER

**Jeffrey Cyprus**  
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**Sandra Hernden**  
TRUSTEE

**Shane Sellers**  
TRUSTEE



# AIA® Document C132® – 2019

## Standard Form of Agreement Between Owner and Construction Manager as Adviser

**AGREEMENT** made as of the 1st day of October in the year 2024  
(In words, indicate day, month and year.)

**BETWEEN** the Owner:  
(Name, legal status, address, and other information)

L'Anse Creuse Public Schools  
24076 F. V. Pankow Boulevard  
Clinton Township, Michigan 48036

and the Construction Manager:  
(Name, legal status, address, and other information)

Barton Malow Builders LLC  
26500 American Drive  
Southfield, Michigan 48034

for the following Project:  
(Name, location, and detailed description)

L'Anse Creuse Public Schools  
2024 Bond Election  
See Detailed Description of the Project for the 2024 Bond Election attached hereto as  
**Exhibit D.**

The Architect:  
(Name, legal status, address, and other information)

Partners in Architecture, PLC  
65 Market Street  
Mount Clemens, Michigan 48043

The Owner and Construction Manager agree as follows.

### ADDITIONS AND DELETIONS:

The author of this document has added information needed for its completion. The author may also have revised the text of the original AIA standard form. An *Additions and Deletions Report* that notes added information as well as revisions to the standard form text is available from the author and should be reviewed. A vertical line in the left margin of this document indicates where the author has added necessary information and where the author has added to or deleted from the original AIA text.

This document has important legal consequences. Consultation with an attorney is encouraged with respect to its completion or modification.

This document is intended to be used in conjunction with AIA Documents A132™–2019, Standard Form of Agreement Between Owner and Contractor, Construction Manager as Adviser Edition; A232™–2019, General Conditions of the Contract for Construction, Construction Manager as Adviser Edition; and B132™–2019, Standard Form of Agreement Between Owner and Architect, Construction Manager as Adviser Edition. AIA Document A232™–2019 is adopted in this document by reference. Do not use with other general conditions unless this document is modified.

## TABLE OF ARTICLES

1	INITIAL INFORMATION
2	CONSTRUCTION MANAGER'S RESPONSIBILITIES
3	SCOPE OF CONSTRUCTION MANAGER'S BASIC SERVICES
4	BASIC SERVICES
5	OWNER'S RESPONSIBILITIES
6	COST OF THE WORK
7	COPYRIGHTS AND LICENSES
8	CLAIMS AND DISPUTES
9	TERMINATION OR SUSPENSION
10	MISCELLANEOUS PROVISIONS
11	COMPENSATION
12	SPECIAL TERMS AND CONDITIONS
13	SCOPE OF THE AGREEMENT

### ARTICLE 1 INITIAL INFORMATION

§ 1.1 This Agreement is based on the Initial Information set forth in this Section 1.1.

*(For each item in this section, insert the information or a statement such as "not applicable" or "unknown at time of execution.")*

§ 1.1.1 The Owner's program for the Project:

*(Insert the Owner's program, identify documentation that establishes the Owner's program, or state the manner in which the program will be developed.)*

See Detailed Description of the Project for the 2024 Bond Election attached hereto as **Exhibit D**. The 2024 Bond issue is \$188,700,000.00 and the total Not-To-Exceed limit on the Cost of the Work for which the Construction Manager will provide services hereunder is \$102,455,648.00. Notwithstanding the foregoing, the Owner may approve in writing the final Scope of the 2024 Bond Election Projects with advice and input from the Architect and Construction Manager. Such Scope of Work shall then amend the Detailed Description of the Project attached hereto as **Exhibit D**.

§ 1.1.2 The Project's physical characteristics:

*(Identify or describe pertinent information about the Project's physical characteristics, such as size; location; dimensions; geotechnical reports; site boundaries; topographic surveys; traffic and utility studies; availability of public and private utilities and services; legal description of the site, etc.)*

See Detailed Description of the Project for the 2024 Bond Election attached hereto as **Exhibit D**.

§ 1.1.3 The Owner's budget for the Cost of the Work, as defined in Section 6.1:

*(Provide total and, if known, a line item breakdown.)*

.1 Subject only to written amendment agreed to by the Owner, the Owner's total Not-To-Exceed limit on the Cost of the Work is set forth in Section 1.1.1 above. The Not-To-Exceed limit shall include the Cost of the Work, as defined in Article 6 of this Agreement. Any services provided under this Agreement are subject to the Not-To-Exceed limit.



In the absence of an express provision to the contrary in this Agreement, the Construction Manager shall perform the required services in a manner that will render a Cost of the Work for the Project that does not exceed the most current Owner-approved Not-To-Exceed limit.

.2 The amount of the Owner's overall Not-To-Exceed limit of the Cost of the Work for the Project set forth in §1.1.1 above is inclusive of all hard construction costs, General Conditions, and contingency for the Project. Notwithstanding the foregoing, the Cost of the Work does NOT include the compensation of the Architect, its employees, agents or the Architect's consultants, the Construction Manager, its employees, agents or the Construction Manager's consultants or Personnel Reimbursable Rates, the costs of the land, rights-of-way, financing, other costs which are the responsibility of the Owner, such as Technology Designer, Project Financial Consultant, Project Market Study Consultant, Project Investment Banker, etc., and other "soft costs" that are the responsibility of the Owner. Technology design services should not be included in the Construction Manager's Scope of Work, except for coordination purposes. If any portion of the Construction Manager's compensation is based upon a percentage of the Cost of the Work, then, for the purpose of determining such portion, it shall not include the compensation of the Construction Manager, the Construction Manager's consultants, Personnel Reimbursable Rates or Office General Condition Costs.

.3 The Construction Manager acknowledges that the Owner has established a Not-To-Exceed limit for the Cost of the Work as a condition of this Agreement. The Construction Manager shall perform the requirements of the Contract Documents adhering to the Owner's established Not-To-Exceed limit for the Cost of the Work. Notwithstanding anything contained herein to the contrary, the Owner, in its sole discretion, shall work with the Construction Manager in determining how the contingency, if any, allocated for the Project shall be utilized.

§ 1.1.4 The Owner's anticipated design and construction milestone dates and schedule is described in **Exhibit F**:

.1 Design phase milestone dates, if any:

See **Exhibit F**

.2 Construction commencement date:

See **Exhibit F**

.3 Substantial Completion date or dates:

See **Exhibit F**

.4 Other milestone dates:

There will be a different Substantial Completion date for each Project falling under this Bond Program. As used herein, the Substantial Completion date shall be the date for each particular Project as set forth in **Exhibit F**

§ 1.1.5 The Owner intends the following procurement method for the Project:  
(Identify method such as competitive bid or negotiated contract.)

Competitive bid with multiple Prime Contractors secured through competitively bid contracts.

§ 1.1.6 The Owner's requirements for accelerated or fast-track design and construction, multiple bid packages, or phased construction are set forth below:  
(Identify any requirements for fast-track scheduling or phased construction and, if applicable, list number and type of bid/procurement packages.)

The Construction Manager shall consult with the Owner on all fast-tracking, equipment and material expediting and bid-packaging deemed necessary in order to meet the Owner's schedule referred to in Section 1.1.4, in the Owner's discretion. The Construction Manager shall cause all Contractors to include any and all costs required to comply with Owner's schedule.

§ 1.1.7 The Owner's anticipated Sustainable Objective for the Project:  
(Identify and describe the Owner's Sustainable Objective for the Project, if any.)

If any are identified, to be determined later by mutual agreement.

§ 1.1.7.1 Reserved.

§ 1.1.8 Other Project information:  
(Identify special characteristics or needs of the Project not provided elsewhere.)

If any, to be determined later by mutual agreement.

§ 1.1.9 The Owner identifies the following representative in accordance with Section 5.5:  
(List name, address, and other contact information.)

**§ 1.1.9.1 Owner's Designated Representative. The Owner identifies the following individual as its Owner's Designated Representative. The Owner may change the designated representative upon written notice to the Architect; and the Owner may modify the scope of authority of the designated representative in like manner:**

Kathy Konon  
Assistant Superintendent for Business and Operations

or

Don Gratton  
Director of Operations  
L'Anse Creuse Public Schools  
24076 F. V. Pankow Boulevard  
Clinton Township, Michigan 48036

**§ 1.1.9.2 Owner's Representative.** The Owner has engaged Stoner Advisory Group, LLC, as an independent Owner Representative on the Project. The Construction Manager shall keep the Owner and Owner's Representative informed in matters regarding the Project. Unless otherwise provided in this Agreement and specifically authorized by the Owner, the Owner's Representative is not authorized to commit the Owner in matters regarding changes in the Work, Construction Schedule, or grant approval on behalf of the Owner. The Owner and/or the Owner's Representative have the sole right to make decisions in matters regarding the Project. The following individual, subject to change upon written notification from the Owner to the Construction Manager, shall be primary contact for the Owner's Representative:

John Stoner

**§ 1.1.9.3 Reviews.** Unless otherwise directed by the Owner in writing, the Construction Manager shall provide the Owner's Designated Representative and Owner's Representative, if any, copies of all documents for the Owner's review, approval, or consideration. The Owner's Designated Representative and/or Owner's Representative shall render decisions and furnish information as promptly as reasonably possible so as to avoid unreasonable delay in the services or Work of Construction Manager, understanding that Owner is a public body, which decisions may need to be run by its Board of Education.

**§ 1.1.10** The persons or entities, in addition to the Owner's representative, who are required to review the Construction Manager's submittals to the Owner are as follows:  
(List name, address, and other contact information.)

The Construction Manager shall assist the Architect during the Design Phases to ensure that the Architect's design complies with the Project budget and schedule and confirm the constructability and completeness of the Design/Construction Documents. It is recognized that the Construction Manager's review is made in the Construction Manager's capacity as a construction manager and not as a licensed design professional, unless otherwise specifically provided in the Contract Documents.

§ 1.1.11 Unless provided by the Construction Manager, the Owner shall retain the following consultants and contractors, with whom the Construction Manager shall coordinate:  
(List name, legal status, address, and other contact information.)

.1 Land Surveyor:

To be Determined.

.2 Geotechnical Engineer:

To be Determined

.6 Other, Consultants:

(List any other consultants retained by the Owner.)

Technology Designer: Integrated Design Solutions, LLC

Environmental Consultant: To Be Determined.

§ 1.1.12 The Construction Manager identifies the following representative in accordance with Section 2.5:  
(List name, address, and other contact information.)

Daryl Dombrow,  
Barton Malow Builders LLC  
26500 American Drive  
Southfield, Michigan 48034

§ 1.1.13 The Construction Manager's staffing plan as required under Section 3.3.3 shall include:  
(List any specific requirements and personnel to be included in the staffing plan, if known.)

The staffing plan based on the current schedule and hourly rates is included in **Exhibit A**.



Additionally, the Construction Manager agrees to commit key personnel throughout the duration of the Project as identified in **Exhibit C**, subject to the continued employment of any named individuals by the Construction Manager. Construction Manager shall promptly notify the Owner if services of any one of the listed key personnel become unavailable due to circumstances beyond the Construction Manager's control – e.g., extended illness or disability, death, or termination of employment, etc. Owner shall have the right to approve or reject alternate key personnel employed by the Construction Manager to replace the unavailable key personnel. Construction Manager shall agree to provide the services of the alternate key personnel selected by Owner. Construction Manager is not entitled to additional compensation for any such substitution(s) of the key personnel. The assignment of key personnel shall also include members of the Construction Manager's consultants.

**§ 1.1.14** The Construction Manager's consultants retained under Basic Services, if any:  
(List name, legal status, address, and other contact information of any consultants.)

Not Applicable

**§ 1.1.15** The Construction Manager's consultants retained under Additional Services:

None, unless agreed to in writing by Owner.

**§ 1.1.16** Other Initial Information on which this Agreement is based:

Not Applicable

**§ 1.2** The Owner and Construction Manager may rely on the Initial Information. Both parties, however, recognize that the Initial Information may materially change and, in that event, the Owner and the Construction Manager may, adjust the schedule and The Construction Manager's services, and the Construction Manager's compensation may be adjusted as mutually agreed to by the parties. The Owner and the Construction Manager shall cooperate with one another to fulfill their respective obligations under this Agreement. Both parties shall endeavor to maintain good working relationships among all members of the Construction Team.

**§ 1.3** Without in anyway limiting or restricting the Owner's rights or use of the Instruments of Service, the parties shall agree upon written protocols governing the transmission and use of, and reliance on, Instruments of Service or any other information or documentation in digital form.

**§ 1.3.1** Reserved.

**§ 1.4** The term "Contractors" refers to persons or entities who perform Work under contracts with the Owner that are administered by the Construction Manager and Architect. The term "Contractors" is used to refer to such persons or entities, whether singular or plural. The term does not include the Owner's own forces, or separate contractors, which are persons or entities who perform construction under separate contracts with the Owner not administered by the Construction Manager and Architect.

## **ARTICLE 2 CONSTRUCTION MANAGER'S RESPONSIBILITIES**

**§ 2.1** The Construction Manager shall provide the professional services as set forth in this Agreement, whether performed by the Construction Manager, its employees or agents, and the Construction Manager's consultants as enumerated in Sections 1.1.13 and 1.1.14 of this Agreement and any other services included in this Agreement as Basic Services. The Construction Manager represents that it is properly licensed in the jurisdiction where the Project is located to provide the services required by this Agreement, or shall cause such services to be performed by appropriately licensed professionals. Additionally, the Construction Manager, its employees, agents and Construction Manager's Consultants shall maintain all necessary licenses, certifications, registrations, permits or other authorizations necessary to act as licensed (or registered) professional for the Project until the Construction Manager's and Construction Manager's Consultants' duties hereunder have been fully satisfied.

**§ 2.2** Any other Paragraph or Section in this Agreement, the Contract Documents or any other document to the contrary notwithstanding, all services provided by the Construction Manager under this Agreement shall be performed in a reasonably prompt manner and in accordance with the standard of reasonable care and skill exercised by a construction manager of recognized experience and expertise similar to the Construction Manager's in the

construction of public school facilities. The Construction Manager shall be responsible for the degree of care and skill for all services provided hereunder whether such services are provided directly by the Construction Manager, its employees or agents, or by the Construction Manager's consultants hired by the Construction Manager.

The Construction Manager acknowledges that the services to be provided by the Construction Manager under this Agreement shall include assisting the Owner in complying with the Owner's obligations set forth in Michigan Revised School Code (MCL 380.1 et seq., including, but not limited to 380.1264, as amended) the School Building Construction Act (the "Act") (MCL 388.851 et seq., as amended), the Occupational Code (MCL 339.2011, as amended), the Stille-Derossett-Hale Single State Construction Code Act (MCL 125.1501 et seq.) and the Michigan Building Code. The Construction Manager shall also assist the Owner in complying with all of the Owner's competitive bidding requirements under Sections 1267 and 1274 of the Michigan Revised School Code, as amended and the prevailing wage requirements of MCL 408.1101, et seq., as amended and as applicable ("Michigan's Prevailing Wage Act"), including the maintenance of records as may be necessary to enable compliance with the reporting or inspection requirements under the Michigan's Prevailing Wage Act. While the Construction Manager does not take responsibility for providing legal advice or design responsibility, the services of the Construction Manager shall be provided consistent with those statutes. Further, the Construction Manager shall be responsible for costs incurred to correct any action taken by the Owner based on the Construction Manager's services which are inconsistent with the requirements of those statutes, or other applicable statutes, in effect at the time the latest construction and building permit is issued provided that such inconsistent services were not performed by Construction Manager at the direction of the Owner. Finally, the Construction Manager acknowledges that for purposes of the Act, the Construction Manager is designated as the person qualified to supervise and is in charge of construction.

**§ 2.3** Unless modified by this Agreement, the Construction Manager shall provide its services in conjunction with, and where indicated in this Agreement in reliance upon, the services of an Architect as described in AIA Document B132™–2019, Standard Form of Agreement Between Owner and Architect, Construction Manager as Adviser Edition, as modified between the Owner and Architect. The Construction Manager shall not be responsible for the negligence, breach of contract or wrongful conduct of the Owner or the Owner's separate contractors, suppliers, or consultants, any Contractor or subcontractor or supplier of any tier, the Architect or its consultants, or any of their agents or employees, or any other person(s) or entities performing portions of the Work. However, nothing herein shall relieve the Construction Manager of its duties pursuant to this Agreement.

**§ 2.4** The Construction Manager shall coordinate its services with those services provided by the Owner, the Architect, the Contractors, and the Owner's other consultants and separate contractors. Except to the extent the Construction Manager knows of any inaccuracy, the Construction Manager shall be entitled to rely on, and shall not be responsible for, the accuracy and completeness of services and information furnished by the Owner, the Architect, and the Owner's other consultants and separate contractors provided that the Construction Manager shall exercise proper precautions relating to safe performance of the Work. The Construction Manager shall provide prompt written notice to the Owner and the Architect if the Construction Manager becomes aware of any error, omission, or inconsistency in such services or information and if the Construction Manager fails to provide such written notice, the Construction Manager shall be responsible for any additional costs and services necessary to correct issues caused by such inconsistencies.

**§ 2.5** The Construction Manager shall identify a Principal-in-Charge authorized to act on behalf of the Construction Manager, and fully commit the Construction Manager's resources with respect to the Project. The Construction Manager's Principal-in-Charge shall be identified on **Exhibit C**.

**§ 2.6** Reserved.

**§ 2.7** Except with the Owner's knowledge and consent, the Construction Manager shall not engage in any activity, or accept any employment, interest or contribution that would reasonably appear to compromise the Construction Manager's judgment with respect to this Project.

**§ 2.8** The Construction Manager shall obtain and maintain the following insurance during and for the duration of this Agreement. The Construction Manager may charge the Owner for such insurance at the rate set forth in Section 11.7 below, but such rate may only be applied to the amount of Construction Manager's Fee and not the Cost of the Work. [The insurance required by Section 2.8 shall be written for not less than the limits specified or required by law, whichever coverage is greater. Coverages, whether written on an "occurrence" or "claims-made" basis, shall be](#)

obtained and maintained without interruption from a company or companies lawfully authorized to do business in the State of Michigan, and with an A.M. Best's Rating of "A-", or better, from the date of commencement of operations under this Agreement until the date of final payment and termination of any coverage required to be maintained after final payment.

§ 2.8.1 Commercial General Liability with primary, noncontributory coverage, including for ongoing and products-completed operations hazards, on which Owner, and its consultants, and the Architect are named as additional insureds, with policy limits of not less than One Million and 00/100 Dollars (\$ 1,000,000.00 ) for each occurrence and Five Million and 00/100 Dollars (\$ 5,000,000.00 ) in the aggregate for bodily injury and property damage.

§ 2.8.2 Automobile Liability covering vehicles owned, and non-owned vehicles used, by the Construction Manager with policy limits of not less than Five Million and 00/100 Dollars (\$ 5,000,000.00 ) per accident for bodily injury, death of any person, and property damage arising out of the ownership, maintenance and use of those motor vehicles, along with any other statutorily required automobile coverage.

§ 2.8.3 Excess Umbrella Liability with policy limits of not less than Fifteen Million and 00/100 Dollars (\$15,000,000.00). The Construction Manager may achieve the required limits and coverage for Commercial General Liability and Automobile Liability through a combination of primary and excess or umbrella liability insurance, provided such primary and excess or umbrella liability insurance policies result in the same or greater coverage as the coverages required under Sections 2.8.1 and 2.8.2, and in no event shall any excess or umbrella liability insurance provide narrower coverage than the primary policy. The excess policy shall not require the exhaustion of the underlying limits only through the actual payment by the underlying insurers.

§ 2.8.4 Workers' Compensation that meets or exceeds the statutory limits and Employers Liability with policy limits not less than One Million and 00/100 Dollars (\$ 1,000,000.00 ) each accident, One Million and 00/100 Dollars (\$ 1,000,000.00 ) each employee, and One Million and 00/100 Dollars (\$ 1,000,000.00 ) policy limit.

§ 2.8.5 Professional Liability covering negligent acts, errors and omissions in the performance of professional services with policy limits of not less than Five Million and 00/100 Dollars (\$ 5,000,000.00 ) per claim and Five Million and 00/100 Dollars (\$ 5,000,000.00 ) in the aggregate, for liability arising out of any negligent acts, errors and omissions in the Construction Manager's, its employees, agents, and Construction Manager's consultants rendering of or failure to render professional services under this Agreement, including without limitation Construction Manager's services, as well as any and all subsequent addition or additions or amendments thereto. Insurance amounts must be annually renewed and maintained in force for a period of not less than the Statute of Limitation and Statute of Repose periods in the state where the Project is located after the Project's relevant Date of Substantial Completion or the last day service is rendered by the Construction Manager on the Project, whichever shall be the later. The Construction Manager shall immediately notify the Owner if this insurance becomes not available or the required coverage amount is substantially changed from the current coverage carried by the Construction Manager or as required herein.

§ 2.8.6 **Additional Insured Obligations.** To the fullest extent permitted by law, the Construction Manager shall cause the primary and excess or umbrella policies for Commercial General Liability and Automobile Liability to be endorsed to include the Owner and its consultants, and the Architect as additional insureds for claims caused in whole or in part by the Construction Manager's negligent acts or omissions. The additional insured coverage shall be primary and non-contributory to any of the Owner's insurance policies and shall apply to both ongoing and completed operations.

§ 2.8.7 The Construction Manager shall provide certificates of insurance to the Owner that evidence compliance with the requirements in this Section 2.8. See Certificates of Insurance attached hereto as **Exhibit E** and incorporated herein by reference. Such Certificates of Liability Insurance must be endorsed to provide that the Owner will be given at least thirty (30) days' notice of cancellation or change in insurance coverage.

§ 2.8.8 With respect to any of the insurance policies provided by the Construction Manager pursuant to this Agreement which are "claims made" policies, in the event at any time any such policies are cancelled or not renewed, the Construction Manager shall provide a substitute insurance policy(ies) with terms and conditions and in amounts which comply with the terms of this Agreement and which provides for retroactive coverage to the date of cancellation or nonrenewal to fill any gaps in coverage which may exist due to the cancellation or nonrenewal of the prior "claims made" policy(ies). With respect to all "claims made" policies which are renewed, the Construction Manager shall



provide coverage retroactive to the date of commencement of work under this Agreement. All said substitute or renewed "claims made" policies shall be annually renewed and maintained in full force and effect for three (3) years from the date of completion of the Project.

§ 2.8.9 In addition, if at any time throughout the Term of this Agreement Owner desires Construction Manager to increase any or all of the above-referenced minimum insurance requirements, Owner shall request a price from the Construction Manager for said cost. If Owner, then, chooses to increase said minimum insurance requirements, Owner shall reimburse the Construction Manager for the difference of the insurance premium(s) at cost without any mark-up.

§ 2.8.10 The Construction Manager shall ensure that the Contract Documents applicable to the Contractors and Subcontractors require that Contractors and Subcontractors to include the Owner and its consultants and the Architect and its Consultants as additional insureds on all Comprehensive General Liability, Automobile and umbrella or excess policies applicable to the Project held by Contractors and Subcontractors with primary, noncontributory coverage, and including for ongoing and products-completed operations hazards. The Construction Manager shall further ensure that Contractors and Subcontractors include the Owner and its consultants and the Architect and its consultants as additional insureds on all Comprehensive General Liability, Automobile and umbrella or excess policies applicable to the Project held by Contractors and Subcontractors.

§ 2.8.11 **Waiver of Subrogation.** See AIA A232-2019, Article 11.3, as amended for the Project, which is incorporated herein and attached hereto as **Exhibit I**. The Owner and Construction Manager both acknowledge that neither party is waiving its insurer(s) right to subrogation hereunder. To the extent any term in this Agreement or any of the Exhibits attached hereto are contrary to this provision, such contrary term shall be deemed void and unenforceable.

§ 2.8.12 The Construction Manager shall maintain for the duration of this Agreement pollution liability insurance providing Two Million Dollars (\$2,000,000) per pollution event and Two Million Dollars (\$2,000,000) policy aggregate.

§ 2.9 If requested by the Owner, the Construction Manager shall assist the Owner, Architect, and other Project participants in establishing written protocols for the development, use, transmission, reliance, and exchange of digital data, including building information models for the Project.

§ 2.10 A centralized electronic document management system will be used on the Project, and the Construction Manager shall be responsible for managing and maintaining the centralized electronic document management system.

§ 2.11 The Construction Manager shall retain all Project related documents and information it receives, and the Owner and Architect shall have access to the documents and information. The Construction Manager shall transmit the documents and information to the Owner at final completion.

§ 2.12 **Bond Contingency.** Basic Compensation of the Construction Manager and of the underlying school construction Projects will be financed through the Owner's issuance of General Obligation Unlimited Tax School Bonds (the "Bonds"). Notwithstanding any other provision of this Agreement to the contrary, the Construction Manager acknowledges that compensation of any services to be performed by the Construction Manager is expressly contingent upon the Owner's issuance of General Obligation Unlimited Tax Bonds for all Projects. The Construction Manager shall not provide any further services until the Construction Manager receives written notice from the Owner that the Owner has issued the above-referenced Bonds and authorizes the Construction Manager to proceed under this Agreement, unless otherwise directed by the Owner in writing. In the event that the Owner does not issue such Bonds, in the complete discretion of the Owner, the Owner may terminate this Agreement and the Owner shall not be responsible for compensating the Construction Manager. Notwithstanding the foregoing, the Construction Manager shall obtain the Owner's approval in writing before proceeding to working or incurring any costs on any Series 2 Projects. In the event the Owner provides it approval, but the Owner has not issued the Bonds for Series 2, the Owner shall be responsible to compensate the Construction Manager for those Series 2 services rendered up to the date of termination of the Project(s).

Notwithstanding any other provision of this Agreement to the contrary, the Construction Manager acknowledges that the Construction Manager must receive the Owner's Approval in writing after each completed Phase hereunder and may not proceed to the next Phase without the Owner's express approval to proceed.

### **ARTICLE 3 SCOPE OF CONSTRUCTION MANAGER'S BASIC SERVICES**

#### **§ 3.1 Definition** (Please see **Exhibit H – Scope of Services** for additional requirements.)

The Construction Manager's Basic Services consist of those described in this Article 3 and Article 4 and any other services identified in Article 12 or elsewhere in this Agreement as Basic Services unless specifically designated as an Additional Service herein, and include but shall not be limited to those usual and customary Preconstruction and Construction Phase Services construction coordination and scheduling, constructability review, cost estimating, and allocation of construction activities among the Multiple Prime Contractors. The Owner, Construction Manager, and Contractors may agree, in consultation with the Architect, for the Construction Phase to commence prior to completion of the Preconstruction Phase, in which case, both phases will proceed concurrently.

**§ 3.1.1** The Construction Manager accepts the relationship of trust and confidence established by this Agreement, covenants with the Owner to cooperate with the Architect and exercise the Construction Manager's skill, judgment and fiduciary responsibilities in furthering the interests of the Owner; to furnish efficient construction administration, management services and supervision; and to perform its services in an expeditious and economical manner consistent with the Owner's interests. The Construction Manager shall fully execute the Work described in the Contract Documents, except to the extent specifically indicated in the Contract Documents to be the responsibility of others.

**§ 3.1.2** The Construction Manager, as part of its Basic Services, shall apply for all available utility rebates on behalf of the Owner.

#### **§ 3.2 Preconstruction Phase**

**§ 3.2.1** The Construction Manager shall review and analyze the program and other information furnished by the Owner and any evaluation of the Owner's program provided by the Architect, to ascertain the requirements of the Project considering the Owner's long term plans regarding facilities, systems and equipment, and shall assist the Owner and the Architect in order to arrive at a mutual understanding of the program, schedule, construction budget and other design parameters.

**§ 3.2.2** The Construction Manager shall provide a preliminary evaluation of the Owner's program, schedule and construction budget requirements, each in terms of the other. The Construction Manager shall maintain a current budget statement for the Project.

**§ 3.2.3** The Construction Manager shall prepare, and deliver to the Owner, for the Owner's approval, a written Construction Management Plan that includes, at a minimum, the following: (1) preliminary evaluations required in Section 3.2.2, (2) a Project schedule, (3) cost estimates, (4) recommendations for Project delivery method, and (5) Contractors' scopes of Work. The Construction Manager shall periodically update the Construction Management Plan, for the Owner's approval, over the course of the Project, but not less than monthly, or as otherwise reasonably requested by the Owner.

**§ 3.2.4** The Construction Manager shall prepare and periodically in writing, at least monthly or at other appropriate intervals agreed to by the Owner and Construction Manager, update the Project schedule included in the Construction Management Plan for the Architect's review and the Owner's acceptance. The Construction Manager shall obtain the Architect's approval for the portion of the Project schedule relating to the performance of the Architect's services. The Project schedule shall coordinate and integrate the Construction Manager's services, the Architect's services, other Owner consultants' services, and the Owner's responsibilities and highlight items that affect the Project's timely completion.

**§ 3.2.5** The Construction Manager shall update the Project schedule to include the components of the Work, including, but not limited to, phasing of construction, times of commencement and completion required of each Contractor, ordering and delivery of products, materials and equipment, including, but not limited to, those that must be ordered in advance of construction, obtaining the required reviews and approvals of authorities having jurisdiction over the Project, and the occupancy requirements of the Owner. The Construction Manager shall provide the current Project construction schedule for each set of bidding documents.

**§ 3.2.6** Based on the preliminary design and information prepared or provided by the Architect and other Owner consultants, the Construction Manager shall prepare, for the Architect's review and Owner's approval, preliminary estimates of the Cost of the Work or the cost of program requirements using area, volume or similar conceptual estimating techniques, including the establishment of sufficient contingency to reasonably anticipate the development of the Project's design documents. If the Architect suggests alternative materials and systems, the Construction Manager shall provide cost estimates and, in conjunction with the Architect, shall provide cost-benefit evaluations of those alternative materials and systems and may also provide its own suggestions. It is understood that the Cost of the Work and Project budget will be set by these estimates.

**§ 3.2.7** The Construction Manager shall expeditiously review design documents during their development and advise the Owner and Architect on proposed site use and improvements, selection of materials, building systems, and equipment. The Construction Manager shall also provide recommendations to the Owner and Architect, consistent with the Project requirements, on constructability; availability of materials and labor; sequencing for phased construction; time requirements for procurement, installation and construction; and factors related to construction cost including, but not limited to, costs of alternative designs or materials, preliminary budgets, life-cycle data, and possible cost reductions.

**§ 3.2.8** The Construction Manager shall review recommendations for systems, materials, or equipment for the impact upon cost, schedule, sequencing, constructability, and coordination among the Contractors. The Construction Manager shall discuss its findings with the Owner and the Architect, and coordinate resolution, as necessary, of any such impacts.

**§ 3.2.9** As the Architect progresses with the preparation of the Schematic Design, Design Development and Construction Documents, the Construction Manager shall prepare and update in writing, at least monthly and at the end of each Design Phase, or at other appropriate intervals agreed to by the Owner, Construction Manager and Architect, an estimate of the Cost of the Work with increasing detail and refinement. The Construction Manager shall include appropriate contingencies for design, bidding, price escalation, and market conditions in the estimates of the Cost of the Work. The estimate shall be provided for the Architect's review and the Owner's approval. The Construction Manager shall advise the Owner and Architect if it appears that the Cost of the Work may exceed the Owner's Project budget, and shall make recommendations for corrective action. The Architect shall be entitled to rely upon the Construction Manager's estimates in the performance of Architect's services, unless Architect knows or should have known the estimates to be incorrect. In that event, the Owner, Architect, and Construction Manager must agree to meet in order to mutually agree upon the estimate, program and schedule. In the event that the Construction Manager's estimates are materially incorrect and the Architect relied upon the same, the Construction Manager must reimburse the Owner for increased fees paid to its Architect to correct such design, if any. The Construction Manager shall be entitled to rely upon the Architect's design documents including but not limited to the Schematic Design, Design Development, and Construction Documents in the performance of Construction Manager's services, unless the Construction Manager knew or should have known that the information was inaccurate. In the event that the Architect's Schematic Design, Design Development and Construction Documents contain significant errors and the Construction Manager relied upon the same, the Architect shall reimburse Owner for increased fees paid to its Construction Manager to correct and update such estimate, if any.

**§ 3.2.10** As the Architect progresses with the preparation of the Schematic Design, Design Development and Construction Documents, the Construction Manager shall consult with the Owner and Architect and make recommendations for revisions whenever the Construction Manager determines that the design, or details, adversely affect cost, scope, schedule, constructability, or quality of the Project.

**§ 3.2.11** The Construction Manager shall provide recommendations and information to the Owner and Architect regarding the assignment of responsibilities for temporary Project facilities and equipment, materials and services for common use of the Contractors. The Construction Manager shall verify that such requirements and assignment of responsibilities are included in the proposed Contract Documents.

**§ 3.2.12** The Construction Manager shall provide recommendations and information to the Owner regarding the allocation of responsibilities for safety programs among the Contractors.

**§ 3.2.13** The Construction Manager shall provide recommendations to the Owner on the division of the Project into individual Contracts for the construction of various categories of Work, including the method to be used for selecting



Contractors and awarding Contracts. The Construction Manager shall review the Drawings and Specifications and make recommendations as required to provide that (1) the Work of the Contractors is coordinated, (2) all requirements for the Project are assigned to the appropriate Contract, (3) the likelihood of jurisdictional disputes is minimized, and (4) proper coordination is provided for phased construction. The Construction Manager is to provide to the Owner a schedule of all categories of Work that it recommends to be separately bid, along with the estimated cost of each. Efforts shall be made to avoid unnecessary Contractor to Subcontractor relationships, along with their resultant pyramiding Contractor mark-up costs, when such are not beneficial for the Owner.

**§ 3.2.14** The Construction Manager shall expedite and coordinate the ordering and delivery of, products, materials and equipment in support of the schedule, including those that must be ordered in advance of construction. The Construction Manager shall further ensure that cost estimates based on preliminary plans will include purchase recommendations on products, materials and/or equipment requiring long lead times and recommendations on early bid packages, pre-purchase of products, materials, equipment and systems of construction, which are to be incorporated into the Contract Documents, and other similar options.

**§ 3.2.15** The Construction Manager shall assist the Owner and Architect in selecting, retaining, and coordinating the professional services of surveyors, geotechnical engineers, special consultants, and construction materials testing required for the Project.

**§ 3.2.16** The Construction Manager shall provide an analysis of the types and quantities of labor required for the Project and review the availability of appropriate categories of labor required for critical phases. The Construction Manager shall make recommendations for actions designed to minimize adverse effects of labor shortages and adverse effects of supply chain issues for availability and delivery of products, materials and equipment.

**§ 3.2.17** The Construction Manager shall assist the Owner in obtaining information regarding applicable requirements for equal employment opportunity programs, and other programs as may be required by governmental and quasi-governmental authorities for inclusion in the Contract Documents.

**§ 3.2.18** Following the Owner's approval of the Drawings and Specifications, the Construction Manager shall update and submit the latest estimate of the Cost of the Work and the Project schedule for the Architect's review and the Owner's approval.

**§ 3.2.19** The Construction Manager, in consultation with the Owner and the Architect, shall develop bidders' interest in the Project and establish bidding schedules. The Construction Manager shall assist the Owner and the Architect with the development of the Bidding Documents, which consist of bidding requirements and proposed Contract Documents. The Construction Manager, with the assistance of the Architect and in consultation with the Owner, shall prepare and issue Bidding Documents to bidders, prepare, publish and post necessary bid advertisements, and conduct pre-bid conferences with prospective bidders. The Construction Manager shall issue the current Project schedule with each set of Bidding Documents. The Construction Manager shall assist the Owner and Architect in: (1) obtaining competitive bids; (2) confirming responsiveness of bids or proposals; (3) determining the successful bid or proposal, if any; and (4) recommending awards and preparing contracts for construction. The Construction Manager shall assist the Owner and Architect with regard to questions from bidders and with the issuance of addenda. All bid documents shall include the modified form of construction contracts that will be used. Said form shall be reviewed and approved by the Owner's legal counsel prior to issuance of any bidding documents. The Construction Manager (with the Architect's assistance) shall include in the bidding documents a requirement that Contractors provide adequate training, manuals and facility systems information once the relevant portion of the Project is completed. Construction Manager shall not distribute any bidding or procurement information to any third party without the Owner's and/or Architect's prior written approval.

**§ 3.2.20** The Construction Manager shall develop and submit a list of prospective bidders to whom copies of the bidding documents are to be sent for the Architect's review and the Owner's approval (which submission shall not be construed to exclude other parties permitted to bid under applicable law). Additionally, the Construction Manager acknowledges that the services to be provided by the Construction Manager under this Agreement shall include assisting the Owner in complying with all of the Owner's competitive bidding requirements under Sections 1267 and 1274 of the Michigan Revised School Code, as amended.

**§ 3.2.21** After the Owner receives bids, the Construction Manager, with the assistance of the Architect, shall review bids, prepare bid analyses, conduct post-bid interviews and make recommendations to the Owner for the Owner's award of Contracts for Construction or rejection of bids. When recommending awards to the Owner, it is the Construction Manager's responsibility to confirm to the Owner in writing that the successful bidder is the "lowest responsible bidder" as that term is used in Attorney General Opinion, 1959-60, No. 3303, Vol. 1, p. 169. All references to Arbitration shall be removed from each AIA type contract prepared, including, but not limited to, Arbitration language within the Standard Form of Agreement Between Owner and Contractor and the General Conditions of the Contract for Construction. The Construction Manager will conduct pre-award conferences with successful bidders and prepare the form of construction contract, which shall be subject to review by the Owner's legal counsel.

**§ 3.2.22** The Construction Manager, with the assistance of the Architect, shall prepare the Construction Contracts for the Owner's review and approval utilizing the Owner-approved AIA A132-2019 and shall advise the Owner on the acceptability of Subcontractors and material suppliers proposed by Contractors. The Construction Manager will prepare Construction Contracts that are in no way inconsistent with any provision of this Agreement or General Conditions which shall be subject to review and approval by the Owner's legal counsel.

**§ 3.2.23** The Construction Manager shall advise the Owner as to all building and special permits required for the Project and shall obtain all building permits and special permits for permanent improvements, except for permits required to be obtained directly by the Contractors. The Construction Manager shall verify that the Owner has paid applicable fees and assessments. The Construction Manager shall assist the Owner and Architect in filing documents required for the approvals of governmental authorities having jurisdiction over the Project. The Owner shall have the final authority as to which governmental authorities have jurisdiction over the Project as well as the extent to which they have jurisdiction over the Project. As such, the Construction Manager shall only file with governmental authorities the documents the Owner concurs should be so filed.

**§ 3.2.24** Reserved.

**§3.2.25** The Construction Manager shall keep the Architect and the Owner informed of any changes in requirements, general market conditions, supply chain, or in construction materials, systems or equipment as the Drawings and Specifications are developed.

**§3.2.26** In the event that the lowest bid(s) relative to any Project(s) exceed(s) the funds appropriated for the Project or the final estimates provided by the Construction Manager, as approved by the Owner, the Construction Manager shall assist the Architect in consultation with and at the direction of the Owner, shall proceed in accordance with Section 6.5 hereof, as part of the Construction Manager's Basic Services with no additional cost to the Owner.

### **§ 3.3 Construction Phase**

**§ 3.3.1** The Construction Manager shall provide on-site administration of the Contracts for Construction in cooperation with the Architect as set forth below and in AIA Document A232™-2019, General Conditions of the Contract for Construction, Construction Manager as Adviser Edition, as modified for this Project or by this Agreement or as mutually agreed to by the Owner, Architect and Construction Manager. The terms of this Agreement shall control any inconsistencies between this Agreement and the General Conditions of the Contract.

**§ 3.3.2** The Construction Manager's responsibility to provide Construction Phase Services commences with the award of any Contract for Construction and terminates 30 days after the date the Owner accepts the final Certificate for Payment, issued by the Architect or 30 days after final payment to all Contractors is due, whichever is earlier, except for those responsibilities detailed in Section 3.3.30 and Article 12.

**§ 3.3.3** The Construction Manager shall provide a staffing plan to include one or more representatives who shall be in attendance at the Project site whenever the Work is being performed.

**§ 3.3.4** The Construction Manager shall provide administrative, management and related services to coordinate scheduled activities and responsibilities of the Contractors with each other and with those of the Construction Manager, the Owner and the Architect. The Construction Manager shall coordinate the activities of the Contractors in accordance with the latest approved Project schedule and the Contract Documents. Such duties shall include verification that all necessary submittals of the Contractors, including but not limited to insurance certificates and performance/payment bonds, are timely received from the Contractors and are in compliance with the Contract

Documents. The Construction Manager shall verify all insurance certificates are current, correct and kept up-to-date throughout the term of this Agreement. The Construction Manager shall also maintain a record of individual insurances to verify that all Contractors are and stay in compliance. The Construction Manager shall provide sufficient organization, personnel and management to carry out the requirements of this Agreement. The Owner reserves the right, in its sole discretion, to remove or change any of the Construction Manager's personnel. Prior to actual removal and/or substitution, the Owner shall notify the Construction Manager of its intent to remove such employee and the Construction Manager shall replace such employee as soon as reasonably possible with an employee which the Owner deems acceptable.

**§ 3.3.5** The Construction Manager shall review and analyze the construction schedules provided by the Contractors to update the Project schedule, in writing, at least monthly, or as otherwise agreed to by the parties, incorporating the activities of the Owner, Architect, and Contractors on the Project, including activity sequences and durations, allocation of labor and materials, processing of Shop Drawings, Product Data and Samples, and delivery and procurement of products, materials and equipment, including those that must be ordered in advance of construction. The Project schedule shall include the Owner's occupancy requirements showing portions of the Project having occupancy priority. The Construction Manager shall update and reissue the Project schedule as required to show current conditions. If an update indicates that the previously approved Project schedule may not be met, the Construction Manager shall recommend corrective action, if any, to the Owner and Architect.

**§ 3.3.6** The Construction Manager shall schedule and conduct meetings at least biweekly with the Owner and other relevant parties to discuss matters such as procedures, progress, coordination, and scheduling of the Work, and to develop solutions to issues identified. The Construction Manager shall prepare and promptly distribute minutes to the Owner, Technology Designer, other consultants of Owner, Architect and Contractors.

**§ 3.3.7** In accordance with the Contract Documents and the latest approved Project schedule, and utilizing information from the Contractors, the Construction Manager shall review, analyze, schedule and coordinate the overall sequence of construction and assignment of space in areas where the Contractors are performing Work. If an error or omission is not detected until the Construction Phase, and if correction of the error or the incorporation of the omitted item or feature should reasonably been installed prior to other work, but the Construction Manager's sequence of construction was incorrect, then the cost of removal and/or reconstruction/installation required to begin incorporation of the omitted item or correction of an error shall be borne by the Construction Manager. If an error or omission is not detected until the Construction Phase due to the negligence of Construction Manager, and if correction of the error or the incorporation of the omitted item or feature should reasonably been installed prior to other Work, were it not for the negligence of Construction Manager, then the cost of removal and/or reconstruction/installation required to begin incorporation of the omitted item or correction of an error shall be borne by the Construction Manager. However, Construction Manager shall not be responsible for errors or omissions resulting from its reliance upon the information furnished by the Owner, the Owner's consultants, its separate contractors, the Architect, the Architect's consultants or their agents or employees.

**§ 3.3.8** The Construction Manager shall coordinate all tests and inspections required by the Contract Documents or governmental authorities, observe the on-site testing and inspections, and arrange for the delivery of test and inspection reports to the Owner and Architect. The Construction Manager shall notify the Owner and Architect of any/all noted deficiencies arising from the test results and inspections, and shall be responsible to coordinate with Owner's testing agency to ensure all deficiencies are properly addressed in subsequent test reports and inspections and documented.

**§ 3.3.9** The Construction Manager shall endeavor to obtain satisfactory performance from each of the Contractors. The Construction Manager shall recommend courses of action to the Owner when requirements of a Contract are not being fulfilled.

**§ 3.3.10** The Construction Manager shall monitor and evaluate actual costs for activities in progress and estimates for uncompleted tasks and advise the Owner and Architect, at least monthly, and in writing, as to variances between actual costs and budgeted or estimated costs and how the same relate to the Owner's fixed limit. If a Contractor is required to submit a Control Estimate, the Construction Manager shall meet with the Owner and Contractor to review the Control Estimate. The Construction Manager shall promptly notify the Contractor if there are any inconsistencies or inaccuracies in the information presented. The Construction Manager shall also report the Contractor's cost control information to the Owner.



**§ 3.3.11** The Construction Manager shall develop cash flow reports and forecasts for the Project and include them in the Construction Manager's progress reports for review and approval by the Owner, on a monthly basis, and when requested by the Owner and advise the Owner and Architect as to variances between actual and budgeted estimated costs.

**§ 3.3.12** The Construction Manager shall maintain accounting records on authorized Work performed under unit costs, additional Work performed on the basis of actual costs of labor and materials, and other Work requiring accounting records. The Construction Manager agrees that the Owner or any of its duly authorized representatives shall, for a period not less than seven (7) years from the date of Substantial Completion, have access to and the right to examine where pertinent to verifying the Cost of the Work or other items reimbursed to Contractor under the Agreement on the basis of costs, books, documents, records, contracts, correspondence, instructions, receipts, vouchers, purchase orders, memoranda, papers, and all other records of the Construction Manager related to the Agreement for any reason.

The Construction Manager's accounting and control systems shall be satisfactory to the Owner. The Owner and the Owner's auditors shall, during regular business hours and upon reasonable notice, be afforded access to, and shall be permitted to audit and copy, the Construction Manager's records and accounts, including complete documentation supporting accounting entries, books, correspondence, instructions, drawings, receipts, subcontracts, Subcontractor's proposals, purchase orders, vouchers, memoranda and other data relating to this Agreement.

**§ 3.3.12.1** The Construction Manager shall develop and implement procedures for the review and processing of Applications for Payment by Contractors for progress and final payments. Included in Construction Phase Services below in Section 11.1.2.

**§ 3.3.12.2** At intervals appropriate to the Project and Contract Documents, but not less than monthly, the Construction Manager shall review and certify to the Owner, after consulting with the Architect, the amounts due the respective Contractors as follows:

- .1** Where there is only one Contractor responsible for performing the Work, the Construction Manager shall, within seven days after the Construction Manager receives the Contractor's Application for Payment, review the Application, certify the amount the Construction Manager determines is due the Contractor, and forward the Contractor's Application and Certificate for Payment to the Architect and Owner.
- .2** Where there is more than one Contractor responsible for performing different portions of the Project, the Construction Manager shall, within seven days after the Construction Manager receives each Contractor's Application for Payment: (1) review the Applications and certify the amount the Construction Manager determines is due each Contractor; (2) prepare a Summary of Contractors' Applications for Payment by summarizing information from each Contractor's Application for Payment; (3) prepare a Project Application and Certificate for Payment; (4) certify the total amount the Construction Manager determines is due all Contractors collectively; and (5) forward the Summary of Contractors' Applications for Payment and Project Application and Certificate for Payment to the Architect and Owner.

**§ 3.3.12.3** The Construction Manager's certification for payment shall constitute a representation to the Owner, based on the Construction Manager's visits, inspections and evaluations of the Work and on the data comprising the Contractors' Applications for Payment, that the Work has progressed to the point indicated and, that to the best of the Construction Manager's knowledge, information and belief, the quality of the Work is in accordance with the Contract Documents, and the Contractors are entitled to payment in the amount certified. The foregoing representations are subject to (1) an evaluation of the Work for conformance with the Contract Documents upon Substantial Completion; (2) results of subsequent tests and inspections; (3) correction of minor deviations from the Contract Documents will be corrected during punch-list activities, to the reasonable satisfaction of the Owner; and (4) specific qualifications expressed by the Construction Manager. The issuance of a Certificate for Payment shall further constitute a recommendation to the Architect and Owner that the Contractor be paid the amount certified.

**§ 3.3.12.4** The certification of an Application for Payment or a Project Application for Payment by the Construction Manager shall not be a representation that the Construction Manager has reviewed construction means, methods, techniques, procedures, or sequences for a Contractor's own Work but shall be a representation that sworn statements

have been received and reviewed by the Construction Manager from Subcontractors and suppliers in order to substantiate each Contractor's right to payment.

**§ 3.3.12.5** The Owner intends to establish a joint escrow account with the Construction Manager for purposes of allowing the Construction Manager to facilitate the distribution of payments to the Contractors. The Owner will provide the Construction Manager two (2) checks each month: 1) one for all of the Contractors' payments due and owing; and 2) one for the Construction Manager's compensation then due and owing. As part of Basic Services, the Construction Manager shall, on a monthly basis, unless otherwise agreed to by the Owner, provide to the Owner a list of Contractors to be paid and in what exact amount(s). When the Construction Manager provides the Owner with such list, it indicates to the Owner that both the Architect and Construction Manager have reviewed and confirmed the Work provided to date and the progress made under each individual Contractor's contract in accordance with Paragraphs 3.3.12.3 and 3.3.12.4 above. When the Owner provides a check to the Construction Manager in the amount(s) requested, it is understood and acknowledged by the Construction Manager that such check is being held "in trust" by the Construction Manager only to pay the Owner's Contractors in the amounts indicated, except the amount that relates directly to the Construction Manager's Compensation will not be deemed to be held "in trust". The interest on such account belongs to the Owner. The Construction Manager shall also provide a "crime insurance policy" or provide an endorsement to its Certificate(s) of Insurance which in essence provides the same coverage with minimum limits of \$5,000,000.00 and the same shall be provided to the Owner as a reimbursable General Condition Item. Construction Manager will issue payment to the Owner upon payment under the applicable third-party portion of the Crime Insurance Policy. Additionally, the Owner shall be named as loss payee on such policy to the extent permissible, at no additional cost to the Owner.

**§ 3.3.13** The Construction Manager shall receive and review the safety programs developed and implemented by each Contractor for purposes of coordinating the safety programs with those of the other Contractors and for making recommendations for any additional safety measures to be considered in the Work of the Contractors. The Construction Manager will also conduct regular periodic safety inspections and timely inform both the Owner and the Contractors of any unsafe conditions discovered during these inspections or disclosed to Construction Manager at any time, and shall direct the relevant Contractor to correct such conditions. The Construction Manager's responsibilities for coordination of safety programs shall not extend to direct control over or charge of the acts or omissions of the Contractors, Subcontractors, agents or employees of the Contractors or Subcontractors, or any other persons performing portions of the Work and not directly employed by the Construction Manager nor shall they in any way waive, limit or excuse the Contractor's full duty and liability with respect to its performance of the Work.

**§ 3.3.14** The Construction Manager shall determine that the Work of each Contractor is being performed in accordance with the requirements of the Contract Documents and endeavor to guard the Owner against defects and deficiencies in the Work. The duties and responsibilities of the Construction Manager shall in no way waive, limit or excuse the Contractor's full duty and liability with respect to its performance of the Work and its obligations to the Owner under the Contract Documents. In order to make such determination, the Construction Manager shall assign a representative of the Construction Manager to the Project who will be present while Work is in progress, and on-site to inspect the site and Work, as often as necessary and appropriate to the stage of construction, to familiarize the Construction Manager with the progress and quality of the Work and to determine for the Owner's benefit and protection if the Work is proceeding in accordance with the Contract Documents and construction schedule, and shall provide prompt notice in writing to the Owner and Architect of any major or material deviations from the Contract Documents in the Work. The Construction Manager shall provide services at no additional cost, made necessary by major defect or deficiencies in the Work of the Contractor(s) which, through reasonable care, should have been discovered by the Construction Manager and promptly reported to the Owner and the Contractor(s), but which the Construction Manager failed to so discover and/or report with the understanding that in some instances it may be difficult for the Construction Manager to evaluate for example, pre-fabricated equipment, as the Construction Manager cannot physically evaluate such a piece of equipment before it is installed in the Project.

The Construction Manager shall have the authority to reject Work that does not conform to the Contract Documents and shall consult with and timely notify the Architect about the rejection. The Construction Manager shall promptly notify the Owner in writing of the intent to reject such Work and shall reject such nonconforming Work unless the Owner stops the Architect and the Construction Manager in writing within twenty-four (24) hours after being notified. Upon rejection, the Construction Manager shall direct the Contractor(s) to take appropriate corrective action and advise the Owner of the corrective action. The failure of the Construction Manager to reject Work shall not constitute acceptance of the Work. The Construction Manager shall record any rejection of Work in its daily log and include

information regarding the rejected Work in its progress reports to the Architect and Owner pursuant to Section 3.3.22.1. Upon written authorization from the Owner, in conjunction with the Architect, the Construction Manager may require and make arrangements for additional inspection or testing of the Work in accordance with the provisions of the Contract Documents, whether or not the Work is fabricated, installed or completed, and the Construction Manager shall give timely notice to the Architect and Owner of when and where the tests and inspections are to be made so that the Architect may be present for such procedures.

For purposes of this Agreement, the term "inspect" shall be defined as the evaluation of construction and materials used therein, sufficient to permit the Construction Manager to render his or her professional opinion as to the Work conforming with the Contract Documents.

**§ 3.3.15** The Construction Manager shall advise and consult with the Owner and Architect during the performance of its Construction Phase Services. The Construction Manager shall have authority to act on behalf of the Owner only to the extent expressly authorized by law and provided in this Agreement. The Construction Manager shall not have control over, charge of, or responsibility for the construction means, methods, techniques, sequences or procedures, or for safety precautions and programs in connection with the Work of each of the Contractors, since these are solely the Contractor's rights and responsibilities under the Contract Documents provided that on the basis of its on-site inspections, the Construction Manager has reported to the Owner any construction means, methods, techniques, sequences or procedures that do not appear to conform with industry standards, and has also reported to the Owner any Work that appears not to be in conformance with the Contract Documents. The Construction Manager shall not be responsible for a Contractor's failure to perform the Work in accordance with the requirements of the Contract Documents. The Construction Manager shall be responsible for the Construction Manager's negligent acts or omissions, but shall not have control over or charge of, and shall not be responsible for, acts or omissions of the Owner, the Owner's consultants, its Separate Contractors, or any Contractors, Subcontractors, the Architect, the Architect's consultants or their agents or employees, or any other persons or entities performing portions of the Work.

**§ 3.3.16** The Construction Manager shall transmit to the Architect and Owner requests for interpretations, and requests for information of the meaning and intent of the Drawings and Specifications, and provide its written recommendation. The Construction Manager shall assist in the resolution of questions that may arise.

**§ 3.3.17** The Construction Manager shall review requests for changes, assist in negotiating Contractors' proposals, submit recommendations to the Architect and Owner, and, if the proposed changes are accepted and approved by the Architect and the Owner, prepare Change Orders or Construction Change Directives that incorporate the Architect's modifications to the Contract Documents. All Change Order requests must contain a detailed proposal from the Contractor, and Subcontractor or Supplier backup as well as any other supporting documentation such as RFI's, field change authorizations ("FCAs"), submittals, test reports, photos, signed time and materials sheets, as required, etc. to substantiate and properly support the Change Order request. The Construction Manager will create, update and provide to the Owner a numbered change order log in conjunction with each Contractors' submitted progress reports and shall contemporaneously review all changes and potential changes in the Work with the Owner and Architect for reason, cost, cause and responsibility. The Change Order log shall be provided to the Owner and Architect, at least monthly, or as otherwise agreed to by the parties, and shall include all appropriate back-up and support documentation.

**§ 3.3.18** The Construction Manager shall assist the Initial Decision Maker in the review, evaluation and documentation of Claims.

**§ 3.3.19** Utilizing the submittal schedules provided by each Contractor, the Construction Manager shall prepare, and revise as necessary, a Project submittal schedule incorporating information from the Owner, Owner's consultants, Owner's separate contractors and vendors, governmental agencies, and all other participants in the Project. The Project submittal schedule and any revisions shall be submitted to the Architect for approval.

**§ 3.3.20** The Construction Manager shall promptly review all Shop Drawings, Product Data, Samples, and other submittals from the Contractors for compliance with the submittal requirements of the Contract, coordinate submittals with information contained in related documents, and transmit to the Architect those that the Construction Manager recommends for approval. The Construction Manager's actions shall be taken in accordance with the Project submittal schedule approved by the Architect, and in all instances, with such reasonable promptness as to cause no delay in the critical path of the Work and without financial impact to the Owner or in the activities of the Contractors, the Owner,



or the Architect. The Construction Manager will evaluate the cost of substitutions proposed by Contractors. Notwithstanding the foregoing, the Construction Manager understands that thirty (30) days shall be the allocated timeline for the Architect's initial review of complete submittals. If submittals are improperly formatted, do not include the minimum information required of Architect, not reviewed by Construction Manager or otherwise deemed incomplete, the Architect will not review such submittal. In such event, the Construction Manager must remove submittal from online platform, re-assemble information and re-confirm that it is complete. Once confirmation is received that submittal is now complete, the Architect will initiate initial review. Re-submittals shall also allocate thirty (30) days for Architect's subsequent review.

**§ 3.3.20.1** If professional design services or certifications by a design professional related to systems, products, materials, or equipment are specifically required of the Contractors by the Contract Documents, the Construction Manager shall review those submittals for sequencing, constructability, and coordination impacts on the other Contractors. The Construction Manager shall discuss its findings with the Owner and the Architect, and coordinate resolution, as necessary, of any such impacts.

**§ 3.3.21** The Construction Manager shall keep a daily log containing a record of weather, each Contractor's Work on the site, number of workers, identification of equipment, Work accomplished, problems encountered, delays, and other similar relevant data as the Owner may require. The log shall be available to the Owner and Architect.

**§ 3.3.21.1** The Construction Manager shall collect, review for accuracy, and compile the Contractors' daily logs; and include them in the Construction Manager's reports prepared and submitted in accordance with section 3.3.21.2.

**§ 3.3.21.2** The Construction Manager shall record the progress of the Project. On a monthly basis, or more frequently as agreed to, the Construction Manager shall submit written progress reports to the Owner and Architect, showing percentages of completion and other information identified below:

- .1 Work completed for the period for each Contractor and the Project as a whole, including percentage of completions;
- .2 Project schedule status;
- .3 Submittal schedule and status report, including a summary of remaining and outstanding submittals;
- .4 Request for information, Change Order, and Construction Change Directive status reports;
- .5 Tests and inspection reports;
- .6 Status reports of nonconforming and rejected Work;
- .7 Daily logs;
- .8 Summaries of all Contractors' Applications for Payment;
- .9 Cumulative total of the Cost of the Work to date including the Construction Manager's compensation and reimbursable expenses at the job site, if any;
- .10 Cash-flow and forecast reports;
- .11 Photographs to document the progress of the Project;
- .12 Status reports on permits and approvals of authorities having jurisdiction; and
- .13 Any other items the Owner may require:

None

**§ 3.3.21.3** In addition, for Projects constructed on the basis of the Cost of the Work, the Construction Manager shall include the following additional information in its progress reports:

- .1 Contractors' work force reports;
- .2 Equipment utilization report;
- .3 Cost summary, comparing actual costs to updated cost estimates; and
- .4 Any other items as the Owner may require:

None

**§ 3.3.22** The Construction Manager and each Contractor shall maintain at the Project site, a copy of all Contract Documents, including Contracts, Project Schedule, Drawings, Specifications, addenda, Change Orders, Construction Change Directives, and other Modifications, in good order and marked currently to indicate field changes and selections made during construction, and the approved Shop Drawings, Product Data, Samples, purchases, materials, equipment, applicable handbooks, maintenance and operating manuals and instructions and similar required

submittals. These shall be in electronic form or paper copy, available to the Owner, Architect, and Contractors. Upon completion of the Project, the Construction Manager shall deliver them to the Owner.

**§ 3.3.23** The Construction Manager shall arrange for the delivery, storage, protection and security of Owner-purchased materials, systems and equipment that are a part of the Project until such items are incorporated into the Work. Costs of storage, protection and security for Owner purchased items shall be paid for by the Owner, if approved in advance and in writing by the Owner.

**§ 3.3.24** With the Architect, the Owner's maintenance personnel, and the Owner's Commissioning Agent, if any, the Construction Manager shall arrange, observe, coordinate and facilitate the Contractors' final testing and start-up of utilities, operational systems and equipment and observe any commissioning as the Contract Documents may require.

**§ 3.3.25** When the Construction Manager considers each Contractor's Work or a designated portion thereof substantially complete, the Construction Manager shall, in addition to or in conjunction with that Contractor, prepare for the Architect a list of incomplete or unsatisfactory items and a schedule for their completion. The Construction Manager shall assist the Architect in conducting inspections to determine whether the Work or designated portion thereof is substantially complete.

**§ 3.3.26** When the Work of all of the Contractors, or designated portion thereof, is substantially complete, the Construction Manager shall obtain and review a certificate of substantial completion prepared by the Contractor, or prepare a Certificate of Substantial Completion, and the Construction Manager and the Architect shall execute, a Certificate of Substantial Completion. The Construction Manager shall submit the executed Certificate to the Owner for approval and execution and then to Contractors. The Construction Manager shall coordinate the correction and completion of the Work with the assistance of the Owner and the Architect. Following issuance of a Certificate of Substantial Completion of the Work or a designated portion thereof, the Construction Manager shall perform an inspection to confirm the completion of the Work of the Contractors and make recommendations to the Architect when the Work of all of the Contractors is ready for final inspection. The Construction Manager shall assist the Architect in conducting the final inspection.

**§ 3.3.27** The Construction Manager shall forward to the Owner, with a copy to the Architect, the following information received from the Contractors: (1) certificates of insurance ; (2) consent of surety or sureties, if any, to reduction in or partial release of retainage or the making of final payment; (3) affidavits, receipts, releases and waivers of liens or bonds indemnifying the Owner against liens; and (4) any other documentation required of the Contractors under the Contract Documents, including warranties, As-Designed record drawings and similar submittals. The Construction Manager shall review and provide marked-up prints, drawings, and other data furnished by contractors to the Architect for inclusion in As-Designed record drawings.

**§ 3.3.28** The Construction Manager shall coordinate receipt, and delivery to the Owner, of other items provided by the Contractors, such as keys, manuals, and record drawings. The Construction Manager shall forward to the Architect a final Project Application for Payment and Project Certificate for Payment, or a final Application for Payment and final Certificate for Payment for each Contractor, upon each Contractor's compliance with the requirements of the Contract Documents. When the Construction Manager provides the Owner with a Contractor's request for Final Payment, it shall be an indication to the Owner that the requested Contractor has satisfactorily completed the Work in accordance with the Contract Documents. In addition the Construction Manager will provide to the Owner the marked-up prints, drawings, and other data furnished by Contractors to the Architect for inclusion in As-Designed record drawings.

**§ 3.3.29** Duties, responsibilities and limitations of authority of the Construction Manager as set forth in the Contract Documents shall not be restricted, modified or extended without written consent of the Owner.

**§ 3.3.30** As part of its Basic Services, the Construction Manager shall review and discuss the comprehensive list of items to be corrected by Contractor (a "Warranty List") prepared by the Architect with the Owner at twenty-three (23) months following the Date of Substantial Completion. Construction Manager will assist the Owner in resolving such Warranty List, as necessary, and will provide call-back services related to such outstanding issues, facility operations and performance for a period of twenty-four (24) months following the date of Substantial Completion. In the event that the actual resolution of the warranty item extends past the twenty-four (24) months following the date of Substantial Completion, Construction Manager shall fulfill its obligations under this Section 3.3.30 so long as the Owner requested a resolution to the specific warranty item prior to the expiration of the aforementioned time period.

§ 3.3.31 To the extent required by law or as required by the Owner, the Construction Manager shall require and ensure each Prime Contractor for each separately bid portion of the Work, under its Standard Form of Agreement Between the Owner and Contractor, to obtain and maintain a performance bond and payment bond in an amount covering that Prime Contractor in a form and with a surety acceptable to the Owner in connection with its obligations thereunder. The amount of each bond shall be equal to one hundred percent (100%) of the Contract Sum. The Construction Manager shall deliver the required bonds to the Owner at least three (3) days before the commencement of any Work at the Project site.

§ 3.3.32 The Architect is required under its contract with the Owner to prepare or provide a set of reproducible As-Designed record drawings showing changes in the Work made during construction based on marked-up prints, drawings and other data furnished by the Contractor(s) through the Construction Manager to the Architect, as well as providing the Architect with its own trailer set of marked-up prints and drawings, including, but not limited to, the location of water, sewer, telephone, electric, gas, video, data and any other utility lines. The Construction Manager shall verify these drawings as accurate; provided the Construction Manager's verification shall be made to the best of the Construction Manager's knowledge. These drawings shall be submitted to the Architect within sixty (60) days of Project closeout and prior to Final Payment.

§ 3.3.33 As a part of its Basic Services, the Construction Manager shall assist the Owner and the Architect in determining existing conditions.

§ 3.3.34 As a part of its Basic Services, the Construction Manager shall assist the Owner and the Architect in the planning and sequencing of construction activities in order to accommodate necessary work during occupancy in a manner acceptable to the Owner.

§ 3.3.35 As a part of its Basic Services, the Construction Manager shall assist the Owner in the event of the termination or default of the Architect or Contractor and by major defects or deficiencies in the work of the Architect or Contractor. This includes taking necessary measures to meet the Project schedule and budget. Notwithstanding the foregoing:

- .1 The Construction Manager Basic Services does not prohibit the Owner from requiring the surety, if any, to reimburse the Construction Manager/Owner for such services performed due to such default; and
- .2 This provision shall not apply in the event the Construction Manager makes a recommendation of a Contractor to the Owner and the Owner elects to select a different Contractor.

§ 3.3.36 On the basis of its regular on-site inspections, Construction Manager will report to the Owner any observed construction means, methods, techniques, sequences, or procedures that do not appear to conform with industry standards, and shall also report to Owner any work that appears not to be in conformance with the Contract Documents or deficient in the quality of workmanship.

§ 3.3.37 The Construction Manager shall provide daily full-time on-site field supervision during the entire Construction Phase when the Work is being performed. The Owner reserves the right to approve the Construction Manager's field supervisor, and to require the replacement of the field supervisor upon two (2) weeks' notice.

§ 3.3.38 The Construction Manager shall inspect the Work of the Contractors on the Project as it is being performed to confirm that the work performed and the materials furnished are in accordance with the Contract Documents and that Work on the Project is progressing on schedule. In the event that the quality control testing should indicate that the Work, as installed, does not meet the requirements of this Project, the Architect shall determine the extent of the Work that does not meet the requirements and the Construction Manager shall direct the Contractor(s) to take appropriate corrective action, and advise the Owner of the corrective action.

§ 3.3.39 The following shall be provided by the Construction Manager as a part of its Basic Services:

- (1) Preparation of documentation for alternate bid or proposal requests proposed by the Owner
- (2) Preparation for, or attendance at, public presentations, meetings or hearings
- (3) Assistance to the Initial Decision Maker, if other than the Architect



- (4) All necessary fast-tracking, equipment and material expediting and bid-packaging deemed necessary in order to meet the Owner's schedule.

**§ 3.3.40** As the Architect progresses through Schematic Design, Design Development and Construction Documents, the Construction Manager shall prepare and update the Cost of the Work estimates, as provided in the Project Preconstruction Schedule, with increasing detail and refinement in order to assure the Owner that the Project scope can be accomplished within the Owner's established Project budget. The Construction Manager shall provide the Cost of the Work estimates within the standard of care of the profession aiming to ensure that the estimates are as accurate as possible given the information available at the time. The Cost of the Work estimates are intended to assist the Owner and/or the Architect in planning and designing the Work, recognizing that actual costs may vary and are subject to change based on market conditions, final design, and other factors beyond the Construction Manager's control.

**§ 3.3.41** The Construction Manager shall require in each Project Manual/Bid Package that it issues on behalf of the Owner that each Contractor certifies to the Owner that no owner, employee, agent, representative, contractor and/or other personnel of the Contractor will be on any School District premises if they are a registered criminal sexual offender under the Sex Offenders Registration Act, Public Act 295 of 1994, or have been convicted of "Listed Offense" as defined under Section 722 of the Sex Offenders Registration Act, MCL 28.722 (the "Certification"). This Certification shall be accomplished through obtaining an Affidavit Of Compliance – Criminal Background Checks, in a form approved by the Owner. Additionally, the Construction Manager shall also obtain such Certification from each owner/employee of the Construction Manager who will work on the Project and be on site at any of the Owner's facilities.

**§ 3.3.42** It is acknowledged by the Construction Manager that a substantial portion of the Project shall consist of the acquisition and implementation of technology. In that regard, the Owner agrees to directly contract for and utilize the services of a technology designer in connection with designing the technology system. However, the Construction Manager agrees that it will coordinate the integration of the technology installation with the entire construction Project.

**§ 3.3.43** The Construction Manager shall coordinate the submission of all close-out documents for the Architect's review, which close-out documents will be prepared by the Contractors and submitted to the Construction Manager for its review. Immediately following the Architect's review and approval, the Construction Manager shall provide the Owner with one (1) paper copy and one (1) electronic copy of all close-out information. The Construction Manager is responsible to require and ensure that As-Designed Record documents from the following Contractors are provided: mechanical, plumbing, electrical and site utilities. Additionally, the Owner shall also be provided with a copy of a complete electronic file from the Project including RFI's, submittals, Construction Documents including Addenda, bulletins, ASI's, Drawings, Specifications, Change Documents and Project Manuals. Close-out documents shall include but are not limited to operations manuals, warranties, videos of training sessions, permit information and approvals.

**§ 3.3.44** Prior to the termination of the Construction Manager's services, the Construction Manager shall be prepared to serve and shall serve when requested by the Owner as a witness in connection with any public hearing, arbitration proceeding, legal proceeding or administrative law proceeding to which the Owner or the Construction Manager is a party concerning the Project as part of its Basic Services.

## **ARTICLE 4 BASIC SERVICES**

### **§ 4.1 Basic Services**

**§ 4.1.1** Basic Services identified as Construction Manager's responsibility are listed in the table below are included in Basic Services and are required for the Project. The Construction Manager shall provide the listed Services only if specifically designated in the table below as the Construction Manager's responsibility, and the Owner shall compensate the Construction Manager as provided in Section 11.1.2. Unless otherwise specifically addressed in this Agreement, if neither the Owner nor the Construction Manager is designated, the parties agree that the listed Service is not being provided for the Project.

*(Designate the Construction Manager's Basic Services and the Owner's Services required for the Project by indicating whether the Construction Manager or Owner shall be responsible for providing the identified Service. Insert a description of the Services in Section 4.1.2 below or attach the description of services as an exhibit to this Agreement.)*

<b>Supplemental Services</b>	<b>Responsibility</b> <i>(Construction Manager, Owner or Not Provided)</i>
§ 4.1.1.1 Measured drawings	Owner's Architect
§ 4.1.1.2 Tenant-related services	Not Provided
§ 4.1.1.3 Commissioning	Owner, Construction Manager shall assist and coordinate
§ 4.1.1.4 Development of a commissioning plan	Owner, Construction Manager shall assist and coordinate
§ 4.1.1.5 Sustainable Project Services	Not Provided
§ 4.1.1.6 Furniture, furnishings and equipment delivery, and installation coordination	Construction Manager shall coordinate for scheduling purposes with Owner's Architect
§ 4.1.1.7 Furniture, furnishings and equipment procurement assistance	Owner's Architect
§ 4.1.1.8 Assistance with site selection	Not Provided
§ 4.1.1.9 Assistance with selection of the Architect	Not Provided
§ 4.1.1.10 Furnish land survey	Owner
§ 4.1.1.11 Furnish geotechnical engineering services	Owner
§ 4.1.1.12 Provide insurance advice	Not Provided
§ 4.1.1.13 Provide supplemental Project risk analysis and mitigation strategies	Construction Manager
§ 4.1.1.14 Stakeholder relationships management	Owner
§ 4.1.1.15 Owner moving procurement and coordination services	Construction Manager through a RFP process
§ 4.1.1.16 Coordination of Owner's separate contractors	Construction Manager
§ 4.1.1.17 Other Supplemental Services	Not Provided

*(Row deleted)*

#### § 4.1.2 Description of Supplemental Services

§ 4.1.2.1 A description of each Supplemental Service identified in Section 4.1.1 as the Construction Manager's responsibility is provided below.

*(Describe in detail the Construction Manager's Supplemental Services identified in Section 4.1.1 or, if set forth in an exhibit, identify the exhibit.)*

N/A

§ 4.1.2.2 A description of each Supplemental Service identified in Section 4.1.1 as the Owner's responsibility is provided below.

*(Describe in detail the Owner's Supplemental Services identified in Section 4.1.1 or, if set forth in an exhibit, identify the exhibit.)*

N/A

§ 4.1.3 Reserved.

#### § 4.2 Construction Manager's Additional Services

§ 4.2.1 The Construction Manager may provide Additional Services after execution of this Agreement, without invalidating this Agreement, if mutually agreed in writing prior to commencing such services, or if required by circumstances beyond the Construction Manager's control. In the absence of mutual agreement in writing, the Construction Manager shall notify the Owner prior to providing Additional Services and secure Owner's written approval prior to commencing such services. If the Owner deems that all or a part of such Additional Services is not required, the Owner shall give prompt written notice to the Construction Manager, and the Construction Manager shall not provide those services. Except for services required due to the fault of or caused by the Construction Manager, its employees, agents and Construction Manager's consultants acts, errors and/or omissions, any Additional Services provided in accordance with this Section 4.2 shall entitle the Construction Manager to compensation pursuant to Section 11.3. If, however, services described in this Section 4.2 are required due to circumstances within the reasonable control of the Construction Manager under this Agreement, such services shall be provided as a part of

Basic Services. Notwithstanding any provision to the contrary, no compensation shall be paid to the Construction Manager for Additional Services that became necessary as a result of the Construction Manager's breach of this Agreement or the professional negligence of the Construction Manager, its employees, agents, and Construction Manager's consultants.

**§ 4.2.2** Upon recognizing the need to perform the following Additional Services, the Construction Manager shall notify the Owner with reasonable promptness and explain the facts and circumstances giving rise to the need. The Construction Manager shall not proceed to provide the following Additional Services until the Construction Manager receives the Owner's written authorization:

- .1 Services necessitated by a material change in the initially agreed upon Project scope, previous instructions or approvals given by the Owner, or a material change in the Project including, but not limited to size, quality, complexity, the Owner's schedule or budget for Cost of the Work, or procurement or delivery method;
- .2 Services necessitated by the enactment or revision of codes, laws, regulations or official interpretations after the date of this Agreement;
- .3 Services necessitated by the failure of performance on the part of the Owner or the Owner's other consultants or contractors;
- .4 Reserved;
- .5 Reserved;
- .6 Reserved;
- .7 Consultation concerning replacement of Work resulting from fire or other cause during construction and furnishing services required in connection with the replacement of such Work when such changes are not the fault of or caused by the Construction Manager's employees, agents and Construction Manager's consultants negligent acts, errors, omissions, etc.;
- .8 Services required in an emergency to coordinate the activities of Contractors in the event of risk of personal injury or serious property damage, consistent with Section 3.3.13.

**§ 4.2.3**

*(Paragraphs deleted)*  
Reserved.

**§ 4.2.4** Except for services required under Section 3.3.30, Construction Phase Services provided more than ninety (90) days after the time frame established in Section 3.3.2, when such extension is not the fault or caused by the Construction Manager's employees, agents and Construction Manager's Consultants' negligent acts, errors, omissions, etc. may be compensated as Additional Services to the extent the Construction Manager incurs additional cost in providing those Construction Phase Services and only to the extent the parties mutually agree in writing prior to the Construction Manager commencing such services.

**§ 4.2.5** If the services covered by this Agreement have not been completed within sixty ( 60 ) months from the date of the sale of the Bonds, and if sold in separate series, from the date of the sale for that particular series, through no fault of, or in any way caused by, the Construction Manager, the extension and compensation of the Construction Manager's services beyond that time shall be subject to negotiation by the parties.

**ARTICLE 5 OWNER'S RESPONSIBILITIES**

**§ 5.1** Acknowledging the Owner's status as a public body, and unless otherwise provided for under this Agreement, the Owner shall provide information reasonably requested by the Construction Manager in writing in a timely manner regarding requirements for and limitations on the Project, including a written program, which shall set forth the Owner's objectives; schedule; constraints and criteria; special equipment; systems; Owner-furnished equipment, move-in schedule and site requirements. The Construction Manager will notify the Owner when any such information that is time sensitive along with a reasonable time frame for the receipt of same. However, the failure by the Owner to furnish any information to the Construction Manager shall not relieve the Construction Manager of any liability hereunder, nor extend the time in which the Construction Manager is to perform such duties unless the Construction Manager notifies the Owner in writing that the lack of such information may impede the progress of the Project.

**§ 5.2** The Owner shall provide a budget for the Project, based on consultation with the Architect and Construction Manager, including (1) the budget for the Cost of the Work as defined in Section 6.1; (2) the Owner's other costs; and



(3) reasonable contingencies related to all of these costs. The Owner shall update the Owner's budget for the Project as necessary throughout the duration of the Project until final completion.

**§ 5.3** Reserved.

**§ 5.4** The Owner shall retain an Architect to provide services, duties and responsibilities as described in AIA Document B132–2019, Standard Form of Agreement Between Owner and Architect, Construction Manager as Adviser Edition, as modified between the Owner and Architect. If requested by the Construction Manager, the Owner shall provide the Construction Manager with a copy of the scope of services in the agreement executed between the Owner and Architect.

**§ 5.5** The Owner shall identify a representative authorized to act on the Owner's behalf with respect to the Project subject to Owner's parameters, which parameters, if any, shall be given to the Construction Manager in writing when such representative is designated. The Owner shall render decisions pertaining to documents the Construction Manager submits within a reasonable period of time in order to avoid unreasonable delay in the orderly and sequential progress of the Construction Manager's services subject to the Owner's policies which require Board action. [The Construction Manager will notify the Owner when any such decisions are time sensitive along with a reasonable time frame for the receipt of same. The Owner's Designated Representative is identified in Section 1.1.9 above.](#)

**§ 5.6** When necessary for the Project and requested by the Construction Manager in writing, the Owner shall furnish, with assistance from the Architect and Construction Manager, surveys to describe physical characteristics, legal limitations and utility locations for the site of the Project, and a written legal description of the site if such surveys are reasonably required by the scope of the Project. The surveys and legal information shall include, as applicable, grades and lines of streets, alleys, pavements and adjoining property and structures; designated wetlands; adjacent drainage; rights-of-way, restrictions, easements, encroachments, zoning, deed restrictions, boundaries, and contours of the site; locations, dimensions, and other necessary data with respect to existing buildings, other improvements and trees; and information concerning available utility services and lines, both public and private, above and below grade, including inverts and depths. All the information on the survey shall be referenced to a Project benchmark.

**§ 5.7** When necessary for the Project and requested by the Construction Manager in writing, the Owner shall furnish, with the assistance from the Architect, services of geotechnical engineers, which may include but are not limited to test borings, test pits, determinations of soil bearing values, percolation tests, evaluations of hazardous materials, seismic evaluation, ground corrosion tests and resistivity tests, including necessary operations for anticipating subsoil conditions, with written reports and appropriate recommendations if such surveys are reasonably required by the scope of the Project.

**§ 5.8** Reserved.

**§ 5.9** Reserved.

**§ 5.10** The Owner shall coordinate the services of its own consultants with those services provided by the Construction Manager. Upon the Construction Manager's request, the Owner shall furnish copies of the scope of services in the contracts between the Owner and the Owner's consultants. The Owner shall require that its consultants and contractors maintain insurance, including professional liability insurance, as appropriate to the services or work provided.

**§ 5.11** The Owner shall furnish tests, inspections and reports required by law or the Contract Documents, such as structural, mechanical, and chemical tests, tests for air and water pollution, and tests for hazardous materials.

**§ 5.12** The Owner shall furnish all legal, insurance and accounting services, including auditing services, that may be reasonably necessary at any time for the Project to meet the Owner's needs and interests.

**§ 5.13** The Owner shall provide prompt written notice to the Construction Manager and Architect if the Owner becomes aware of any fault or defect that it knows to be a fault or defect in the Project, including errors, omissions or inconsistencies in the Architect's Instruments of Service or any fault or defect in the Construction Manager's services but the Owner's failure or omission to do so shall not relieve the Construction Manager of its responsibilities hereunder and the Owner shall have no duty of observation, inspection, or investigation. The Construction Manager

shall provide the Architect and the Owner prompt notice if it becomes aware of any fault or defect in the Project or nonconformance with the Contract Documents.

**§ 5.14** The Owner reserves the right to perform construction and operations related to the Project with the Owner's own forces, and to award contracts in connection with the Project which are not part of the Construction Manager's responsibilities under this Agreement. The Construction Manager shall notify the Owner if any such independent action will interfere with the Construction Manager's ability to perform the Construction Manager's responsibilities under this Agreement.

**§ 5.15** The Owner shall endeavor to communicate with the Contractors and the Construction Manager's consultants through the Construction Manager about matters arising out of or relating to the Contract Documents. The Owner and Construction Manager shall include the Architect in all communications that relate to or affect the Architect's services or professional responsibilities.

**§ 5.16** Reserved.

**§ 5.17** The Owner shall provide the Construction Manager reasonable access to the Project site prior to commencement of the Work and shall obligate the Contractors to provide the Construction Manager reasonable access to the Work wherever it is in preparation or progress.

**§ 5.18** Reserved.

**§ 5.19** The Owner shall require such its Contractors to: (a) indemnify the Construction Manager to the same extent the Owner is indemnified; and (b) include the Construction Manager as an additional insured on its liability coverages. This requirement shall not apply however, where the Owner has entered into a contract with the Contractor before execution of this Agreement or where the Owner determines it is not economically feasible to obtain such terms, and timely notifies the Construction Manager accordingly. Notwithstanding the foregoing, the Construction Manager is responsible for putting together the Request For Proposals for the Project, so the onus is on the Construction Manager to ensure that this language is contained therein.

## **ARTICLE 6 COST OF THE WORK**

**§ 6.1** For purposes of this Agreement, the Not-To-Exceed limit of the Cost of the Work for the Project, including all hard construction costs, General Conditions, and contingency is detailed in 1.1.1 above. Notwithstanding the foregoing, the Cost of the Work does NOT include the compensation of the Architect, its employees, agents or the Architect's consultants, the Construction Manager, its employees, agents or the Construction Manager's consultants or Construction Manager's Personnel Reimbursable Rates, the costs of the land, rights-of-way, financing, other costs which are the responsibility of the Owner, such as Technology Designer, Project Financial Consultant, Project Market Study Consultant, Project Investment Banker, etc., and any other "soft costs" that are the responsibility of the Owner. Technology design services should not be included in the Construction Manager's Scope of Work, except for coordination purposes. If any portion of the Construction Manager's compensation is based upon a percentage of the Cost of the Work, then, for the purpose of determining such portion, it shall not include the compensation of the Construction Manager, the Construction Manager's consultants, Personnel Reimbursable Rates or Office General Condition Costs.

**§ 6.2** The Owner's budget for the Cost of the Work is fixed as set forth in Section 1.1.1 above, and may be adjusted throughout the Project as required under Sections 5.2 and 6.4. Evaluations of the Owner's budget for the Cost of the Work, and the estimates of the Cost of the Work prepared by the Construction Manager, represent the Construction Manager's best judgment as a person or entity familiar with the construction industry. It is recognized, however, that neither the Construction Manager nor the Owner has control over the cost of labor, materials; or equipment; the Contractors' methods of determining bid prices; or competitive bidding, market, or negotiating conditions. Accordingly, the Construction Manager cannot and does not warrant or represent that bids will not vary from the Owner's budget for the Cost of the Work, or from any estimate of the Cost of the Work, or evaluation, prepared or agreed to by the Construction Manager. The foregoing statement does not waive the fixed limit of the Cost of Work.

**§ 6.3** If a discrepancy exists between the Construction Manager's cost estimates and the Architect's cost estimates, the Construction Manager and the Architect shall work together to reconcile the cost estimates.

§ 6.4 If at any time the Construction Manager's estimate of the Cost of the Work exceeds the Owner's budget for the Cost of the Work, the Construction Manager, in consultation with the Architect and as a Basic Service, shall make appropriate recommendations to the Owner to adjust the Project's size, quality, or budget for the Cost of the Work.

§ 6.5 If the Construction Manager's estimate of the Cost of the Work at the conclusion of any Phase exceeds the Owner's budget for the Cost of the Work, the Owner shall

- .1 give written approval of an increase in the budget for the Cost of the Work;
- .2 in consultation with the Construction Manager and Architect, revise the Project program, scope, or quality as required to reduce the Cost of the Work (including any necessary rebidding); or
- .3 implement any other mutually acceptable alternative.

§ 6.6 If the Owner chooses to revise the Project program, scope, or quality to reduce the Cost of the Work pursuant to Section 6.5.2, or if the bids or proposals received from the prospective Contractors, in the aggregate, exceed the Owner's budget for the Cost of the Work, and the Owner chooses to revise the Project program, scope, or quality to reduce the Cost of the Work, the Construction Manager shall cooperate with the Owner and Architect to develop the necessary revisions, update the cost estimate, and obtain additional bids. The Construction Manager will perform the services described in Sections 6.4 and 6.6 as a Basic Service and without additional compensation.

## ARTICLE 7 COPYRIGHTS AND LICENSES

Unless otherwise stated conspicuously in writing, the Construction Manager, its employees, agents and the Construction Manager's consultants, if any, shall not own or claim a copyright in the Instruments of Service. The Construction Manager and the Construction Manager's consultants, if any, warrant that in transmitting Instruments of Service, or any other information, the transmitting party is the originator of such information or has permission from the copyright owner to transmit such information for its use on the Project or on subsequent projects.

## ARTICLE 8 CLAIMS AND DISPUTES

### § 8.1 General

§ 8.1.1 The Owner and Construction Manager shall commence all claims and causes of action against the other and arising out of or related to this Agreement, whether in contract, tort, or otherwise, in accordance with the requirements of the dispute resolution method selected in this Agreement and within the period specified by applicable law.

§ 8.1.2 To the extent damages are covered by property insurance, the Owner and Construction Manager waive all rights against each other and against the contractors, consultants, agents, and employees of the other for damages, except such rights as they may have to the proceeds of such insurance as set forth in AIA Document A232–2019, General Conditions of the Contract for Construction as amended for this Project. The Owner or the Construction Manager, as appropriate, shall require of the contractors, consultants, agents, and employees of any of them, similar waivers in favor of the other parties enumerated herein.

§ 8.1.3 **Indemnification.** To the fullest extent permitted by law, the Construction Manager shall indemnify and hold harmless the Owner, its Board of Education, its Board Members, in their official and individual capacities, its administrators, employees, agents, contractors, successors and assigns, and its Architect from and against any and all claims, counter claims, suits, debts, demands, actions, judgments, liens, costs, expenses, damages, injuries and liabilities, including reasonable attorney's fees and reasonable expert witness fees arising out of or in connection with Construction Manager's performance of the services pursuant to this Agreement and/or from Construction Manager's violation of any of the terms of the Agreement, including, but not limited to, and only to the extent caused by: (i) the negligent acts or willful misconduct of the Construction Manager, its officers, directors, employees, successors, assigns, contractors, consultants and agents; (ii) any breach of the terms of this Agreement by the Construction Manager, its officers, directors, employees, successors, assigns, contractors, consultants and agents; (iii) any violation or breach of any applicable Federal, State or local law, rule, regulation, ordinance, policy and/or licensing and permitting requirements applicable to providing the services; or (iv) any breach of any representation or warranty by the Construction Manager, its officers, directors, employees, successors, assigns, contractors, consultants and agents under this Agreement. The Construction Manager shall notify the Owner by certified mail, return receipt requested, immediately upon actual knowledge of any claim, suit, action, or proceeding for which the Owner may be entitled to indemnification under this Agreement. This Section shall survive the expiration or earlier termination of this Agreement and shall not be limited by the Construction Manager's insurance obligations contained in this Agreement.



§ 8.1.4 The Construction Manager and Owner waive consequential damages for claims, disputes, or other matters in question, arising out of or relating to this Agreement. This mutual waiver is applicable, without limitation, to all consequential damages due to either party's termination of this Agreement, except as specifically provided in Section 9.7.

## § 8.2 Alternative Dispute Resolution

§ 8.2.1 On those occasions when a dispute arises between the parties to this Agreement, the parties shall be compelled to seek an alternative means of resolving the dispute as a condition precedent to litigation. Therefore, the parties agree to the following terms and conditions:

§ 8.2.1.1 The party bringing a claim shall give notice to the other party and, in writing, propose a meeting within seven (7) days after the claim arises in which to discuss and attempt to resolve the claim.

§ 8.2.1.2 In the event the meeting between the parties to resolve the claim does not resolve the dispute or does not take place within said seven (7) day period, the parties shall designate, by mutual agreement, an independent mediator who shall convene a meeting of the parties within a period of fourteen (14) days of the later of the initial meeting between the parties or the date notice was given pursuant to Section 8.2.1.1. The mediator shall render his/her decision within seven (7) days of said meeting.

§ 8.2.1.3 The purpose of the alternative dispute resolution is to attempt to resolve the dispute between the parties. The mediator shall not be empowered with the authority to render a binding opinion or award. The confidentiality of the alternative dispute resolution shall be governed by the Michigan Court Rules and the Michigan Rules of Evidence.

§ 8.2.1.4 In the event the independent mediator's attempt to resolve the dispute between the parties fails, then each party will be free to pursue recovery of claims at law.

§ 8.2.1.5 During the pendency of this alternative dispute resolution process, the parties agree that the statute(s) of limitations applicable to all claims that are the subject of this process shall be tolled.

§ 8.2.1.6 Should a party's claim also concern claims against or by Contractor, Architect and/or Construction Manager, then Owner may include Contractor, Architect and/or Construction Manager in the alternative dispute resolution process.

§ 8.2.1.7 Construction Manager shall continue providing all services during any dispute, including during the alternative dispute resolution process, provided that the Construction Manager receives undisputed payments in accordance with the requirements of the Contract Documents.

§ 8.2.2 Reserved.

§ 8.2.3 Reserved.

§ 8.2.4 If the parties do not resolve a dispute through the Alternate Dispute Resolution process pursuant to this Section 8.2, the method of binding dispute resolution shall be the following:  
(Check the appropriate box.)

☐ Arbitration pursuant to Section 8.3 of this Agreement

☒ Litigation, unless otherwise mutually agreed to by the parties, subject to the venue requirements of Section 10.1

☐ Other: (Specify)

### § 8.3 Reserved

*(Paragraphs deleted)*

§ 8.4 The provisions of this Article 8 shall survive the termination of this Agreement.

## ARTICLE 9 TERMINATION OR SUSPENSION

§ 9.1 Except for payments reasonably disputed in good faith, if the Owner fails to make payments to the Construction Manager in accordance with this Agreement, such failure shall be considered substantial nonperformance and cause for termination or, at the Construction Manager's option, cause for suspension of performance of services under this Agreement. If the Construction Manager elects to suspend services for this purpose, the Construction Manager shall give seven (7) days' written notice to the Owner to cure within five (5) business days before suspending services. In the event of such a suspension of services, the Construction Manager shall have no liability to the Owner for delay or damage caused the Owner because of such suspension of services. Before resuming services, the Owner shall pay the Construction Manager all sums due prior to suspension. When the Project is resumed, the Construction Manager may seek an equitable adjustment from the Owner for expenses incurred in the interruption and resumption of Construction Manager's services. However, if the parties cannot agree on the amount of the adjustment, Construction Manager follow the alternative dispute resolution procedure contained in Section 8.2 above.

§ 9.2 If the Owner suspends the Project, the Construction Manager shall be compensated for services performed prior to notice of such suspension. When the Project is resumed, the Construction Manager may seek an equitable adjustment from the Owner for expenses incurred in the interruption and resumption of Construction Manager's services. However, if the parties cannot agree on the amount of the adjustment, Construction Manager follow the alternative dispute resolution procedure contained in Section 8.2 above.

§ 9.3 If the Owner suspends the entire Project (not individual projects) for more than one hundred eighty (180) cumulative days for reasons other than the fault of the Construction Manager, the Construction Manager may terminate this Agreement by giving not less than seven (7) days' written notice.

§ 9.4 The Construction Manager may terminate this Agreement upon not less than thirty (30) days' written notice to the Owner should the Owner fail substantially to perform in accordance with the terms of this Agreement through no fault of the Construction Manager and only if the Owner fails to cure said default within thirty (30) days' of written notice.

§ 9.5 The Owner may terminate this Agreement for cause after providing Construction Manager three days' notice to cure should the Construction Manager fail to substantially perform in accordance with the terms of the Agreement. The Owner may also terminate this Agreement for any reason upon not less than seven (7) days' written notice to the Construction Manager for the Owner's convenience and without cause. Should the Owner's termination for cause be deemed improper, then such termination shall be treated as a termination for convenience. Should Owner terminate Construction Manager for cause, in the Owner's sole discretion, the Owner shall be entitled to withhold payments otherwise due to Construction Manager, on this Project or other projects, and otherwise recover damages from the Construction Manager to cover damages, costs, expenses, and fees caused by the Construction Manager's breaches, as well as costs and attorney fees incurred by the Owner to recover such damages.

§ 9.6 If the Owner terminates this Agreement for its convenience not the fault of the Construction Manager pursuant to Section 9.5, the Owner shall compensate the Construction Manager for Construction Manager's Fee, Construction Manager Personnel Costs, General Condition Items, Office General Condition Costs and Construction Manager Insurance Fee associated with completed Work or partially completed Work in progress, prior to termination on a Project by-Project basis, reasonably incurred prior to termination.

§ 9.7 In addition to any amounts paid under Section 9.6, if the Owner terminates this Agreement for its convenience pursuant to Section 9.5, or the Construction Manager terminates this Agreement pursuant to Section 9.3, the Owner shall pay to the Construction Manager the following termination fee:  
*(Set forth below the amount of any termination fee, or the method for determining any termination fee.)*

Zero (\$0.00) Dollars

§ 9.8 Reserved.

Init.

## ARTICLE 10 MISCELLANEOUS PROVISIONS

§ 10.1 This Agreement shall be governed by the law of the State of Michigan, without regard to any conflict of law principles. In the event the parties resort to litigation, the parties hereby (1) irrevocably consent and submit to the jurisdiction of any Federal, state, county or municipal court sitting in the State of Michigan, County of Oakland, in respect to any action or proceeding brought therein concerning any matters arising out of or in any way relating to this Agreement; (2) expressly waive any rights pursuant to the laws of any other jurisdiction by virtue of which exclusive jurisdiction of the courts of any other jurisdiction might be claimed; (3) irrevocably waive all objections as to venue and any and all rights it may have to seek a change of venue with respect to any such action or proceeding; and (4) agree that any final judgment rendered in any such action or proceeding shall be conclusive and may be entered in any other jurisdiction by suit on the judgment or in any other manner provided by law and expressly consent to the affirmation of the validity of any such judgment by the courts of any other jurisdiction so as to permit execution thereon. The Construction Manager shall incorporate the requirements of this choice of law and forum selection clause into all agreements with its Consultants and other persons or entities (of any tier) providing Project-related services who, as Project participants, are in direct or indirect privity with the Construction Manager.

§ 10.2 Terms in this Agreement shall have the same meaning as those in AIA Document A232–2019, General Conditions of the Contract for Construction, as modified for this Project, except for purposes of this Agreement, the term "Work" shall include the work of all Contractors under the administration of the Construction Manager. In the event of any conflict between this Agreement and the General Conditions, this Agreement shall prevail.

§ 10.3 The Owner and Construction Manager, respectively, bind themselves, their agents, successors, assigns, and legal representatives to this Agreement. Neither the Owner nor the Construction Manager shall assign this Agreement without the written consent of the other.

§ 10.4 If the Owner requests the Construction Manager to execute certificates, the proposed language of such certificates shall be submitted to the Construction Manager for review at least seven (7) days prior to the requested dates of execution, unless circumstances require a shorter time frame. If the Owner requests the Construction Manager to execute consents reasonably required to facilitate assignment to a lender, the Construction Manager shall execute all such consents that are consistent with this Agreement, provided the proposed consent is submitted to the Construction Manager for review at least seven (7) days prior to execution. The Construction Manager shall not be required to execute certificates or consents that would require knowledge, services, or responsibilities beyond the scope of this Agreement.

§ 10.5 Nothing contained in this Agreement shall create a contractual relationship with, or a cause of action in favor of, a third party against either the Owner or Construction Manager.

§ 10.6 Unless otherwise required in this Agreement, the Construction Manager shall have no responsibility for the discovery, presence, handling, removal or disposal of, or exposure of persons to, hazardous materials in any form at the Project site including but not limited to asbestos, asbestos products, polychlorinated biphenyl (PCB) or other toxic substances or regulated substances or wastes (collectively referred to as "Hazardous Materials"), except as described in this Section. It is, however, acknowledged by the Construction Manager that the Owner has disclosed to it that the school buildings and facilities which are the subject of the construction management services to be provided by the Construction Manager may contain Hazardous Materials. It is further acknowledged that in implementing the construction Projects which may result from the Construction Manager's services, as herein defined, the removal or treatment of such Hazardous Materials may become necessary before any construction is commenced. The Construction manager shall not knowingly approve the use of any asbestos containing building material (ACBM) or any known hazardous building materials to be used in the construction of the Project. Upon the issuance of the Final Certificate for Payment, the Construction Manager shall require each Contractor to certify to the Owner, Architect and Construction Manager that no ACBM or any known hazardous building materials were used in the construction of the Project. The Owner will provide written documentation to the Construction Manager regarding any such Hazardous Material of which it is aware, that it discovers, or that is made known to the Owner. As a Basic Service, the Construction Manager will coordinate services of Hazardous Materials consultant(s) and/or contractor(s) with all other individuals or entities involved in the Project in an effort to minimize to the extent practicable disruption in the Project work and schedule, but shall not be responsible for the performance of such consultant and/or contractor. The Construction Manager shall be responsible to the Owner if and to the extent, after recognizing the presence and



general location of Hazardous Materials that were pre-existing at the Site, or generated during construction, or after it should have recognized such presence and general location, it exacerbates such contamination.

**§ 10.7 Reserved.**

**§ 10.8 Confidentiality.**

**§ 10.8.1** The Construction Manager shall not knowingly or negligently communicate or disclose at any time to any person any information concerning the Work or the Project, except: (i) with prior written consent of the Owner, (ii) information which has become part of the public domain prior to the date of the Agreement, (iii) information which becomes part of the public domain by means other than an unauthorized act or omission of the Construction Manager, (iv) as may be required to perform the Work or by any Applicable Law, (v) to its professional advisors or lender (all of whom shall be required to maintain such information in confidence) or (vi) Construction Manager is required to be disclosed by law, regulation, or court order, provided that the Construction Manager provides prompt written notice to the Owner to enable the Owner to seek a protective order or take other appropriate action prior to such disclosure. The provisions of Section 10.8 are not limited by this modification, however it shall be interpreted as prohibiting the Construction Manager from using the Owner as a reference or using any photograph or likeness of any School District building, use of its logo or the like, without obtaining the written permission of the Owner's representative identified in Section 1.1.8 above. The Construction Manager may list the School District as a client.

**§ 10.8.2** The Construction Manager shall promptly upon the request of the Owner return and surrender to the Owner the original or legible copies of any materials, records, notices, memoranda, recordings, Drawings, Specifications and mock-ups and any other documents furnished by the Owner to the Construction Manager. However, Construction Manager may keep one copy of any materials, records, notices, memoranda, recordings, Drawings, Specifications, and mock-ups and any other document furnished by the Owner to the Construction Manager for record-keeping purposes only.

**§ 10.8.3** The Construction Manager shall maintain, and shall cause all members of the Construction Team, and its and their directors, officers, employees, and agents, to maintain, during and after the term of the Agreement, the confidentiality of all trade secrets, know-how, confidential data or other proprietary information of the Owner when designated as such and shall not use such information for any purpose whatsoever except for uses permitted by Section 10.8.1.

**§ 10.8.4** The Construction Manager shall not identify, either expressly or by implication, the Owner, or its corporate affiliates, or use any of their trademarks, trade names, service marks, other proprietary marks, or reference the Services performed under the Agreement, in any advertising, press releases, publicity matters, or other promotional materials without the Owner's prior written approval.

**§ 10.8.5** The Construction Manager shall not, without the express written consent of the Owner, discuss the Work or any part thereof with persons under circumstances in which such communications can reasonably be expected to be published in newspapers, magazines or trade journals or broadcast on radio or television. This restriction shall not apply to statements consistent with a crisis management plan development and agreed to by both parties with respect to the Work. This restriction also shall not apply to any fair response by the Construction Manager to publicity released by the Owner that is detrimental to the reputation of the Construction Manager. Any such contact shall be referred to the Owner for response. Further, without the Owner's consent, the Construction Manager shall not participate in professional or trade seminars or publish or submit articles for publication, the subject of which is, in whole or in part, the Work. Any such proposed article or publication shall be submitted to the Owner for review and approval, which shall not be unreasonably withheld.

**§ 10.8.6** The Construction Manager shall cause all members of the Construction Team to specifically acknowledge that the provisions of this Section 10.8 are binding upon them.

**§ 10.9** The invalidity of any provision of the Agreement shall not invalidate the Agreement or its remaining provisions. If it is determined that any provision of the Agreement violates any law, or is otherwise invalid or unenforceable, then that provision shall be revised to the extent necessary to make that provision legal and enforceable. In such case the Agreement shall be construed, to the fullest extent permitted by law, to give effect to the parties' intentions and purposes in executing the Agreement.

## ARTICLE 11 COMPENSATION

§ 11.1 For the Construction Manager's Basic Services described under Article 3, the Owner shall compensate the Construction Manager as follows:

§ 11.1.1 For Pre-Bond Services in Section 3.2:

*(Insert amount of, or basis for, compensation, including stipulated sums, multiples or percentages.)*

See separate Capital Needs Planning Agreement dated July 17, 2024. Under that Agreement, Construction Manager is entitled to an amount of \$262,100.00 for Pre-Bond Services.

§ 11.1.2 For All Basic Services:

*(Insert amount of, or basis for, compensation, including stipulated sums, multiples or percentages.)*

Compensation for all Basic Services (including without limitation Work that is subject to Change Orders or Construction Change Directives) shall be a fee of **1.99%** of the Cost of the Work (as defined in Article 6) for services rendered ("Construction Manager's Fee"). The definitive Cost of the Work shall be determined once bids are received from the Contractors and awarded by the Owner on a Project-by-Project basis, but in no event shall the Cost of Work on which the Construction Manager's Fee is based exceed the Not-To-Exceed limit on the Cost of the Work defined in Section 1.1.1 above. The Construction Manager's Fee as set forth above shall include any and all costs, including Overhead & Profit, incurred by the Construction Manager in the performance of this Agreement, except for Personnel Reimbursement Rates (Construction Manager Personnel Costs) and Office General Condition Costs and General Condition Items identified below or otherwise approved by Owner in writing. If any portion of the Construction Manager's Fee is based upon a percentage of the Cost of the Work, then, for the purpose of determining such portion, the Cost of the Work shall not include the compensation of the Construction Manager, the Construction Manager's consultants, Personnel Reimbursable Rates, or Office of General Condition Costs, items excluded from the Cost of the Work in Section 1.1.3.2 and Section 6.1, or items listed below.

In addition to the Construction Manager's Fee, the Construction Manager will be reimbursed for the following items in accordance with the following:

1. Construction Manager Personnel Costs is a total Not-To-Exceed amount of \$5,901,030.00 for Construction Manager's staff directly engaged on the Project based upon the Hourly Rates and Staffing Plan established in **Exhibit A** and the Project schedule included as **Exhibit F** (which includes all of Construction Manager's Personnel necessary to complete the Project). This total Not-To-Exceed amount for Construction Manager Personnel Costs shall be further broken down by Project. The Not-To-Exceed amount will be paid to the Construction Manager monthly based upon progress of the Work performed for the Project. However, in the event of a material change to the Project schedule, the Construction Manager's Not-To-Exceed amount for Construction Manager Personnel Costs may be revised to reflect change to the Project schedule, as mutually agreed to in writing by the parties, at an appropriate reduction or increase in Construction Personnel Cost associated with the modified Project schedule. Even though the Construction Manager provided the Owner with a number of hours budgeted for Basic Services, the Construction Manager shall provide all Basic Services to the Owner under this Agreement for the Not-To-Exceed amount for Construction Manager Personnel Costs even if it takes the Construction Manager additional hours over its budgeted hours, unless agreed to by the Owner in writing due to an increase in the Project schedule which is through no fault of, or in any way caused by, the Construction Manager. All Construction Manager Personnel Costs and Office General Condition Costs shall be provided by the Construction Manager at cost without mark-up to the Owner. All General Condition Items shall be provided by the Construction Manager at cost, but is subject to the Construction Manager's Fee.

2. Construction Manager's General Condition Items as set forth in **Exhibit B** have been calculated as a Not-To-Exceed amount of \$4,681,335.00. As set forth in **Exhibit B**, General Condition Items do not include Construction Manager Personnel Costs or Office General Condition Items. The General Condition Items amount will be included as part of the Cost of the Work for determining the Construction Manager's Fee as set forth above; however, and the conclusion of the Project, any unspent portion of the General Condition Items amount will be retained by the Owner and the Construction Manager's Fee shall be reconciled and adjusted as set forth below.

3. Construction Manager Insurance Fee has been calculated as a Not-To-Exceed amount of \$113,382.00 as set forth in Section 11.7 below.

4. Construction Manager's Office General Condition Items (for computers, technology licenses, phones, office supplies etc.) is a total Not-To-Exceed amount of \$150,000.

Except as otherwise provided for below, the Construction Manager's Fee, Construction Manager Personnel Costs, Office General Condition Costs, General Condition Items, Construction Manager Insurance Fee shall be paid to the Construction Manager monthly based upon progress of the Work performed for the Project on a Project by-Project basis.

Notwithstanding the fact that the Owner and Construction Manager may agree to a Construction Manager's Fee, the Owner and Construction Manager acknowledge that the Owner has the right to modify the scope of the Projects by removing projects, adding projects or revising/modifying projects. Accordingly, if there is: (a) a material change to the scope of Projects or Project schedule which necessitates a reduction or increase in Construction Manager Personnel Costs associated with the modified scope of Projects or Project schedule under this Agreement which are not due to the fault of, or in any way caused by, the Construction Manager; (b) the total Owner's construction contingency is not fully used; or (c) the total General Condition Items are not fully spent/used; (d) the total Construction Manager Personnel Costs are not fully used; or (e) the total Office General Condition Costs are not fully spent/used, the Owner will be entitled to a deductive change order at the end of the Project for such unused/unspent portions. However, the Owner and Construction Manager agree to meet annually, or as otherwise agreed to by the parties, to review the Construction Manager Personnel Costs, construction contingency, General Condition Items and Office General Condition Costs to determine if the same should be revised prior to the end of the Project based on the progress of the Project on a Project-by Project basis.

**§ 11.2** For the Construction Manager's Basic Services designated in Section 4.1.1, and for any Sustainability Services required pursuant to Section 4.1.3, the Owner shall compensate the Construction Manager as follows:  
(Insert amount of, or basis for, compensation. If necessary, list specific services to which particular methods of compensation apply.)

N/A

**§ 11.3** For Additional Services that may arise during the course of the Project, including those under Section 4.2, the Owner shall compensate the Construction Manager as follows:  
(Insert amount of, or basis for, compensation.)

As mutually agreed upon by the parties in writing before the Work is commenced.

**§ 11.4**  
(Paragraphs deleted)

**§ 11.5** The hourly billing rates for services of the Construction Manager and the Construction Manager's consultants are set forth below. The rates shall be adjusted in accordance with the Construction Manager's and Construction Manager's consultants' normal review practices.  
(If applicable, attach an exhibit of hourly billing rates or insert them below.)

See **Exhibit A**

## **§ 11.6 Compensation for Reimbursable Expenses**

**§ 11.6.1** Reimbursable Expenses  
(Paragraphs deleted)

may be incurred by the Construction Manager as necessary for the Project and shall be reviewed and approved by the Owner in writing before such expense(s) is incurred.

**§ 11.6.2** For Reimbursable Expenses the compensation shall be the expenses incurred by the Construction Manager and the Construction Manager's consultants plus Zero percent ( 0 %) of the expenses incurred.



**§ 11.7 Construction Manager's Insurance.** If the types and limits of coverage required in Section 2.8 are in addition to the types and limits the Construction Manager normally maintains, the Owner shall pay the Construction Manager for the additional costs incurred by the Construction Manager for the additional coverages as set forth below.  
*(Insert the additional coverages the Construction Manager is required to obtain in order to satisfy the requirements set forth in Section 2.8, and for which the Owner shall reimburse the Construction Manager.)*

Reimbursement for the Construction Manager's liability insurance on a monthly shall be at the rate of \$13.50/\$1,000 of the Construction Manager's Construction Manager's defined in Section 11.1.2. above (and not the total Cost of the Work).

## **§ 11.8 Payments to the Construction Manager**

### **§ 11.8.1 Initial Payment**

**§ 11.8.1.1** An initial payment of Zero (\$ 0 ) shall be made upon execution of this Agreement and is the minimum payment under this Agreement.

### **§ 11.8.2 Progress Payments**

**§ 11.8.2.1** Unless otherwise agreed, payments for services shall be made monthly in proportion to services performed unless and to the extent reasonably disputed by the Owner in good faith. Undisputed payments are due and payable within thirty (30) days of the Owner's receipt of the Construction Manager's invoice. Amounts unpaid forty five ( 45 ) days after the invoice date shall bear interest at the rate entered below, or in the absence thereof at the legal rate prevailing from time to time at the principal place of business of the Construction Manager.  
*(Insert rate of monthly or annual interest agreed upon.)*

0.00 % Zero Percent

**§ 11.8.2.2** The Owner shall not withhold amounts from the Construction Manager's compensation to impose a penalty on the Construction Manager, or to offset sums requested by or paid to Contractors for the cost of changes in the Work, unless the Construction Manager agrees or has been found liable for the amounts in an alternative dispute resolution proceeding. However, the Owner does reserve the right to withhold payment of disputed amounts, until such time as the dispute is resolved.

**§ 11.8.2.3** Records of Reimbursable Expenses, expenses pertaining to Basic and Additional Services, and services performed on the basis of hourly rates shall be available to the Owner. [Construction Manager shall submit detailed monthly invoices based on the progress of the Project, Reimbursable Expenses and/or Personnel Costs, if applicable, for approval and payment by the Owner. Owner's payments to the Construction Manager shall not exceed the percentages of the total Basic Compensation for each phase of the Project as set forth in Section 6, or the maximum Reimbursable Expenses allowable.](#)

## **ARTICLE 12 SPECIAL TERMS AND CONDITIONS**

Special terms and conditions that modify this Agreement are as follows:

*(Include other terms and conditions applicable to this Agreement.)*

**§ 12.1** To the fullest extent possible, the provisions of this Agreement, including the Exhibits, General Conditions, Supplementary Conditions and all other documents constituting the Agreement shall be deemed to supplement and complement each other. In the event of any inconsistency between the provisions of the Contract Documents, which conflict relates to the scope of the Project hereunder, such inconsistency shall be resolved in the manner that defines the Project the most comprehensively. In the event of any other ambiguity between provisions of the Contract Documents, the ambiguity will be resolved by giving effect to the most stringent provision (i.e., the provision, which requires the highest standard of performance).

**§ 12.2** The Construction Manager shall, upon completion of the Project, or earlier upon termination of this Agreement, deliver to the Owner all records and files of the Project reasonably obtainable, which shall have been organized in a reasonable manner by the Construction Manager, including all field marked copies of Construction Documents, which shall include all alternates, addenda, bulletins, construction change directives, field orders, and /or other data generated by the Contractor during the course of construction of the Project. In addition, the Construction Manager shall review Close-Out Documents provided by each Contractor through the Construction Manager to confirm that all required documents have been provided as required by the Specifications contained in the Project Manual.

**§ 12.3** The Construction Manager shall act as the Owner's agent at the site of the Work to the extent so designated in writing and mutually agreed to by the parties to the Agreement in accordance with the Agreement. This shall include, but is not limited to the arranging for construction support and general condition items, as reviewed and approved by the Owner

**§ 12.4** The Construction Manager shall enforce compliance with all rules and regulations promulgated by the Owner in connection with the use and occupancy of the Project Site(s) and the surrounding area. The Contractor shall immediately notify the Owner in writing if, during the performance of the Work, the Contractor reasonably determines compliance with any portion of such rules and regulations to be impractical, setting forth the problems of such compliance and suggesting alternative means through which the results intended by such portions of the rules and regulations can be achieved. The Owner may, in its sole discretion, adopt such suggestions, develop new alternatives or require compliance with the existing requirements of the rules and regulations.

**§12.5** The Owner, being a public body, shall render decisions within a reasonable time after being requested to do so by the Construction Manager. The Construction Manager, shall prepare and submit all recommendations for which approval is required by the Owner as soon as reasonably possible unless another schedule is agreed to by the Owner in writing.

**§12.6** The Construction Manager shall disclose to the Owner in writing the special terms and conditions entered into with any Contractor, seller, third party or any other vendor engaged for the Project by anyone other than the Owner. Cash discounts obtained on payments made by the Construction Manager shall accrue to the Owner if (1) before making the payment, the Construction Manager included them in an Application for Payment and received payment therefor from the Owner, or (2) the Owner has deposited funds with the Construction Manager with which to make payments; otherwise, cash discounts shall accrue to the Construction Manager. Trade discounts, equipment rental discounts, rebates, refunds, insurance and surety bonding credits, and amounts received from sales of surplus materials and equipment shall accrue to the Owner, and the Construction Manager shall make provisions so that they can be secured.

**§ 12.7** As part of Basic Services, the Construction Manager shall perform the services identified in the Team Responsibility Matrix, dated October 1, 2024, and attached hereto as **Exhibit G**, under the heading of "Construction Manager." The services required to be performed by the Construction Manager under the Team Responsibility Matrix demonstrates the coordination required by all of the parties but does not in any way relieve the Construction Manager of any of its contractual obligations required hereunder.

**§ 12.8** The Construction Manager agrees to render its professional services in accordance with the Project Schedule attached hereto as **Exhibit F**.

**§ 12.9** The Construction Manager shall require that each owner/employee/Consultant of the Construction Manager who will work on the Project and be on site at any of the Owner's facilities, certify to the Owner that no owner, employee, agent, representative, contractor, consultant and/or other personnel of the Construction Manager will be on any School District premises if they are a registered criminal sexual offender under the Sex Offenders Registration Act, Public Act 295 of 1994, or have been convicted of "Listed Offense" as defined under Section 722 of the Sex Offenders Registration Act, MCL 28.722 (the "Certification"). This Certification shall be accomplished through obtaining an Affidavit of Compliance – Criminal Background Checks, in a form approved by the Owner.

**§ 12.10** If the Construction Manager is delayed at any time in the commencement or progress of the Work by an act or neglect of the Owner, Owner's own forces, Architect, any of the other Multiple Prime Contractors or an employee of any of them, or by changes ordered in the Work, or by labor disputes, fire, unusual delay in deliveries, epidemics, unavoidable casualties or other causes beyond the Construction Manager's control; or by delay authorized by the Owner pending litigation, mediation, or arbitration, as applicable, or by other causes that the Owner determines may justify delay, then the Construction Manager may seek an equitable adjustment from the Owner to the Contract Time and/or the Construction Manager's Fee and if mutually agreed to by the parties the same shall be ratified in a Change Order. However, if the parties cannot agree on the amount of the adjustment, Construction Manager shall follow the alternative dispute resolution procedure contained in Section 8.2 above.

§ 12.11 If the Project Schedule is delayed due to any cause or fault of the Construction Manager, the Construction Manager shall not be eligible for any additional Construction Manager Personnel Costs necessary to staff such additional time.

#### ARTICLE 13 SCOPE OF THE AGREEMENT

§ 13.1 This Agreement represents the entire and integrated agreement between the Owner and the Construction Manager and supersedes all prior negotiations, representations or agreements, either written or oral. This Agreement may be amended only by written instrument signed by both the Owner and Construction Manager.

§ 13.2 This Agreement is comprised of the following documents identified below:

- .1 AIA Document C132™–2019, Standard Form Agreement Between Owner and Construction Manager as Adviser, as modified herein
- .2 Building Information Modeling Exhibit, if completed:

N/A

- .3 Exhibits:  
(Check the appropriate box for any exhibits incorporated into this Agreement.)

[ N/A ] AIA Document E235™–2019, Sustainable Projects Exhibit, Construction Manager as Adviser Edition, dated as indicated below:  
(Insert the date of the E235-2019 incorporated into this agreement.)

[ ] Other Exhibits incorporated into this Agreement:  
(Clearly identify any other exhibits incorporated into this Agreement, including any exhibits identified in Section 4.1.2.)

**Exhibit A** – Personnel Reimbursable Rates and Staffing Plan

**Exhibit B** – General Condition Items

**Exhibit C** – Key Personnel

**Exhibit D** – Detailed Description of the Project

**Exhibit E** – Construction Manager’s Insurance Certificate(s)

**Exhibit F** – Project Schedule

**Exhibit G** – Team Responsibility Matrix

**Exhibit H** – Scope of Services

**Exhibit I** – AIA Document A232-2019, General Conditions of the Contract for Construction, as amended for the Project

- .4 Other documents:  
(List other documents, if any, forming part of the Agreement.)

None

This Agreement is entered into as of the day and year first written above.

\_\_\_\_\_  
**OWNER** (Signature)

\_\_\_\_\_  
(Printed name and title)

\_\_\_\_\_  
**CONSTRUCTION MANAGER** (Signature)

\_\_\_\_\_  
(Printed name and title)

**EXHIBIT A**  
**PERSONNEL REIMBURSABLE RATES  
AND  
STAFFING PLAN**

Reimbursable Rates for the Project Personnel will be reimbursed using the following rates:

<b>Category</b>	<b>Hourly Rate</b>
Project Director	\$135.00-\$160.00
Senior Project Manager	\$125.00-145.00
Project Manager	\$100.00-120.00
Senior Superintendent	\$125.00-145.00
Superintendent	\$75.00-120.00
Assistant Superintendent	\$65.00 - 80.00
Project Engineer	\$80.00-100.00
Document Control Coordinator	\$65.00-75.00
Bond Program Finance Specialist	\$125.00-135.00
Project Financial Control	\$65.00 - 80.00
Safety Manager	\$95.00-105.00
Pre-Construction	\$100.00-125.00
Communications	\$120.00-130.00

**See the Construction Manager's Attached Staffing Plan**

Note:

Personnel rates include the salaries of personnel and the portion of the cost of their mandatory and customary contributions and benefits related thereto, such as employment taxes and other statutory employee benefits, insurance, sick leave, holidays, vacations, pensions, and similar contributions and benefits.

The rates set forth above are valid for the duration of the Project.



## L'Anse Creuse Public Schools 2024 Bond Program Staffing Schedule

**Barton Malow Builders**

Date: 5/23/25

**CM Contract & Construction:** \$110,887,645

**Construction:** \$102,455,648

Months: 60

	2025												2026												2027												2028												2029												Estimated Hours	Billing Rate	Estimated Cost	Percentage														
	J	F	M	A	M	J	J	A	S	O	N	D	J	F	M	A	M	J	J	A	S	O	N	D	J	F	M	A	M	J	J	A	S	O	N	D	J	F	M	A	M	J	J	A	S	O	N	D																														
Number of Buildings	5												5												8												13												9																													
Dollar Amount	\$15.6M												\$24M												\$25M												\$28.4M												\$9.4M																													
Pre-Construction Phase																																																																														
																																																													800	\$	100.00	\$	80,000	0.08%												
Estimating/Scheduling																																																													800			\$	80,000													
Construction Phase																																																																														
	8 h/w																								4h/w																								2h/w												1,325	\$	157.50	\$	208,684	0.15%												
	16h/w												24h/w																								16h/w												8h/w												4,711	\$	141.75	\$	667,790													
	20h/w																								40h/w																								20h/w												8,262	\$	115.50	\$	954,219													
	Sr. Superintendent at 40 h/w																								MSE, Higgins & Burdi												LCHSN Reno & Atwood												Pankow Campus & Burdi												8,314	\$	141.75	\$	1,178,453													
	Superintendent 2 at 40 h/w												Fields, Flooring, & Sidewalks												MSC												LCHS & Graham Reno												MSS & MSC Reno & Lot and LCHS Lot												7,794	\$	110.25	\$	859,289													
	Superintendent 1 at 40 h/w																								Carkenord																								MSN Reno & HSN Parking Lot												4,157	\$	94.50	\$	392,818													
	Assist Superintendent at 40 h/w																																				Parking Lots												MSE, Carkenord, & Higgins Reno & Site												Lobb, South River, Tenn, & Yacks Reno												5,716	\$	63.00	\$	360,083	
	Project Engineer												40 h/w																																				24h/w												8,348	\$	79.80	\$	666,190													
	Document Control Coordinator																																																16h/w												1,974	\$	63.00	\$	124,392													
	Accountant																								10h/w																																				2,540	\$	131.25	\$	333,440													
	Safety + Fire Safety Manager												2h/w																																																485	\$	99.75	\$	48,375													
	Communications												4 h/w																																																1,022	\$	105.00	\$	107,297													
																																																													54,648			\$	5,901,030		5.76%											
																																																													Office Costs	\$	2,500	\$	150,000		0.15%											
																																																													Fee			\$	2,038,867		1.99%											
																																																													Total Cost			\$	8,169,897		7.97%											
																																																												Budget			\$	11,596,410														
																																																												CM Savings			\$	(3,426,513)														
																																																												Bond Planning			\$	262,100														
																																																												Final Savings			\$	(3,164,413)														

## EXHIBIT B

### GENERAL CONDITION ITEMS

Prior to the start of Construction, the Construction Manager shall provide a cost estimate breakdown for all General Conditions required for completion of a Project for the Owner's review and approval, which estimate shall not exceed the amount identified in the 2024 Bond Application For Prequalification without the prior written consent of the Owner. **These items will be paid for monthly, at cost, without any mark-up.** The Owner shall have the option of providing the Construction Manager with any General Condition items where such items meet or exceed the Construction Manager's reasonable requirements. The Construction Manager has calculated the General Condition Items for the entire Bond to be in the range of four and a half (4.50%) percent at a value of \$4,681,335.00. However, the previous amount does not include office costs which are calculated at a not-to-exceed amount of \$150,000.00.

Any General Condition items purchased by the Construction Manager for the Project in conjunction with this Agreement which are charged to the Owner shall be the property of the Owner during and at the completion of the Project. General Condition Items shall be included in a Contractor's bid package, supplied by the Owner, bid out by the Construction Manager on behalf of the Owner or otherwise agreed to by the parties. The Owner shall have the final decision in determining how these items shall be supplied to the Owner for the Project. General Condition items are identified as follows:

#### FIELD OFFICE SUPPORT

- Office Trailer Rental
- Office Space or Trailer Setup
- Maintain Field Office
- Security System
- Office Cleaning
- Construction Manager's Trailer Rental
- Construction Manager's Space or Trailer Setup
- Electric Hookup – Trailers and Office
- Electric Usage – Trailers and Office
- Water Hookup – Trailers and Office
- Water Usage – Trailers and Office
- Sewer Hookup – Trailers and Office
- Office Furniture/Furnishings
- Copier/Supplies
- Photocopying Out-sourced
- Drawing Reproduction
- Postage/Overnight Express

## **GENERAL CONDITION ITEMS:**

### **TEMPORARY UTILITIES – TEMPORARY HEAT**

- Temporary Heat Setup and Maintenance
- Temporary Heat-Fuel
- Maintenance of Perm. System
- Temporary Water & Sewer Hookup
- Temporary Water & Sewer Usage
- Temporary Electric Hookup
- Temporary Electric Usage

### **TEMPORARY FACILITIES, FENCES AND BARRICADES**

- Temporary Storage Sheds
- Temporary Toilets/Port-a-johns
- Temporary Fence
- Barricades
- Covered Walks/Overhead Protection
- Temporary Rail
- Temporary Roads
- Job Signs
- Temporary Parking/Bus Services
- Temporary Roof Protection
- Drinking Water
- Temporary Partitions-Dust Part.
- Temporary Ladder & Stairs
- Dust Control, Road Maintenance

### **WEATHER PROTECTION**

- Snow Removal
- Weather Protection Enclosures
- Pumping/De-watering
- Erosion Control

### **SAFETY AND SECURITY**

- Watchman-Security Service
- Guard Shacks
- Safety Program
- Safety Incentives
- Extinguishers
- First Aid Kit
- Hard Hats and Rain Gear
- Safety Signs

#### CLEAN-UP

- Clean-up Foreman
- Periodic Clean-up
- Final Clean-up
- Final Glass Cleaning
- Hauling trash by truck
- Dumpsters
- Dump Fees with Dumpsters
- Rubbish chutes-install/maintain/remove
- Dump carts

#### PROTECTION OF FINISHED AND EXISTING WORK

- Protect Existing Facilities
- Protect Finished Work
- Elevator Protection-Cabs and Jambs

#### TOOLS AND EQUIPMENT

- Surveying Equipment and Supplies
- Small Tools
- Miscellaneous Equipment

#### MATERIAL HANDLING AND HOISTS

- Temporary Elevator Cabs
- Hoist and Crane Communications
- Cranes
- Crane Operators
- Elevator Operators
- Hoist Operators
- Buck Hoists/Single or Double

#### CONSULTANT AND PROFESSIONAL SERVICES

- Testing and Inspection
- Air Monitoring Services
- Test and Balance
- Special Certifications
- Legal Expenses

#### PERMITS AND FEES

- General Building Permits (including any permits or applications required to be made with the State of Michigan Department of Consumer and Industry Services)
- State Fire Marshal
- Local Fire Marshal
- HVAC and Plumbing Permits



- Electrical Permits
- DNR Permit
- Flood Plain Permits

ADMINISTRATIVE (NOT INCLUDED IN THE COST OF THE WORK)

- General Liability Insurance (may only be applied to Construction Manager's Fee, defined in Section 11.1.2. (and not the total Cost of the Work) at \$13.50/\$1,000).

## **EXHIBIT C**

### **KEY PERSONNEL**

The Construction Manager agrees to commit the following key individuals for the duration of the Project, as well as the necessary resources of the firm to meet the Project goals and schedule:

<u>Position</u>	<u>Individual</u>
Project Director	Daryl Dombrow
Senior Project Manager	Samuel Esser
Senior Superintendent	Jeff Jones
Project Manager	Jade Warner
Superintendent	Mike Orlando

The Owner and Construction Manager will mutually agree upon the Superintendent assigned to the Project. The Construction Manager shall not remove any of the above-referenced personnel from the Project without the prior written consent or request of the Owner unless such personnel cease to be in the employ of the Construction Manager. In the event any such personnel must be replaced, Construction Manager shall promptly find an acceptable replacement in consultation with the Owner.

## **EXHIBIT D**

### **DETAILED DESCRIPTION OF THE PROJECT**

(See the Attached Detailed Description of the Project. Also, see the Owner's Application For Prequalification, which is incorporated herein by this reference)

The School District has identified specific Projects in the Detailed Description of the Project, which is attached hereto and in the Application For Prequalification which is incorporated herein by reference (collectively the "Bond Documents"). The Projects described in such Bond Documents are, in this Agreement, being divided into the following three (3) categories:

- (1) Projects which are covered under the Construction Manager's Basic Services:
  - (a) All Projects identified in the Bond Documents except as set forth in (2) and (3) below; and
- (2) The Owner reserves the right and has the option of removing from under the Construction Manager's Basic Services any Project or portions of Projects, at a later date, by providing the Construction Manager with notice of the same and by reducing the fee contained in Paragraph 11.1.2 of this Agreement using the same percentage of the Cost of the Work that was used to determine the Construction Manager's fee for all of the other Projects.
- (3) Projects which the Owner, at a later date, has the option of assigning to the Construction Manager's Scope of Work, which will then be deemed a part of the Construction Manager's Basic Services, or having the work performed by separate contractors or the Owner's own forces:
  - a. Buses
  - b. Asbestos Removal
  - c. Technology
  - d. Loose Furniture, Fixtures and Equipment
  - e. See attached COW Schedule, which removes certain Work from Construction Manager's Services

# L'Anse Creuse Public Schools

## 2024 Bond Program

### Cost of Work

<b>Bond Application Series 1 and 2 Summary Sheet Subtotals (page 118)</b>			
	<b>By BMB</b>	<b>By Owner &amp; Others</b>	<b>Totals</b>
1 A/E Fees and Costs (Both PIA and IDS including their reimbursable costs)		\$12,148,176	
2 Instructional Technology		\$15,165,275	
3 Loose Furniture and Equipment		\$3,191,726	
4 Buses		\$2,979,733	
5 Remodeling Total	\$80,908,592		
6 Site Work Total	\$43,511,789		
7 Contingency	\$14,277,738		
8 CM Fees and Costs	\$11,596,410		
9 General Conditions (4% of Remodeling & Site Work)*	\$4,920,561		
Subtotal	<b>\$155,215,090</b>	<b>\$33,484,910</b>	<b>\$188,700,000</b>
<b>Removed Work</b>			
10 Less Tech Infrastructure^	(\$14,519,760)	\$14,519,760	
11 Less Playgrounds	(\$2,604,656)	\$2,604,656	
12 Less Playgrounds Contingency	(\$260,466)	\$260,466	
13 Less Playground PIP Surface	(\$1,951,032)	\$1,951,032	
14 Less Playground Contingency	(\$195,103)	\$195,103	
15 Less Roofs	(\$15,798,912)	\$15,798,912	
16 Less Roofs Contingency	(\$1,579,891)	\$1,579,891	
17 Less Pool Filtration	(\$1,293,646)	\$1,293,646	
18 Less Pool Filtration Contingency	(\$129,365)	\$129,365	
19 Less Theater Lights	(\$405,169)	\$405,169	
20 Less Theater Lights Contingency	(\$40,517)	\$40,517	
21 Less JACE for BAS (Amount Post Bond Agreed to use from Temperature Controls)	(\$500,000)	\$500,000	
22 Less MSN Lockers	(\$156,279)	\$156,279	
23 Less MSN Lockers Contingency	(\$15,628)	\$15,628	
24 Less Digital Site Signs	(\$1,162,256)	\$1,162,256	
25 Less Digital Site Signs Contingency	(\$116,226)	\$116,226	
26 Less Sidewalks (Board Approval Amount includes Contingency)	(\$308,732)	\$308,732	
27 Less General Conditions - Building Permits (for Lines 10, 11, 15, 17, 19, 21, 22, & 24)	(\$125,394)	\$125,394	
28 Less CM Fees and Costs Budgeted	(\$11,596,410)	\$0	
Subtotal	<b>(\$52,759,442)</b>	<b>\$41,163,032</b>	
<b>Cost of Work Total</b>	<b>\$102,455,648</b>	<b>\$74,647,942</b>	<b>\$177,103,590</b>
CM Fee and Costs (Proposed Contract)	\$8,431,997	\$3,164,413	
<b>Bond Totals</b>	<b>\$110,887,645</b>	<b>\$77,812,355</b>	<b>\$188,700,000</b>

\*Portion of Bond App Cost Summary line items in Column 13

^ Tech Infrastructure, Safety, & Security

Tech Infrastructure	\$6,990,941
Tech Safety & Security	\$6,208,841
10% Contingency	\$1,319,978
total	\$14,519,760



**EXHIBIT E**

**INSURANCE CERTIFICATE(S)**



# CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

12/19/2024

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

**IMPORTANT:** If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

<b>PRODUCER</b> MARSH USA LLC. One Towne Square, Suite 1100 Southfield, MI 48076	<b>CONTACT NAME:</b> Marsh   U.S. Operations & Technology <b>PHONE (A/C, No. Ext):</b> 866-966-4664 <b>E-MAIL ADDRESS:</b> Detroit.CertRequest@Marsh.com	<b>FAX (A/C, No):</b>
CN102957321-*CasX-25-26	<b>INSURER(S) AFFORDING COVERAGE</b>	
<b>INSURED</b> Barton Malow Builders LLC 26500 American Drive Southfield, MI 48034	<b>INSURER A:</b> Old Republic Insurance Company	<b>NAIC #</b> 24147
	<b>INSURER B:</b> Zurich American Insurance Company	16535
	<b>INSURER C:</b> American Guarantee & Liability Ins Co	26247
	<b>INSURER D:</b> Ascot Insurance Company	23752
	<b>INSURER E:</b> American Zurich Insurance Company	40142
	<b>INSURER F:</b>	

**COVERAGES****CERTIFICATE NUMBER:**

CHI-010811690-04

**REVISION NUMBER:** 8

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> <b>COMMERCIAL GENERAL LIABILITY</b> <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR  GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC <input type="checkbox"/> OTHER:			MWZY 315247 25	01/01/2025	01/01/2026	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 1,000,000 MED EXP (Any one person) \$ 10,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 5,000,000 PRODUCTS - COMP/OP AGG \$ 5,000,000
B	<input checked="" type="checkbox"/> <b>AUTOMOBILE LIABILITY</b> <input checked="" type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> NON-OWNED AUTOS ONLY			BAP 6020422-04	01/01/2025	01/01/2026	COMBINED SINGLE LIMIT (Ea accident) \$ 5,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$
C	<input type="checkbox"/> <b>UMBRELLA LIAB</b> <input checked="" type="checkbox"/> OCCUR <input checked="" type="checkbox"/> <b>EXCESS LIAB</b> <input type="checkbox"/> CLAIMS-MADE			AUC 3062359-04	01/01/2025	01/01/2026	EACH OCCURRENCE \$ 10,000,000 AGGREGATE \$ 10,000,000
D	DED <input type="checkbox"/> RETENTION \$ <input type="checkbox"/>			EXNA2510000159-04	01/01/2025	01/01/2026	Each Occ/Aggr \$ 5,000,000
E	<b>WORKERS COMPENSATION AND EMPLOYERS' LIABILITY</b> ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N <input checked="" type="checkbox"/> N	N/A	WC 6020417-04 (AOS) WC 6186394-04 (WI)	01/01/2025 01/01/2025	01/01/2026 01/01/2026	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTH-ER E.L. EACH ACCIDENT \$ 1,000,000 E.L. DISEASE - EA EMPLOYEE \$ 1,000,000 E.L. DISEASE - POLICY LIMIT \$ 1,000,000
B	Excess General Liability			GLO 6020419-04	01/01/2025	01/01/2026	Each Occurrence \$ 5,000,000 Aggregate \$ 10,000,000

**DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)**

Partners in Architecture, PLC and L'Anse Creuse Public Schools is/are included as Additional Insured (except Workers Compensation) where required by written contract.

**CERTIFICATE HOLDER**L'Anse Creuse Public Schools  
Attn: Kathy Konon  
24076 F. V. Pankow Boulevard  
Clinton Township, MI 48036**CANCELLATION**

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

*Marsh USA LLC*

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**THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.**

## **DESIGNATED INSURED FOR COVERED AUTOS LIABILITY COVERAGE**

This endorsement modifies insurance provided under the following:

AUTO DEALERS COVERAGE FORM  
BUSINESS AUTO COVERAGE FORM  
MOTOR CARRIER COVERAGE FORM

With respect to coverage provided by this endorsement, the provisions of the Coverage Form apply unless modified by this endorsement.

This endorsement identifies person(s) or organization(s) who are "insureds" for Covered Autos Liability Coverage under the Who Is An Insured provision of the Coverage Form. This endorsement does not alter coverage provided in the Coverage Form.

This endorsement changes the policy effective on the inception date of the policy unless another date is indicated below.

**Named Insured:** BARTON MALOW HOLDINGS LLC

**Endorsement Effective Date:** 1/1/2025

### **SCHEDULE**

**Name Of Person(s) Or Organization(s):**

ANY PERSON OR ORGANIZATION TO WHOM OR WHICH YOU ARE REQUIRED TO PROVIDE ADDITIONAL INSURED STATUS OR ADDITIONAL INSURED STATUS ON A PRIMARY, NON-CONTRIBUTORY BASIS, IN A WRITTEN CONTRACT OR WRITTEN AGREEMENT EXECUTED PRIOR TO LOSS, EXCEPT WHERE SUCH CONTRACT OR AGREEMENT IS PROHIBITED BY LAW.

Information required to complete this Schedule, if not shown above, will be shown in the Declarations.

Each person or organization shown in the Schedule is an "insured" for Covered Autos Liability Coverage, but only to the extent that person or organization qualifies as an "insured" under the Who Is An Insured provision contained in Paragraph **A.1.** of Section **II** – Covered Autos Liability Coverage in the Business Auto and Motor Carrier Coverage Forms and Paragraph **D.2.** of Section **I** – Covered Autos Coverages of the Auto Dealers Coverage Form.



**THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.**

**ADDITIONAL INSURED – OWNERS, LESSEES OR  
CONTRACTORS – SCHEDULED PERSON OR  
ORGANIZATION**

This endorsement modifies insurance provided under the following:

COMMERCIAL GENERAL LIABILITY COVERAGE PART

**SCHEDULE**

Name Of Additional Insured Person(s) Or Organization(s):	Location(s) Of Covered Operations
Any person or organization with whom you have agreed, through written contract, agreement or permit, executed prior to loss, provide additional insured coverage and where that contract demand specifies ISO 2004 edition forms	Various as required per written contract
Information required to complete this Schedule, if not shown above, will be shown in the Declarations.	

**A. Section II – Who Is An Insured** is amended to include as an additional insured the person(s) or organization(s) shown in the Schedule, but only with respect to liability for "bodily injury", "property damage" or "personal and advertising injury" caused, in whole or in part, by:

1. Your acts or omissions; or
2. The acts or omissions of those acting on your behalf;

in the performance of your ongoing operations for the additional insured(s) at the location(s) designated above.

**B. With respect to the insurance afforded to these additional insureds, the following additional exclusions apply:**

This insurance does not apply to "bodily injury" or "property damage" occurring after:

1. All work, including materials, parts or equipment furnished in connection with such work, on the project (other than service, maintenance or repairs) to be performed by or on behalf of the additional insured(s) at the location of the covered operations has been completed; or
2. That portion of "your work" out of which the injury or damage arises has been put to its intended use by any person or organization other than another contractor or subcontractor engaged in performing operations for a principal as a part of the same project.

**THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.**

**ADDITIONAL INSURED – OWNERS, LESSEES OR  
CONTRACTORS – COMPLETED OPERATIONS**

This endorsement modifies insurance provided under the following:

COMMERCIAL GENERAL LIABILITY COVERAGE PART

**SCHEDULE**

Name Of Additional Insured Person(s) Or Organization(s):	Location And Description Of Completed Operations
<p>Any person or organization with whom you have agreed, through written contract, agreement or permit, executed prior to loss, provide additional insured coverage and where that contract demand specifies ISO 2004 edition forms</p>	<p>Various as required per written contract</p>
Information required to complete this Schedule, if not shown above, will be shown in the Declarations.	

**Section II – Who Is An Insured** is amended to include as an additional insured the person(s) or organization(s) shown in the Schedule, but only with respect to liability for "bodily injury" or "property damage" caused, in whole or in part, by "your work" at the location designated and described in the schedule of this endorsement performed for that additional insured and included in the "products-completed operations hazard".

## Additional Insured – Automatic – Owners, Lessees Or Contractors

**THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.**

Policy No. GLO 6020419-04

Effective Date: 01/01/2025

This endorsement modifies insurance provided under the:

### **Commercial General Liability Coverage Part**

**A. Section II – Who Is An Insured** is amended to include as an additional insured any person or organization whom you are required to add as an additional insured under a written contract or written agreement executed by you, but only with respect to liability for "bodily injury", "property damage" or "personal and advertising injury" and subject to the following:

1. If such written contract or written agreement specifically requires that you provide that the person or organization be named as an additional insured under one or both of the following endorsements:

- a. The Insurance Services Office (ISO) ISO CG 20 10 (10/01 edition); or
- b. The ISO CG 20 37 (10/01 edition),

such person or organization is then an additional insured with respect to such endorsement(s), but only to the extent that "bodily injury", "property damage" or "personal and advertising injury" arises out of:

- (1) Your ongoing operations, with respect to Paragraph 1.a. above; or
  - (2) "Your work", with respect to Paragraph 1.b. above,
- which is the subject of the written contract or written agreement.

However, solely with respect to this Paragraph 1., insurance afforded to such additional insured:

- (a) Only applies if the "bodily injury", "property damage" or "personal and advertising injury" offense occurs during the policy period and subsequent to your execution of the written contract or written agreement; and
- (b) Does not apply to "bodily injury" or "property damage" caused by "your work" and included within the "products-completed operations hazard" unless the written contract or written agreement specifically requires that you provide such coverage to such additional insured.

2. If such written contract or written agreement specifically requires that you provide that the person or organization be named as an additional insured under one or both of the following endorsements:

- a. The Insurance Services Office (ISO) ISO CG 20 10 (07/04 edition); or
- b. The ISO CG 20 37 (07/04 edition),

such person or organization is then an additional insured with respect to such endorsement(s), but only to the extent that "bodily injury", "property damage" or "personal and advertising injury" is caused, in whole or in part, by:

- (1) Your acts or omissions; or
- (2) The acts or omissions of those acting on your behalf,



in the performance of:

- (a) Your ongoing operations, with respect to Paragraph 2.a. above; or
- (b) "Your work" and included in the "products-completed operations hazard", with respect to Paragraph 2.b. above,

which is the subject of the written contract or written agreement.

However, solely with respect to this Paragraph 2., insurance afforded to such additional insured:

- (i) Only applies if the "bodily injury", "property damage" or "personal and advertising injury" offense occurs during the policy period and subsequent to your execution of the written contract or written agreement; and
  - (ii) Does not apply to "bodily injury" or "property damage" caused by "your work" and included within the "products-completed operations hazard" unless the written contract or written agreement specifically requires that you provide such coverage to such additional insured.
3. If neither Paragraph 1. nor Paragraph 2. above apply and such written contract or written agreement requires that you provide that the person or organization be named as an additional insured:
- a. Under the ISO CG 20 10 (04/13 edition, any subsequent edition or if no edition date is specified); or
  - b. With respect to ongoing operations (if no form is specified),

such person or organization is then an additional insured only to the extent that "bodily injury", "property damage" or "personal and advertising injury" is caused, in whole or in part by:

- (1) Your acts or omissions; or
- (2) The acts or omissions of those acting on your behalf,

in the performance of your ongoing operations, which is the subject of the written contract or written agreement.

However, solely with respect to this Paragraph 3., insurance afforded to such additional insured:

- (a) Only applies to the extent permitted by law;
  - (b) Will not be broader than that which you are required by the written contract or written agreement to provide for such additional insured; and
  - (c) Only applies if the "bodily injury", "property damage" or "personal and advertising injury" offense occurs during the policy period and subsequent to your execution of the written contract or written agreement.
4. If neither Paragraph 1. nor Paragraph 2. above apply and such written contract or written agreement requires that you provide that the person or organization be named as an additional insured:
- a. Under the ISO CG 20 37 (04/13 edition, any subsequent edition or if no edition date is specified); or
  - b. With respect to the "products-completed operations hazard" (if no form is specified),

such person or organization is then an additional insured only to the extent that "bodily injury" or "property damage" is caused, in whole or in part by "your work" and included in the "products-completed operations hazard", which is the subject of the written contract or written agreement.

However, solely with respect to this Paragraph 4., insurance afforded to such additional insured:

- (1) Only applies to the extent permitted by law;
- (2) Will not be broader than that which you are required by the written contract or written agreement to provide for such additional insured;
- (3) Only applies if the "bodily injury" or "property damage" occurs during the policy period and subsequent to your execution of the written contract or written agreement; and
- (4) Does not apply to "bodily injury" or "property damage" caused by "your work" and included within the "products-completed operations hazard" unless the written contract or written agreement specifically requires that you provide such coverage to such additional insured.



- B.** Solely with respect to the insurance afforded to any additional insured referenced in Section **A.** of this endorsement, the following additional exclusion applies:

This insurance does not apply to "bodily injury", "property damage" or "personal and advertising injury" arising out of the rendering of, or failure to render, any professional architectural, engineering or surveying services including:

1. The preparing, approving or failing to prepare or approve maps, shop drawings, opinions, reports, surveys, field orders, change orders or drawings and specifications; or
2. Supervisory, inspection, architectural or engineering activities.

This exclusion applies even if the claims against any insured allege negligence or other wrongdoing in the supervision, hiring, employment, training or monitoring of others by that insured, if the "occurrence" which caused the "bodily injury" or "property damage", or the offense which caused the "personal and advertising injury", involved the rendering of or the failure to render any professional architectural, engineering or surveying services.

- C.** Solely with respect to the coverage provided by this endorsement, the following is added to Paragraph **2. Duties In The Event Of Occurrence, Offense, Claim Or Suit** of Section **IV – Commercial General Liability Conditions**:

The additional insured must see to it that:

- (1) We are notified as soon as practicable of an "occurrence" or offense that may result in a claim;
- (2) We receive written notice of a claim or "suit" as soon as practicable; and
- (3) A request for defense and indemnity of the claim or "suit" will promptly be brought against any policy issued by another insurer under which the additional insured may be an insured in any capacity. This provision does not apply to insurance on which the additional insured is a Named Insured if the written contract or written agreement requires that this coverage be primary and non-contributory.

- D.** Solely with respect to the coverage provided by this endorsement:

1. The following is added to the **Other Insurance** Condition of Section **IV – Commercial General Liability Conditions**:

**Primary and Noncontributory insurance**

This insurance is primary to and will not seek contribution from any other insurance available to an additional insured provided that:

- a. The additional insured is a Named Insured under such other insurance; and
- b. You are required by written contract or written agreement that this insurance be primary and not seek contribution from any other insurance available to the additional insured.

2. The following paragraph is added to Paragraph **4.b.** of the **Other Insurance** Condition under Section **IV – Commercial General Liability Conditions**:

This insurance is excess over:

Any of the other insurance, whether primary, excess, contingent or on any other basis, available to an additional insured, in which the additional insured on our policy is also covered as an additional insured on another policy providing coverage for the same "occurrence", offense, claim or "suit". This provision does not apply to any policy in which the additional insured is a Named Insured on such other policy and where our policy is required by a written contract or written agreement to provide coverage to the additional insured on a primary and non-contributory basis.

- E.** This endorsement does not apply to an additional insured which has been added to this Coverage Part by an endorsement showing the additional insured in a Schedule of additional insureds, and which endorsement applies specifically to that identified additional insured.

- F.** Solely with respect to the insurance afforded to an additional insured under Paragraph **A.3.** or Paragraph **A.4.** of this endorsement, the following is added to Section **III – Limits Of Insurance**:

**Additional Insured – Automatic – Owners, Lessees Or Contractors Limit**

The most we will pay on behalf of the additional insured is the amount of insurance:

1. Required by the written contract or written agreement referenced in Section **A.** of this endorsement; or
  2. Available under the applicable Limits of Insurance shown in the Declarations,
- whichever is less.

This endorsement shall not increase the applicable Limits of Insurance shown in the Declarations.

All other terms, conditions, provisions and exclusions of this policy remain the same.



# CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

12/19/2024

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

**IMPORTANT:** If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

<b>PRODUCER</b> MARSH USA LLC. One Towne Square, Suite 1100 Southfield, MI 48076	<b>CONTACT NAME:</b> Marsh   U.S. Operations & Technology <b>PHONE (A/C, No, Ext):</b> 866-966-4664 <b>E-MAIL ADDRESS:</b> Detroit.CertRequest@Marsh.com <b>FAX (A/C, No):</b>
<b>INSURED</b> Barton Malow Builders LLC 26500 American Drive Southfield, MI 48034	<b>INSURER(S) AFFORDING COVERAGE</b> <b>INSURER A:</b> Old Republic Insurance Company <b>INSURER B:</b> <b>INSURER C:</b> <b>INSURER D:</b> <b>INSURER E:</b> <b>INSURER F:</b>
	<b>NAIC #</b> 24147

**COVERAGES****CERTIFICATE NUMBER:**

CHI-010810779-04

**REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
	<b>COMMERCIAL GENERAL LIABILITY</b> <input type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> OCCUR  GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC <input type="checkbox"/> OTHER:						EACH OCCURRENCE DAMAGE TO RENTED PREMISES (Ea occurrence) MED EXP (Any one person) PERSONAL & ADV INJURY GENERAL AGGREGATE PRODUCTS - COMP/OP AGG \$ \$ \$ \$ \$ \$
	<b>AUTOMOBILE LIABILITY</b> <input type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> NON-OWNED AUTOS ONLY						COMBINED SINGLE LIMIT (Ea accident) BODILY INJURY (Per person) BODILY INJURY (Per accident) PROPERTY DAMAGE (Per accident) \$ \$ \$ \$
	<b>UMBRELLA LIAB</b> <input type="checkbox"/> OCCUR <b>EXCESS LIAB</b> <input type="checkbox"/> CLAIMS-MADE DED <input type="checkbox"/> RETENTION \$						EACH OCCURRENCE AGGREGATE \$ \$ \$
	<b>WORKERS COMPENSATION AND EMPLOYERS' LIABILITY</b> ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? <input type="checkbox"/> Y <input checked="" type="checkbox"/> N (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below		N/A				PER STATUTE <input type="checkbox"/> OTH-ER <input type="checkbox"/> E.L. EACH ACCIDENT E.L. DISEASE - EA EMPLOYEE E.L. DISEASE - POLICY LIMIT \$ \$ \$
A	A&E Professional Liability			MWZZ 315246 25	01/01/2025	01/01/2026	Each Occurrence: Aggregate: 1,000,000 5,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

**CERTIFICATE HOLDER****CANCELLATION**

L'Anse Creuse Public Schools  
Attn: Kathy Konon  
24076 F. V. Pankow Boulevard  
Clinton Township, MI 48036

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

*Marsh USA LLC*

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**ADDITIONAL REMARKS SCHEDULE**Page 2 of 2

<b>AGENCY</b> MARSH USA LLC.		<b>NAMED INSURED</b> Barton Malow Builders LLC 26500 American Drive Southfield, MI 48034
<b>POLICY NUMBER</b>		
<b>CARRIER</b>	<b>NAIC CODE</b>	<b>EFFECTIVE DATE:</b>

**ADDITIONAL REMARKS**

**THIS ADDITIONAL REMARKS FORM IS A SCHEDULE TO ACORD FORM,**  
**FORM NUMBER:** 25 **FORM TITLE:** Certificate of Liability Insurance

(Professional Liability continued)

Policy No.: CEO742018210

Carrier: Indian Harbor Insurance Company

Effective/Expiration Dates: 01/01/2025 - 01/01/2026

Each Claim/Aggregate Limit: \$5M XS \$5M

SIR: \$1,000,000





# CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)  
11/19/2024

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

**IMPORTANT:** If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

<b>PRODUCER</b> MARSH USA LLC. One Towne Square, Suite 1100 Southfield, MI 48076	<b>CONTACT NAME:</b> Marsh   U.S. Operations & Technology	<b>FAX (A/C, No):</b>	
	<b>PHONE (A/C, No, Ext):</b> 866-966-4664	<b>E-MAIL ADDRESS:</b> Detroit.CertRequest@Marsh.com	
<b>INSURED</b> Barton Malow Builders LLC 26500 American Drive Southfield, MI 48034	<b>INSURER(S) AFFORDING COVERAGE</b>		<b>NAIC #</b>
	INSURER A : AIG Specialty Insurance Company		26883
	INSURER B :		
	INSURER C :		
	INSURER D :		
	INSURER E :		
	INSURER F :		

## COVERAGES

CERTIFICATE NUMBER:

CHI-010811308-01

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
	<b>COMMERCIAL GENERAL LIABILITY</b>						EACH OCCURRENCE	\$
	<input type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> OCCUR						DAMAGE TO RENTED PREMISES (Ea occurrence)	\$
							MED EXP (Any one person)	\$
							PERSONAL & ADV INJURY	\$
	GEN'L AGGREGATE LIMIT APPLIES PER:						GENERAL AGGREGATE	\$
	<input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC						PRODUCTS - COMP/OP AGG	\$
	OTHER:							\$
	<b>AUTOMOBILE LIABILITY</b>						COMBINED SINGLE LIMIT (Ea accident)	\$
	<input type="checkbox"/> ANY AUTO						BODILY INJURY (Per person)	\$
	<input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS						BODILY INJURY (Per accident)	\$
	<input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> NON-OWNED AUTOS ONLY						PROPERTY DAMAGE (Per accident)	\$
								\$
	<b>UMBRELLA LIAB</b> <input type="checkbox"/> OCCUR						EACH OCCURRENCE	\$
	<b>EXCESS LIAB</b> <input type="checkbox"/> CLAIMS-MADE						AGGREGATE	\$
	DED <input type="checkbox"/> RETENTION \$							\$
	<b>WORKERS COMPENSATION AND EMPLOYERS' LIABILITY</b>						<input type="checkbox"/> PER STATUTE <input type="checkbox"/> OTH-ER	
	ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH)	<input type="checkbox"/> Y <input checked="" type="checkbox"/> N	N/A				E.L. EACH ACCIDENT	\$
	If yes, describe under DESCRIPTION OF OPERATIONS below						E.L. DISEASE - EA EMPLOYEE	\$
							E.L. DISEASE - POLICY LIMIT	\$
A	CONTRACTORS POLLUTION LIABILITY			CPO 25012527	01/01/2024	01/01/2026	LIMIT	2,000,000
							DEDUCTIBLE	250,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

L'Anse Creuse Public Schools and Partners in Architecture, PLC is/are included as additional insured where required by written contract entered into prior to claim or loss.

## CERTIFICATE HOLDER

## CANCELLATION

L'Anse Creuse Public Schools Attn: Kathy Konon 24076 F. V. Pankow Boulevard Clinton Township, MI 48036	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.
	AUTHORIZED REPRESENTATIVE  <i>Marsh USA LLC</i>

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# CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

11/19/2024

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<b>PRODUCER</b> MARSH USA LLC. One Towne Square, Suite 1100 Southfield, MI 48076	<b>CONTACT NAME:</b> Marsh   U.S. Operations & Technology <b>PHONE (A/C, No, Ext):</b> 866-966-4664 <b>E-MAIL ADDRESS:</b> Detroit.CertRequest@Marsh.com <b>FAX (A/C, No):</b> <b>INSURER(S) AFFORDING COVERAGE</b> <b>INSURER A:</b> Federal Insurance Company <b>INSURER B:</b> <b>INSURER C:</b> <b>INSURER D:</b> <b>INSURER E:</b> <b>INSURER F:</b>	<b>NAIC #</b> 20281
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**COVERAGES** **CERTIFICATE NUMBER:** CHI-010817734-01 **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
	<b>COMMERCIAL GENERAL LIABILITY</b> <input type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> OCCUR  GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC <input type="checkbox"/> OTHER:						EACH OCCURRENCE DAMAGE TO RENTED PREMISES (Ea occurrence) MED EXP (Any one person) PERSONAL & ADV INJURY GENERAL AGGREGATE PRODUCTS - COMP/OP AGG \$ \$ \$ \$ \$ \$ \$
	<b>AUTOMOBILE LIABILITY</b> <input type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> NON-OWNED AUTOS ONLY						COMBINED SINGLE LIMIT (Ea accident) BODILY INJURY (Per person) BODILY INJURY (Per accident) PROPERTY DAMAGE (Per accident) \$ \$ \$ \$ \$
	<b>UMBRELLA LIAB</b> <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> DED <input type="checkbox"/> RETENTION \$						EACH OCCURRENCE AGGREGATE \$ \$ \$
	<b>WORKERS COMPENSATION AND EMPLOYERS' LIABILITY</b> ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	<input type="checkbox"/> Y <input checked="" type="checkbox"/> N	N/A				PER STATUTE OTH-ER E.L. EACH ACCIDENT E.L. DISEASE - EA EMPLOYEE E.L. DISEASE - POLICY LIMIT \$ \$ \$
A	CRIME			J06421106	01/01/2024	01/01/2025	LIMIT SIR 5,000,000 500,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

## CERTIFICATE HOLDER

L'Anse Creuse Public Schools Attn: Kathy Konon 24076 F. V. Pankow Boulevard Clinton Township, MI 48036	<b>CANCELLATION</b> <b>SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.</b> <b>AUTHORIZED REPRESENTATIVE</b>  <i>Marsh USA LLC</i>
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## **EXHIBIT F**

### **PROJECT SCHEDULE**

The Preliminary Project Schedule is attached hereto, which Schedule will be updated during the term of this Agreement as mutually agreed to by the parties.

Activity ID		Activity Name	Original Duration	Start	Finish															2025							2026							2027							2028							2029							2030																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																		
						O	N	D	J	F	M	A	M	J	Jul	A	S	O	N	D	J	F	M	A	M	J	Jul	A	S	O	N	D	J	F	M	A	M	J	Jul	A	S	O	N	D	J	F	M	A	M	J	Jul	A	S	O	N	D	J	F	M	A	M	J	Jul	A	S	O	N	D	J	F	M	A	M	J	Jul	A	S	O	N	D	J	F	M	A	M	J	Jul	A	S	O	N	D	J	F	M	A	M	J	Jul	A	S	O	N	D	J	F	M	A	M	J	Jul	A	S	O	N	D	J	F	M	A	M	J	Jul	A	S	O	N	D	J	F	M	A	M	J	Jul	A	S	O	N	D	J	F	M	A	M	J	Jul	A	S	O	N	D	J	F	M	A	M	J	Jul	A	S	O	N	D	J	F	M	A	M	J	Jul	A	S	O	N	D	J	F	M	A	M	J	Jul	A	S	O	N	D	J	F	M	A	M	J	Jul	A	S	O	N	D	J	F	M	A	M	J	Jul	A	S	O	N	D	J	F	M	A	M	J	Jul	A	S	O	N	D	J	F	M	A	M	J	Jul	A	S	O	N	D	J	F	M	A	M	J	Jul	A	S	O	N	D	J	F	M	A	M	J	Jul	A	S	O	N	D	J	F	M	A	M	J	Jul	A	S	O	N	D	J	F	M	A	M	J	Jul	A	S	O	N	D	J	F	M	A	M	J	Jul	A	S	O	N	D	J	F	M	A	M	J	Jul	A	S	O	N	D	J	F	M	A	M	J	Jul	A	S	O	N	D	J	F	M	A	M	J	Jul	A	S	O	N	D	J	F	M	A	M	J	Jul	A	S	O	N	D	J	F	M	A	M	J	Jul	A	S	O	N	D	J	F	M	A	M	J	Jul	A	S	O	N	D	J	F	M	A	M	J	Jul	A	S	O	N	D	J	F	M	A	M	J	Jul	A	S	O	N	D	J	F	M	A	M	J	Jul	A	S	O	N	D	J	F	M	A	M	J	Jul	A	S	O	N	D	J	F	M	A	M	J	Jul	A	S	O	N	D	J	F	M	A	M	J	Jul	A	S	O	N	D	J	F	M	A	M	J	Jul	A	S	O	N	D	J	F	M	A	M	J	Jul	A	S	O	N	D	J	F	M	A	M	J	Jul	A	S	O	N	D	J	F	M	A	M	J	Jul	A	S	O	N	D	J	F	M	A	M	J	Jul	A	S	O	N	D	J	F	M	A	M	J	Jul	A	S	O	N	D	J	F	M	A	M	J	Jul	A	S	O	N	D	J	F	M	A	M	J	Jul	A	S	O	N	D	J	F	M	A	M	J	Jul	A	S	O	N	D	J	F	M	A	M	J	Jul	A	S	O	N	D	J	F	M	A	M	J	Jul	A	S	O	N	D	J	F	M	A	M	J	Jul	A	S	O	N	D	J	F	M	A	M	J	Jul	A	S	O	N	D	J	F	M	A	M	J	Jul	A	S	O	N	D	J	F	M	A	M	J	Jul	A	S	O	N	D	J	F	M	A	M	J	Jul	A	S	O	N	D	J	F	M	A	M	J	Jul	A	S	O	N	D	J	F	M	A	M	J	Jul	A	S	O	N	D	J	F	M	A	M	J	Jul	A	S	O	N	D	J	F	M	A	M	J	Jul	A	S	O	N	D	J	F	M	A	M	J	Jul	A	S	O	N	D	J	F	M	A	M	J	Jul	A	S	O	N	D	J	F	M	A	M	J	Jul	A	S	O	N	D	J	F	M	A	M	J	Jul	A	S	O	N	D	J	F	M	A	M	J	Jul	A	S	O	N	D	J	F	M	A	M	J	Jul	A	S	O	N	D	J	F	M	A	M	J	Jul	A	S	O	N	D	J	F	M	A	M	J	Jul	A	S	O	N	D	J	F	M	A	M	J	Jul	A	S	O	N	D	J	F	M	A	M	J	Jul	A	S	O	N	D	J	F	M	A	M	J	Jul	A	S	O	N	D	J	F	M	A	M	J	Jul	A	S	O	N	D	J	F	M	A	M	J	Jul	A	S	O	N	D	J	F	M	A	M	J	Jul	A	S	O	N	D	J	F	M	A	M	J	Jul	A	S	O	N	D	J	F	M	A	M	J	Jul	A	S	O	N	D	J	F	M	A	M	J	Jul	A	S	O	N	D	J	F	M	A	M	J	Jul	A	S	O	N	D	J	F	M	A	M	J	Jul	A	S	O	N	D	J	F	M	A	M	J	Jul	A	S	O	N	D	J	F	M	A	M	J	Jul	A	S	O	N	D	J	F	M	A	M	J	Jul	A	S	O	N	D	J	F	M	A	M	J	Jul	A	S	O	N	D	J	F	M	A	M	J	Jul	A	S	O	N	D	J	F	M	A	M	J	Jul	A	S	O	N	D	J	F	M	A	M	J	Jul	A	S	O	N	D	J	F	M	A	M	J	Jul	A	S	O	N	D	J	F	M	A	M	J	Jul	A	S	O	N	D	J	F	M	A	M	J	Jul	A	S	O	N	D	J	F	M	A	M	J	Jul	A	S	O	N	D	J	F	M	A	M	J	Jul	A	S	O	N	D	J	F	M	A	M	J	Jul	A	S	O	N	D	J	F	M	A	M	J	Jul	A	S	O	N	D	J	F	M	A	M	J	Jul	A	S	O	N	D	J	F	M	A	M	J	Jul	A	S	O	N	D	J	F	M	A	M	J	Jul	A	S	O	N	D	J	F	M	A	M	J	Jul	A	S	O	N	D	J	F	M	A	M	J	Jul	A	S	O	N	D	J	F	M	A	M	J	Jul	A	S	O	N	D	J	F	M	A	M	J	Jul	A	S	O	N	D	J	F	M	A	M	J	Jul	A	S	O	N	D	J	F	M	A	M	J	Jul	A	S	O	N	D	J	F	M	A	M	J	Jul	A	S	O	N	D	J	F	M	A	M	J	Jul	A	S	O	N	D	J	F	M	A	M	J	Jul	A	S	O	N	D	J	F	M	A	M	J	Jul	A	S	O	N	D	J	F	M	A	M	J	Jul	A	S	O	N	D	J	F	M	A	M	J	Jul	A	S	O	N	D	J	F	M	A	M	J	Jul	A	S	O	N	D	J	F	M	A	M	J	Jul	A	S	O	N	D	J	F	M	A	M	J	Jul	A	S












 Remaining Level of Effort  Actual Level of Effort  Actual Work  Start Milestone  SM Critical	 SMFM Actual  Finish Milestone  FM Critical  Remaining Work  Critical Remaining Work	Start Date: 02-Dec-24 Finish Date: 01-Jan-30 Data Date: 01-Nov-24 Run Date: 15-May-25	<div> <div>LCPS Master Bond Schedule</div> <div>Draft Schedule</div> <div>Page 1 of 4</div> </div> 
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68	Design	173d	01-Jan-27*	31-Aug-27
69	Procurement	45d	01-Sep-27	02-Nov-27
70	Fabrication	151d	03-Nov-27	31-May-28
71	Construction	66d	01-Jun-28	31-Aug-28
72	Close-Out	45d	01-Sep-28	02-Nov-28
BP #27-06 - HSN Site Upgrades				
74	Design	173d	01-Jan-27*	31-Aug-27
75	Procurement	45d	01-Sep-27	02-Nov-27
76	Fabrication	151d	03-Nov-27	31-May-28
77	Construction	66d	01-Jun-28	31-Aug-28
78	Close-Out	45d	01-Sep-28	02-Nov-28
28-01- School Reno and Lots				
A1230	Design	173d	01-Jun-27*	27-Jan-28
A1240	Procurement	45d	28-Jan-28	30-Mar-28
A1250	Fabrication	151d	31-Mar-28	31-May-29
A1260	Construction	66d	01-Jun-29	31-Aug-29
A1270	Close-Out	45d	03-Sep-29	02-Nov-29
Building Work				
BP #25-01 - Elementary Floor Upgrades				
99	Design	180d	02-Dec-24*	31-Jan-25
100	Procurement	45d	03-Feb-25	28-Mar-25
101	Fabrication	262d	31-Mar-25	31-Mar-26
102	Construction	153d	01-Apr-26	30-Oct-26
103	Close-Out	45d	02-Nov-26	01-Jan-27
BP #25-02 - LCHS and LCHSN Ballfields and Tennis Courts				
105	Design	50d	02-Dec-24*	07-Feb-25
106	Procurement	45d	10-Feb-25	11-Apr-25
107	Fabrication	252d	14-Apr-25	31-Mar-26
108	Construction	153d	01-Apr-26	30-Oct-26
109	Close-Out	45d	02-Nov-26	01-Jan-27
BP #25-05 - LCHS and HSN Pool Dehumidification Upgrades				
111	Design	50d	01-Jan-25*	11-Mar-25
112	Procurement	45d	12-Mar-25	13-May-25
113	Fabrication	230d	14-May-25	31-Mar-26
114	Construction	153d	01-Apr-26	30-Oct-26
115	Close-Out	45d	02-Nov-26	01-Jan-27
BP #26-06A - CE, HE, MSE, MSC Interior Upgrades				
117	Design	159d	07-Mar-25*	15-Oct-25
118	Procurement	45d	16-Oct-25	17-Dec-25
119	Fabrication	74d	18-Dec-25	31-Mar-26
120	Construction	153d	01-Apr-26	30-Oct-26
121	Close-Out	45d	02-Nov-26	01-Jan-27
BP #26-06B - CE, HE, MSE, MSC Exterior Upgrades				
123	Design	159d	07-Mar-25*	15-Oct-25
124	Procurement	45d	16-Oct-25	17-Dec-25
125	Fabrication	74d	18-Dec-25	31-Mar-26
126	Construction	153d	01-Apr-26	30-Oct-26
127	Close-Out	45d	02-Nov-26	01-Jan-27
BP #25-08 - Burdi Renovations				
129	Design	164d	01-Apr-25*	14-Nov-25
130	Procurement	45d	17-Nov-25	09-Jan-26
131	Fabrication	57d	12-Jan-26	31-Mar-26

Start Date: 02-Dec-24  
Finish Date: 01-Jan-30  
Data Date: 01-Nov-24  
Run Date: 15-May-25

**Barton  
Malow**

 <p>  Remaining Level of Effort   Actual Level of Effort   Actual Work   Start Milestone   SM Critical         </p> <p>  SM/PM Actual   Finish Milestone   FM Critical   Remaining Work   Critical Remaining Work         </p>	<p>             Start Date: 02-Dec-24              Finish Date: 01-Jan-30              Data Date: 01-Nov-24              Run Date: 15-May-25           </p>	<p align="center"> <b>LCPS Master Bond Schedule</b>  <b>Draft Schedule</b>  <b>Page 4 of 4</b> </p>	
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**EXHIBIT G**

**TEAM RESPONSIBILITY MATRIX**

See attached Team Responsibility Matrix dated October 1, 2024



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## RESPONSIBILITY MATRIX DATED NOVEMBER 5, 2024

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### L'Anse Creuse Public Schools

#### **PROJECT TEAM:**

OWNER: L'Anse Creuse Public Schools

ARCHITECT: Partners in Architecture, PLC

CONSTRUCTION MANAGER: Barton Malow Builders LLC

#### **INTRODUCTION:**

The following matrix lists functional tasks assigned to one or more members of the L'Anse Creuse Public Schools Project Team.

Tasks are listed by category and general sequence. Some tasks are clarified by footnotes.

## RESPONSIBILITY MATRIX

<b>TEAM SELECTION</b>	<b><u>OWNER</u></b>	<b><u>A/E</u></b>	<b><u>CM</u></b>
Initiate Project	1	0	0
Owner Selects CM	1	0	0
Owner Selects A/E	1	0	0
Establish Team Responsibilities	1	1	1
Establish Fees	1	1	1
Execute Contractual Agreements	1	1	1
Establish Communication Procedures	1	1	1*

### PRE-CONSTRUCTION SERVICES

Develop Owner's Program	1*	1	1	(1)
Establish Owner's Budget	1	2	1	
Establish Budget Guidelines and Controls	1	2	1*	
Analyze Program vs. Budget	1	1	1*	
Develop Hazardous Material Program	1	2	2	
Establish Site Requirements	1	1*	2	(2)
Conduct Site Evaluation	1	1*	2	
Conduct Utilities Evaluation	0	1	2	
Develop Preliminary Project Master Schedule	1	1	1*	
Establish Preliminary Occupancy Schedule	1	2	1	
Develop Preliminary Cash Flow Schedule	0	0	1	

### SCOPE VALIDATION & SCHEMATIC DESIGN

Study Spatial Relationships	2	1	2	(3)
Prepare Functional and Flow Diagrams	0	1	0	
Recommend Basic Materials & Systems	2	1	2	
Coordinate with Governmental Agencies	2	1	2	
Update Project Master Schedule	1	1	1*	
Update Occupancy Schedule	1	2	1	(4)
Prepare Detailed Design Schedule	2	1*	1	(5)
Complete Scope Validation Design Packages	0	1	0	(6)
Develop Schematic Estimate	1	2	1*	
Analyze Estimate (Program/Budget/Estimate)	2	1	1*	
Refine Program (Relating to Bond Scope/Budget/Estimate)	1	1*	1	
Scope Validation Report	0	1*	1	
<b>Board's Review and Approval of Schematic Design &amp; Estimate</b>	1	2	2	

### DESIGN DEVELOPMENT

	<b><u>OWNER</u></b>	<b><u>A/E</u></b>	<b><u>CM</u></b>	
Obtain Survey & Soils Testing	1*	1	2	(7)
Retain Special Consultants	1	1	2	
Prepare Site Plan	0	1	0	
Evaluate Architectural Component & System Alternates	0	1	2	
Evaluate Structural Systems	0	1	2	

## RESPONSIBILITY MATRIX

Evaluate Mechanical & Electrical Systems	0	1	2	
Prepare Outline Specifications	0	1	2	
Initiate Preliminary Utility Co. Review	2	1	2	
Complete Design Development Packages	0	1	0	
Prepare Design Development Estimate	0	2	1	
Analyze Estimate (Program/Budget/Estimate)	2	1	1*	
Conduct Value Engineering Analysis	0	1	1	(8)
Finalize Selection of Components & Systems	1	1*	2	
Design Development Report	0	1*	1	
<b>Board's Review &amp; Approval of Design Documents &amp; Estimate</b>	1	2	2	
Obtain Fed./State/Local Bldg. & Health Authority Approvals	2	1	2	(9)
Obtain State Fire Marshal Plan Approval	2	1	2	(9)
Obtain Dept. of Natural Resources Approval	2	1	2	(9)
Prepare Local Planning or Zoning Board Approvals	2	1	2	(9)
Update Master Schedule	1	1	1*	
Prepare Preliminary Construction Schedule	2	0	1	
Identify Long-Lead Purchase Items	0	1	1*	
Prepare Long-Lead Purchase & Phased Construction Documents	0	1*	1	
Bid and Purchase Long-Lead Items	2	2	1	
Evaluate Labor & Trade Contractor Market	0	0	1	
Establish General Conditions	2	2	1	
Update Cash Flow Schedule	0	0	1	
Establish Reporting & Accounting Procedures	1	2	1	(10)

### CONSTRUCTION DOCUMENTS

	<u>OWNER</u>	<u>A/E</u>	<u>CM</u>	
Prepare Construction Plans & Technical Specifications	0	1	0	
Implement Phased Construction, if Applicable	2	2	1	
Review Construction Plans & Technical Specifications	1	1*	1	(11)
Final Government Agency Review Approval	2	1	2	
Finalize Owner Occupancy Schedule	1	0	1*	
Prepare Project Manual	0	2	1	(12)
Establish Contract Conditions	2	2	1	(13)
Determine Bid Divisions of Work	0	2	1	
Update Construction Schedule	0	0	1	
Prepare Trade Contractor Bid Lists	2	2	1	
Review Trade Contractor Bid Lists	1	1	1*	
Update Cash Flow Schedule	2	0	1	
<b>Board's Approval of Construction Documents &amp; Schedule</b>	1	2	2	

### BIDDING AND AWARDING

Advertise for Trade Contractor Bids	2	0	1	
Place Legal Ads for Bidding	1	2	1	(14)
Distribute Bidding Documents	0	0	1	

## RESPONSIBILITY MATRIX

Obtain Builders Risk Insurance	1	0	2	(15)
Conduct Trade Contractor Pre-Bid Conference	0	2	1	(16)
Prepare & Distribute Addenda	0	1	1*	
Receive & Tabulate Trade Contractors' Bids	2	2	1	(17)
Evaluate Bids for Specification Compliance	0	1	1*	
Evaluate Bids and Make Award Recommendations	2	1	1*	
Conduct Pre-Award Conferences	2	1	1*	
Evaluate Cost of Project as Bid	0	2	1	
Update Construction & Master Schedule	0	0	1	
<b>Board's Review &amp; Approval of Trade Contracts</b>	1	2	2	
Issue Notice to Proceed	2	0	1*	
Develop Detailed Construction Schedule	0	0	1	
Issue Trade Contracts	1	0	1*	

<b>CONSTRUCTION</b>	<b><u>OWNER</u></b>	<b><u>A/E</u></b>	<b><u>CM</u></b>	
Mobilization for Construction	0	0	1	
Verify & Monitor Insurance & Bond Requirements	2	2	1	
Provide Full Time Field Coordination & Reporting	0	0	1	
Establish Beneficial Occupancy Schedule	0	0	1	
Inspect & Monitor Trade Contractors' Work	0	2	1	
Inspect for Conformance to Design	0	1	2	
Interpret Plans & Specifications	0	1	2	
Evaluate Progress & Update Construction Schedule	0	0	1	
Process Shop Drawings & Sample Control	0	2	1	
Check & Approve Shop Drawings & Samples	0	1	2	
Approve Trade Contractor Progress Payments	1	1	1	(18)
Disperse Payments to Contractors	2	0	1	
Provide Project Cost Controls	0	0	1	
Conduct Job Meetings	0	2	1	
Prepare & Process Bulletins	2	1	2	(19)
Prepare & Process Change Documents	0	1	1*	
Review & Approve Change Documents	1	2	2	(20)
Administer Safety Program	0	0	1	
Administer Quality Control Program	0	2	1	(21)
Maintain As-Constructed Drawings	0	2	1	
Coordinate Owner Occupancy Schedule	1	2	1	

## CLOSE OUT & OCCUPANCY

Prepare Punch List	2	1*	1	
Coordinate Completion of Punch List	0	2	1	
Certify Substantial Completion	2	1	2	
Obtain Final Approval from Fire Marshal	0	1*	1	
Conduct Demonstration on Systems & Equipment	1	1	1	(21)
Start-Up & Recommended Maintenance	1	2	1	



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## RESPONSIBILITY MATRIX

Submit Operation Manuals & Warranties	0	1	1*
Inspect for Final Compliance with Documents	2	1	2
Perform Final Accounting	0	0	1
Determine Final Payments	1	1	1*
Coordinate Work under Guarantee	0	2	1
Provide Continuing Consultation in Post Occupancy	0	1	1
<b>Owner's Acceptance</b>	1	0	0

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## RESPONSIBILITY MATRIX

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### FOOTNOTES

- (1) The Owner establishes limits of expenditures, the Construction Manager develops breakdowns for total cost.
- (2) The Owner sets the desired occupancy based on the construction duration anticipated by the Construction Manager.
- (3) Following consultation with the Owner, the Architect/Engineer coordinates governmental agency plan reviews as required and assisted by the Construction Manager.
- (4) The Owner sets the desired occupancy based on the construction duration anticipated by the Construction Manager.
- (5) The Architect/Engineer set their production schedules based on the overall project milestones established by the Construction Manager. Architect/Engineer is responsible to meet the design
- (6) The Owner establishes limits of expenditures, the Construction Manager develops breakdowns for total cost.
- (7) The Architect/Engineer obtains the necessary surveys and soil tests to properly execute the work, which is contracted and paid for directly by the Owner to the survey and testing agency or as a Reimbursable Expense to the Architect.
- (8) The Construction Manager recommends cost effective alternate systems for analysis by the Architect/Engineer with joint concurrence in recommending systems to the Owner for approval.
- (9) The Architect/Engineer will submit all required drawings, specifications, transmittals, applications and fees to the appropriate governing agencies after approval from the Owner. Owner to reimburse fees to Architect/Engineer.
- (10) Owner develops reporting and accounting procedures. Construction Manager provides reports to Owner in accordance with such procedures.
- (11) The Owner reviews plans and specifications for program requirements, Construction Manager reviews for cost and duration control and to determine if there are any issues or concerns relative to
- (12) Construction Manager to prepare description of work for each trade and equipment contractor in accordance with the Architect/Engineer's specifications.
- (13) Construction Manager to initiate trade contract conditions to be reviewed and approved by the Owner.
- (14) Owner shall place the legal advertisement in the local newspaper and on the State's website required for school district construction bids, but the Construction Manager shall provide Owner with the legal advertisement for publication.
- (15) Builders Risk Insurance obtained by Owner.
- (16) Chaired by Construction Manager with Architect/Engineer in attendance for questions and drafting of addenda.
- (17) Owner receives bids, assisted by the Construction Manager at a public bid opening, with Architect/Engineer in attendance.
- (18) Construction Manager and Architect/Engineer approves certification for payment to trade Contractors and submits summary to Owner for approval of payment.
- (19) Architect/Engineer prepares bulletins for trade or equipment Contractors and submits to Owner and Construction Manager to review and approve.
- (20) Architect/Engineer and Construction Manager approve bulletin/field change order/Owner directive pricing, and Owner approves expenditure.
- (21) Architect/Engineer establishes quality control plan in technical specifications and Construction Manager implements the plan.
- (22) Contractors to conduct demonstration to Owner with Architect/Engineer and Construction Manager in attendance.

## **EXHIBIT H**

### **SCOPE OF SERVICES**

#### **CONSTRUCTION MANAGER SERVICES**

##### **Scope of Preconstruction Services**

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##### **GENERAL**

The Construction Manager's Preconstruction Services shall include, but shall not be limited to, estimating Cost of the Work, construction budget control, review of design and constructability, value engineering, life-cycle costing, influence the methods and sequence of construction, scoping of bid packages and work categories, and soliciting bids from Contractors, and tabulating bids received, and review and recommend bid awards. The Owner reserves the right to make reasonable changes to this schedule as Project requirements dictate.

##### **A. SCHEDULE, PHASING AND LOGISTICS PLAN DEVELOPMENT**

1. The Construction Manager shall assist in the development of a Master Preconstruction Schedule beginning with the Schematic Design and continuing through the bidding and Contract award. The final date on the Preconstruction Schedule will be the bid date of the Owner awarding and signing the construction Contract of the last Bid Package. The Preconstruction Schedule will place significant emphasis on the phasing and logistics planning of the Project. It will take into careful consideration areas of the existing and adjacent facilities and site that must remain open during construction.
2. The Preconstruction Schedule will identify the responsibilities among the members of the Construction Team. Key milestone dates, including, without limitation, for design phases, budget delivery, permit request submission, state submission and review, release of documents for bidding, and tentative bid and bid award.
3. Additionally, the Preconstruction Schedule should identify long lead items that may require procurement during the term of this Agreement. Major building equipment items such as boilers, chillers, air handlers, generators, switchgear, etc., may be in this category. The schedule must also identify when architecturally significant Owner furnished equipment must be delivered to this Project.
4. The Construction Manager will assist in developing the schedule so that realistic dates can be set and met. The Preconstruction Services Schedule will be distributed to all members of the Construction Team and monitored on a regular basis during the Design/Preconstruction Services review meetings. It is the responsibility of the Construction Manager to continually emphasize to all members of the Construction Team that meeting the Preconstruction Services Schedule milestones is the key element in ensuring a timely design phase of the Project, allowing for a prompt construction start date. The Preconstruction Services Schedule shall include reasonable time for Owner review and comment.
5. Concurrent with submission of each Budget Estimate as defined in Section C below, the Construction Manager shall prepare and submit to the Owner a precedent annotated bar

chart, CPM or other scheduling method suitable to the Owner for the Construction Phase of the Project. This schedule shall be updated with each Budget Estimate and shall reflect any revisions in the Budget Estimates, which affect the construction duration. Activity detail on the schedules must directly correspond to the budget line items.

6. Concurrent with the submission of a Cost of the Work estimate for any phase of the Work as defined in Section C, below, the Construction Manager shall provide pertinent information and assist in the development of a Master Construction Schedule associated with each particular phase of Work, beginning with the Construction Manager's mobilization and ending with Project Completion/Final Inspection/Occupancy. The strategy of phasing the Project as determined during Preconstruction should be identified from start through completion on the overall schedule. It shall have a minimum number of activities, as required to adequately represent to the Owner the complete Scope of Work and define the Project's critical path and associated activities. The format of the Master Construction Schedule will be an expansion of the base line schedule as developed in conjunction with each budget estimate with dependencies indicated on a monthly grid identifying key milestone dates including, without limitation, construction start, phase completion, structural top-out, dry-in, M/E/P rough-in completion, permanent power, conditioned air, metal stud, and drywall completion date and Owner occupancy date.

## **B. DOCUMENT REVIEW**

1. Design/Preconstruction Services review meetings may be held as often as biweekly through the design phase of the Projects. Meetings shall be held at the Owner's office.
2. The Construction Manager shall develop and maintain a Request for Information (RFI) Log and/or an Issues and Answers Log to aid in the prompt transfer of information between all members of the Construction Team. The log will be monitored and updated on a continual basis and addressed at the review meetings. Unresolved issues are to be identified in each review meeting with follow-up responsibilities and response dates being assigned to the appropriate team members, including the Construction Manager.
3. The Construction Manager shall provide the members of the Construction Team continual input addressing constructability, availability of materials and qualified trades for specialized systems, comparative cost/benefit analyses for various building systems, and budget/schedule impact as specific phases of the overall design are developed in order to ensure the development and completion of Contract Documents within the budget and schedule limitations.
4. If necessary in order for the Construction Manager to provide accurate information, it shall, at no additional cost to the Owner, involve the services of outside consultants and/or subcontractors in the review and budgeting of specialized systems such as structural, skin/curtain-wall, equipment, elevators, furnishings, plumbing, fire suppression, mechanical, electrical, utility service connections, pneumatic tube, food service, low voltage, and life safety.



### **C. DESIGN BUDGET/ESTIMATES**

The Construction Manager shall prepare and submit three (3) formal Budget/Estimates for the Project and/or each sub-component of the Project during the Preconstruction Services Phase.

1. The Construction Manager shall prepare and present to the Owner and the Construction Team the first formal Project Budget/Estimate at the conclusion of Schematic Design Phase. This first Budget/Estimate shall be divided into the 16 CSI Divisions and allows the Owner to rely upon it as a maximum Cost of the Work of the Project.
2. The Construction Manager shall prepare and present to the Owner and the Construction Team a second formal Project Budget/Estimate at the conclusion of Design Development Phase. This second Budget/Estimate shall be a "full take-off estimate" of sufficient substance and detail so the Owner will be able to rely upon as a maximum Cost of the Work. The Construction Manager shall fully engage the Architect and other design team members to ensure that the scope, quality and costs of the Project are aligned and within the initial maximum Cost of the Work.
3. The Construction Manager shall prepare and submit a third Budget/Estimate at the conclusion of Construction Documents Phase. This Budget/Estimate shall establish and represent the final estimate of the Project and/or each subcomponent of the Project.

### **D. VALUE (PLANNING) ENGINEERING**

Concurrent with the submission of each Budget/Estimate, the Construction Manager shall submit a detailed list of value engineering options and the associated estimated costs. The Construction Manager shall meet and work with the members of the Construction Team in the evaluation of the various options and incorporate selected options into the Budget Estimates. The Construction Manager shall participate as a Construction Team member in maximizing the Project value for the Owner.

### **E. EQUIPMENT REVIEW AND COORDINATION OF DIRECT OWNER CONTRACTS**

1. The Construction Manager shall assist the Owner in reviewing and budgeting the owner furnished equipment and furnishings material and installation costs or other items potentially affecting the construction contract, and shall include these budgets or allowances to the extent they are reasonably known, in each Budget Estimate to ensure that all costs are accounted for.
2. When required, the Construction Manager will work with the Architect during the Preconstruction Services Phase of the Project to assist the Owner in receiving bids and placing purchase orders for long lead equipment.

## **F. CASH FLOW ANALYSIS**

Concurrent with the submission of each Budget Estimate and the Master Construction Phase Schedule as defined in Section A, above, the Construction Manager shall submit a cash flow analysis for the overall construction duration of the Project. This analysis should be derived from cost loading the construction schedule as developed and revised by the Construction Manager, showing projected monthly billings for Completed Work in Place. The analysis shall list individual monthly billings, accumulated billings to date, and percentages of completion on a monthly basis.

## **G. SCOPING OF BID PACKAGES AND WORK CATEGORIES (FOR EACH PROJECT)**

Bid Packages are defined as those portions of the overall Project scope that are released for competitive bidding at staggered bid dates. Bid Packaging identifies opportunities for phased construction in order to accelerate the Construction Schedule to deal with Project constraints. The main intent in developing Bid Packages and Work Categories is to account for every item of work in the overall Project and identify the trade or Construction Manager responsible for performing the Work. Additionally, the development of Bid Packages and Work Categories is to overcome scope overlaps or omissions between trades. The Construction Manager, with assistance of the Architect and members of the Construction Team, shall define and prepare Scope of Work for various bid packages and work categories as required ensuring the Master Design and Construction Schedule is maintained and ensuring all required Work shall be included.

## **H. SUBCONTRACTOR/VENDOR SOLICITATION AND PREQUALIFICATION**

1. The Construction Manager shall aggressively promote and generate interest of local and regional bidders and develop a master list of vendors, Contractors and subcontractors, which have shown interest in submitting bid proposals for the Project. This list should include Vendors and Subcontractors for all categories of work included in the total Project. The Construction Manager is required to report the percentage of the total Cost of Work that the local firms represent.
2. This list should include only companies that are responsible, qualified and financially capable.

## **I. CONSTRUCTION STAGING AND SITE MANAGEMENT PLANNING**

The Construction Manager, with input from the members of the Construction Team, shall develop a proposed site management plan for staging construction operations. This plan will test the site to ensure all functionality described in the design is working. At minimum, the plan shall include such particulars as primary access roads to and from the construction site, construction parking, on-site entrances, construction personnel entrances and traffic patterns, location of temporary facilities, location of hoists, cranes and other stationary equipment if site accessibility is critical and dictates specific placement, locations of barricades and construction fences, emergency egress locations, etc., so that Owner's use of existing site or facility can be minimally disrupted or inconvenienced.

## **J. BIDDING AND CONSTRUCTION PHASE**

1. Work Packaging & Bidding
  - a. The Construction Manager shall create a labor analysis, to include types and quantities of labor required for the Project. Review the requirements in light of the marketplace and make any recommendations necessary to assure the availability of an adequate labor force.
  - b. The Construction Manager shall develop work-packaging recommendations and create package bidding schedule and procedure.
  - c. The Construction Manager shall analyze the bid market, notify potential bidders, publish bid calendar, and publish all required notices.
  - d. Bidding Documents shall consist of bidding requirements and proposed Contract Documents, bidding information, bidding forms, proposed contract forms, General Conditions and Supplementary Conditions, Specifications and Drawings and other necessary Contract Documents. As much as possible, the bidding and contract forms shall use the unabridged AIA Contract Documents, modified as necessary and appropriate.
  - e. The Architect shall cooperate with and assist the Owner and Construction Manager in bidding the Project by
    - .1 procuring the reproduction of Bidding Documents for distribution to prospective bidders;
    - .2 distributing the Bidding Documents to prospective bidders, requesting their return upon completion of the bidding process, and maintaining a log of distribution and retrieval and of the amounts of deposits, if any, received from and returned to prospective bidders;
    - .3 organizing and conducting pre-bid conferences for prospective bidders;
    - .4 preparing responses to questions from prospective bidders and providing clarifications and interpretations of the Bidding Documents to all prospective bidders in the form of addenda;
    - .5 organizing and conducting the opening of the bids, and subsequently documenting and distributing the bidding results, as directed by the Owner.
    - .6 if required and directed by the Owner, participate in selection interviews and negotiations with prospective contractors, and major subcontractors, vendors and suppliers; and follow-up with preparing a summary report of the interviews and negotiation results; and
    - .7 Upon Owner's approval to award bids, assist the Owner in finalizing the Work and preparing construction contracts.
  - f. The Architect shall, as part of Architect's Basic Services, consider requests for substitutions, if the Bidding Documents permit substitutions, and shall consult with the Construction Manager and prepare and distribute addenda identifying approved substitutions to all prospective bidders.

2. During the Bidding Process, the Construction Manager shall:
  - a. procuring the reproduction of Bidding Documents for distribution to prospective bidders;
  - b. distributing the Bidding Documents to prospective bidders, requesting their return upon completion of the bidding process, and maintaining a log of distribution and retrieval and of the amounts of deposits, if any, received from and returned to prospective bidders;
  - c. Maintain a list of all potential bidders, subcontractors and vendors that intend to bid the Work.
  - d. organizing and conducting a pre-bid conference for prospective bidders;
  - e. preparing responses to questions from prospective bidders and providing clarifications and interpretations of the Bidding Documents to all prospective bidders in the form of addenda;
  - f. organizing and conducting the opening of the bids, and subsequently documenting and distributing the bidding results, as directed by the Owner.
  - g. Receive bids, analyze and reconcile, and present bid results arrayed against the estimate for each individual work package for the Owner's approval; and
  - h. Participate in selection interviews and negotiations with prospective contractors, and major subcontractors, vendors and suppliers; and follow-up with preparing a summary report of the interviews and negotiation results.

Receive and log all insurance certificates, performance and payment bonds, and other required affidavits and start-up documents.



**EXHIBIT I**

**AIA DOCUMENT A232-2019, GENERAL CONDITIONS OF THE  
CONTRACT FOR CONSTRUCTION, AMENDED FOR THE PROJECT**

# AIA<sup>®</sup> Document A232<sup>®</sup> – 2019

## **General Conditions of the Contract for Construction, Construction Manager as Adviser Edition**

### **for the following PROJECT:**

*(Name, and location or address)*

L'Anse Creuse Public Schools  
2024 Bond Election

### **THE CONSTRUCTION MANAGER:**

*(Name, legal status, and address)*

Barton Malow Builders LLC  
26500 American Drive  
Southfield, Michigan 48034

### **THE OWNER:**

*(Name, legal status, and address)*

24076 F. V. Pankow Boulevard  
Clinton Township, Michigan 48036

### **THE ARCHITECT:**

*(Name, legal status, and address)*

65 Market Street  
Mount Clemens, Michigan 48043

### **TABLE OF ARTICLES**

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- 2 OWNER**
- 3 CONTRACTOR**
- 4 ARCHITECT AND CONSTRUCTION MANAGER**
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- 6 CONSTRUCTION BY OWNER OR BY SEPARATE CONTRACTORS**
- 7 CHANGES IN THE WORK**
- 8 TIME**
- 9 PAYMENTS AND COMPLETION**
- 10 PROTECTION OF PERSONS AND PROPERTY**
- 11 INSURANCE AND BONDS**
- 12 UNCOVERING AND CORRECTION OF WORK**

### **ADDITIONS AND DELETIONS:**

The author of this document may have revised the text of the original AIA standard form. An *Additions and Deletions Report* that notes revisions to the standard form text is available from the author and should be reviewed. A vertical line in the left margin of this document indicates where the author has added to or deleted from the original AIA text.

This document has important legal consequences. Consultation with an attorney is encouraged with respect to its completion or modification.

This document is intended to be used in conjunction with AIA Documents A132™–2019, Standard Form of Agreement Between Owner and Contractor, Construction Manager as Adviser Edition; B132™–2019, Standard Form of Agreement Between Owner and Architect, Construction Manager as Adviser Edition; and C132™–2019, Standard Form of Agreement Between Owner and Construction Manager as Adviser.

**13 MISCELLANEOUS PROVISIONS**

**14 TERMINATION OR SUSPENSION OF THE CONTRACT**

**15 CLAIMS AND DISPUTES**



## ARTICLE 1 GENERAL PROVISIONS

### § 1.1 Basic Definitions

**§ 1.1.1 The Contract Documents.** The Contract Documents are enumerated in the Agreement between the Owner and Contractor (hereinafter the “Agreement” or “Contract”) and consist of the Agreement, Conditions of the Contract (General, Supplementary and other Conditions), Drawings, Specifications, Addenda issued prior to execution of the Contract, other documents listed in the Agreement, and Modifications issued after execution of the Contract. A Modification is (1) a written amendment to the Contract signed by both parties, (2) a Change Order, (3) a Construction Change Directive, or (4) a written order for a minor change in the Work issued by the Architect or the Owner. Unless specifically excluded in the Agreement, the Contract Documents do include the advertisement or invitation to bid, Instructions to Bidders, sample forms, other information furnished by the Owner in anticipation of receiving bids or proposals including the Owner’s Request For Proposals, including the Project Manual (collectively the “RFP”), the Contractor’s bid or proposal (but only to the extent it does not conflict with Owner’s RFP and specifically excludes any general terms and conditions provided by the Contractor in its bid/proposal unless expressly accepted by the Owner), or portions of addenda relating to bidding or proposal requirements.

**§ 1.1.2 The Contract.** The Contract Documents form the Contract for Construction. The Contract represents the entire and integrated agreement between the parties hereto and supersedes prior negotiations, representations, or agreements, either written or oral. The Contract may be amended or modified only by a Modification. The Contract Documents shall not be construed to create a contractual relationship of any kind (1) between the Contractor and the Architect or the Architect’s consultants, (2) between the Owner and the Construction Manager or the Construction Manager’s consultants, (3) between the Owner and the Architect or the Architect’s consultants, (4) between the Contractor and the Construction Manager or the Construction Manager’s consultants, (5) between the Owner and a Subcontractor or Sub-subcontractor (6) between the Construction Manager and the Architect, or (7) between any persons or entities other than the Owner and Contractor. The Construction Manager and Architect shall, however, be entitled to performance and enforcement of obligations under the Contract Documents intended to facilitate Contractor’s performance of its duties.

**§ 1.1.3 The Work.** The term “Work” consists of all goods and services, such as labor, transportation, materials, tools, and equipment (1) to be incorporated into the Project (or the Contractor’s portion of the Project if the Contractor is not responsible for the entire Project), (2) required of the Contractor under the Contract Documents, or (3) necessary or appropriate to fully construct, operate and maintain the Project (or the Contractor’s portion of the Project if the Contractor is not responsible for the entire Project). The Work shall be performed in accordance with the Contract Documents. The Work may constitute the whole or a part of the Project. The term “Work” shall also include labor, materials, equipment and services provided or to be provided by Subcontractors, Sub-subcontractors, suppliers or any other entity for whom the Contractor is responsible under or pursuant to the Contract Documents.

**§ 1.1.4 The Project.** The Project is the total construction of which the Work performed under the Contract Documents may be the whole or a part and which may include construction by other Contractors, and by the Owner’s own forces and Separate Contractors.

**§ 1.1.5 Contractors.** Contractors are persons or entities, other than the Contractor or Separate Contractors, who perform Work under contracts with the Owner that are administered by the Architect and Construction Manager. For purposes of this Agreement and the Contract Documents, the terms Construction Manager and Contractor are not to be used interchangeably. Construction Manager shall mean Barton Malow Builders LLC.

**§ 1.1.6 Separate Contractors.** Separate Contractors are persons or entities who perform construction under separate contracts with the Owner not administered by the Architect and Construction Manager.

**§ 1.1.7 The Drawings.** The Drawings are the graphic and pictorial portions of the Contract Documents showing the design, location and dimensions of the Work, generally including plans, elevations, sections, details, schedules, and diagrams.

**§ 1.1.8 The Specifications.** The Specifications are that portion of the Contract Documents consisting of the written requirements for materials, equipment, systems, standards and workmanship for the Work, and performance of related services.

**§ 1.1.9 Instruments of Service.** Instruments of Service are representations, in any medium of expression now known or later developed, of the tangible and intangible creative work performed by the Architect and the Architect’s consultants under their respective professional services agreements. Instruments of Service may include, without limitation, studies,



surveys, models, sketches, drawings, specifications, and other similar materials.

**§ 1.1.10 Initial Decision Maker.** The Initial Decision Maker shall be the Architect, unless otherwise identified in the Agreement to render initial decisions on Claims in accordance with Section 15.2 and certify termination under Article 14. The Initial Decision Maker shall not be liable for results of interpretations or decisions rendered in good faith.

**§ 1.1.11 The Project Manual**

The Project Manual is a volume of documents and information assembled for the Work which may include the bidding requirements, sample forms, Conditions of the Contract, Specifications, Drawings, the Contract and other information furnished by the Owner.

**§ 1.1.12 Applicable Laws**

Applicable Laws means all applicable federal, state and local codes, statutes, ordinances, laws including, but not limited to, the Americans with Disabilities Act ("ADA"), the Revised School Code, MCL 380.1 et seq., including but not limited to MCL 380.1264, as amended, the School Building Construction Act, MCL 388.851 et seq., the Stille-Derouett-Hale Single State Construction Code Act, MCL 125.1501 et seq., the Michigan Building Code, prevailing wage requirements of MCL 408.1101, et seq., as amended and as applicable ("Michigan's Prevailing Wage Act"), including the maintenance of records as may be necessary to enable compliance with the reporting or inspection requirements under the Michigan's Prevailing Wage Act, federal, state and local environmental laws and regulations, and the rules and regulations, policies, guidelines and consent, administrative or other lawful orders of all public authorities having jurisdiction over the Project, the Work site, the Work or the prosecution of the Work.

**§ 1.1.13 Construction Schedule**

The Construction Schedule is the Critical Path Method ("CPM") schedule for construction of the Work submitted as part of the Contractor's Contract Sum prepared by the Construction Manager and approved by the Owner, in writing, in accordance with Section 3.10. The Construction Schedule can be modified only by Change Order. Following any such modification, the term "Construction Schedule" shall mean the most recent Owner-approved version. The initial agreed upon Construction Schedule is attached to the Contract as an Exhibit and is referred to as the Project Schedule.

**§ 1.1.14 Milestone Dates**

The Milestone Dates are those dates included in the Master Design and Construction Schedule and that are critical to ensuring the timely and orderly completion of the Work in accordance with the requirements of the Contract Documents.

**§ 1.1.15 Construction Team**

The Construction Team includes the Contractor, Subcontractors, Sub-subcontractor at any tier and suppliers and (1) all other persons in privity of contract with any of them in connection with the Work (except the Owner), (2) anyone else providing labor, materials, supplies, equipment or services as part of or in connection with the Work (except those, if any, hired directly or indirectly by the Owner) and (3) all of their officers, employees, agents, and independent contractors.

**§ 1.1.16 Contract Time**

The Contract Time is the number of calendar days described in the Construction Schedule in which (or, alternatively, the date set forth in the Construction Schedule by which) Substantial Completion shall be achieved, subject to any extensions granted in executed Change Orders or otherwise specifically permitted by the Contract Documents.

**§ 1.1.17 Extraordinary Measures**

Extraordinary Measures are corrective measures necessary to expedite the progress of the Work, including (1) working additional shifts or overtime, (2) supplying additional manpower, equipment, and facilities, (3) expediting the delivery of materials, and (4) other similar measures. Subject to the Contractor's rights under Section 7.5, the Owner shall have the right to order the Contractor to take Extraordinary Measures when it determines that the performance of the Work, as of a Milestone Date, has not progressed to or reached the level of completion required by the Contract Documents, at Contractor's sole cost and expense.

**§ 1.1.18 Master Design and Construction Schedule**

The Master Design and Construction Schedule is the preliminary schedule for the Work to be developed by the Owner or Contractor during the bidding process and which shall, at a minimum, provide for major elements such as preparation of the design, phasing of construction, the time of commencement and completion required for each anticipated Bid Package.

#### **§ 1.1.19 Punchlist**

Punchlist means a list of uncompleted or unacceptable items of Work which do not interfere with the use or occupancy of any part of the Work for its intended purpose and which, unless delayed by a need to order materials that could not reasonably have been anticipated by the Contractor, collectively are capable of being completed within thirty (30) days.

**§ 1.1.20** The term “Product(s)” as used in the Contract Documents refers to the materials, systems and equipment provided by the Contractor for use in the Work of the Project.

**§ 1.1.21** The terms “Warranty” and “Guarantee” as used in the Contract Documents shall have the same meaning and shall be defined as “legally enforceable assurance of satisfactory performance or quality of a product or “Work.”

**§ 1.1.22** Where materials, systems and equipment items are referred to in the singular, such reference shall not serve to limit the quantity required. The Contractor shall furnish quantities as required by the Contract Documents to complete the Work.

**§ 1.1.23** Unless specifically limited in the Contract, the words “furnish,” “**install**,” and “provide,” or any combination thereof mean to furnish and incorporate into the Work, including all necessary labor, materials, and equipment and other items required to perform the Work indicated.

#### **§ 1.1.24 Value Engineering**

Value Engineering means the detailed analysis of systems, equipment, materials, services, facilities, and supplies required by the Contract Documents for the purpose of achieving the desired and essential functions of the Owner’s program at the lowest cost consistent with required and necessary performance, reliability, quality and safety.

**§ 1.1.25** The words “consent,” “approved,” “satisfactory,” “proper,” “as directed,” any derivatives of them, or similar terms, mean written approval by the Owner, and may include approval of the Architect and/or Construction Manager if the Owner so directs. Except where a different standard is specifically established, the Owner has the right to grant or withhold such approval in its sole discretion.

**§ 1.1.26** The word “provide” and any derivatives thereof, and similar terms, mean to properly fabricate, complete, transport, deliver, install, erect, construct, test and furnish all labor, materials, equipment, apparatus, appurtenances, and all items and expenses necessary to properly complete in place, ready for operation or use under the terms of the Contract Documents.

**§ 1.1.27** The terms “known,” “knowledge,” “recognize,” “believe,” and “discover,” and any derivatives thereof and similar terms, when used in reference to the Contractor, shall mean that which the Contractor knows or should reasonably know, recognized or should reasonably recognize, and discovers or should reasonably discover in exercising the care, skill, and diligence required of the Contractor by the Contract. The expression “reasonably inferable” and similar terms mean reasonably inferable by a Contractor familiar with the Work an exercising the care, skill and diligence required of the Contractor by the Contract.

**§ 1.1.28** The word “including” shall not be a word of limitation, but instead shall be construed as introducing one or more nonexclusive examples.

**§ 1.1.29** Words or abbreviations that are not defined but have well-known technical, trade or construction industry meanings, shall have those meanings ascribed to them. The singular shall include the plural and vice versa. Pronouns are interchangeable. The word “person” includes human beings and recognized legal entities. Unless the context clearly requires otherwise, reference to a Section shall include all subsections beneath it bearing identical introductory numbers.

**§ 1.1.30 Owner Delay.** An Owner Delay means an actual delay to Contractor's completion of the Work to the extent caused by one or more of the following: (i) Modifications (excluding minor changes in the Work and Architect

interpretations), (ii) the Owner's failure (or that of any other person for whom the Owner is responsible to the Contractor including, the Architect or a separate contractor hired by the Owner) to provide any data or information requested by the Contractor in writing that is reasonably necessary for Contractor to carry out its duties and is the Owner's obligation to provide (so long as the Owner and any other responsible person are given adequate time to respond); or (iii) unreasonable interference by the Owner or persons for whom it is responsible to the Contractor, including, the Architect or a separate contractor hired by the Owner, with the Contractor's performance of the Work, which is not cured within five (5) business days of written notice to the Owner.

**§ 1.1.31 Hazardous Materials.** Hazardous Materials means any solid, liquid or gaseous waste, regulated substance or material in any Applicable Law, and shall include, without limitation, any petroleum or petroleum products or by-products, Urea Formaldehyde, flammable explosives, radioactive materials, asbestos in any form, lead paint, polychlorinated biphenyls and any other substance or material which constitutes a threat to health, safety, property or the environment or which has been or is in the future determined by any governmental entity to be prohibited, limited or regulated by any applicable environmental law or regulation. It is the intent of the parties, for purposes of this Agreement, that the term Hazardous Material is broadly construed.

## **§ 1.2 Correlation and Intent of the Contract Documents**

**§ 1.2.1** The intent of the Contract Documents is to include all items necessary for the proper execution and completion of the Work by the Contractor. The Contract Documents are complementary, and what is required by one shall be as binding as if required by all. Work called for on the Drawings and not mentioned in the Specifications, or vice versa, shall be performed as though fully set forth in both. Nothing in this Section 1.2, however, shall relieve the Contractor of any of its obligations under the Contract Documents. Whenever a provision of the Contract Documents conflicts with agreements or regulations in force among members of trade associations, unions or councils, which regulate or distinguish the portions of the Work which shall or shall not be performed by a particular trade, the Contractor shall make necessary arrangements to reconcile the conflict without delay, damage, cost or recourse to the Owner. Delays in the Work resulting from the failure of the Contractor to use its best efforts to reconcile any such conflicts shall not result in an extension of the Construction Time and shall not result in the increase of the Contract Sum.

**§ 1.2.1.1** The invalidity of any provision of the Contract Documents shall not invalidate the Contract or its remaining provisions. If it is determined that any provision of the Contract Documents violates any law, or is otherwise invalid or unenforceable, then that provision shall be revised to the extent necessary to make that provision legal and enforceable. In such case the Contract Documents shall be construed, to the fullest extent permitted by law, to give effect to the parties' intentions and purposes in executing the Contract.

**§ 1.2.2** Organization of the Specifications into divisions, sections and articles, and arrangement of Drawings shall not control the Contractor in dividing the Work among Subcontractors or in establishing the extent of Work to be performed by any trade. Where responsibility for particular Work is required of the Contractor, the Contractor shall not be released from that responsibility by reason of the location of the Specification or Drawing information which establishes the responsibility. Thus, the Contractor shall be responsible for all Work required of it, even though that responsibility may be shown only in that portion of the documents typically pertaining to another contractor or trade. Similarly, the organization of the Contractor's duties into different phases or categories in the Agreement is for convenience only and shall not limit the generality of the Contractor's obligation to provide all of the Work whenever necessary.

**§ 1.2.3** Unless otherwise stated in the Contract Documents, words that have well-known technical or construction industry meanings are used in the Contract Documents in accordance with such recognized meanings. All standards referred to, except as modified in the Contract Documents, shall have the same force and effect as though printed therein. These standards will not be furnished to the Contractor, as the Contractor and all members of the Construction Team are required to be familiar with their requirements.

**§ 1.2.4** All references in the Contract Documents to standards (such as commercial standards, federal specifications, trade association standards or similar standards), whether for materials, processes, assemblies, workmanship, performance or any other purpose, shall mean, unless otherwise noted, the most recent available published version of such standard as of the date of that part of the Contract Documents bearing the reference. All standards referred to, except as modified in the Contract Documents, shall have the same force and effect as though printed therein. These standards will not be furnished to the Contractor, as the Contractor and all members of the Construction Team are required to be familiar with their requirements.

**§ 1.2.5** If there should be a conflict between two or more of the Contract Documents, the following order of interpretation shall apply:

**§ 1.2.5.1** Where requirements specifically set forth in the Agreement are in conflict with other Contract Documents, the Agreement shall govern.

**§ 1.2.5.2** Where there is conflict between the requirements of the General Conditions and the Agreement, the requirements of the Agreement shall govern, except where the requirements set forth in the Agreement are contrary to Applicable Laws, in which case the legal requirements shall govern.

**§ 1.2.5.3** Where there is a conflict among Drawings and Specifications, or among any other Contract Documents not identified in Sections 1.2.5.1 or 1.2.5.2, the conflict shall be resolved by complying with the provision that requires the better quality or greater quantity of Work to the Owner.

**§ 1.2.5.4** When a duplicate of material or equipment occurs in the Drawings, the Specifications or other Contract Documents, each Contractor shall be deemed to have bid on the basis of each furnishing such material or equipment. The Owner, Construction Manager and Architect will decide which Contractor(s) shall furnish the same and which Contract amount shall be adjusted for not incorporating such material or equipment into the Project.

**§ 1.2.5.5** Documents of a later date shall always govern, except that if a conflict exists between the Owner's Bidding Documents and the Contractor's proposal/bid the Owner's Bidding Documents shall control unless expressly modified in the Agreement.

**§ 1.2.5.6** The specific shall govern over the general.

**§ 1.2.6** The Contractor acknowledges that there may be items of the Work, which the Contractor is responsible to provide under the Contract that are not drawn or specified in the Design but are necessary for the proper execution and completion of the Work and are consistent with and reasonably inferable from the Drawings and Specifications. All such items shall be provided as part of the Work without delay in its progress and without any increase in the Contract Sum.

### **§ 1.2.7 Delegated Design**

**§ 1.2.7.1** In the event the Contract Documents delegate the design of a portion of the Work to the Contractor or the Construction Team, or otherwise require the performance of professional services, the Contractor will provide all such services with the standard of care that would be followed on a comparable project by a reasonably skilled design professional in the same field working in the locality of the Project. The Contractor shall provide the services through a properly licensed design professional whose signature and seal shall appear on all drawings, specifications, submittals, and other deliverables. All Work designed by the Contractor or Construction Team shall be in accordance with Applicable Laws.

**§ 1.2.7.2** The Contractor will cooperate with the Architect and the Owner's consultants in the performance of any design that has been delegated to it in order to ensure its design can be coordinated with the Architect's design for the other portions of the Project.

**§ 1.2.7.3** The Contractor will promptly inform the Owner of information needed to meet the Contractor's obligations under this Section 1.2.7.

**§ 1.2.7.4** The Contractor grants, or will cause to be granted, to the Owner a perpetual, nonexclusive license to use all designs prepared by or for the Construction Team for constructing, using, maintaining, altering, and adding to the Project in the future.

### **§ 1.3 Capitalization**

Terms capitalized in these General Conditions include those that are (1) specifically defined, (2) the titles of numbered articles, or (3) the titles of other documents published by the American Institute of Architects.

### **§ 1.4 Interpretation**



In the interest of brevity the Contract Documents frequently omit modifying words such as “all” and “any” and articles such as “the” and “an,” but the fact that a modifier or an article is absent from one statement and appears in another is not intended to affect the interpretation of either statement.

### **§ 1.5 Ownership and Use of Drawings, Specifications, and Other Instruments of Service**

**§ 1.5.1** The construction plans, Drawings, Specifications, Project Manual and all other documents and like materials relating to the Project, including those in electronic form, prepared by the Architect and the Architect’s consultants (“Instruments of Service” or “Project Documents”), electronic or otherwise, and all data used in compiling, and the results of, any tests, surveys or inspections at the Project Site, as well as all photographs, schedules, data processing output, building information modeling (BIM), computer-aided design/drafting (CADD) system disks/tapes, computations, studies, audits, reports, models and other items of like kind, and all intellectual property, prepared or created for or in connection with the Project, regardless of whether they were prepared by the Owner, the Architect, the Contractor, or a third party, shall constitute the Project Documents, and shall belong to the Owner. The Contractor may retain one set of the Project Documents. All copies of them, except Contractor’s record set, shall be returned or suitably accounted for upon completion of the Work. They are for use solely with respect to the Project. The Contractor shall not, without the prior written consent of the Owner, use or permit anyone to use any Project Documents prepared for or in connection with the Project, or any concepts or ideas developed in connection with the Project, for any purpose other than the Project. The Owner shall at all times have access to and control over the disposition of any Project Documents pertaining to the Project. The Contractor, Subcontractors, sub-subcontractors, and suppliers shall not own or claim a copyright in the Contract Documents or Instruments of Service. Submittal or distribution to meet official regulatory requirements or for other purposes in connection with the Project is not to be construed as publication in derogation of the Owner’s Architect’s or Owner’s or Architect’s consultants’ reserved rights.

**§ 1.5.2** The Contractor, Subcontractors, Sub-subcontractors and material or equipment suppliers are authorized to use and reproduce the Instruments of Service provided to them solely and exclusively for execution of the Work. All copies made under this authorization shall bear the copyright notice, if any, shown on the Instruments of Service. The Contractor, Subcontractors, Sub-subcontractors, and material or equipment suppliers may not use the Instruments of Service, or any other documents prepared for or in connection with the Project, or any concepts or ideas developed in connection with the Project, for any purpose other than the Project without the specific written consent of the Owner. The Owner shall at all times have access to and control over the disposition of any Drawings, Specifications, Instruments of Service, and other documents pertaining to the Project.

### **§ 1.6 Notice**

**§ 1.6.1** Except as otherwise provided in Section 1.6.2, where the Contract Documents require one party to notify or give notice to the other party, such notice shall be provided in writing to the designated representative of the party to whom the notice is addressed and shall be deemed to have been duly served if delivered in person, by mail, by courier, or by electronic transmission if a method for electronic transmission is expressly permitted in the Agreement.

**§ 1.6.2** Notice of Claims as provided in Section 15.1.3 shall be provided in writing and shall be deemed to have been duly served only if delivered to the designated representative of the other party and the Architect as set forth in Section 15.1.3 to whom the notice is addressed by certified or registered mail, or by courier providing proof of delivery.

### **§ 1.7 Digital Data Use and Transmission**

If the parties transmit Project Documents or Instruments of Service or any other information or documentation in digital form, they shall endeavor to establish necessary protocols governing such transmissions, unless otherwise already provided in the Agreement or the Contract Documents.

### **§ 1.8 Building Information Models Use and Reliance**

Any use of, or reliance on, all or a portion of a building information model without agreement to written protocols governing the use of, and reliance on, the information contained in the model shall be in accordance with the protocols established by the parties, unless otherwise already provided in the Agreement or the Contract Documents

### **§ 1.9 Confidentiality**

**§ 1.9.1** The Contractor shall not knowingly or negligently communicate or disclose at any time to any person any information concerning the Work or the Project, except: (1) with prior written consent of the Owner, (2) information which has become part of the public domain prior to the Date of the Contract, (3) information which becomes part of the public domain by means other than an unauthorized act or omission of the Contractor, (4) as may be required to

perform the Work or by any Applicable Law or (5) to its professional advisors or lender (all of whom shall be required to maintain such information in confidence.)

**§ 1.9.2** The Contractor shall promptly upon the request of the Owner return and surrender to the Owner the original or legible copies of any materials, records, notices, memoranda, recordings, Drawings, Specifications and mock-ups and any other Contract Documents furnished by the Owner to the Contractor.

**§ 1.9.3** The Contractor shall maintain, and shall cause all members of the Construction Team, and its and their directors, officers, employees, and agents, to maintain during and after the term of the Contract, the confidentiality of all trade secrets, know-how, confidential data or other proprietary information of the Owner when designated as such and shall not use such information for any purpose whatsoever except for uses permitted by Section 1.9.1.

**§ 1.9.4** The Contractor shall not identify, either expressly or by implication, the Owner, or its corporate affiliates, or use any of their trademarks, trade names, service marks, other proprietary marks, or reference the services performed under the Contract, in any advertising, press releases, publicity matters, or other promotional materials without the Owner's prior written approval.

**§ 1.9.5** The Contractor shall not, without the express written consent of the Owner, discuss the Work or any part thereof with persons under circumstances in which such communications can reasonably be expected to be published in newspapers, magazines or trade journals or broadcast on radio or television. This restriction shall not apply to statements consistent with a crisis management plan development and agreed to by both parties with respect to the Work. This restriction also shall not apply to any fair response by the Contractor to publicity released by the Owner that is detrimental to the reputation of the Contractor. Any such contact shall be referred to the Owner for response. Further, without the Owner's consent, the Contractor shall not participate in professional or trade seminars or publish or submit articles for publication, the subject of which is, in whole or in part, the Work. Any such proposed article or publication shall be submitted to the Owner for review and approval, which shall not be unreasonably withheld.

**§ 1.9.6** The Contractor shall cause all members of the Construction Team to specifically acknowledge that the provisions of this Section 1.9 are binding upon them.

## **ARTICLE 2 OWNER**

### **§ 2.1 General**

**§ 2.1.1** The Owner is the person or entity identified as such in the Agreement and is referred to throughout the Contract Documents as if singular in number. The Owner shall designate in writing a representative who shall have express authority to bind the Owner with respect to all matters requiring the Owner's approval or authorization. Except as otherwise provided in Section 4.2.1, the Construction Manager and the Architect do not have such authority. The term "Owner" means the Owner or the Owner's authorized representative.

**§ 2.1.2** The Owner may at any time and from time to time designate a third-party, such as an architect or engineer or other professional consultant, to perform any of its duties under the Contract. In the event of any such designation, the Owner shall provide written notice to the Contractor. The duties, responsibilities and limitations of authority of any third party designated by the Owner pursuant to Section 2.1.1, shall not be restricted, modified or extended without written consent of the Owner.

### **§ 2.2 Evidence of the Owner's Financial Arrangements**

**§ 2.2.1** Prior to commencement of the Work, and upon reasonable written request by the Contractor, the Owner shall furnish to the Contractor reasonable evidence that the Owner has made financial arrangements to fulfill the Owner's obligations under the Contract.

**§ 2.2.2** Following commencement of the Work, the Contractor may only request such evidence required under Section 2.2.1 if (1) the Owner fails to make payments to the Contractor as the Contract Documents require; or (2) a change in the Work materially increases the Contract Sum.

**§ 2.2.3** Reserved.

**§ 2.2.4** The Contractor shall keep the information confidential in accordance with Section 1.9 and shall not disclose it to any other person. However, the Contractor may disclose "confidential" information, after seven (7) days' written notice

to the Owner, where disclosure is required by law, including a subpoena or other form of compulsory legal process issued by a court or governmental entity, or by court or arbitrator(s) order. The Contractor may also disclose "confidential" information to its employees, consultants, sureties, Subcontractors and their employees, Sub-subcontractors, and others who need to know the content of such information solely and exclusively for the Project and who agree in writing to maintain the confidentiality of such information.

### **§ 2.3 Information and Services Required of the Owner**

**§ 2.3.1** Except for permits and fees that are the responsibility of the Contractor under the Contract Documents, including, but not limited to, those required under Section 3.7.1, the Owner shall secure and pay for necessary approvals, easements, assessments and charges required for construction, use or occupancy of permanent structures or for permanent changes in existing facilities. Unless otherwise provided under the Contract Documents, the Owner, through the Construction Manager, shall secure and pay for the building permit. All permits, fees, licenses and approvals not specifically identified in the Contract or Contract Documents as the responsibility of the Owner shall be the responsibility of the Contractor.

**§ 2.3.2** The Owner shall retain an architect lawfully licensed to practice architecture, or an entity lawfully practicing architecture, in the jurisdiction where the Project is located. That person or entity is identified as the Architect in the Agreement and is referred to throughout the Contract Documents as if singular in number.

**§ 2.3.3** The Owner shall retain a construction manager adviser lawfully practicing construction management in the jurisdiction where the Project is located. That person or entity is identified as the Construction Manager in the Agreement and is referred to throughout the Contract Documents as if singular in number.

**§ 2.3.4** If the employment of the Construction Manager or Architect terminates, the Owner shall employ a successor construction manager or architect, respectively.

**§ 2.3.5** The Owner shall furnish surveys describing physical characteristics, legal limitations and utility locations for the site of the Project, and a legal description of the site. The Contractor shall be entitled to rely on the accuracy of information furnished by the Owner but shall exercise proper precautions relating to the safe performance of the Work. The Contractor shall immediately notify Owner of any errors, inaccuracies or problems which Contractor becomes aware of in the course of its use of the survey(s).

**§ 2.3.6** Upon written request by the Contractor, the Owner shall furnish information or services required of the Owner by the Contract Documents with reasonable promptness. The Owner shall also furnish any other information or services under the Owner's control and relevant to the Contractor's performance of the Work with reasonable promptness after receiving the Contractor's written request for such information or services.

**§ 2.3.7** Unless otherwise provided in the Contract Documents, the Contractor will be furnished, pursuant to Section 1.5.2, copies of Drawings and Project Manuals as follows:

**§ 2.3.7.1** One reproducible set or an electronic file copy of Drawings and Project Manuals, including revisions thereto. If additional copies are desired by the Contractor, copies will be furnished upon Contractor's request for the actual cost of reproduction and handling.

**§ 2.3.7.2** All instruments, Change Orders, Field Directives, and other like correspondence pertaining to the Work will be provided to the Contractor in the form of one (1) signed copy by the Owner.

**§ 2.3.7.3** Change Proposal Documents, including Bulletins, revised drawings, etc. will be provided to the Contractor in the form of one reproducible set and four (4) printed sets.

**§ 2.3.8** The Owner shall endeavor to forward all communications to the Contractor through the Construction Manager. Other communication shall be made as set forth in Section 4.2.6.

### **§ 2.4 Owner's Right to Stop the Work**

If the Contractor fails to correct Work that is not in accordance with the requirements of the Contract Documents as required by Section 12.2 or fails to carry out Work in accordance with the Contract Documents, or fails to meet any other obligation imposed by the Contract Documents, the Owner may issue a written order to the Contractor to stop the

Work, or any portion thereof, until the cause for such order has been eliminated; however, the right of the Owner to stop the Work shall not give rise to a duty on the part of the Owner to exercise this right for the benefit of the Contractor or any other person or entity. This right shall be in addition to and not in limitation of the Owner's rights under any provision of the Contract Documents and Owner's right to stop Work shall not relieve Contractor of any of its obligations under the Contract Documents.

## **§ 2.5 Owner's Right to Carry Out the Work**

If the Contractor defaults on any obligations imposed by the Contract Documents or fails or neglects to carry out the Work in accordance with the Contract Documents and fails within a three-day period after receipt of written notice from the Owner or the Owner's designee to commence and continue correction of such failure, default or neglect with diligence and promptness, the Owner may, without prejudice to other remedies the Owner may have, including any claim against the Contractor's Performance Bond, correct such deficiencies; provided, however, that if such failure, default or neglect results in a threat to the safety of persons or property, the Contractor shall immediately correct such failure, default or neglect. In such case an appropriate Change Order shall be issued deducting from payments then or thereafter due the Contractor the reasonable cost of correcting such deficiencies, including Owner's expenses, including any and all legal expenses incurred to effectuate and enforce this provision, and compensation for the Construction Manager's and Architect's and their respective consultants' additional services made necessary by such default, neglect, or failure. If current and future payments are not sufficient to cover such amounts, the Contractor shall immediately pay the difference to the Owner. In the event the Owner directs another entity to perform Work pursuant to this Section that otherwise is the obligation of the Contractor, including correction of safety violations, either at the Contractor's request or as a result of the Contractor's failure to perform such Work, that other entity or Owner may charge the Contractor all costs for labor, material and equipment plus that other entity's administrative, profit and overhead costs. The Contractor shall pay that other entity or the Owner, at Owner's sole discretion, within ten (10) days of the date of invoice. If not paid within ten (10) days, the Contractor authorizes the Owner, without impacting its other rights and remedies, to withhold and deduct that amount from the Contractor and to pay the same to that other entity from the next payment due the Contractor. If payments then or thereafter due the Contractor are not sufficient to cover such amounts, the Contractor shall immediately pay the difference to the Owner.

**§ 2.5.1** Upon notification to the Contractor, the Owner shall have the right to place and install equipment and machinery during the progress of the Work before the completion of the various parts of the Work. Such placing and installing of equipment and machinery shall not in any way evidence the completion of the Work or any portion thereof by the Contractor, nor signify the Owner's acceptance of the Work or any portion thereof. If the Owner places or installs such equipment and machinery with its own forces, the Owner shall be responsible for any damage to Work of the Contractor caused by the Owner's workers. If the Owner engages another contractor for such placement or installation, the Owner shall require said contractor to be responsible for such damages caused by its work, its workers, or its subcontractor(s). Upon discovery of any such damage, Contractor shall immediately notify Owner in writing.

## **§2.6 Limitation on Owner's Responsibility**

**§2.6.1** The Owner and Architect will not, under any circumstances, have control over or charge of and will not be responsible for construction means, methods, techniques, sequences or procedures, or for safety precautions and programs in connection with the Work, since these are solely the Contractor's responsibility. Owner will not be responsible for the Contractor's failure to carry out the Work in accordance with the Contract Documents. The Owner will not have control over or charge of and will not be responsible for acts or omissions of any member of the Construction Team.

**§2.6.2** The Contractor shall only be entitled to rely upon instructions and directions provided in writing by the Owner's authorized representative(s).

**§2.6.3** The Owner may, in addition to delivering them to the Architect and Construction Manager, from time to time review and approve or take other appropriate action upon the Contractor's submittals, such as Shop Drawings, Product Data and Samples, but only for the limited purpose of checking for conformance with the Owner's objectives and goals. Review of such submittals will not be conducted for the purpose of determining their accuracy and completeness of details, such as dimensions and quantities, or for substantiating instructions for installation or performance of equipment or systems, all of which remain the responsibility of the Contractor. The Owner's review and approval of or taking other appropriate action on the Contractor's submittals shall not relieve the Contractor, the Architect or the Construction Manager of any of their obligations. The Owner's approval of a specific item shall not indicate approval of an assembly of which the item is a component. The Owner's receipt of any informational submittals, of any submittals relating to equipment or system designed by the Contractor, or of any submittals relating to alternatives proposed by any member



of the Construction Team shall not constitute approval of or action by the Owner on such submittals. All such submittals will be received by the Owner for record purposes only.

**§2.6.4** The Owner may from time to time review or observe or take other appropriate action concerning the Work and any documents, and the selection of Subcontractors and Suppliers. The Owner's doing so shall be solely for the limited purpose of providing the Contractor with information as to how such items relate to the Owner's objectives and goals with respect to the Work and not for the purpose of determining their accuracy and completeness and shall in no way create any responsibility on the part of the Owner for or complicity by the Owner in errors, inconsistencies, or omissions, nor shall any such review, approval, other action or payment of the Contractor alter or in any way reduce the Contractor's obligations under the Contract.

## **ARTICLE 3 CONTRACTOR**

### **§ 3.1 General**

**§ 3.1.1** The Contractor is the person or entity identified as such in the Agreement and is referred to throughout the Contract Documents as if singular in number. The Contractor shall be lawfully licensed, if required in the jurisdiction where the Project is located. The Contractor shall designate in writing a representative who shall have express authority to bind the Contractor with respect to all matters under this Contract. The term "Contractor" means the Contractor or the Contractor's authorized representative.

**§ 3.1.2** The Contractor shall perform the Work in accordance with the Contract Documents.

**§ 3.1.3** The Contractor shall not be relieved of its obligations to perform the Work in accordance with the Contract Documents either by activities or duties of the Owner, Construction Manager or Architect in their administration of the Contract or Contract Documents, or by tests, inspections or approvals required or performed by persons or entities other than the Contractor.

**§ 3.1.4** These General Conditions refer to the relationship between the Owner and Contractor. As to the contract between the Contractor and its Subcontractors, the General Conditions shall be read as the Contractor having the position of the Owner and the Subcontractors having the position of the Contractor. The Subcontractors are bound to the Contractor just as the Contractor is bound to the Owner. The Subcontractor shall have all the rights, duties and obligations to the Contractor as the Contractor has rights, duties and obligations to the Owner. The Subcontractors shall agree to and accept the same responsibility to the Owner as the Contractor. In the event any failure of a Subcontractor causes any type of injury or loss to the Owner, direct or indirect, the Contractor shall be jointly and severally liable to the Owner for such injury or damage in addition to any responsibility or liability of the Subcontractor.

### **§ 3.2 Review of Contract Documents and Field Conditions by Contractor**

**§ 3.2.1** Execution of the Contract by the Contractor is a representation that the Contractor has visited the Project site, become generally familiar with local conditions (including weather conditions) under which the Work is to be performed, and correlated personal observations with requirements of the Contract Documents.

**§ 3.2.1.1** The Contractor shall perform all reasonable and customary non-destructive field investigation activities to the extent necessary to develop an informed understanding of the Project's existing conditions necessary to deliver the Project within the Owner's anticipated design and Construction Schedule and budget for the Cost of the Work. The Contractor's field investigation activities shall include, but not be limited to, meeting with the Owner's facility and maintenance staff to review the applicable systems and known conditions. The Contractor shall provide Owner prompt written notice should it become aware of any reason why additional investigation of the existing conditions is warranted to develop the necessary informed understanding of the Project's existing conditions.

**§ 3.2.2** Because the Contract Documents are complementary, the Contractor shall, before starting each portion of the Work, carefully study and compare the various Contract Documents relative to that portion of the Work, as well as the information furnished by the Owner pursuant to Section 2.3.5, shall take field measurements of any existing conditions related to that portion of the Work, and shall observe any conditions at the Project site affecting it. These obligations are for the purpose of facilitating coordination and construction by the Contractor and are not for the purpose of discovering errors, omissions, or inconsistencies in the Contract Documents; however, the Contractor shall promptly report to the Construction Manager and Architect any errors, inconsistencies or omissions discovered by or made known to the Contractor as a request for information submitted to the Construction Manager in such form as the Construction Manager and Architect may require. It is recognized that the Contractor's review is made in the Contractor's capacity as a contractor and not as a licensed design professional, unless otherwise specifically provided in the Contract

Documents. Failure by the Contractor to report to, or request clarification from, the Architect and Construction Manager of any errors, omissions or inconsistencies shall result in interpreting and resolving such errors, omissions or inconsistencies in favor of the Owner and with no additional compensation to the Contractor.

**§ 3.2.3** The Contractor is not required to ascertain that the Contract Documents are in accordance with Applicable Laws, but the Contractor shall promptly report to the Construction Manager and Architect any nonconformity discovered by or made known to the Contractor as a request for information submitted to Construction Manager in such form as the Construction Manager and Architect may require.

**§ 3.2.4** If the Contractor believes that additional cost or time is involved because of clarifications or instructions the Architect issues in response to the Contractor's notices or requests for information pursuant to Sections 3.2.2 or 3.2.3, the Contractor shall submit Claims as provided in Article 15. If the Contractor fails to perform the obligations of Sections 3.2.2 or 3.2.3, the Contractor shall pay such costs and damages to the Owner, subject to section 15.1.7, as would have been avoided if the Contractor had performed such obligations. If the Contractor performs those obligations, the Contractor shall not be liable to the Owner or Architect for damages resulting from errors, inconsistencies or omissions in the Contract Documents, for differences between field measurements or conditions and the Contract Documents, or for nonconformities of the Contract Documents to Applicable Laws. If the Contractor permits any construction activity to be performed that involves an error, inconsistency or omission in the Contract Documents or a physical condition at the Project site it recognized or should, employing the degree of diligence required of that Contractor under the Contract Documents, have recognized without providing notice to the Owner and receiving authorization to proceed, the Contractor shall assume responsibility for such performance and bear all costs attributable to correction, without recovery, whether under the Contract Sum or otherwise. The Contractor shall not be liable to the Owner or Construction Manager or Architect for damages resulting from errors, inconsistencies or omissions in the Contract Documents or for differences between field measurements or conditions and the Construction Documents unless the Contractor recognized such errors, inconsistency, omission or difference and knowingly failed to report such to the Architect and Construction Manager.

**§ 3.2.5** Prior to submitting its bid, the Contractor shall have studied and compared the Contract Documents and shall have reported to the Architect any error, inconsistency or omission in the Contract Documents. It will be presumed that the Contractor's bid and the Contract Sum include the cost of correcting any such error, inconsistency or omission, which should have been discovered by the exercise of reasonable diligence. Unless the Contractor establishes that such error, inconsistency or omission could not have been discovered by the exercise of reasonable diligence, the Contractor will make such corrections without additional compensation so that the Work is fully functional.

**§ 3.2.6** If the Contractor encounters concealed or unknown conditions that differ materially from those anticipated or expected, the Contractor shall promptly notify the Owner, in writing of such conditions so that the Owner can determine if such conditions require design details, which differ from those design details shown in the Design or some other remedial action. The Contractor shall be liable to the Owner for any extra costs incurred as the result of the Contractor's failure to give such required notice.

### **§ 3.3 Supervision and Construction Procedures**

**§ 3.3.1** The Contractor shall supervise and direct the Work, using the Contractor's best skill and attention. The Contractor shall be solely responsible for, and have control over, construction means, methods, techniques, sequences, and procedures, and for coordinating all portions of the Work under the Contract. If the Contract Documents give specific instructions concerning construction means, methods, techniques, sequences, or procedures, the Contractor shall evaluate the jobsite safety thereof and shall be solely responsible for the jobsite safety of such means, methods, techniques, sequences, or procedures. If the Contractor determines that such means, methods, techniques, sequences or procedures may not be safe, the Contractor shall give timely written notice to the Owner, the Construction Manager, and the Architect, and shall propose alternative means, methods, techniques, sequences, or procedures. The Architect shall evaluate the proposed alternative solely for conformance with the design intent for the completed construction. The Construction Manager shall review the proposed alternative for sequencing, constructability, and coordination impacts on the other Contractors. Unless the Architect or the Construction Manager objects to the Contractor's proposed alternative, the Contractor shall perform the Work using its alternative means, methods, techniques, sequences, or procedures.

**§ 3.3.2** The Contractor shall be responsible to the Owner for acts and omissions of the Contractor's employees, Subcontractors (at any tier) and their respective agents and employees, and other persons or entities performing portions of the Work for, or on behalf of, the Contractor or any of its Subcontractors. References in the Contract Documents to

the Work, obligations or acts or omissions of Contractor shall be interpreted to apply to the Subcontractors, Sub-subcontractors at any tier, suppliers, materialmen, and those employees and agents, irrespective if they are identified.

**§ 3.3.3** The Contractor shall be responsible for inspection of portions of the Project already performed to determine that such portions are in proper condition to receive subsequent Work.

#### **§ 3.4 Labor and Materials**

**§ 3.4.1** Unless otherwise provided in the Contract Documents, the Contractor shall provide and pay for labor, materials, equipment, tools, construction equipment and machinery, water, heat, utilities, transportation, and other facilities and services necessary for proper execution and completion of the Work, whether temporary or permanent and whether or not incorporated or to be incorporated in the Work. The Parties acknowledge and agree that Contractor accepts the risk of escalation in costs for material, equipment, and labor for the Project; that Owner shall not be responsible for escalations of any such costs; and that Contractor shall remain responsible for completing all Work in accordance with the Agreement despite any such escalation in costs. Such provision of labor and materials shall occur in sufficient time to satisfy the existing Construction Schedule. The Contractor bears the risk of any failure to timely provide such labor and materials for any reason. The Contractor agrees to execute the appropriate UCC forms to effectuate the Owner's ownership of the material and equipment furnished pursuant to the Contract.

**§ 3.4.1.1** By making requests for substitutions based on Subsection 3.4.2 below, the Contractor:

- (1) Represents that the Contractor has personally investigated the proposed substitute product and determined that it is equal or superior in all respects to that specified;
- (2) Represents that the Contractor will provide the same warranty for the substitution that the Contractor would for that specified;
- (3) Certifies that the cost data presented is complete and includes all related costs, including but not limited to the Architect's redesign costs; and waives all claims for additional costs related to the substitution which subsequently became apparent; and
- (4) Will coordinate the installation of the accepted substitute, making such changes as may be required for the Work to be completed in all respects.

**§ 3.4.2** Except in the case of minor changes in the Work approved by the Architect in accordance with Section 3.12.8 or ordered by the Architect with Owner's approval in accordance with Section 7.4, the Contractor may make substitutions only with the prior written consent of the Owner, after evaluation by the Architect, in consultation with the Construction Manager, and in accordance with a Change Order or Construction Change Directive.

**§ 3.4.3** The Contractor shall enforce strict discipline and good order among the Contractor's employees and other persons carrying out the Work. The Contractor shall not permit employment of unfit persons or persons not properly skilled in tasks assigned to them. The Contractor shall only employ labor on the Project or in connection with the Work capable of working harmoniously with all trades, crafts and any other contractors and individuals associated with the Project. The Contractor shall also minimize the likelihood of any strike, work stoppage or other labor disturbance.

**§ 3.4.3.1** The Contractor shall cause pre-purchased equipment and material to be delivered to the Project Site or temporarily stored to assure coordination with other trades. The Contractor shall be responsible to verify that such equipment is in accordance with the Specifications.

**§ 3.4.3.2** To the extent practicable, materials and equipment will be delivered to the Project site in original containers or wrappings. Used materials or equipment will not be permitted to be incorporated into the Work without the written approval of the Architect and the Owner or unless specifically permitted or required by the Contract Documents. The Architect and the Owner shall have the right to have any such improperly used materials or equipment removed from the Project site or completed Work whenever detected. The Architect's or Owner's failure to detect such used materials or equipment shall not relieve the Contractor of its obligations under this section. Neither the Architect nor the Owner shall have any obligation to inspect for or improperly detect used materials or equipment.

**§ 3.4.4** The Contractor agrees that neither it nor its Subcontractors, Sub-subcontractors, and their respective agents

and employees, and other persons performing portions of the Work for, or on behalf of, the Contractor, **will discriminate against any employee or applicant for employment, to be employed in the performance of the Work under the Contract, with respect to hire, tenure, conditions or privilege of employment, or any matter directly or indirectly related to employment, because of race, age, sex, color, religion, national origin, ancestry or physical disability. Breach of this covenant may be regarded as a material breach of the Contract.**

#### **§ 3.4.5 Asbestos, PCB, Lead, And Urea Formaldehyde-Free Product Installation**

§ 3.4.5.1 It is hereby understood and agreed that no product, substance, or material containing or treated with asbestos, including chrysolite, amosite, crocidolite, tremolite asbestos, anthophyllite asbestos, actinolite asbestos, asbestos in vermiculite, erionite, and taconite (hereinafter collectively "asbestos"), polychlorinated biphenyls (PCB), lead at or in excess of any limits imposed by Applicable Laws, or urea formaldehyde and any combination of these substances shall be installed or introduced into the Work by the Contractor, its employees, Subcontractors, Sub-subcontractors at any tier, and their respective agents and employees, and other persons performing portions of the Work for, or on behalf of, the Contractor or any of its Subcontractors or Sub-subcontractors at any tier or other individuals or entities over whom the Contractor has control. The Contractor shall be required to provide a signed certification statement ensuring that all products or materials installed or introduced into the Work all be asbestos, PCB, lead (as stated above), and Urea Formaldehyde-free.

§3.4.5.2 The Contractor shall also be required to furnish certified statements from the manufacturers of supplied materials used during construction verifying their products or materials to be asbestos, PCB, lead, and Urea-Formaldehyde-free in accordance with the requirements of Section 3.4.5.1.

§3.4.5.3 The Contractor shall complete and submit to the Owner a certification evidencing asbestos, PCB, lead, and Urea Formaldehyde-free product and material installation prior to issuance of the final Certificate for Payment, in a form acceptable to the Owner.

#### **§ 3.5 Warranty**

**§ 3.5.1** The Contractor warrants to the Owner, Construction Manager, and Architect that materials and equipment furnished under the Contract will be of good quality and new unless the Contract Documents require or permit otherwise. In addition to any other warranties, guarantees or obligations set forth in the Contract Documents or applicable as a matter of a law and not in limitation of the terms of the Contract Documents, the Contractor warrants and guarantees that:

- .1 The Owner will have good title to the Work and all materials and equipment incorporated into the Work and, unless otherwise expressly provided in the Contract Documents, will be new;
- .2 The Work and all materials and equipment incorporated into the Work will be free from all defects, including any defects in workmanship or materials;
- .3 The Work and all equipment incorporated into the Work will be fit for the purpose for which they are intended;
- .4 The Work and all materials and equipment incorporated into the Work will be merchantable; and
- .5 The Work and all materials and equipment incorporated into the Work will conform in all respects to the Contract Documents.

Upon notice of the breach of any of the foregoing warranties or guarantees or any other warranties or guarantees under the Contract Documents, the Contractor, in addition to any other requirements in the Contract Documents, will commence to correct such breach within seventy-two (72) hours after written notice thereof and thereafter will use its best efforts to correct such breach to the satisfaction of the Owner; provided that if such notice is given after final payment hereunder, such seventy-two (72) hour period shall be extended to seven (7) days. The foregoing warranties and obligations of the Contractor shall survive the final payment and/or termination of the Contract.

**§ 3.5.2** The Contractor shall assign and or pass-through to the Owner at the time of Substantial Completion, as set forth in accordance with Section 9.8.4, any and all manufacturer's warranties relating to materials and labor used in the Work. Contractor shall perform the Work in a manner that will preserve any and all manufacturer's warranties. The Contractor further warrants that the Work will conform with the requirements of the Contract Documents and will be free from defects, except for those inherent in the quality of the Work the Contract Documents require or permit. Work, materials, or equipment not conforming to these requirements may be considered defective. The Contractor's warranty excludes remedy for damage or defect caused by abuse, alterations to the Work not executed by the Contractor, improper or insufficient maintenance, improper operation, or normal wear and tear and normal usage. If required by the



Construction Manager or Architect, the Contractor shall furnish satisfactory evidence as to the kind and quality of materials and equipment.

All warranties shall be in the form and substance required by the Owner and/or Contract Documents.

**§ 3.5.3** If the Contractor uses any portion of the Work or the Owner's other property, such items will be restored to the condition they were in immediately prior to such use at or before the time of Substantial Completion, or as otherwise specified in the Contract Documents. The Contractor's warranty and agreement to correct defective Work includes the Contractor's obligations under this Section.

### **§ 3.6 Taxes**

The Contractor shall pay sales, consumer, use and similar taxes and tariffs, if any for the Work or portions thereof provided by the Contractor that are legally enacted when bids are received or negotiations concluded, whether or not yet effective or merely scheduled to go into effect. The Contract Sum includes all applicable taxes and tariffs, if any, and the Contract Sum shall not be modified as a result of Contractor's failure to include all such applicable taxes or tariffs, if any, or a change in Contractor's tax liability. The Contractor shall pay all state and federal taxes and tariffs, if any, levied on its business, income or property and shall make all contributions for social security and other wage or payroll taxes. The Contractor shall be solely responsible for such payments and shall indemnify the Owner and hold it harmless from any assessment and payment of the same.

### **§ 3.7 Permits, Fees, Notices, and Compliance with Laws**

**§ 3.7.1** Unless otherwise provided in the Contract Documents, the Owner, through the Construction Manager, shall secure and pay for the building permit. The Contractor shall secure and pay for other permits, fees, licenses, and inspections by government agencies necessary for proper execution and completion of the Work that are customarily secured after execution of the Contract and legally required at the time bids are received or negotiations concluded.

**§ 3.7.2** The Contractor shall comply with and give notices required by Applicable Laws.

**§ 3.7.3** If the Contractor performs Work contrary to Applicable Laws, the Contractor shall assume appropriate responsibility for such Work and shall bear the costs attributable to correction. To the fullest extent permitted by law, the Contractor shall indemnify, defend, and hold harmless the Owner, Architect, Architect's consultants, and agents and employees of any of them from and against claims, damages, losses, liabilities, and expenses, including but not limited to professional and attorneys' fees, arising out of or resulting from its and the Construction Team's activities or performance of the Work in violation of Applicable Law. Such obligation shall not be construed to negate, abridge, or reduce other rights or obligations of indemnity that would otherwise exist as to a party or person described in this Section 3.18.

**§ 3.7.4 Concealed or Unknown Conditions.** If the Contractor encounters conditions at the Project site that are (1) subsurface or otherwise concealed physical conditions that differ materially from those indicated in the Contract Documents or (2) unknown physical conditions of an unusual nature that differ materially from those ordinarily found to exist and generally recognized as inherent in construction activities of the character provided for in the Contract Documents, the Contractor shall promptly provide written and dated notice to the Owner, Construction Manager, and the Architect before conditions are disturbed and in no event later than fourteen (14) days after first observance of the conditions. The Architect and Construction Manager will promptly investigate such conditions and, if the Owner and the Architect, in consultation with the Construction Manager, determine that they differ materially and cause an increase or decrease in the Contractor's cost of, or time required for, performance of any part of the Work, will recommend that an equitable adjustment be made in the Contract Sum or Contract Time, or both. If the Architect, in consultation with the Construction Manager, determines that the conditions at the Project site are not materially different from those indicated in the Contract Documents and that no change in the terms of the Contract is justified, the Architect shall promptly notify the Owner, Construction Manager, and Contractor, in writing, stating the reasons. If the Owner or Contractor disputes the Architect's determination or recommendation, the Contractor may submit a Claim as provided in Article 15. The Contractor shall be on alert to any indication or evidence of existing underground or concealed utilities or structures not shown on the Contract Documents and shall immediately notify the Owner of discovery of such evidence. If the Contractor encounters such utilities or structures, it shall cease operations immediately to minimize damage and shall notify the Owner, Architect and Construction Manager. The Contractor shall bear the cost of damage resulting from its failure to exercise reasonable care in its construction activity or from continuing operations without notifying the Owner.

**§ 3.7.5** If, in the course of the Work, the Contractor encounters human remains or recognizes the existence of burial markers, archaeological sites or wetlands not indicated in the Contract Documents, the Contractor shall immediately suspend any operations that would affect them and shall provide written and dated notification to the Owner, Construction Manager, and Architect. Upon receipt of such notice, the Owner shall promptly take any action necessary to obtain governmental authorization required to resume the operations. The Contractor shall continue to suspend such operations until otherwise instructed by the Owner but shall continue with all other operations that do not affect those remains or features. Requests for adjustments in the Contract Sum and Contract Time arising from the existence of such remains or features may be made, as necessary, as provided in Article 15.

### **§ 3.8 Allowances**

**§ 3.8.1** The Contractor shall include in the Contract Sum all allowances stated in the Contract Documents. Items covered by allowances shall be supplied for such amounts and by such persons or entities as the Owner may direct, but the Contractor shall not be required to employ persons or entities to whom the Contractor has reasonable objection.

**§ 3.8.2** Unless otherwise provided in the Contract Documents:

- .1 allowances shall cover the cost to the Contractor of materials and equipment delivered at the Project site and all required taxes, less applicable trade discounts;
- .2 Contractor's costs for unloading and handling at the Project site, labor, installation costs, overhead, profit, and other expenses contemplated for stated allowance amounts shall be included in the Contract Sum but not in the allowances; and
- .3 whenever costs are less than allowances, the Contract Sum shall be adjusted accordingly by Change Order. The amount of the Change Order shall reflect (1) the difference between actual costs and the allowances under Section 3.8.2.1 and (2) changes in Contractor's costs under Section 3.8.2.2.

**§ 3.8.3** Materials and equipment under an allowance shall be selected by the Owner with reasonable promptness.

### **§ 3.9 Superintendent**

**§ 3.9.1** The Contractor shall employ a competent superintendent and necessary assistants who shall be in attendance at the Project site during performance of the Work. The superintendent shall represent the Contractor, and communications given to the superintendent shall be as binding as if given to the Contractor. Superintendent shall be on site and provide adequate supervision over the Work covered under the Contract. The superintendent shall be satisfactory to the Owner in all respects, and the Owner shall have the right to require the Contractor to remove any superintendent from the Project whose performance is not satisfactory to the Owner and to replace such superintendent with a superintendent who is satisfactory to the Owner, and without additional cost or compensation to the Owner.

**§ 3.9.2** The Contractor, as soon as practicable after award of the Contract, shall notify the Owner and Architect in writing, through the Construction Manager, of the name and qualifications of a proposed superintendent. Within fourteen (14) days of receipt of the information, the Owner and/or Construction Manager may notify the Contractor, stating whether the Owner, the Construction Manager, or the Architect (1) has reasonable objection to the proposed superintendent or (2) require additional time for review.

**§ 3.9.3** The Contractor shall not employ a proposed superintendent to whom the Owner, Construction Manager, or Architect has made reasonable and timely objection. The Contractor shall not change the superintendent without the Owner's prior written consent, except with another superintendent who is satisfactory to the Owner.

### **§ 3.10 Contractor's Construction and Submittal Schedules**

**§ 3.10.1** The Contractor, promptly after being awarded the Contract, or at other times requested by Owner or set forth in the Contract, shall prepare and submit for the Owner's and Architect's information, and the Construction Manager's approval, a proposed Construction Schedule for the Work. The schedule shall not exceed time limits current under the Contract Documents, shall be revised at appropriate intervals as required by the conditions of the Work and Project, shall be related to the entire Project schedule to the extent required by the Contract Documents, and shall provide for expeditious and practicable execution of the Work. In no event shall the Contractor's Construction Schedule be extended due to action or inaction of the Contractor, except with prior written approval of the Owner within the Owner's sole discretion. The Contractor shall cooperate with the Construction Manager in scheduling and performing the Contractor's Work to avoid conflict with, and as to cause no delay in, the work or activities of other Multiple Prime Contractors or the construction or operations of the Owner's own forces. The Construction Schedule shall be in a detailed format satisfactory to the Owner which shall also: (1) provide a graphic representation coordinating and sequencing all activities and events that will occur during performance of the Work; (2) identify each phase of

construction and occupancy; (3) set forth Milestone Dates and manpower loading. Upon review and acceptance by the Owner, the Construction Schedule shall be deemed part of the Contract Documents and shall not be subject to change except in accordance with Section 8.3 and Article 7. If it is not approved, the Construction Schedule shall be promptly revised by the Contractor in accordance with the recommendations of the Owner and Architect and resubmitted for approval. The Contractor shall cooperate with the Construction Manager in scheduling and performing the Contractor's Work to avoid conflict with, and as to cause no delay in, the work or activities of other Contractors, or the construction or operations of the Owner's own forces or Separate Contractors.

**§ 3.10.2** The Contractor, promptly after being awarded the Contract and thereafter as necessary to maintain a current submittal schedule, shall submit a submittal schedule for the Construction Manager's, Owner's and Architect's approval. The Owner, Architect and Construction Manager's approval shall not be unreasonably delayed or withheld. The submittal schedule shall (1) be coordinated with the Contractor's construction schedule, and (2) allow the Construction Manager and Architect reasonable time to review submittals, and (3) shall provide for expeditious and practical execution of the Work. If the Contractor fails to submit a submittal schedule, or fails to provide submittals in accordance with the approved submittal schedule, the Contractor shall not be entitled to any increase in Contract Sum or extension of Contract Time based on the time required for review of submittals.

**§ 3.10.3** The Contractor shall participate with other Contractors, the Construction Manager, and the Owner in reviewing and coordinating all schedules for incorporation into the Construction Schedule that is prepared by the Construction Manager. The Contractor shall make revisions to the construction schedule and submittal schedule as deemed necessary by the Construction Manager to conform to the Construction Schedule.

**§ 3.10.4** The Contractor shall proceed strictly (not substantially) in accordance with the Construction Schedule. The Contractor shall monitor the progress of the Work for conformance with the requirements of the Construction Schedule and shall promptly advise the Owner of any delay or potential delays. If any progress report indicates any delays, the Contractor shall, at no cost to the Owner, propose an affirmative plan to correct the delay, including overtime and/or additional labor, if necessary. In no event shall any progress report constitute an adjustment of the Contract Time or any Milestone Date or the Contract Sum unless any such adjustment is agreed to by the Owner and authorized pursuant to a Change Order. The Contractor shall perform the Work in accordance with the most recent schedules submitted to the Owner, Construction Manager, and Architect, and incorporated into the approved Construction Schedule.

**§ 3.10.5** The Contractor shall cooperate and coordinate with the Construction Manager in scheduling and performing its Work to avoid conflict or interference with the Work of others, including the Owner's Consultants and other Contractors, and shall be responsible for any such conflict or interferences caused. The Construction Manager and the Contractor acknowledge and understand that the Work schedule will be modified from time-to-time to work around the work of other Contractors, in an effort to avoid conflicts or interference in the work of the Construction Manager or other contractors, and that such schedule changes do not give rise to a claim for damages by the Contractor for delay or otherwise. If the Construction Manager's schedule for the Work is revised, the Contractor shall conform to the most recent schedule. The Contractor acknowledges that the Construction Manager's schedule may change during the duration of the Project and that fact was taken into account by the Contractor when it agreed to the Contract Sum and entered into this Contract under the terms of the conditions set forth herein. As a result, the Contractor shall not be entitled to any additional monies or damages as a result of such schedule changes and the Contractor agrees that the Project Schedule, as modified, shall be an accepted term and contractual requirement. The Contractor shall complete Work in accordance with the Construction Schedule and Milestone Date(s).

**§ 3.10.6** The Contractor shall cooperate with the Construction Manager in working out the proper sequence of operations between the Work of the Contractor and that of other trades on the Project site. The Contractor acknowledges that the Construction Manager's schedule for the Work may change during the duration of the Project and the Contractor took that fact into account when it entered into the Contract. As a result, the Contractor shall not be entitled to any additional monies or damages as a result of such schedule changes.

**§ 3.10.7** Contractor shall prosecute the Work undertaken in a prompt and diligent manner whenever such Work, or any part of it, becomes available, or at such other time or times as the Owner or Architect or Construction Manager may direct so as to promote the general progress of the entire construction. The Contractor shall not, by delay or otherwise, interfere with or hinder the Work or the work of the Construction Manager any other Contractor. Any materials that are to be furnished by the Contractor shall be furnished in sufficient time to enable the Contractor to perform and complete its Work within the time or times provided in the schedule. If the Contractor shall, through its action or inactions, including the actions or inactions of its Subcontractors or suppliers, fall behind in furnishing necessary labor and/or

materials to meet the construction needs in accordance with the established schedule, then it shall increase its forces or work such overtime as may be required, at its own expense, to bring its part of the Work up to the proper schedule. In the event that Contractor does not take such action necessary to bring its part of the Work up to schedule, as determined by the Construction Manager, within twenty-four (24) hours of receiving notice from the Owner or Architect or Construction Manager, then, the Construction Manager as allowed by law and with the Owner's written consent may supplement Contractor's forces or remove Contractor from the Project and retain others to complete part or all of the remainder of Contractor's Work. Contractor shall be responsible for any and all costs of performing or completing the Work. Contractor shall pay any such sums within ten (10) days of date of invoice. If not paid within ten (10) days, the amount will be withheld from Contractor and paid to the relevant parties from next payment due Contractor.

### **§ 3.11 Documents and Samples at the Site**

The Contractor shall maintain, at the Project site, the Contract Documents, including Change Orders, Construction Change Directives, and other Modifications, in good order and marked currently to indicate field changes and selections made during construction, and the approved Shop Drawings, Product Data, Samples, and similar required submittals. These documents shall be in electronic form or paper copy, available to the Construction Manager, Architect, and Owner, and delivered to the Construction Manager for submittal to the Owner upon completion of the Work as a record of the Work as constructed together with a certification that they are "as-built" documents.

### **§ 3.12 Shop Drawings, Product Data, and Samples**

**§ 3.12.1** Shop Drawings are drawings, diagrams, schedules, and other data specially prepared for the Work by the Contractor or a Subcontractor, Sub-subcontractor, manufacturer, supplier, or distributor to illustrate some portion of the Work.

**§ 3.12.2** Product Data are illustrations, standard schedules, performance charts, instructions, brochures, diagrams, and other information furnished by the Contractor to illustrate materials or equipment for some portion of the Work. All Work shall be furnished and installed in accordance with the Drawings, Specifications and as additionally required by the manufacturer's printed instructions. The Contractor shall review the manufacturer's instructions, and where conflict occurs between the Drawings or Specifications and the manufacturer's instructions, the Contractor shall request clarification from the Architect prior to commencing the Work.

**§ 3.12.3** Samples are physical examples that illustrate materials, equipment, or workmanship, and establish standards by which the Work will be judged.

**§ 3.12.4** Shop Drawings, Product Data, Samples, and similar submittals are not Contract Documents. Their purpose is to demonstrate how the Contractor proposes to conform to the information given and the design concept expressed in the Contract Documents for those portions of the Work for which the Contract Documents require submittals. Review by the Architect and Construction Manager is subject to the limitations of Sections 4.2.10 through 4.2.12. Informational submittals upon which the Construction Manager and Architect are not expected to take responsive action may be so identified in the Contract Documents. Submittals that are not required by the Contract Documents may be returned by the Construction Manager or Architect without action.

**§ 3.12.4.1** As part of the document control system, the Contractor shall develop and keep current a Submittal log, which is coordinated with the Construction Schedule.

**§ 3.12.4.2** The Contractor shall monitor the time required for submission of Submittals to the Architect, as well as the time required for their review and approval by the Architect. The Contractor shall take corrective action as appropriate to insure the timely submission and review of Submittals.

**§ 3.12.5** The Contractor shall review for compliance with the Contract Documents, approve, and submit to the Construction Manager, Shop Drawings, Product Data, Samples, and similar submittals required by the Contract Documents, in accordance with the Construction Schedule and submittal schedule approved by the Owner, Construction Manager and Architect or, in the absence of an approved Project submittal schedule, with reasonable promptness and in such sequence as to cause no delay in the Work or in the activities of other Contractors, Separate Contractors, or the Owner's own forces. The Contractor shall cooperate with the Construction Manager in the coordination of the Contractor's Shop Drawings, Product Data, Samples, and similar submittals with related documents submitted by other Contractors.



**§ 3.12.5.1** The Contractor shall check thoroughly all such submittals, including those it prepares itself, as to measurements, sizes of members, materials and all other details, to assure that they conform to the intent of the Contract Documents.

**§ 3.12.5.2** The Contractor shall promptly return to the Subcontractors and/or Suppliers, for correction, any of the submittals that are found inaccurate or otherwise erroneous be corrected.

**§ 3.12.5.3** After the Contractor has checked and approved such submittals, the Contractor shall place thereon the date of its approval and the legible signature of the individual who reviewed them and shall then submit them to the Architect and Construction Manager for review. The Construction Manager and/or Architect may refuse to check or review any submittals, which are not submitted in compliance with these requirements.

**§ 3.12.5.4** Submittals describing manufactured equipment must be "Project Specific." Every submission copy must be clearly marked to fully define the intended model number, configuration and other applicable product information.

**§ 3.12.5.5** Among other things, the Contractor shall be responsible for the constructability, content, completeness and consistency of all submittals.

**§ 3.12.5.6** The Contractor shall notify the Owner when submittals are received. It shall deliver copies to the Owner upon request.

**§ 3.12.5.7** The Contractor shall notify the Owner, Construction Manager and the Architect in writing if any submittals appear to modify the requirements of the Contract Documents. This notice shall identify each and every change.

**§ 3.12.5.8** The Contractor shall furnish to the Construction Manager and Architect for review when requested, or when required by the Contract Documents, samples of all materials and finishes to be used in the execution of the Work. Such samples shall be of sufficient size to be representative and the required number of them shall be submitted before the Work utilizing the materials they exemplify is commenced and in ample time to permit examination thereof. In all cases, samples shall be submitted at least three (3) weeks prior to when approval is needed to maintain the progress required by the Construction Schedule. All materials furnished and finishes applied to the Work shall be fully equal to the submitted samples.

- .1 Samples shall be forwarded to the Architect with all shipping charges prepaid. Unless otherwise directed, samples shall be submitted in triplicate, boxed or wrapped properly, each labeled with the name, type or brand of the materials, its place of origin, the names of its producer, Contractor and the Project.
- .2 The approval of Samples is generally directed towards establishing quality, color and finish criteria, and does not modify the requirements of the Contract Documents as to dimensions or design.

**§ 3.12.6** By submitting Shop Drawings, Product Data, Samples, and similar submittals, the Contractor represents to the Owner, Construction Manager, and Architect, that the Contractor has (1) reviewed and approved them, (2) determined and verified materials, field measurements and field construction criteria related thereto, or will do so, and (3) checked and coordinated the information contained within such submittals with the requirements of the Work and of the Contract Documents.

**§ 3.12.6.1** The Architect will check and review the submittals with reasonable promptness and within any time limits agreed upon in writing and will return them as hereinafter described, indicating by notation, or by written instructions, or other directions, any corrections, which in the judgment of the Construction Manager and Architect, may be necessary to meet the requirements of the Contract Documents. The Contractor shall then review such notations, instructions, or directions, and if the Contractor concurs therein, shall make or have made such corrections, and shall, when so noted on the submittals or requested by the Construction Manager and Architect, resubmit corrected submittals to the Construction Manager and Architect as soon as possible, for final check and review. Such final check and review by the Construction Manager and Architect of submittals so corrected and resubmitted will be limited to the corrections only, and the Contractor, by such resubmission shall be held to have represented that such submittals contain no other alterations, additions, or deletions, unless the Contractor, in writing, directs the Construction Manager and Architect's specific attention to same. Should the Contractor question or disagree with such notations, instructions, or directions, the Contractor shall direct the Architect's attention to same for further clarification before resubmitting them.

Corrections or changes indicated on submittals shall not be construed as an order for a change in the Work or to perform extra work.

**§ 3.12.6.2** The Construction Manager and Architect's review of submittals is not conducted for the purpose of determining the accuracy and completeness of other details such as dimensions and quantities, or for substantiating instructions for installation or performance of equipment of systems, all of which remain the responsibility of the Contractor. The Construction Manager and Architect do not assume responsibility for errors, omissions or deviations from the Contract Documents contained in such submittals. Any such errors, omissions or deviations from the Contract Documents must be corrected by the Contractor, irrespective of the receipt and review of the submittals by the Architect, and even though the Work is done in accordance with such submittals, unless such error, omission or deviation from the Contract Documents is specifically called to the Construction Manager and Architect's attention by the Contractor in a separate written letter of communication, at the time of submittal, and the Construction Manager and Architect has given written approval of such error, omission or deviation.

**§ 3.12.7** The Contractor shall perform no portion of the Work for which the Contract Documents require submittal and review of Shop Drawings, Product Data, Samples, or similar submittals, until the respective submittal has been reviewed and approved by the Architect.

**§ 3.12.8** The Work shall be in accordance with approved submittals except that the Contractor shall not be relieved of responsibility for deviations from the requirements of the Contract Documents by the Architect's review and approval of Shop Drawings, Product Data, Samples, or similar submittals, unless the Contractor has specifically notified the Construction Manager and Architect in a detailed writing of such deviation at the time of submittal and (1) the Architect has given written approval to the specific deviation as a minor change in the Work, or (2) a Change Order or Construction Change Directive has been issued authorizing the deviation. The Contractor shall not be relieved of responsibility for errors or omissions in Shop Drawings, Product Data, Samples, or similar submittals, by the Architect's approval thereof.

**§ 3.12.8.1** Any proposed substitution which requires modification of any details on the Drawings, or which affects other work, to cause modification to that work, shall be accompanied by detailed Drawings from the proposer showing changes in the affected details. All cost for changes to the Contract Documents, and necessary changes in the work of others will be paid by the proposing Contractor.

**§ 3.12.9** The Contractor shall direct specific attention, in writing or on resubmitted Shop Drawings, Product Data, Samples, or similar submittals, to revisions other than those requested by the Construction Manager and Architect on previous submittals. In the absence of such written notice, the Architect's approval of a resubmission shall not apply to such revisions.

**§ 3.12.10** The Contractor shall not be required to provide professional services that constitute the practice of architecture or engineering unless such services are specifically required by the Contract Documents for a portion of the Work or unless the Contractor needs to provide such services in order to carry out the Contractor's responsibilities for construction means, methods, techniques, sequences, and procedures. The Contractor shall not be required to provide professional services in violation of applicable law.

**§ 3.12.10.1** If professional design services or certifications by a design professional related to systems, materials, or equipment are specifically required of the Contractor by the Contract Documents, the Owner and the Architect shall specify all performance and design criteria that such services must satisfy. The Contractor shall cause such services or certifications to be provided by a properly licensed design professional, whose signature and seal shall appear on all drawings, calculations, specifications, certifications, Shop Drawings, and other submittals prepared by such professional. Shop Drawings, and other submittals related to the Work, designed or certified by such professional, if prepared by others, shall bear such professional's written approval when submitted to the Architect. The Owner, the Architect, and the Construction Manager shall be entitled to rely upon the adequacy, accuracy and completeness of the services, certifications, and approvals performed or provided by such design professionals, provided the Owner and Architect have specified to the Contractor all performance and design criteria that such services must satisfy. Pursuant to this Section 3.12.10, the Architect will review and approve or take other appropriate action on submittals only for the limited purpose of checking for conformance with information given and the design concept expressed in the Contract Documents. The Construction Manager shall review submittals for sequencing, constructability, and coordination impacts on other Contractors.

**§ 3.12.10.2** If the Contract Documents require the Contractor's design professional to certify that the Work has been performed in accordance with the design criteria, the Contractor shall furnish such certifications to the Construction Manager and Architect at the time and in the form specified by the Owner and Architect.

**§ 3.12.11** The Architect's review of shop drawings and samples does not constitute or imply final acceptance of materials, equipment, etc. actually furnished or installed if such should be defective or not as represented by reviewed shop drawings and/or samples.

**§ 3.12.12** Owner will provide shop drawings to Contractor for all fabricated materials, specialty items, pre-purchased equipment, etc. which will be furnished by Owner for installation by Contractor. Contractor must give Owner at least three (3) days' notice prior to time drawings will be required.

**§ 3.12.13** The Architect's Basic Services under its agreement with the Owner limits the review of the Contractor's submittals to an initial submittal and one (1) re-submittal. Services by the Architect for review of additional re-submittals shall be billed to and paid directly to the Architect by the Contractor; provided however, upon receipt of the Owner's written approval the Architect shall give notice to Contractor prior to the commencement of such services for which Contractor will be liable.

### **§ 3.13 Use of Site**

**§ 3.13.1** The Contractor shall confine operations at the Project site to areas permitted by Applicable Laws, and the Contract Documents and shall not unreasonably encumber the Project site with materials or equipment. Only materials and equipment which are to be used for the Project or carry out the Work shall be stored at the Project site. Protection of such materials and equipment shall be the sole responsibility of the Contractor. No off-site storage is permitted without the Owner's prior written consent.

**§ 3.13.2** The Contractor shall coordinate the Contractor's operations with, and secure the approval of, the Construction Manager before using any portion of the Project site. No one except the Owner is permitted to connect to or activate any utility services in any building or facility owned or occupied by the Owner. When such connection or activation services are required, the Owner shall be contacted, and unless otherwise specifically provided in the Contract Documents. In all cases, the Contractor shall give notice of the need for such services, to the Owner, in a timely manner (at least seventy-two [72] hours in advance) in order to avoid delays to the Project's progress. The control of the use of the Project site will be through the Construction Manager. Contractors are responsible for cooperation in all matters involving the use of the Project site.

**§ 3.13.3** No member of the Construction Team shall erect any sign on the Project Site without the Owner's prior written consent.

**§ 3.13.4** The Contractor shall ensure that the Work is at all times performed in a manner that affords the Owner, the Construction Manager, the Architect, and the Owner's Separate Contractors reasonable access, both vehicular and pedestrian, to the Project Site and all adjacent areas. The Work shall be performed, to the fullest extent reasonably possible, in such a manner that public areas adjacent to the Project site shall be free from all debris, building materials and equipment. Without limiting any other provision of the Contract Documents, the Contractor shall use its best efforts to minimize any interference with the occupancy or beneficial use of (1) any areas and buildings adjacent to the Project site or (2) portions of the Project in which Work is not being carried out in the event of partial occupancy.

**§ 3.13.5** The Contractor shall not, without the Owner's prior written approval, permit any workers to use any existing facilities at the Project site, including, without limitation, lavatories, toilets, entrances, and eating and parking areas, other than those designated by the Owner. Without limiting any other provision of the Contract, the Contractor shall enforce compliance with all policies, procedures, rules and regulations promulgated by the Owner in connection with the use and occupancy of the Project site and the surrounding area. The Contractor shall also cause all members of the Construction Team to comply with all insurance requirements and collective bargaining agreements applicable to use and occupancy of the Project site and the surrounding area. However, the Contractor shall not be responsible to regulate the workers' conduct outside of work hours except as may be permitted under Applicable Laws and collective bargaining agreements.

- .1 Should any room or part of an existing building or facility be temporarily used by any member of the Construction Team as a shop, storeroom, locker room, an office, or for any other purpose, such room or part

shall, prior to completion and when so directed, be thoroughly cleaned and returned to its original condition. All damage to any such room or part of an existing building or facility arising therefrom shall be corrected, and the whole left in a condition acceptable to the Owner by the Contractor. No room or part of an existing structure shall be so used without the prior written consent of the Owner.

**§ 3.13.6** Anything contained in the Contract Documents to the contrary notwithstanding, no one except the Owner shall be permitted to disrupt the operation of any building system, utilities, or any other services without the Owner's prior written consent. Any request to perform such work shall be in writing, received by the Owner no less than five (5) days prior to the commencement of the requested disruption, and shall detail (1) the exact nature and duration of such interruption, (2) the area affected, and (3) any impact upon the Construction Schedule caused by such proposed temporary disruption. Except in the case of extraordinary measures, all Work shall be performed during the hours and on the days set forth in the Specifications. The Contractor's failure to comply with the notice provisions of this section shall constitute a waiver by the Contractor of any right it may have to an adjustment of its Contract Sum, or the Contract Time, on account of any postponement, rescheduling, or other delays ordered by the Owner in connection with any Work affecting a critical service for which appropriate notice was furnished.

**§ 3.13.7** The Contractor will consult with the Owner concerning any necessary operations at the Project site, including staging area limits, office or storage trailer locations, dumpster operations, equipment and material deliveries, hoisting areas and any other construction impacts on the Owner's grounds.

### **§ 3.14 Cutting and Patching**

**§ 3.14.1** The Contractor shall be responsible for cutting, fitting, or patching required to complete the Work or to make its parts fit together properly. All areas requiring cutting, fitting, or patching shall be restored to the condition existing prior to the cutting, fitting, or patching, unless otherwise required by the Contract Documents. Only skilled tradespersons shall perform any cutting, fitting or patching work.

**§ 3.14.2** The Contractor shall not damage or endanger a portion of the Work or fully or partially completed construction of the Owner, Separate Contractors, or of other Contractors by cutting, patching, or otherwise altering such construction, or by excavation. The Contractor shall not cut or otherwise alter construction by the Owner, Separate Contractors, or by other Contractors except with written consent of the Construction Manager, Owner, and such other Contractors or Separate Contractors. Consent shall not be unreasonably withheld. The Contractor shall not unreasonably withhold, from the Separate Contractors, other Contractors, or the Owner, its consent to cutting or otherwise altering the Work.

### **§ 3.15 Cleaning Up**

**§ 3.15.1** The Contractor, its employees, Subcontractors, Sub-subcontractors at any tier, and their respective agents and employees, and other persons performing portions of the Work for, or on behalf of, the Contractor or any of its Subcontractors or Sub-subcontractors at any tier shall keep the Project site and surrounding area free from accumulation of waste materials and rubbish caused by operations under the Contract. At completion of the Work, the Contractor shall remove waste materials, rubbish, the Contractor's tools, construction equipment, machinery, and surplus materials from and about the Project.

**§ 3.15.2** If the Contractor fails to keep the Project site clean as required by the Owner or as provided in the Contract Documents or fails to clean up the Project site upon completion of the Project, the Owner, or Construction Manager with the Owner's approval, may do so and the Owner shall be entitled to reimbursement for all costs and expenses for clean-up from the Contractor.

**§ 3.15.3** Any areas and/or concurrently occupied space both occupied by the Owner and used in the progress of the Work, both within the limits of the Project site and the adjacent areas leading to it shall be maintained, opened to travel and kept in a clean condition. Failure by the Contractor to maintain said areas will result in the Owner's cleaning of same, at the expense of the Contractor for all costs and expenses for clean-up from the Contractor.

**§ 3.15.4** Unless the Contract Documents require a higher standard, the Contractor shall leave all Work installed or modified under the Agreement and all existing materials and surfaces affected by the Work and each area of the Project site clean to the satisfaction of the Owner. This shall include at a minimum: complete dusting, sweeping, vacuuming, mopping, polishing, and other activities as necessary to remove all dust, dirt and other construction residues, and removal of all tools and equipment, construction debris, rubbish, and surplus materials.



### **§ 3.16 Access to Work**

The Contractor shall provide the Owner, Construction Manager, and Architect with access to the Work in preparation and progress wherever located.

### **§ 3.17 Royalties, Patents and Copyrights**

The Contractor shall pay all royalties and license fees. The Contractor shall defend suits or claims for infringement of copyrights and patent rights and shall indemnify, defend and hold the Owner, Construction Manager, and Architect harmless from any and all costs, damages and losses on account thereof, including, but not limited to, actual attorneys' fees, but shall not be responsible for such defense or loss when a particular design, process, or product of a particular manufacturer or manufacturers is required by the Contract Documents, or where the copyright violations are contained in Drawings, Specifications, or other documents prepared by the Owner, Architect, or Construction Manager. However, if the Contractor has reason to believe that the required design, process or product is an infringement of a copyright or patent, the Contractor shall be responsible for such loss unless such information is promptly furnished to the Architect through the Construction Manager. The review by the Owner or Architect or Construction Manager of any method of construction, invention, appliance, process, article, device or materials of any kind shall be for its adequacy in the Work and shall not be an approval for the use thereof by the Contractor in violation of any patent or other rights of any third person.

### **§ 3.18 Indemnification**

**§ 3.18.1** The Contractor shall indemnify, defend and hold harmless the Owner, its Board of Education, its Board Members, in their official and individual capacities, its administrators, employees, agents, contractors, successors, assigns and its Architect and Construction Manager (collectively "Indemnitees"), from and against any and all claims, counter claims, suits, debts, demands, actions, judgments, liens, costs, expenses, damages, injuries and liabilities, including actual attorney's fees and actual expert witness fees arising out of or in connection with the Work to the extent that the claims, counter claims, suits, debts, demands, actions, judgments, liens, costs, expenses, damages, injuries and/or liabilities are the fault of Contractor and/or its Subcontractors, suppliers, laborers, and consultants including, but not limited to: (i) the negligent acts or willful misconduct of the Contractor, its officers, directors, employees Subcontractors, Sub-subcontractors at any tier, and their respective agents and employees, and other persons performing portions of the Work for, or on behalf of, the Contractor; (ii) any breach of the terms of the Contract by the Contractor, its officers, directors, employees, Subcontractors, Sub-subcontractors at any tier, and their respective agents and employees, and other persons performing portions of the Work for, or on behalf of, the Contractor; (iii) any violation or breach of any Applicable Law and/or licensing and permitting requirements applicable to providing the Work; or (iv) any breach of any representation or warranty by the Contractor, its officers, directors, employees, Subcontractors, Sub-subcontractors at any tier, and their respective agents and employees, and other persons performing portions of the Work for, or on behalf of, the Contractor under this Contract. The Contractor shall notify School District by certified mail, return receipt requested, immediately upon actual knowledge of any claim, suit, action, or proceeding for which the Owner may be entitled to indemnification under the Contract. This section shall survive the expiration or earlier termination of the Contract and shall not be limited by the Contractor's insurance obligations contained in this Contract.

**§ 3.18.2** In addition to and not in limitation of the Contractor's other indemnity obligations, the Contractor hereby accepts and assumes exclusive liability for and shall indemnify, defend and hold harmless the Owner, Construction Manager and Architect from and against the payment of the following to the extent the fault of Contractor and/or its Subcontractors, suppliers, laborers, and consultants: (i) all contributions, taxes or premiums (including interest and penalties thereon) which may be payable under the unemployment insurance law of any state, the federal Social Security Act, federal, state, county and/or municipal tax withholding laws, or any other law, measured upon the payroll of or required to be withheld from employees by whomsoever employed, engaged in the Work to be performed and furnished under the Contract; (ii) all sales, use, personal property and other taxes (including interest and penalties thereon) required by any federal, state, county, municipal or other law to be paid or collected by the Contractor or any of its Subcontractors or vendors or any other person or persons acting for, through or under it or any of them, by reason of the performance of the Work or the acquisition, ownership, furnishing, or use of any materials, equipment, supplies, labor, services or other items for or in connection with the Work; and (iii) all pension, welfare, vacation, annuity and other benefit contributions payable under or in connection with respect to all persons by whomsoever employed, engaged in the Work to be performed and furnished under the Contract.

The Contractor shall indemnify, defend and hold the Owner harmless from any claim, damage, loss or expense, including but not limited to actual attorney fees, incurred by the Owner related to any Hazardous Materials or waste, toxic substance, pollution or contamination brought into the Project site or caused by the Contractor or used, handled,

transported, stored, removed, remediated, disturbed or dispersed of by Contractor, including its Subcontractors, suppliers, laborers, and consultants, to the extent the fault of Contractor and/or its Subcontractors, suppliers, laborers, and consultants.

### **§ 3.19 Record Documents**

**§ 3.19.1** The Contractor shall maintain at the Project site on a current basis for review by the Owner, the Architect, the Construction Manager and all members of the Construction Team, the Record Documents, which include: a record copy of all logs, reports, Contract Documents, and Record Drawings, in good order and marked to record all changes made during construction; all approved Shop Drawings, Product Data, Samples, and other submittals; applicable handbooks; maintenance and operating manuals and instructions; and other related documents and revisions which arise out of the Contract Documents or the Work. As part of the Record Documents, the Contractor shall maintain records of principal building layout lines, elevations of the bottoms of footings, project floor levels and key site elevations certified by a qualified surveyor. The Contractor shall at all times make all records (excluding internal memoranda or reports, privileged communications and documents with incidental references to the Work, or documents which discuss multiple projects) available to the Owner, Construction Manager and the Architect, and, at the completion of the Work, shall deliver all such Record Documents to the Owner neatly organized, bound and indexed. The Contractor shall monitor preparation of as-built Drawings by Subcontractors on a monthly basis and shall take corrective action as appropriate when as-builts are not being properly updated. The Contractor shall be permitted to retain a copy of the Record Documents for its own use after the Work is completed and, in any event, the Owner shall continue to provide access to the Record Documents, for the Contractor to inspect and copy.

**§ 3.19.2** The Record Drawings shall be prepared and updated during the prosecution of the Work. The prints for Record Drawing use will be a set of blackline prints provided by the Architect to the Contractor at the start of construction. The Contractor shall maintain said set in good condition and shall use colored pencils or other methods reasonably acceptable to the Owner to mark-up said set with “record information” in a legible manner to show: (1) deviations from the Drawings made during construction; (2) details in the Work not previously shown; (3) changes to existing conditions or existing conditions found to differ from those shown on any existing drawings; (4) the actual installed position of equipment, piping, conduits, light switches, electric fixtures, circuiting, ducts, dampers, access panels, control valves, drains, openings and stub-outs; and (5) such other information as the Owner may reasonably request.

**§ 3.19.3** The Contractor shall keep note of all the deviations and discrepancies in the underground, concealed conditions and other items of construction and the Work on field Drawings. At the completion of the Project the Contractor’s notes on the record field Drawings shall be neatly transcribed onto a clean set of Drawings furnished by the Architect. The Contractor shall submit the final Record Drawings to the Architect for review.

**§ 3.19.4** During construction, the Contractor shall maintain on the Project site, a separate, clean set of Drawings for the sole purpose of recording changes and actual ‘as installed’ information. This set shall be accessible for inspection by the Owner, the Construction Manager and the Architect at all times. The Contractor shall bring this set of Drawings to the scheduled construction progress meetings. The Contractor shall record all information as the Work progresses, clearly and neatly, in color and maintain it on a current basis as directed by the Owner and submit these Drawings to the Owner within thirty (30) days after Substantial Completion. As a general guide, the type of information to be recorded includes, but is not limited to: (1) revisions made except minor or non-critical dimensional changes, (2) omissions, including Work omitted by Change Order or accepted alternates, (3) exact dimensioned locations of concealed lines, (4) locations of all control devices, (5) any additions to Work, (6) changes in significant details, (7) and any other information of a similar nature.

**§ 3.19.5** Upon Substantial Completion of the Project, the Contractor shall submit to the Owner the Contractor’s mechanical and electrical coordination Record Drawings prepared during construction by the Contractor. Examples of such drawings include sheet metal ductwork drawings, piping drawings, fire protection piping drawings, electrical raceway drawings, and the like. When the Contractor produces drawings by computer aided drafting, the Contractor shall also submit their coordination drawings on electronic data files compatible with AutoCAD computer software. All such documents shall contain the Owner’s Project Number for identification purposes.

### **§ 3.20 Warranties and Manuals**

**§ 3.20.1** Unless the Contract Documents require otherwise, the Contractor shall bind and turn over to the Owner, through the Construction Manager two (2) sets of manufacturers’ warranties and operating and/or maintenance manuals, instructions, or schedules for all equipment and special materials requiring such. Such binders will clearly categorize and index each piece of equipment and material included, and shall be clearly marked noting “Project Specific”

equipment, model numbers, and other applicable information. Such manuals will be collected and organized by the Contractor and submitted to the Owner at one time, prior to the issuance of the Certificate of Substantial Completion.

### **§ 3.21 Prevailing Wages**

**§ 3.21.1** Unless otherwise notified in writing by the Owner, the Contractor shall comply with all provisions of the Michigan State Prevailing Wage Laws ("Michigan's Prevailing Wage Act" also known as Public Act 10 of 2023). The Contractor must pay prevailing wages and fringe benefits to all of Contractor's, and is Subcontractors', Construction mechanics working on the Project in accordance with Public Act 10 of 2023. The prevailing wage and fringe benefit rates are a part of the RFP process and are incorporated by reference into the Contract Documents.

**§ 3.21.2** The Contractor and each Subcontractor shall keep posted on the Project site, in a conspicuous place, a copy of all prevailing wage and fringe benefit rates prescribed in the Contract Documents and shall keep an accurate record showing the name and occupation of and the actual wages and benefits paid to each Construction mechanic employed by it in connection with the Project. These records shall be available for reasonable inspection by the Owner, Architect, Construction Manager and/or the State Commissioner.

**§ 3.21.3** The Owner, by written notice to the Contractor and the sureties of the Contractor known to the Owner, may terminate the Contractor's right to proceed with that part of the Project, for which less than the prevailing rates of wages and fringe benefits have been or will be paid, and may proceed to complete the Contract by separate agreement with another contractor or otherwise, and the original Contractor and the original Contractor's sureties shall be liable to the Owner for any excess costs occasioned thereby. This right is incorporated by reference and included in all performance and payment bonds provided by the Contractor for the Project.

**§ 3.21.4** The Contractor acknowledges and agrees that the Construction mechanics are intended beneficiaries of the contractual prevailing wage, fringe benefit, and nondiscrimination nonretaliation requirements and any Construction mechanic aggrieved by the failure of a Contractor or Subcontractor to pay prevailing wages or benefits as specified in the Contract, or by a violation of Michigan's Prevailing Wage Act, in addition to any other remedies provided in Public Act 10 of 2023 or by law, may bring an action in a court of competent jurisdiction against the Contractor or Subcontractor for damages or injunctive relief and may be awarded reinstatement or other appropriate relief, and all damages sustained, together with actual costs and attorney fees at trial and on appeal. The Contractor shall indemnify and hold the Owner harmless for its failure to comply.

**§ 3.21.5** The Contractor shall indemnify and hold harmless the Owner from any civil penalties or other liabilities arising out of the Contractor's or its Subcontractor's violation of the Public Act 10 of 2023.

**§ 3.21.6** The Owner, the Commissioner or the Commissioner's designee shall have the right to enter the Project covered by the Public Act 10 of 2023 during normal hours of operation of the Project for the purposes of inspecting payroll records, interviewing employees, conducting wage surveys of employees, or all other actions reasonably related to the enforcement of Public Act 10 of 2023.

**§ 3.21.7** The Contractor and/or Subcontractors shall provide to the Commissioner or the Commissioner's designee any records requested necessary to enforce Public Act 10 of 2023, including certified payroll, fringe benefit information, or other information necessary to ensure compliance with Public Act 10 of 2023.

**§ 3.21.8** The Contractor, and Subcontractors, shall maintain certified payroll records and other records required under the Michigan's Prevailing Wage Act for a minimum of three (3) years. Contractor shall provide copies of certified payrolls with each payment application to ensure on-going compliance with Public Act 10 of 2023.

## **ARTICLE 4 ARCHITECT AND CONSTRUCTION MANAGER**

### **§ 4.1 General**

**§ 4.1.1** The Architect is the person or entity retained by the Owner pursuant to Section 2.3.2 and identified as such in the Agreement. The term "Architect," "Architect/Engineer," "Engineer," or "Design Professional" as used herein means the Architect or the Architect's authorized representative.

**§ 4.1.2** The Construction Manager is the person or entity retained by the Owner pursuant to Section 2.3.3 and identified as such in the Agreement.

**§ 4.1.3** Duties, responsibilities, and limitations of authority of the Construction Manager and Architect as set forth in the Contract Documents shall not be restricted, modified, or extended without the prior written consent of the Owner and Construction Manager or Architect, respectively. Consent shall not be unreasonably withheld.

**§ 4.1.4** If the employment of the Construction Manager or Architect is terminated, the Owner shall employ a successor construction manager or architect.

## **§ 4.2 Administration of the Contract**

**§ 4.2.1** The Construction Manager and Architect will provide administration of the Contract as described in the Contract Documents and will be the Owner's representatives during construction until the date the Architect issues the final Certificate for Payment and, the Owner's and the Certificate for Payment is accepted by the Owner, during the correction period. The Construction Manager and Architect will have authority to act on behalf of the Owner only to the extent provided in the Contract Documents.

**§ 4.2.2** The Architect will visit the site as construction requires or as otherwise agreed to by the Owner or required by Applicable Law, to become generally familiar with the progress and quality of the portion of the Work completed, and to determine in general if the Work observed is being performed in a manner indicating that the Work, when fully completed, will be in accordance with the Contract Documents. However, the Architect will not be required to make exhaustive or continuous on-site inspections to check the quality or quantity of the Work. On the basis of the site visits, the Architect will keep the Owner and the Construction Manager reasonably informed about the progress and quality of the portion of the Work completed, and promptly report to the Owner and Construction Manager, in writing, known deviations from the Contract Documents and the most recent Construction Schedule prepared by the Construction Manager and defects and deficiencies observed in the Work.

**§ 4.2.3** The Construction Manager shall provide a staffing plan to include one or more representatives who shall be in attendance at the Project site whenever the Work is being performed. The Construction Manager will determine in general if the Work observed is being performed in accordance with the Contract Documents, will keep the Owner and Architect reasonably informed of the progress of the Work, and will promptly report to the Owner and Architect known deviations from the Contract Documents and the most recent Construction Schedule, and defects and deficiencies observed in the Work.

**§ 4.2.4** The Construction Manager will schedule and coordinate the activities of the Contractor and other Contractors in accordance with the latest approved Construction Schedule.

**§ 4.2.5** The Construction Manager, except to the extent required by Section 4.2.4, and Architect will not have control over, charge of, or responsibility for, the construction means, methods, techniques, sequences or procedures, or for the safety precautions and programs in connection with the Work, since these are solely the Contractor's rights and responsibilities under the Contract Documents, except as provided in Section 3.3.1, and neither will be responsible for the Contractor's failure to perform the Work in accordance with the requirements of the Contract Documents. Neither the Construction Manager nor the Architect will have control over or charge of, or be responsible for acts or omissions of, the Contractor, Subcontractors, or their agents or employees, or of any other persons or entities performing portions of the Work.

The Construction Manager will schedule and coordinate the work of all Contractors on the Project, including the Contractors' use of the Project site. The Construction Manager will keep the Contractors informed of the Project Construction Schedule to enable the Contractors to plan and perform the Work in a timely manner.

**§ 4.2.6 Communications.** Except as otherwise provided in the Contract Documents or when direct communications have been specially authorized, the Owner and the Contractor shall endeavor to communicate with each other through the Construction Manager, and shall contemporaneously provide the same communications to the Architect. Communications by and with the Architect's consultants shall be through the Architect. Communications by and with Subcontractors and suppliers shall be through the Contractor. Communications by and with other Contractors shall be through the Construction Manager and shall be contemporaneously provided to the Architect if those communications are about matters arising out of or related to the Contract Documents. Communications by and with the Owner's own forces and Separate Contractors shall be through the Owner.



**§ 4.2.7** The Construction Manager and Architect will review and certify all Applications for Payment by the Contractor, in accordance with the provisions of Article 9.

**§ 4.2.8** The Architect and Construction Manager have authority to reject Work that does not conform to the Contract Documents, and will notify each other about the rejection. The Construction Manager shall determine in general whether the Work of the Contractor is being performed in accordance with the requirements of the Contract Documents and notify the Owner, Contractor and Architect of any and all known defects and deficiencies discovered through its inspections of the Work or which through reasonable care should have been discovered by the Construction Manager through its inspections of the Work. Whenever the Construction Manager considers it necessary or advisable, the Construction Manager will have authority to require additional inspection or testing of the Work in accordance with Sections 13.4.2 and 13.4.3, upon written authorization of the Owner, whether or not the Work is fabricated, installed or completed. The foregoing authority of the Construction Manager will be subject to the provisions of Sections 4.2.18 through 4.2.20 inclusive, with respect to interpretations of the Architect. However, neither the Architect's nor the Construction Manager's authority to act under this Section 4.2.8 nor a decision made by either of them in good faith either to exercise or not to exercise such authority shall give rise to a duty or responsibility of the Architect or the Construction Manager to the Contractor, Subcontractors, suppliers, their agents or employees, or other persons performing any of the Work.

**§ 4.2.9** Utilizing the submittal schedule provided by the Contractor, the Construction Manager shall prepare, and revise as necessary, a Project submittal schedule incorporating information from other Contractors, the Owner, Owner's consultants, Owner's Separate Contractors and vendors, governmental agencies, and participants in the Project under the management of the Construction Manager. The Project submittal schedule and any revisions shall be submitted to the Architect for approval.

**§ 4.2.10** The Construction Manager will receive and promptly review for conformance with the submittal requirements of the Contract Documents, all submittals from the Contractor such as Shop Drawings, Product Data, and Samples. Where there are other Contractors, the Construction Manager will also check and coordinate the information contained within each submittal received from the Contractor and other Contractors, and transmit to the Architect those recommended for approval. By submitting Shop Drawings, Product Data, Samples, and similar submittals, the Construction Manager represents to the Owner and Architect that the Construction Manager has reviewed and recommended them for approval. The Construction Manager's actions will be taken in accordance with the Project submittal schedule approved by the Architect or, in the absence of an approved Project submittal schedule, with reasonable promptness while allowing sufficient time to permit adequate review by the Architect.

**§ 4.2.11** The Architect will review and approve, or take other appropriate action upon, the Contractor's submittals such as Shop Drawings, Product Data, and Samples, but only for the limited purpose of checking for conformance with information given and the design concept expressed in the Contract Documents. The Architect's action will be taken in accordance with the submittal schedule approved by the Architect or, in the absence of an approved submittal schedule, with reasonable promptness while allowing sufficient time in the Architect's professional judgment to permit adequate review. Upon the Architect's completed review, the Architect shall transmit its submittal review to the Construction Manager.

**§ 4.2.12** Review of the Contractor's submittals by the Construction Manager and Architect is not conducted for the purpose of determining the accuracy and completeness of other details such as dimensions and quantities, or for substantiating instructions for installation or performance of equipment or systems, all of which remain the responsibility of the Contractor as required by the Contract Documents. The Construction Manager and Architect's review of the Contractor's submittals shall not relieve the Contractor of the obligations under Sections 3.3, 3.5, and 3.12. The Construction Manager and Architect's review shall not constitute approval of safety precautions or of any construction means, methods, techniques, sequences, or procedures. The Architect's approval of a specific item shall not indicate approval of an assembly of which the item is a component. However, should the Construction Manager or Architect discover during the course of such review any inaccuracies, incompleteness, or other irregularities, they shall immediately notify the Owner of the same to determine an appropriate corrective course of action or notify the Contractor of the same to correct the irregularities.

**§ 4.2.13** The Construction Manager will prepare, with the assistance of the Architect, Change Orders and Construction Change Directives.

**§ 4.2.14** The Construction Manager and the Architect will take appropriate action on Change Orders or Construction Change Directives in accordance with Article 7, and the Architect will have authority to order minor changes in the

Work as provided in Section 7.4. The Architect, in consultation with the Construction Manager, will investigate and make determinations and recommendations regarding concealed and unknown conditions as provided in Section 3.7.4.

**§ 4.2.15** The Construction Manager will maintain at the Project site for the Owner one copy of all Contract Documents, approved Shop Drawings, Product Data, Samples, and similar required submittals, in good order and marked currently to record all changes and selections made during construction. These will be available to the Architect and the Contractor, and will be delivered to the Owner in good condition and reasonably organized upon completion of the Project.

**§ 4.2.16** The Construction Manager will assist the Architect in conducting inspections to determine the date or dates of Substantial Completion and the date of final completion; issue Certificates of Substantial Completion in conjunction with the Architect pursuant to Section 9.8; and receive and forward to the Owner written warranties and related documents required by the Contract and assembled by the Contractor pursuant to Section 9.10. The Construction Manager will forward to the Architect a final Application and Certificate for Payment or final Project Application and Project Certificate for Payment upon the Contractor's compliance with the requirements of the Contract Documents.

**§ 4.2.17** If the Owner and Architect agree, the Architect will provide one or more Project representatives to assist in carrying out the Architect's responsibilities at the Project site. The duties, responsibilities and limitations of authority of the Project representatives shall be as set forth in an exhibit to be incorporated in the Contract Documents.

**§ 4.2.18** The Architect will interpret matters concerning performance under, and requirements of, the Contract Documents on written request of the Owner through the Construction Manager. The Architect's response to such requests will be made in writing within any time limits agreed upon or otherwise with reasonable promptness. The Contractor shall reimburse Owner for all costs and expenses for the Architect's time to interpret and decide matters it deems clear and unambiguous.

**§ 4.2.19** Interpretations of the Architect will be consistent with the intent of, and reasonably inferable from, the Contract Documents and will be in writing or in the form of drawings. When making such interpretations the Architect will endeavor to secure faithful performance by the Contractor, will not show partiality, and will not be liable for results of interpretations rendered in good faith and without negligence. The Contractor shall, and shall cause all Subcontractors, Sub-subcontractors at any tier, and their respective agents and employees, and other persons performing portions of the Work for, or on behalf of, the Contractor to comply with an interpretation and decision of the Architect.

**§ 4.2.20** The Owner's interpretations on matters relating to aesthetic effect will be final if consistent with the intent expressed in the Contract Documents.

**§ 4.2.21** The Construction Manager will receive and review requests for information from the Contractor, and forward each request for information to the Architect, with the Construction Manager's recommendation. The Architect will review and respond in writing, through the Construction Manager, to requests for information about the Contract Documents. The Construction Manager's recommendation and the Architect's response to each request will be made in writing within any time limits agreed upon or otherwise with reasonable promptness given the particular circumstances. If appropriate, the Architect will prepare and issue supplemental Drawings and Specifications in response to the requests for information.

## **ARTICLE 5 SUBCONTRACTORS**

### **§ 5.1 Definitions**

**§ 5.1.1** A Subcontractor is a person or entity who has a direct contract with the Contractor to perform a portion of the Work at the Project site. The term "Subcontractor" is referred to throughout the Contract Documents as if singular in number and means a Subcontractor or an authorized representative of the Subcontractor. The term "Subcontractor" does not include other Contractors or Separate Contractors or the subcontractors of other Contractors or Separate Contractors. The term "Subcontractor" shall also include material and equipment suppliers. Each and every subcontract shall be understood to have the Owner as a third party beneficiary and the Owner shall enjoy all third-party beneficiary rights permitted by law.

**§ 5.1.2** A Sub-subcontractor is a person or entity who has a direct or indirect contract with a Subcontractor to perform a portion of the Work at the Project site. The term "Sub-subcontractor" is referred to throughout the Contract Documents as if singular in number and means a Sub-subcontractor or an authorized representative of the Sub-subcontractor.

## **§ 5.2 Award of Subcontracts and Other Contracts for Portions of the Work**

**§ 5.2.1** Unless otherwise stated in the Contract Documents, the Contractor, as soon as practicable after award of the Contract, shall furnish in writing to the Construction Manager, for review by the Owner, Construction Manager and Architect, the names of persons or entities proposed for each principal portion of the Work, including those who are to furnish supplies, materials or equipment, including those fabricated to a special design. Within fourteen (14) days of receipt of the information, the Construction Manager may notify the Contractor whether the Owner, the Construction Manager or the Architect (1) has reasonable objection to any such proposed person or entity or, (2) requires additional time for review. All contractual agreements with additional persons or entities serving as a Subcontractor or Sub-subcontractor shall expressly identify the Owner as a third-party beneficiary, and the Owner shall enjoy all third-party beneficiary rights not prohibited by law.

**§ 5.2.2** The Contractor shall not contract with a proposed person or entity to whom the Owner, Construction Manager or Architect has made reasonable and timely objection. The Contractor shall not be required to contract with anyone to whom the Contractor has made reasonable objection.

**§ 5.2.3** If the Owner, Construction Manager or Architect has reasonable objection to a person or entity proposed by the Contractor, the Contractor shall propose another to whom the Owner, Construction Manager or Architect has no reasonable objection. If the proposed but rejected Subcontractor was reasonably capable of performing the Work, the Contract Sum and Contract Time shall be increased or decreased by the difference, if any, occasioned by such change, and an appropriate Change Order shall be issued before commencement of the substitute Subcontractor's Work. However, no increase in the Contract Sum or Contract Time shall be allowed for such change unless the Contractor has acted promptly and responsively in submitting names as required.

**§ 5.2.4** The Contractor shall not substitute a Subcontractor, person, or entity for one previously selected if the Owner, Construction Manager or Architect makes reasonable objection to such substitution. The Contractor shall notify the Owner, the Architect and the Construction Manager of any proposed Subcontractor or Sub-subcontractor substitution a minimum of ten (10) days prior to such proposed change.

## **§ 5.3 Subcontractual Relations**

By appropriate written agreement, the Contractor shall require each Subcontractor and Sub-subcontractor, to the extent of the Work to be performed by the Subcontractor and Sub-subcontractor, to be bound to the Contractor by terms of the Contract Documents, and to assume toward the Contractor all the obligations and responsibilities, including the responsibility for safety of the Subcontractor's and Sub-subcontractor's Work, that the Contractor, by these Contract Documents, assumes toward the Owner, Construction Manager and Architect. Each subcontract agreement shall preserve and protect the rights of the Owner, Construction Manager and Architect under the Contract Documents with respect to the Work to be performed by the Subcontractor and Sub-subcontractor so that subcontracting thereof will not prejudice such rights, and shall allow to the Subcontractor and Sub-subcontractor, unless specifically provided otherwise in the subcontract agreement, the benefit of all rights, remedies, and redress against the Contractor that the Contractor, by the Contract Documents, has against the Owner. Where appropriate, the Contractor shall require each Subcontractor to enter into similar agreements with Sub-subcontractors. The Contractor shall make available to each proposed Subcontractor, prior to the execution of the subcontract agreement, copies of the Contract Documents to which the Subcontractor will be bound, and, upon written request of the Subcontractor, identify to the Subcontractor terms and conditions of the proposed subcontract agreement that may be at variance with the Contract Documents. Subcontractors will similarly make copies of applicable portions of such documents available to their respective proposed Sub-subcontractors.

## **§ 5.4 Contingent Assignment of Subcontracts**

**§ 5.4.1** Each subcontract agreement for a portion of the Work is assigned by the Contractor to the Owner, provided that

- .1 assignment is effective only after termination of the Contract by the Owner for cause pursuant to Section 14.2 and only for those subcontract agreements that the Owner accepts by notifying the Subcontractor and Contractor in writing; and
- .2 assignment is subject to the prior rights of the surety, if any, obligated under bond relating to the Contract.

When the Owner accepts the assignment of a subcontract agreement, the Owner assumes the Contractor's rights and obligations under the subcontract.

**§ 5.4.2** Upon such assignment, if the Work has been suspended for more than 120 days, the Subcontractor's compensation may be equitably adjusted as negotiated by the parties.

**§ 5.4.3** Upon assignment to the Owner under this Section 5.4, the Owner may further assign the subcontract to a successor Contractor or other entity.

**§ 5.5 Contractor and Subcontractors' Warranty Acknowledgment.**

**§ 5.5.1** The Contractor shall execute and deliver to the Owner, and shall cause anyone giving warranties that is contractually bound to the Contractor to execute and deliver to the Owner, the following Warranty Acknowledgment before a Certificate of Final Completion is issued:

**Warranty Acknowledgment**

(Name of Subcontractor) ("Contractor") warrants that all of its Work complies with the requirements of the Contract Documents. If, within two (2) years after the date of Substantial Completion of the Work or designated portion of the Work, any of Contractor's Work is found to be not in accordance with the requirements of the Contract Documents, Contractor shall correct the Work at its sole expense promptly after receipt of written notice from the Owner. This two (2) year period shall be extended (i) with respect to portions of Work first performed after Substantial Completion by the period of time between Substantial Completion and the actual performance of Contractor's Work, and (ii) with respect to warranty work for an additional two (2) year period following each correction. This obligation shall survive acceptance of the Work and termination of our Contract.

This warranty shall be in addition to the terms of any other warranty or longer period of obligation specified in the Contract Documents, any applicable special warranty required by the Contract Documents, or the terms of any general warranty and is not in lieu of any of them. This warranty shall not be construed to establish a period of limitation with respect to other obligations which Contractor might have under the Contract Documents and has no relationship to the time within which the obligation to comply with the Contract Documents may be sought to be enforced or to the time which any proceeding may be commenced.

**ARTICLE 6 CONSTRUCTION BY OWNER OR BY SEPARATE CONTRACTORS**

**§ 6.1 Owner's Right to Perform Construction with Own Forces and to Award Other Contracts**

**§ 6.1.1** The Owner reserves the right, but assumes no obligation, to perform construction or operations related to the Project with the Owner's own forces, and with Separate Contractors retained under Conditions of the Contract substantially similar to those of this Contract, including those provisions of the Conditions of the Contract related to insurance. The Contractor shall be responsible for coordinating the Work with the work of other Contractors, including the Owner's own forces or Separate Contractors, so as to complete the Work in accordance with the Construction schedule.

**§ 6.1.2** When the Owner performs construction or operations with the Owner's own forces or Separate Contractors, the Owner shall provide for coordination of such forces and Separate Contractors with the Work of the Contractor, who shall cooperate with them.

**§ 6.1.3** Reserved.

**§ 6.2 Mutual Responsibility**

**§ 6.2.1** The Contractor shall afford the Owner's own forces, Separate Contractors, Construction Manager and other Contractors reasonable opportunity for introduction and storage of their materials and equipment and performance of their activities, and shall connect and coordinate the Contractor's construction and operations with theirs as required by the Contract Documents.

**§ 6.2.2** If part of the Contractor's Work depends for proper execution or results upon construction or operations by the Owner's own forces, Separate Contractors or other Contractors, the Contractor shall, prior to proceeding with that portion of the Work, promptly notify the Construction Manager and Architect of apparent discrepancies or defects in the construction or operations by the Owner or Separate Contractor or other Contractors that would render it unsuitable for proper execution and results of the Contractor's Work. Failure of the Contractor to notify the Construction Manager and the Architect of apparent discrepancies or defects prior to proceeding with the Work shall constitute an acknowledgment that the Owner's or Separate Contractor's or other Contractors' completed or partially completed construction is fit and proper to receive the Contractor's Work, except as to defects not then reasonably discoverable.



**§ 6.2.3** The Contractor shall reimburse the Owner for costs the Owner incurs, including costs that are payable to a Separate Contractors or to other Contractors, because of the Contractor's delays, improperly timed activities or defective construction.

**§ 6.2.4** The Contractor shall promptly remedy damage that the Contractor causes to completed or partially completed construction, or to property of the Owner, Separate Contractors, or other Contractors as provided in Section 10.2.5.

**§ 6.2.5** The Owner, Separate Contractors, and other Contractors shall have the same responsibilities for cutting and patching as are described for the Contractor in Section 3.14.

**§ 6.2.6** Subject to the provisions of, and rights to recover from, any property insurance that the Owner is responsible to maintain, the Contractor shall, at its expense, without recovery from the Owner, under the Contract Sum, any contingency or otherwise, promptly remedy damage caused by any member of the Construction Team to completed or partially completed construction or to property of the Owner or separate contractors.

**§ 6.2.7** Costs caused by delays or by improperly timed activities or defective construction shall be borne by the party responsible therefor.

### **§ 6.3 Owner's Right to Clean Up**

If a dispute arises among the Contractor, Separate Contractors, other Contractors, and the Owner as to the responsibility under their respective contracts for maintaining the premises and surrounding area free from waste materials and rubbish, the Owner may clean up and allocate the cost among those responsible. The Owner's right to clean up shall in no event be deemed a duty, and should the Owner choose not to pursue this remedy, the Contractor necessitating such action shall remain fully responsible for the same.

## **ARTICLE 7 CHANGES IN THE WORK**

### **§ 7.1 General**

**§ 7.1.1** Changes in the Work may be accomplished after execution of the Contract, and without invalidating the Contract, only by Change Order, Construction Change Directive, written contract amendment or order for a minor change in the Work, subject to the limitations stated in this Article 7 and elsewhere in the Contract Documents.

**§ 7.1.2** A Change Order shall be based upon agreement among the Owner, Construction Manager, Architect and Contractor. A Construction Change Directive requires agreement by the Owner, Construction Manager and Architect and may or may not be agreed to by the Contractor. An order for a minor change in the Work may be issued by the Architect with the Owner's prior written approval.

**§ 7.1.3** Changes in the Work shall be performed under applicable provisions of the Contract Documents. The Contractor shall proceed promptly with changes in the Work, unless otherwise provided in the Change Order, Construction Change Directive, or order for a minor change in the Work.

**§ 7.1.4** There shall be no changes on the Contract Sum as a result of a Change Order unless the Change Order is in writing and issued prior to effectuating the Work under the Change Order. If notice of any extra Work or change in the Work affecting the general scope of the Work or the provisions of the Contract Documents is required by the provisions of any bond, to be given to any surety issuing such bonds, the giving of any such notice shall be the Contractor's sole responsibility. In any event, in computing any increase in the Contract Sum, fees allowable for overhead and profit shall not exceed the following percentages: 10% for materials purchased and for Work completed by a Contractor's own forces; and 5% for Work completed by a Subcontractor.

**§ 7.1.5** In order to facilitate the timely submission and processing of proposed changes, the Construction Manager, Contractor and Architect shall establish an efficient process for their review and shall reserve for the Owner an appropriate amount of time for the review and approval of proposed changes in the Work.

### **§ 7.2 Change Orders**

**§ 7.2.1** A Change Order is a written instrument prepared by the Construction Manager and signed by the Owner, Construction Manager, Architect, and Contractor, stating their agreement upon all of the following:

- .1 The change in the Work;

- .2 The amount of the adjustment, if any, in the Contract Sum; and
- .3 The extent of the adjustment, if any, in the Contract Time.

**§ 7.2.2** Written agreement by the Owner, Architect, Construction Manager and Contractor on any Change Order shall constitute a final settlement of and a waiver of and permanent bar to all claims by Architect, Construction Manager or Contractor relating to the change in the Work which is the subject to the Change Order, including all direct and indirect costs and consequential damages associated with such change and any and all adjustments to the Contract Sum and the Contract Time. The Contractor shall include the Work covered by such Change Orders in its Applications for Payment as if such Work were originally part of the Contract Documents. No blanket reservation by the Contractor of any right to bring further claims for the subject of the Change Order, whether or not included in the Change order, shall be given effect.

### **§ 7.3 Construction Change Directives**

**§ 7.3.1** A Construction Change Directive is a written order prepared by the Architect and signed by the Owner, Construction Manager and Architect, directing a change in the Work prior to agreement on adjustment, if any, in the Contract Sum or Contract Time, or both. The Owner may by Construction Change Directive, without invalidating the Contract, order changes in the Work within the general scope of the Contract consisting of additions, deletions, or other revisions, the Contract Sum and Contract Time being adjusted accordingly.

**§ 7.3.2** A Construction Change Directive shall be used in the absence of total agreement on the terms of a Change Order.

**§ 7.3.3** If the Construction Change Directive provides for an adjustment to the Contract Sum, the adjustment shall be based on one or more of the following methods:

- .1 Mutual acceptance of a lump sum properly itemized and supported by sufficient substantiating data to permit evaluation;
- .2 Unit prices stated in the Contract Documents or subsequently agreed upon;
- .3 Cost to be determined in a manner agreed upon by the parties and a mutually acceptable fixed or percentage fee; or
- .4 As provided in Section 7.3.4.

However, the Contract Time shall be adjusted only if the Contractor demonstrates to the Owner that the changes in the Work required by the Construction Change Directive adversely affect the critical path of the Work.

**§ 7.3.4** If the Contractor does not respond promptly or disagrees with the method for adjustment in the Contract Sum, the Construction Manager shall determine with the Owner's approval the method for adjustment on the basis of reasonable expenditures and savings of those performing the Work attributable to the change, including, in case of an increase in the Contract Sum, a reasonable amount for overhead and profit not to exceed ten percent (10%) on Work self-performed by the Contractor and five percent (5%) for Work performed by Subcontractors.. In such case, and also under Section 7.3.3.3, the Contractor shall keep and present, in such form as the Construction Manager may prescribe, an itemized accounting together with appropriate supporting data. Unless otherwise provided in the Contract Documents, costs for the purposes of this Section 7.3.4 shall be limited to the following:

- .1 Actual costs of labor, including applicable payroll taxes, fringe benefits required by agreement or custom, workers' compensation insurance, and other employee costs approved by the Owner, Construction Manager and Architect;
- .2 Actual costs of materials, supplies, and equipment, including cost of transportation, whether incorporated or consumed;
- .3 Rental costs of machinery and equipment, exclusive of hand tools, whether rented from the Contractor or others; and
- .4 Actual costs of premiums for all bonds and insurance, permit fees, and sales, use, or similar taxes, directly related to the Work.

**§ 7.3.5** If the Contractor disagrees with the adjustment in the Contract Time, the Contractor may make a Claim in accordance with applicable provisions of Article 15.

**§ 7.3.6** Upon receipt of a Construction Change Directive, the Contractor shall promptly proceed with the change in the Work involved and advise the Construction Manager of the Contractor's agreement or disagreement with the method, if

any, provided in the Construction Change Directive for determining the proposed adjustment in the Contract Sum or Contract Time. Contractor's agreement to a Construction Change Directive shall require a follow-up writing or signature as contemplated in Section 7.3.7.

**§ 7.3.7** A Construction Change Directive signed by the Contractor indicates the Contractor's agreement therewith, including adjustment in Contract Sum and Contract Time or the method for determining them. Such agreement shall be effective immediately and shall be recorded as a Change Order.

**§ 7.3.8** The amount of credit to be allowed by the Contractor to the Owner for a deletion or change that results in a net decrease in the Contract Sum shall be actual net cost as confirmed by the Construction Manager and Architect. When both additions and credits covering related Work or substitutions are involved in a change, the allowance for overhead and profit shall be figured on the basis of net increase, if any, with respect to that change.

**§ 7.3.9** Pending final determination of the total cost of a Construction Change Directive to the Owner, the Contractor may request payment for undisputed Work completed under the Construction Change Directive in Applications for Payment. For those undisputed portions, the Construction Manager and Architect, in conjunction with the Owner, will make an interim determination for purposes of monthly certification for payment for those costs and certify for payment the amount that the Construction Manager and Architect determine, and that the Owner confirms to be reasonably justified. The interim determination of cost, if agreed to by the Owner in writing, shall adjust the Contract Sum on the same basis as a Change Order, subject to the right of the Contractor to disagree and assert a Claim in accordance with Article 15.

**§ 7.3.10** When the Owner and Contractor agree in writing with a determination made by the Construction Manager and Architect concerning the adjustments in the Contract Sum and Contract Time, or otherwise reach agreement upon the adjustments in writing, such agreement shall be effective immediately and the Construction Manager shall prepare a Change Order. Change Orders may be issued for all or any part of a Construction Change Directive.

**§ 7.3.11** In no event shall the Contractor be entitled to receive, and the Contractor hereby waives the right to receive any payment or any extension of time for additional or changed Work, whether partially or fully completed or simply proposed, unless such additional Work is authorized by a written Change Order or Construction Change Directive signed by the Owner, nor shall the Contractor be obligated to proceed with any such Work. Only the Owner shall have the right to issue a written Change Order or Constructive Change Directive to the Contractor authorizing an addition, deletion or other revision in the scope of the Work and/or an adjustment in the Contract Sum or the Construction Schedule.

#### **§ 7.4 Minor Changes in the Work**

The Architect, with the Owner's approval, has the authority to order minor changes in the Work that are consistent with the intent of the Contract Documents and do not involve an adjustment in the Contract Sum or an extension of the Contract Time. Such changes shall be effected by written order issued through the Construction Manager and shall be binding on the Owner and Contractor. The Contractor shall carry out such written orders promptly. The Construction Manager or Architect shall not, without written approval of Owner, order changes in the Work under this Section 7.4 that (1) are inconsistent with the intent of the Contract Documents; (2) render the Drawings and Specifications not in material conformity with the Work; or (3) materially affect the quality, utility or general aesthetics of the Work or any component, or result in the use of materials or equipment which are not equivalent to or better than the materials and equipment set forth in the Drawings and Specifications prior to such change.

#### **§ 7.5 Contractor Change Requests**

In addition to the Contractor's remedies under Article 8 in the case of delays (which shall be governed solely by Article 8 and to which this Section 7.5 shall not apply), if the Contractor believes any act, error or omission of the Owner or persons for whom Owner is responsible, including but not limited to the Architect and Owner's separate contractors, constitutes a change in the Work entitling it to additional compensation, it shall within twenty-one (21) days after the date the Contractor discovers, or should with the exercise of appropriate diligence have discovered, the pertinent act, error or omission of the Owner (provided that the necessity of extra cost and/or time is already determinable, even if such extra cost and/or time has not yet been incurred), submit a Contractor Change Order Request stating the amount of the additional compensation to which it is entitled and justifying the request. The Contractor shall submit such additional information as may reasonably be required by the Owner to evaluate the Contractor Change Order Request. The Owner shall evaluate the request within ten (10) days and advise the Contractor within such ten (10) day period

whether to grant, grant in part, or deny the Contractor Change Order Request. Any additional compensation granted shall be recorded in the form of a Change Order. If the Contractor disagrees with the Owner's decision, the Contractor shall pursue the remedies it has under Article 15. Failure of the Contractor to timely submit a Contractor Change Order Request strictly (not substantially) in accordance with the requirements of this Section 7.5 shall constitute a waiver of and shall forever bar any recovery arising out of the pertinent act, error or omission of the Owner, even if the Owner was not prejudiced thereby."

## **ARTICLE 8 TIME**

### **§ 8.1 Definitions**

**§ 8.1.1** See Section 1.1 for Basic Definitions.

**§ 8.1.2** The date of commencement of the Work is the date established in the Agreement.

**§ 8.1.3** The date of Substantial Completion is the date certified by the Architect in accordance with Section 9.8.

**§ 8.1.4** The term "day" as used in the Contract Documents shall mean calendar day unless otherwise specifically defined.

### **§ 8.2 Progress and Completion**

**§ 8.2.1** Time limits stated in the Contract Documents are of the essence of the Contract. By executing the Agreement, the Contractor confirms that the Contract Time and the Construction Schedule contain a reasonable period for performing the Work.

**§ 8.2.2** The Contractor shall not knowingly, except by agreement or instruction of the Owner in writing, commence the operations on the Project site or elsewhere prior to the effective date of insurance required by Article 11, or delivery of the performance and payment bonds required by law, to be furnished by the Contractor and Owner. The date of commencement of the Work shall not be changed by the effective date of such insurance.

**§ 8.2.3** The Contractor shall see to the diligent, expeditious performance of the Work, with adequate resources so that all the Work will be completed within the Contract Time. The Contractor shall require overtime, multiple shifts and any other action necessary to complete the Work within the Contract Time, all without additional cost to the Owner except as otherwise specifically provided in Section 8.4 in a Change Order or Construction Change Directive. The Contractor shall proceed expeditiously with adequate forces and shall achieve Substantial Completion within the Contract Time. All Work shall be completed in sufficient time to allow for clean-up and preparation for Owner move-in prior to the date of Substantial Completion.

**§ 8.2.4** Should the Contractor fail, refuse or neglect to supply sufficient workers or to cause the delivery of equipment and materials promptly to prevent delay, or fail in any material respect to commence and prosecute the Work diligently in accordance with the Contract Documents, or if the Work falls behind schedule, the Owner may require the Contractor to take Extraordinary Measures and to have the members of the Construction Team do likewise, all at no additional cost to or compensation from the Owner unless otherwise agreed to in writing by the Owner. Such Extraordinary Measures shall continue until the progress of the Work complies with the stage of completion required by the Contract Documents. The Owner's right to require Extraordinary Measures is solely for the purpose of ensuring the Contractor's compliance with the Construction Schedule.

- .1 The Contractor shall not be entitled to an adjustment in its compensation in connection with Extraordinary Measures required by the Owner under or pursuant to this Article 8 except as specifically provided in Section 8.4.2 or in a Change Order or Construction Change Directive.
- .2 The Owner may exercise the rights furnished it under or pursuant to this Article 8 as frequently as necessary to ensure that the Contractor's performance of the Work will comply with any Milestone Date or completion date set forth in the Contract Documents.
- .3 Subject to reasonable prior notice and opportunity to cure, and except to the extent caused by Owner delay, the Owner shall also have the right to offset against any amounts then or thereafter due to the Contractor, or to be reimbursed by the Contractor for, any costs incurred as a result of an increase in the Owner's own labor force or for overtime, Saturday, Sunday, and/or holiday work as a result of implementing Extraordinary Measures for which the Contractor is responsible to pay.



### **§ 8.3 Delays and Extensions of Time**

**§ 8.3.1** Except as provided in this Section 8.3, the Contractor shall be fully responsible for the timely completion of the Work in accordance with the Construction Schedule. The Contractor shall cause all members of the Construction Team to meet all Milestone Dates in the Construction Schedule. The Contractor agrees to use its best efforts to avoid the occurrence of any cause for delay, to avoid any extension of performance dates, and to mitigate the effect of any delay that does occur. The Contract Time will be extended only under the exact circumstances described in this Section 8.3 and then if and only if the Contractor complies strictly (not substantially) with the requirements of this Section 8.3. Provided the Contractor submits a written request for an extension not more than fourteen (14) days after the occurrence that gives rise to the delay, if the Contractor is delayed at any time in the commencement or progress of the Work by an act or neglect of the Owner, Owner's own forces, Construction Manager, Architect, any of the other Contractors or an employee of any of them, or by changes ordered in the Work, or by labor disputes, fire, unusual delay in deliveries, unavoidable casualties or other causes beyond the Contractor's control; or by delay authorized by the Owner pending mediation and arbitration, litigation, mediation, or arbitration, as applicable, or by other causes that the Architect, based on the recommendation of the Construction Manager, determines may justify delay, then the Contract Time shall be extended by Change Order for such reasonable time as the Architect may determine may be extended by Change Order. Failure of the Contractor to submit a timely request for an extension shall irrevocably waive the Contractor's right to such an extension of time. If the Contract Time is subject to extension pursuant to this subsection, such extension shall be the exclusive remedy of the Contractor and the Contractor shall not be entitled to recover damages from the Owner.

**§ 8.3.2** Notices in connection with delays shall be made by the Contractor to the Owner and Construction Manager in accordance with this Section 8.3.2. The Contractor shall use its best efforts to provide verbal notice to the Owner and Construction Manager within twenty-four (24) hours after the commencement of a delay. It must in any event do so as soon as possible and not later than three (3) days after commencement of the delay. Any verbal notice given shall be confirmed in writing within four (4) days. If the Contractor fails to deliver verbal notice within three (3) days after the commencement of a delay, it shall not be entitled to any relief pertaining to the period of time before it gave verbal notice. If the Contractor fails to confirm any verbal notice within four (4) days after the verbal notice was given, it shall not be entitled to any relief for the period of time beginning after the passage of such four (4) days and ending when the confirmation is actually received by the Owner. And, if the Contractor fails to provide verbal notice within ten (10) days after the commencement of a delay or to confirm any verbal notice in writing within ten (10) days after the verbal notice was given, the Contractor shall be barred from seeking any relief whatsoever relating to the delay. Immediately following the commencement of any such cause for delay, representatives of the Contractor, Construction Manager, Architect and Owner shall confer for the purpose of determining the probable length of the delay and a course of action which would end or eliminate the occurrence or event which is causing delay. The Contractor shall also within twenty-one (21) days after the cessation of such delay notify the Owner of the date of such cessation and the total amount of delay, if any, in performance dates which the Contractor is entitled to claim by reason of any such occurrence. If the Contractor intends to request an extension of time for any delay, it shall accompany the notice of cessation of delay with a Change Order Request stating the specific extension or adjustment requested and justifying the reason for the request. The Contractor shall thereafter submit such additional information as may be required by the Owner to evaluate the Change Order Request. The Owner, in consultation with the Construction Manager, shall decide whether to grant, grant in part or deny the Change Order Request. Any extension of time or adjustment granted shall be memorialized in the form of a Change Order. Acceptance and execution of any such Change Order by the parties shall constitute an accord and satisfaction that forever bars any and all claims arising out of or in connection with the delay giving rise to the Change Order. If the Contractor disagrees with the Owner's decision, it may pursue the remedies available to it under Article 15. However, failure of the Contractor to timely assert any alleged delay or claim for extension strictly (not substantially) in accordance with the provisions of this Section 8.3.2 shall constitute a waiver of and shall forever bar that claim, even if the Owner was not prejudiced thereby.

**§ 8.3.3** Except in the case of changes to the Work covered by Article 7, the Contractor shall not be entitled to an extension of time unless set forth in a Change Order. The Contractor acknowledges that in preparing the Construction Schedule and in agreeing to the times or dates of completion required by the Contract Documents it will make a reasonable allowance for commercially anticipated delays. Adjustments in the Contract Time will be permitted only to the extent such delay (1) is not caused or contributed to, and could not have been anticipated, by the Contractor using the degree of diligence required by the Contract Documents, (2) could not be limited or avoided by the Contractor's timely notice to the Owner of the delay, and (3) is of a duration of not less than one (1) day.

**§ 8.3.4** The Owner's exercise of any of its rights under the Contract Documents or the Owner's good faith exercise of any of its remedies, including requirement of correction or re-execution of any defective Work, regardless of the extent,

number or frequency of the Owner's good faith exercise of such rights or remedies, shall not under any circumstances be construed as unreasonable interference with the Contractor's performance of the Work or an event of default.

**§ 8.3.5** The Contractor shall use its best efforts to mitigate the effects of any delay.

**§ 8.3.6** This Section 8.3 does not preclude the recovery of other damages by the Owner for delay under other provisions of the Contract. However, the Contractor acknowledges that the Schedule for the Work may change during the duration of the Project and that fact was taken into account by the Contractor when it agreed to the Contract Sum and entered into this Contract under the terms and conditions set forth herein. As a result, the Contractor shall not be entitled to any additional monies as a result of such schedule changes.

**§ 8.3.7** The Contract Sum includes all costs associated with known and current Tariff impacts, including impacts on materials, the supply chain, labor, productivity, cost and schedule. To the extent the Contractor's performance of the Work under the Contract is impacted as a result of unknown events arising out of the newly implemented Tariffs after the date of Contract execution, any Claims relating to cost impacts associated with such Tariffs shall be made in accordance with the terms and conditions of the Contract Documents and shall not include any mark-up or additional fees.

#### **§ 8.4 No Damage for Delay**

**§ 8.4.1** If the Contractor fails to complete its Work on time resulting in loss or damage to the Owner, whether or not liquidated damages are called for in the Contract Documents, the Owner shall be entitled to recover any damages caused by the Contractor's breach, including overhead, profit, extended general conditions, actual attorney fees, etc.

**§ 8.4.2** In the event of Owner delay, the Contractor shall be entitled to an equitable adjustment in the Contract Sum. This adjustment shall be based solely upon and limited to additional direct actual out-of-pocket expenses to the extent they are incurred directly as a result of the Owner delay. Without limiting the generality of the foregoing, such out-of-pocket expenses shall be calculated on an "actual cost" basis, and shall exclude home office expense and other overhead, profit and the value of lost opportunities. However, the Contractor shall use its best efforts to avoid or reduce delay damages to any member of the Construction Team caused by Owner delay. The Owner and Contractor shall mutually agree to the amount of this equitable adjustment in writing.

### **ARTICLE 9 PAYMENTS AND COMPLETION**

#### **§ 9.1 Contract Sum**

**§ 9.1.1** The Contract Sum is stated in the Agreement and, including authorized adjustments, is the total amount payable by the Owner to the Contractor for performance of the Work under the Contract Documents.

**§ 9.1.2** If unit prices are stated in the Contract Documents or subsequently agreed upon, and if quantities originally contemplated are materially changed in a proposed Change Order or Construction Change Directive so that application of such unit prices to the actual quantities causes substantial inequity to the Owner or Contractor, the applicable unit prices shall be equitably adjusted, unless the Contractor provided such unit prices as a part of a competitive bid, in which case the unit price may not increase.

#### **§ 9.2 Schedule of Values**

Before the first Application for Payment, the Contractor shall submit a schedule of values allocating the entire Contract Sum to the various portions of the Work. The schedule of values shall be prepared in the form, and supported by the data to substantiate its accuracy, required by the Construction Manager and the Architect. The initial schedule of values shall be consistent with the Contract Sum prepared by Contractor and shall include actual Subcontractor bids. This schedule, unless objected to by the Construction Manager or Architect, shall be used as a basis for reviewing the Contractor's Applications for Payment. The Construction Manager shall forward to the Architect the Contractor's schedule of values.

#### **§ 9.3 Applications for Payment**

**§ 9.3.1** At least fifteen (15) days before the date established for each progress payment, the Contractor shall submit to the Construction Manager an itemized Application for Payment prepared in accordance with the schedule of values, if required under Section 9.2, for completed portions of the Work. The application shall be notarized, if required, and supported by all data substantiating the Contractor's right to payment that the Owner, Construction Manager or Architect require, such as copies of requisitions from Subcontractors and suppliers, and shall reflect retainage if

provided for in the Contract Documents. The Construction Manager and Contractor must provide copies of the insurance certificates, bonds, and the same for all of the Contractors and Subcontractors prior to commencing Work and prior to submitting the first Application for Payment.

**§ 9.3.1.1** As provided in Section 7.3.9, such applications may include requests for payment on account of changes in the Work that have been properly authorized by Construction Change Directives, or by interim determinations of the Construction Manager and Architect, but not yet included in Change Orders. A request for payment of sums related to Work regarding Construction Change Directives shall, unless qualified in writing at the time of request, constitute full and complete consent to the Construction Change Directive(s) and to the issuance of a Change Order.

**§ 9.3.1.2** Applications for Payment shall not include requests for payment for portions of the Work for which the Contractor does not intend to pay a Subcontractor or supplier, unless such Work has been performed by others whom the Contractor intends to pay.

**§ 9.3.1.3** The Contractor shall submit with each monthly Application for Payment (1) an Affidavit that payrolls, bills for materials and equipment, and other indebtedness connected with the Work for which the previous application was submitted and the Owner might in any way be responsible have been paid or otherwise satisfied, (2) a release or waiver of liens arising out of the Contract from each Contractor and/or Subcontractor, materialmen, supplier and laborer or the Contractor addressing all previous Applications for Payment submitted for the Project, and (3) if applicable, an updated Schedule of Values incorporating changes in the Work.

**§ 9.3.2** Unless otherwise provided in the Contract Documents, payments shall be made on account of materials and equipment delivered and suitably stored at the Project site for subsequent incorporation in the Work. If approved in advance by the Owner, payment may similarly be made for materials and equipment suitably stored off the Project site at a location agreed upon in writing. Payment for materials and equipment stored on or off the Project site shall be conditioned upon compliance by the Contractor with procedures satisfactory to the Owner to establish the Owner's title to such materials and equipment or otherwise protect the Owner's interest, and shall include the costs of applicable insurance, storage, and transportation to the Project site, for such materials and equipment stored off the site. Payment to Contractor for materials stored off site is discouraged. When circumstances indicate that the Owner's best interest is served by off-site storage, the Contractor shall make written request to the Owner and Construction Manager for approval to include such material costs in his next progress payment. The Contractor's request shall include the following information:

- .1 A list of the fabricated materials consigned to the Project site (which shall be clearly identified, giving the place of storage, together with copies of invoices and reasons why materials cannot be delivered to the site.
- .2 Certification that items have been tagged for delivery to the Project and that they will not be used for another purpose.
- .3 A letter from the Contractor's Surety indicating agreement to the arrangements and that payment to the Contractor shall not relieve either party of their responsibility to complete the Work.
- .4 Evidence of adequate insurance covering the material in storage, which shall name the Owner as additionally insured.
- .5 Costs incurred by the Owner, Construction Manager and Architect to inspect material in off-site storage shall be paid by the Contractor.
- .6 Subsequent pay requests shall itemize the materials and their cost which were approved on previous pay requests and remain in off-site storage.
- .7 When a partial payment is allowed on account of material delivered on the site of the Work or in the vicinity thereof or under possession and control of the Contractor, but not yet incorporated therein, such material shall become the property of the Owner, but if such material is stolen, destroyed or damaged by casualty before being used, the Contractor will be required to replace it at its own expense.

**§ 9.3.3** The Contractor warrants that title to all Work covered by an Application for Payment will pass to the Owner no later than the time of payment. The Contractor further warrants that upon submittal of an Application for Payment all Work for which Certificates for Payment have been previously issued and payments received from the Owner shall, to the best of the Contractor's knowledge, information, and belief, be free and clear of liens, claims, security interests, or encumbrances, in favor of the Contractor, Subcontractors, suppliers, or other persons or entities making a Claim by reason of having provided labor, materials and equipment relating to the Work.

**§ 9.3.3.1** Except with respect to liens resulting from Owner's failure to make properly due payments to Contractor, the Contractor hereby expressly agrees to indemnify, defend and hold harmless the Indemnitees, at the Contractor's sole cost and expense, from and against any and all costs (including without limitation reasonable attorney fees), liabilities, actions, lawsuits, claims or proceedings brought against Indemnitees as a result of any lien or claim of lien filed against the Work, the site of any of the Work, the Project site or any improvements thereon, payments due the Contractor or any portion of the property of any of the Indemnitees. Notwithstanding the above, Contractor acknowledges that in accordance with Applicable Laws, public property cannot be liened.

**§ 9.3.3.2** In the event of any lien or claim of lien, Owner may withhold from payments otherwise due Contractor, such amounts as Owner deems suitable to protect it from the adverse effect of such lien or claim of lien. The Owner shall release any payments or portions thereof withheld due to a lien or claim of lien if the Contractor obtains security acceptable to the Owner or a lien bond which is (1) issued by a surety acceptable to the Owner, (2) in form and substance satisfactory to the Owner, and (3) in an amount not less than Two Hundred Percent (200%) of such lien or lien claim. By posting such bond or other acceptable security, however, the Contractor shall not be relieved of any responsibilities or obligations under this Section 9.3, including, without limitation, the duty to defend, hold harmless and indemnify the Indemnitees. Except with respect to liens resulting from Owner's failure to make properly due payments to Contractor, the cost of any premiums incurred in connection with such bonds and security shall be the responsibility of the Contractor and shall not cause any adjustment to the Contract Sum.

**§ 9.3.3.3** Contractor's submission of an Application for Payment shall constitute a waiver by Contractor of any claims and damages in any way related to the Work performed through the date of the Application for Payment, including for delay, disruption, inefficiency, hindrance, acceleration, or cumulative impact, except for claims and damages identified in writing and submitted with the Application for Payment.

**§ 9.3.4** Each Application for Payment shall be accompanied by the following, all in form and substance reasonably satisfactory to the Owner:

- .1 A duly executed and acknowledged sworn statement with all required information provided, together with properly notarized sworn statements, from the Contractor and all of the Subcontractors; and
- .2 Except as otherwise provided, duly executed unconditional releases in the form required by the Owner establishing payment or satisfaction of all obligations as reflected on the sworn statements referred to in Section 9.3.4.1, provided, however, that the Contractor may furnish with each Application for Payment applicable waivers of lien or releases and properly notarized sworn statements covering the immediately preceding Application for Payment, as opposed to the current Application for Payment, (i.e., 30 day lag), provided final payment shall not be forthcoming until final construction lien waivers or releases from all members of the Construction Team have been delivered.
- .3 In addition to the final construction lien waiver, the Owner will require the Contractor and Subcontractors to provide a signed and notarized affidavit that releases and discharges the Owner and Owner's agents from all liability to the Contractor and Subcontractor, which has arisen or which shall arise in connection with any work performed or materials delivered to the Project.
- .4 A written narrative summarizing the progress of the Project, including behind schedule Work that may adversely affect the critical path of the Work as established in the Construction Schedule or subsequent Subcontractor schedules that fall within the Construction Schedule. If such behind schedule Work would or could potentially affect the timely completion of the Work, the Contractor must also include a recovery plan describing in sufficient detail of overtime, multiple shifts and any other measures necessary to complete the Work within the Construction Time.
- .5 An updated schedule of values, which unless objected to by the Architect shall be used as a basis for reviewing the Contractor's Application for Payment.

## **§ 9.4 Certificates for Payment**

**§ 9.4.1** Where there is only one Contractor, the Construction Manager will, within seven days after the Construction Manager's receipt of the Contractor's Application for Payment, review the Application, certify the amount the



Construction Manager determines is due the Contractor, and forward the Contractor's Application and Certificate for Payment to the Architect. Within seven days after the Architect receives the Contractor's Application for Payment from the Construction Manager, the Architect will either issue to the Owner a Certificate for Payment, with a copy to the Construction Manager for such amount as the Architect determines is properly due, or notify the Construction Manager and Owner in writing of the Architect's reasons for withholding certification in whole or in part as provided in Section 9.5.1. The Construction Manager will promptly forward to the Contractor the Architect's notice of withholding certification.

**§ 9.4.2** Where there is more than one Contractor performing portions of the Project, the Construction Manager will, within seven (7) days after the Construction Manager receives all of the Contractors' Applications for Payment: (1) review the Applications and certify the amount the Construction Manager determines is due each of the Contractors; (2) prepare a Summary of Contractors' Applications for Payment by combining information from each Contractor's application with information from similar applications for progress payments from the other Contractors; (3) prepare a Project Application and Certificate for Payment; (4) certify the amount the Construction Manager determines is due all Contractors; and (5) forward the Summary of Contractors' Applications for Payment and Project Application and Certificate for Payment to the Architect.

**§ 9.4.2.1** Within seven (7) days after the Architect receives the Project Application and Project Certificate for Payment and the Summary of Contractors' Applications for Payment from the Construction Manager, the Architect will either issue to the Owner a Project Certificate for Payment, with a copy to the Construction Manager for such amount as the Architect determines is properly due, or notify the Construction Manager and Owner in writing of the Architect's reasons for withholding certification in whole or in part as provided in Section 9.5.1. The Construction Manager will promptly forward the Architect's notice of withholding certification to the Contractors.

**§ 9.4.3** The Construction Manager's certification of an Application for Payment or, in the case of more than one Contractor, a Project Application and Certificate for Payment, shall be based upon the Construction Manager's evaluation of the Work and the data in the Application or Applications for Payment. The Construction Manager's certification will constitute a representation that, to the best of the Construction Manager's knowledge, information, and belief, the Work has progressed to the point indicated and the quality of the Work is in accordance with the Contract Documents. The certification will also constitute a recommendation to the Architect and Owner that the Contractor be paid the amount certified.

**§ 9.4.4** The Architect's issuance of a Certificate for Payment or, in the case of more than one Contractor, Project Application and Certificate for Payment, shall be based upon the Architect's evaluation of the Work, the recommendation of the Construction Manager, and data in the Application for Payment or Project Application for Payment. The Architect's certification will constitute a representation that, to the best of the Architect's knowledge, information, and belief, the Work has progressed to the point indicated, that the quality of the Work is in accordance with the Contract Documents, and that the Contractor is, or Contractors are, entitled to payment in the amount certified.

**§ 9.4.5** The representations made pursuant to Sections 9.4.3 and 9.4.4 are subject to an evaluation of the Work for conformance with the Contract Documents upon Substantial Completion, to results of subsequent tests and inspections, to correction of minor deviations from the Contract Documents prior to completion, and to specific qualifications expressed by the Construction Manager or Architect in writing, together with the Certification to which the qualification pertains.

**§ 9.4.6** The issuance of a Certificate for Payment or a Project Certificate for Payment will not be a representation that the Construction Manager or Architect has, unless otherwise required by Contract or law, (1) made exhaustive or continuous on-site inspections to check the quality or quantity of the Work; (2) reviewed the Contractor's construction means, methods, techniques, sequences, or procedures; (3) reviewed copies of requisitions received from Subcontractors and suppliers and other data requested by the Owner to substantiate the Contractor's right to payment; or (4) made examination to ascertain how or for what purpose the Contractor has used money previously paid on account of the Contract Sum.

## **§ 9.5 Decisions to Withhold Certification**

**§ 9.5.1** The Construction Manager or Architect may withhold a Certificate for Payment or Project Certificate for Payment in whole or in part, to the extent reasonably necessary to protect the Owner, if in the Construction Manager's or Architect's opinion the representations to the Owner required by Section 9.4.3 and 9.4.4 cannot be made. If the Construction Manager or Architect is unable to certify payment in the amount of the Application, the Construction

Manager will notify the Contractor and Owner as provided in Section 9.4.1 and 9.4.2. If the Contractor, Construction Manager and Architect cannot agree on a revised amount, the Architect will promptly issue a Certificate for Payment or a Project Certificate for Payment for the amount for which the Architect is able to make such representations to the Owner. The Construction Manager or Architect may also withhold a Certificate for Payment or, because of subsequently discovered evidence, or subsequent observations, may nullify the whole or a part of a Certificate for Payment or Project Certificate for Payment previously issued, to such extent as may be necessary in the Construction Manager's or Architect's opinion to protect the Owner from loss for which the Contractor is responsible, including loss resulting from the acts and omissions described in Section 3.3.2 because of

- .1 defective Work not remedied or the Contractor is in default of the Agreement;
- .2 third party claims filed or reasonable evidence indicating probable filing of such claims, unless security acceptable to the Owner is provided by the Contractor;
- .3 failure of the Contractor to make payments properly to Subcontractors or suppliers for labor, materials or equipment;
- .4 reasonable evidence that the Work cannot be completed for the unpaid balance of the Contract Sum;
- .5 damage to the Owner or a Separate Contractor or other Contractor;
- .6 reasonable evidence that the Work will not be completed within the Contract Time, and that the unpaid balance would not be adequate to cover actual or liquidated damages for the anticipated delay;
- .7 failure to carry out the Work in accordance with the Contract Documents;
- .8 failure to provide documentation, including operations and maintenance manuals, Record Documents, certified weekly payroll reports, as required, and/or other information that may be required by other sections of the Contract Documents, in a timely manner;
- .9 any failure by Contractor or a Subcontractor to fully perform any obligation under the Contract;
- .10 the Work not having progressed to the extent set forth in the Application for Payment; and
- .11 representations of the Contractor are untrue.

#### **§ 9.5.2 Reserved.**

**§ 9.5.3** When the reasons above for withholding certification are removed, certification will be made for amounts previously withheld.

**§ 9.5.4** If the Architect or Construction Manager withholds certification for payment under Section 9.5.1, the Owner may, at its sole option, issue joint checks to the Contractor and to any Subcontractor or supplier to whom the Contractor failed to make payment for Work properly performed or material or equipment suitably delivered. If the Owner makes payments by joint check, the Owner shall notify the Architect and the Construction Manager, and both will reflect such payment on the next Certificate for Payment.

**§ 9.5.5** If the Contractor disputes any determination by the Owner, Construction Manager or Architect regarding any Certificate for Payment, the Contractor shall nevertheless continue to expeditiously perform the Work and such dispute shall provide no basis for any manner of delay or suspension of the Contractor's performance of the Work.

#### **§ 9.6 Progress Payments**

**§ 9.6.1** After the Architect has issued a Certificate for Payment or Project Certificate for Payment, the Owner shall make payment in the manner and within the time provided in the Contract Documents, and shall so notify the Construction Manager and Architect.

**§ 9.6.2** The Contractor shall pay each Subcontractor, no later than seven days after receipt of payment from the Owner, the amount to which the Subcontractor is entitled, reflecting percentages actually retained from payments to the Contractor on account of the Subcontractor's portion of the Work. The Contractor shall, by appropriate agreement with each Subcontractor, require each Subcontractor to make payments to Sub-subcontractors in a similar manner.

**§ 9.6.3** The Construction Manager will, on request, furnish to a Subcontractor, if practicable, information regarding percentages of completion or amounts applied for by the Contractor and action taken thereon by the Owner, Construction Manager and Architect on account of portions of the Work done by such Subcontractor.

**§ 9.6.4** The Owner has the right to request written evidence from the Contractor that the Contractor has properly paid Subcontractors and suppliers amounts paid by the Owner to the Contractor for subcontracted Work. If the Contractor

fails to furnish such evidence within seven (7) days, the Owner shall have the right to contact Subcontractors and suppliers to ascertain whether they have been properly paid. Neither the Owner, Construction Manager nor Architect shall have an obligation to pay, or to see to the payment of money to, a Subcontractor or supplier, except as may otherwise be required by law.

**§ 9.6.5** The Owner may, in its sole discretion, after providing Contractor with ten (10) days prior written notice, make direct payments to the Contractor's Subcontractors, material men, laborers or claimants relating to labor or material provided to the Contractor for which the Contractor has not provided a waiver of lien, in the event the Subcontractors, material men, laborers or claimants threaten to or actually cease providing labor and/or materials for the Project such that, in the Owner's determination, progress of the Project and the Project's schedule are jeopardized. All payments made pursuant to this section shall be considered the same as if paid directly to the Contractor and shall constitute partial payment of the Contract Sum. Payment under this provision shall not jeopardize any other remedy available to the Owner.

**§ 9.6.6** A Certificate for Payment, a progress payment, or partial or entire use or occupancy of the Project by the Owner shall not constitute acceptance of Work not in accordance with the Contract Documents.

**§ 9.6.7** Unless the Contractor provides the Owner with a payment bond in the full penal sum of the Contract Sum, payments received by the Contractor for Work properly performed by Subcontractors or provided by suppliers shall be held by the Contractor for those Subcontractors or suppliers who performed Work or furnished materials, or both, under contract with the Contractor for which payment was made by the Owner. Nothing contained herein shall require money to be placed in a separate account and not commingled with money of the Contractor, create any fiduciary liability or tort liability on the part of the Contractor for breach of trust, or entitle any person or entity to an award of punitive damages against the Contractor for breach of the requirements of this provision.

**§ 9.6.8** The Contractor shall defend and indemnify the Owner from all loss, liability, damage or expense, including reasonable attorney's fees and litigation expenses, arising out of any lien claim or other claim for payment by any Subcontractor or supplier of any tier.

**§ 9.6.9** Subject to Applicable Laws, if a petition in bankruptcy or any other arrangement or proceeding regarding insolvency, assignment for the benefit of creditors, trust, chattel mortgage, or similar state or federal proceeding, whether voluntary or involuntary, shall be filed with respect to the Contractor, the Owner may withhold the final balance, or any other payments, whether or not an application for progress payment has been properly filed, until expiration of the period of any guarantees or warranties required for the Contractor, and the Owner may pay out such funds the amount necessary to satisfy any claims or costs that otherwise would have been covered by such guarantees or warranties.

**§ 9.6.10** Unless otherwise provided in the Agreement or Contract Document, the Owner may retain out of each progress payment a "Retainage" equal to ten percent (10%) of that payment, excluding any portion paid for the Contractor's General Conditions costs. Retainage on all individual Subcontractors which include both labor and material shall be ten percent (10%). Retainage will be paid upon Final Completion and acceptance of the Work in accordance with Section 9.10. Upon mutual agreement of the Owner, the Architect and the Contractor, payment in full may be made to Subcontractors whose Work is fully completed during early stages of the Project. The Contractor acknowledges and agrees that payments by the Owner shall only be made in respect of Applications for Payments, or portions thereof, approved by the Owner. If the Contractor disputes any good faith determination by the Owner with regard to any Certificate of Payment, or amount paid by the Owner in respect thereof, the Contractor shall nevertheless expeditiously continue to prosecute the Work while such dispute is being resolved in accordance with the provisions of Article 15.

## **§ 9.7 Failure of Payment**

If the Construction Manager and Architect do not issue a Certificate for Payment or a Project Certificate for Payment, through no fault of the Contractor and without justifiable basis under the Contract Document, within fourteen (14) days after the Construction Manager's receipt of the Contractor's Application for Payment, or if the Owner does not pay the Contractor within seven (7) days after the date established in the Contract Documents, the amount certified by the Construction Manager and Architect or awarded by dispute resolution, then the Contractor may, upon twenty-one (21) additional days' written notice to the Owner, Construction Manager and Architect, stop the Work until payment of the amount owing has been received. The Contract Time shall be extended appropriately and the Contract Sum shall be increased by the amount of the Contractor's reasonable costs of shutdown, delay and start-up, plus interest as provided for in the Contract Documents.

## **§ 9.8 Substantial Completion**

**§ 9.8.1** Substantial Completion is the stage in the progress of the Work when the Work or designated portion thereof is sufficiently complete in accordance with the Contract Documents and when all required occupancy permits, if any, have been issued, so the Owner can occupy or utilize the Work for its intended use. The Work shall not be considered suitable for Substantial Completion review until all systems included in the Work are properly and operationally constructed in accordance with the Contract Documents, all required governmental inspections and certifications have been made and posted, training of Owner's personnel in the operation of systems has been completed, and all final finishes within the Contract Documents are in place. The only remaining Work shall be minor in nature, so that the Owner could occupy the building on the date of Substantial Completion and completion of the Work by the Contractor would not materially interfere or hamper the Owner's (or those claiming by, through or under Owner) normal operations. At Substantial Completion, the Contractor attests that all remaining Work is solely of a Punchlist nature and will be completed within forty-five (45) consecutive calendar days.

**§ 9.8.2** When the Contractor considers that the Work, or a portion thereof which the Owner agrees to accept separately, is substantially complete, the Contractor shall notify the Construction Manager, and the Contractor and Construction Manager shall jointly prepare and submit to the Architect Punchlist of items to be completed or corrected prior to final payment. Failure to include an item on such Punchlist does not alter the responsibility of the Contractor to complete all Work in accordance with the Contract Documents.

**§ 9.8.3** Upon receipt of the Punchlist, the Architect, assisted by the Construction Manager, will make an inspection to determine whether the Work or designated portion thereof is substantially complete. If the Architect's inspection discloses any item, whether or not included on the Punchlist, which is not sufficiently complete in accordance with the requirements of the Contract Documents so that the Owner can occupy or utilize the Work or designated portion thereof for its intended use, the Contractor shall, before issuance of the Certificate of Substantial Completion, complete or correct such item immediately. In such case, the Contractor shall then submit a request for another inspection by the Architect, assisted by the Construction Manager, to determine Substantial Completion.

**§ 9.8.4** When the Architect, assisted by the Construction Manager, determines that the Work of all of the Contractors, or designated portion thereof, is substantially complete, the Construction Manager will prepare, and the Construction Manager and Architect shall execute, a Certificate of Substantial Completion that shall establish the date of Substantial Completion; establish responsibilities of the Owner and Contractor for security, maintenance, heat, utilities, damage to the Work and insurance; and fix the time within which the Contractor shall finish all items on the Punchlist accompanying the Certificate. Warranties required by the Contract Documents shall commence on the date of final acceptance of the Work by Owner following final completion and final payment in accordance with Section 9.10 or designated portion thereof unless otherwise provided in the Certificate of Substantial Completion.

**§ 9.8.5** The Certificate of Substantial Completion shall be submitted to the Owner and Contractor for their written acceptance of responsibilities assigned to them in the Certificate. Upon such acceptance, and consent of surety if any, the Owner shall make payment of retainage applying to the Work or designated portion thereof. Such payment shall be adjusted for Work that is incomplete or not in accordance with the requirements of the Contract Documents.

**§ 9.8.6** Notwithstanding Sections 9.8.1 and 9.8.2, as a condition precedent to establishing the date of Substantial Completion, the Contractor shall prepare and submit to the Architect and Construction Manager a comprehensive Punchlist of items to be completed or correct (a "Punchlist"). The Contractor shall respond immediately to correct Work deficiencies and/or Punchlist items. Should the Contractor fail to make corrections in a timely fashion, but not later than thirty (30) calendar days from the date of Substantial Completion or notification of the required corrections, whichever is earlier, such Work may be corrected by the Owner at the Contractor's sole expense, and the Contract Sum may be adjusted accordingly.

**§ 9.8.7** The Contractor shall promptly notify the Construction Manager, in writing, when the Work deficiencies and/or Punchlist items are completed. Upon the review of the Work by the Construction Manager after such notification by the Contractor, if Work deficiencies and/or Punchlist items shall continue to exist, the Owner may correct such deficiencies and pay such costs out of retainage held by the Owner on the Contractor's Contract.

## **§ 9.9 Partial Occupancy or Use**

**§ 9.9.1** The Owner may occupy or use any completed or partially completed portion of the Work at any stage when such portion is designated by separate agreement with the Contractor, provided such occupancy or use is consented to by the



insurer and authorized by public authorities having jurisdiction over the Project. Such partial occupancy or use may commence whether or not the portion is substantially complete, provided the Owner and Contractor have accepted in writing the responsibilities assigned to each of them for payments, retainage if any, security, maintenance, heat, utilities, damage to the Work and insurance, and have agreed in writing concerning the period for correction of the Work and commencement of warranties required by the Contract Documents. When the Contractor considers a portion substantially complete, the Contractor shall proceed with the Work in such a manner as reasonably directed and shall cooperate with the Owner to limit interruptions.

**§ 9.9.2** Immediately prior to such partial occupancy or use, the Owner, Construction Manager, Contractor, and Architect shall jointly inspect the area to be occupied or portion of the Work to be used in order to determine and record the condition of the Work.

**§ 9.9.3** Unless otherwise agreed upon, partial occupancy or use of a portion or portions of the Work shall not constitute acceptance of Work not complying with the requirements of the Contract Documents.

**§ 9.9.4** Any agreement as to the acceptance of non-conforming Work not complying with the requirements of the Contract Documents, shall be in writing in the form of a Change Order, acceptable to the Owner's authorized representative and signed by all parties.

#### **§ 9.10 Final Completion and Final Payment**

**§ 9.10.1** Upon completion of the Work, the Contractor shall forward to the Construction Manager a written notice that the Work is ready for final inspection and acceptance, and shall also forward to the Construction Manager a final Contractor's Application for Payment. Upon receipt, the Construction Manager shall perform an inspection to confirm the completion of Work of the Contractor. The Construction Manager shall make recommendations to the Architect when the Work of all of the Contractors is ready for final inspection, and shall then forward the Contractors' notices and Application for Payment or Project Application for Payment, to the Architect, who will promptly make such inspection. When the Architect finds the Work acceptable under the Contract Documents and the Contract fully performed, the Construction Manager and Architect will promptly issue a final Certificate for Payment or Project Certificate for Payment stating that to the best of their knowledge, information and belief, and on the basis of their on-site visits and inspections, the Work has been completed in accordance with the terms and conditions of the Contract Documents and that the entire balance found to be due the Contractor and noted in the final Certificate is due and payable. The Construction Manager's and Architect's final Certificate for Payment or Project Certificate for Payment will constitute a further representation that conditions listed in Section 9.10.2 as precedent to the Contractor's being entitled to final payment have been fulfilled.

**§ 9.10.2** Neither final payment nor any remaining retained percentage shall become due until the Contractor submits to the Architect through the Construction Manager (1) an affidavit that payrolls, bills for materials and equipment, and other indebtedness connected with the Work for which the Owner or the Owner's property might be responsible or encumbered (less amounts withheld by Owner) have been paid or otherwise satisfied, (2) a certificate evidencing that insurance required by the Contract Documents to remain in force after final payment is currently in effect and will not be canceled or allowed to expire until at least thirty (30) days' prior written notice has been given to the Owner, (3) a written statement that the Contractor knows of no reason that the insurance will not be renewable to cover the period required by the Contract Documents, (4) consent of surety, if any, to final payment (5) documentation of any special warranties, such as manufacturers' warranties or specific Subcontractor warranties, and (6) an affidavit that states the Work is fully completed and performed in accordance with the Contract Documents and is satisfactory to the Architect and the Owner, (7) in the event of Contractor bankruptcy, at the Owner's option, an order entered by the court having jurisdiction of the Contractor's insolvency proceeding authorizing such payment, (8) a general release executed by the Contractor on a form provided by the Construction Manager; and (9), if required by the Owner, other data establishing payment or satisfaction of obligations, such as close-out documentation, the other documentation required by the Contract Documents, receipts and releases and waivers of liens, claims, security interests, or encumbrances arising out of the Contract, to the extent and in such form as may be designated by the Owner. If a Subcontractor refuses to furnish a release or waiver required by the Owner, the Contractor may furnish a bond satisfactory to the Owner to indemnify the Owner against such lien, claim, security interest, or encumbrance. If a lien, claim, security interest, or encumbrance remains unsatisfied after payments are made, the Contractor shall refund to the Owner all money that the Owner may be compelled to pay in discharging the lien, claim, security interest, or encumbrance, including all costs and actual attorneys' fees.

**§ 9.10.3** If, after Substantial Completion of the Work, final completion thereof is materially delayed through no fault of the Contractor or by issuance of Change Orders affecting final completion, and the Construction Manager and Architect

so confirm, the Owner shall, upon application by the Contractor and certification by the Construction Manager and Architect, and without terminating the Contract, make payment of the balance due for that portion of the Work fully completed, corrected, and accepted. If the remaining balance for Work not fully completed or corrected is less than retainage stipulated in the Contract Documents, and if bonds have been furnished, the written consent of the surety to payment of the balance due for that portion of the Work fully completed and accepted shall be submitted by the Contractor to the Architect through the Construction Manager prior to certification of such payment. Such payment shall be made under terms and conditions governing final payment, except that it shall not constitute a waiver of Claims.

**§ 9.10.4** The making of final payment shall constitute a waiver of Claims by the Owner except those arising from

- .1 liens, Claims, security interests, or encumbrances arising out of the Contract and unsettled;
- .2 failure of the Work to comply with the requirements of the Contract Documents;
- .3 terms of special warranties required by the Contract Documents;
- .4 audits performed by the Owner, if permitted by the Contract Documents, after final payment;
- .5 Owner's Claims arising after final payment, including, but not limited to, any defect or condition which is latent or not reasonably discoverable at the time of final payment;
- .6 Owner's claims for indemnification; or
- .7 Claims about which the Owner has previously given notice to the Contractor.

**§ 9.10.5** Acceptance of final payment by the Contractor, a Subcontractor, or a supplier, shall constitute a waiver of all claims by that payee except those previously made in writing and identified by that payee as unsettled at the time of final Application for Payment and specifically referenced as being an exception to the waiver contained in this Section.

**§ 9.10.6** The amount of the final payment shall be the Contract Sum less the amount paid to date. If the aggregate of previous payments made by the Owner exceeds the amount due the Contractor, the Contractor shall immediately reimburse the difference to the Owner.

**§ 9.10.7 Project Closeout.** The requirements for Project Closeout begin at the start of a Project. This section outlines the integration of the closeout process into the Construction Phase. Project Closeout requirements generally comprise of the following:

Certificate of Substantial Completion [by the Architect]  
Certificate of occupancy, including proof of all final/ [closed] inspection permits  
Operation & Maintenance Manuals  
As-Built (Record) Drawings  
Training of Owner's Personnel  
Attic Stock Materials  
Documents – Warranty, Asbestos free, Smoke & Flame Spread, etc.  
Punchlist Completion (signed by the Architect and the Owner)  
Copies of Shop Drawings, Product Data and Samples

**§ 9.10.7.1 Operations and Maintenance Manuals and Training**

- .1 Upon reaching seventy-five percent (75%) completion according to the Subcontractor's Application for Payment, the Contractor shall cause its Subcontractors to submit to the Owner, through its Construction Manager, through the Contractor Operations and Maintenance Manuals and record copies of submittals.
- .2 The Contractor shall cause its Subcontractors to schedule and conduct training for Owner personnel as specified. Training sessions shall include an agenda, video tape of the session, a sign-in sheet to document attendance, and documentation for the trainees. Each Subcontractor shall submit the video tape (labeled), attendance sign in sheet, and training documentation to the Contractor in the same quantities required for the Operations and Maintenance Manuals.
- .3 Owner shall withhold an amount stipulated by the parties until receiving the Operations and Maintenance Manuals and training of Owner's operating personnel.

**§ 9.10.7.2 As-Built (Record) Drawings**

- .1 The Contractor shall cause all of its Subcontractors to review As-Built Drawings with the Contractor on a weekly basis.

- .2 Owner shall withhold an amount stipulated by the parties until receiving the final As-Built Drawings.
- .3 Where the governmental and/or municipal agency/agencies having jurisdiction over the Project requires a certified (signed and sealed by a Registered Professional Engineer) set of civil and utilities As-Built Drawings of the Project, the Contractor shall deliver to the agency/agencies the necessary As-Built Drawings that is acceptable to the agency/agencies and provide one copy to the Owner.

#### **§ 9.10.7.3 Attic Stock Materials**

- .1 Upon reaching ninety percent (90%) completion according to the Subcontractor's application for payment, the Contractor shall cause its Subcontractors to turn over to the Owner, through its Construction Manager, through the Contractor all stock parts and attic stock materials.
- .2 Owner shall withhold an amount stipulated by the parties until receiving the required attic stock materials.

#### **§ 9.10.7.4 Documents – Warranty, Asbestos Free, Smoke & Fire Spread, etc.**

- .1 Upon reaching ninety percent (90%) completion, according to the Subcontractor's Application for Payment, the Contractor shall cause its Subcontractors to submit to the Owner, through its Construction Manager, through the Contractor all required documents.
- .2 Owner shall withhold an amount stipulated by the parties until receiving the required documents.

#### **§ 9.10.7.5 Punchlist**

- .1 One (1) week before Substantial Completion, Contractors shall submit to the Owner, through its Construction Manager, a complete Punchlist and a list of incomplete items. The list shall include room number, description of work, and date for completion.
- .2 The Construction Manager shall review the Contractor's list and add items, if necessary. In the event that Construction Manager's list comprises 25% or more of the items then the Contractor's list, then at the Construction Manager's sole discretion, a review fee of up to five hundred dollars (\$500) may be deducted from the Contractor's Contract Sum and paid equally to the Architect and Construction Manager. For example, if a Contractor's list has 20 items, and after reviewing the Construction Manager finds an additional 6 items [(which exceeded 25% more items)], the Construction Manager shall be entitled to receive a review fee.
- .3 Punchlists prepared by the Architect or Owner will be distributed to the Contractors. Contractors will be given the opportunity to complete the items within fourteen (14) days of receipt of lists. Upon completion, the Contractor shall conduct a walk-through with the Construction Manager, Architect, and Owner to confirm satisfactory completion.
- .4 Payment in an amount no less than four (4) times the estimated value of Punchlist items, as determined by the Construction Manager, and Architect will be withheld until the Punchlist is complete.
- .5 In the event the Punchlist is reported complete; but found not to be complete, at the Construction Manager's sole discretion, an amount of up to one thousand dollars (\$1,000) may be deducted from the Contract Sum owing to the Contractor and paid equally to the Architect and Construction Manager. If after fourteen (14) days, the Punchlist is still not complete or incomplete items are discovered during a walkthrough, the Owner and/or Construction Manager may immediately complete the items. The Owner and/or Construction Manager shall deduct the costs to complete the Punchlist from the amount owing the Contractor, including reasonable fee for supervision, plus up to two thousand five hundred dollars (\$2,500) administrative costs to be paid to the Owner.
- .6 The final acceptance of all Punchlist and incomplete work items is subject to the approval of the Architect and Owner.
- .7 Owner shall withhold an amount no less than stipulated by the parties until the Contractor satisfactorily completes all the required Punchlist items.

#### **§ 9.11 Audits By The Owner**

**§ 9.11.1** The Contractor agrees that the Owner or any of its duly authorized representatives shall, until the expiration of the record retention period (as described in Section 9.11.2), have access to and the right to examine where pertinent to verifying the Cost of the Work or other items reimbursed to Contractor under the Agreement on the basis of costs, books, documents, records, contracts, correspondence, instructions, receipts, vouchers, purchase orders, memoranda, papers, and all other records of the Contractor related to the Agreement for any reason.

**§ 9.11.2** The Contractor shall maintain in accordance with generally accepted accounting principles separate records and accounts of its services and transactions on behalf of the Owner in connection with the Work and shall make such records and accounts available to the Owner for inspection and audit during normal business hours and upon reasonable prior notice. Records shall be kept in such form and detail as the Owner may reasonably request. Such records shall

include time sheets, invoices from the Contractor and its Subcontractors memoranda and analyses in support of management decisions, and such other primary records as necessary to support and justify all business conducted in connection with the Work, but shall not include internal memoranda or reports, communications or discussions with incidental references to the Work or documents which discuss multiple projects. Such records will be kept by the Contractor for a period not less than seven (7) years.

**§ 9.11.3** The Contractor shall include in all its Subcontracts under the Agreement a provision to the effect that the Subcontractors agree that the Owner or any of its duly authorized representatives shall, until expiration of three (3) years after final payment under the Subcontracts and supply agreements, have access to and the right to examine where directly pertinent to verifying the cost of change orders or other items reimbursed to such Subcontractor on the basis of cost, books, documents, papers, and records of such consultants, involving transactions related to the Work.

## **ARTICLE 10 PROTECTION OF PERSONS AND PROPERTY**

### **§ 10.1 Safety Precautions and Programs**

The Contractor shall continuously maintain adequate protection of all Work from damage and shall protect the Owner's property from injury or loss. The Contractor shall repair any such damage, injury or loss at no cost to the Owner, except to the extent directly caused by agents or employees of the Owner. The Contractor shall adequately protect the Work and Owner's property as required by Applicable Laws, the Contract Documents, or as otherwise required, to cause no damage to the Work and Owner's property during the execution of the Work. This requirement shall also apply to structures above and below ground as conditions of the Project site require. The Contractor shall at all times observe and comply with all Applicable Laws which may in any manner affect the equipment and materials used in the proposed construction, those employed on the Work, and the conduct of the Work. The Contractor shall indemnify, defend and hold harmless the Owner and its Board of Education (in its individual and official capacities), employees and administrators, against any claim or liability arising from the violation of any Applicable Laws, whether the violations are by the Contractor or any Subcontractor, Sub-subcontractor or any other person employed or engaged by the Contractor or Subcontractor.

**§ 10.1.1** The Contractor is solely responsible to the Owner for health and safety at the Project site and, accordingly, shall be solely responsible for initiating, monitoring, maintaining and supervising all safety precautions and programs in connection with the performance of the Work. The foregoing does not relieve the Subcontractors of their responsibility to the Contractor for the safe performance of their Work in accordance with all Applicable Laws.

**§ 10.1.2** The Contractor shall develop and implement a health and safety plan that complies with all Applicable Laws covering all activities on the Project site except those activities performed solely by the Owner. The Contractor shall provide to the Owner, through the Construction Manager, a copy of such health and safety plan prior to commencement of Work. The Owner shall have no duty to review the plan and shall assume no duty by doing so.

### **§ 10.2 Safety of Persons and Property**

**§ 10.2.1** The Contractor shall take reasonable precautions for safety of, and shall provide reasonable protection to prevent damage, injury, or loss to

- .1 employees on the Work and other persons who may be affected thereby;
- .2 the Work and materials and equipment to be incorporated therein, whether in storage on or off the site, under care, custody, or control of the Contractor, a Subcontractor, or a Sub-subcontractor;
- .3 other property at the Project site or adjacent thereto, such as trees, shrubs, lawns, walks, pavements, roadways, structures, and utilities not designated for removal, relocation, or replacement in the course of construction; and
- .4 construction or operations by the Owner, Construction Manager, Separate Contractors, or other Contractors.

**§ 10.2.2** The Contractor shall comply with, and give notices required by Applicable Laws bearing on safety of persons or property or their protection from damage, injury, or loss.

**§ 10.2.3** The Contractor shall implement, erect, and maintain, as required by existing conditions and performance of the Work, adequate safeguards for safety and protection, including posting danger signs and other warnings against hazards; promulgating safety regulations; and notifying the owners and users of adjacent sites and utilities of the safeguards. The Contractor shall also be responsible for all measures necessary to protect any property adjacent to the Project site and improvements thereon. Any damage to such property or improvements shall be promptly repaired by the Contractor.



**§ 10.2.3.1** The various parts of the structure and adjoining structures that cannot be maintained in their final positions with stability until other connecting or abutting parts or members are constructed and permanently secured shall be substantially braced and held in place. The Contractor shall protect the Project against all damage from the elements, overloading of the structure, and undermining or displacement due to conditions of the Project site or due to any other methods of construction.

**§ 10.2.3.2** The Work shall be executed in a manner which will cause as little inconvenience as possible to the Owner in the Owner's use of the property and existing facilities and structures. Where applicable the Contractor shall provide and maintain adequate, dust tight, protective coverings, enclosures and barricades about the Work and shall keep the same in repair throughout the entire Work. Enclosures of appropriate fire rated construction shall be installed by the Contractor where necessary to divide the Work area from the Owner's occupied areas.

**§ 10.2.3.3** During the prosecution of the Work, the Owner will use and occupy the buildings and site adjacent to and surrounding the Project site. At all times during the construction period, safe and convenient access shall be maintained to and from these buildings and any other portions of the Project site occupied by the Owner and/or Subcontractors.

**§ 10.2.4** No use or storage of explosives or other Hazardous Materials or equipment or unusual methods shall be allowed at the Project site without the Owner's express written consent. If use or storage of explosives or other Hazardous Materials or equipment or unusual methods are permitted by the Owner for execution of the Work, the Contractor shall exercise utmost care and carry on such activities under supervision of properly qualified personnel and shall store and use in compliance with all Applicable Laws. When in the course of the Work use or storage of explosives or other Hazardous Materials or equipment or unusual construction methods are necessary, the Contractor shall give the Owner reasonable advance notice.

**§ 10.2.4.1** No explosives will be permitted on the Owner's premises unless written permission is given by the Owner not less than seventy-two (72) hours in advance of the time of delivery of such explosives. All risks, regardless of the Owner's approval, associated with the storage, handling and use of explosives are solely borne by the Contractor, as are any costs associated with damages, injuries or losses arising out of the use of such explosives.

**§ 10.2.4.2** The use of disposal or flammable liquids or other combustible materials shall be handled in accordance with Applicable Laws.

**§ 10.2.5** The Contractor shall promptly remedy damage and loss (other than damage or loss insured under property insurance required by the Contract Documents) to property referred to in Sections 10.2.1.2, 10.2.1.3 and 10.2.1.4 caused in whole or in part by the Contractor, a Subcontractor, a Sub-subcontractor, or anyone directly or indirectly employed by any of them, or by anyone for whose acts they may be liable and for which the Contractor is responsible under Sections 10.2.1.2, 10.2.1.3 and 10.2.1.4, except damage or loss attributable to acts or omissions of the Owner, Construction Manager or Architect or anyone directly or indirectly employed by any of them, or by anyone for whose acts any of them may be liable, and not attributable to the fault or negligence of the Contractor. The foregoing obligations of the Contractor are in addition to the Contractor's obligations under Section 3.18.

**§ 10.2.6** The Contractor shall designate a responsible member of the Contractor's organization at the site whose duty shall be the prevention of accidents. This person shall be the Contractor's superintendent unless otherwise designated by the Contractor in writing to the Owner, Construction Manager and Architect.

**§ 10.2.7** The Contractor shall not permit any part of the construction or site to be loaded so as to cause damage or create an unsafe condition.

**§ 10.2.8 Injury or Damage to Person or Property**

The Contractor shall take all necessary precautions for the safety of employees and visitors on the Project site and shall comply with Applicable Laws and provisions of federal, state, and municipal safety laws and building codes to prevent accidents or injury to persons on, about or adjacent to the Project site where the Work is being performed. The Contractor shall erect and properly maintain at all times, as required by the conditions and progress of the Work, all necessary safeguards for the protection of workers and the public. The Contractor shall post danger signs warning against the hazards created by such features of construction such as protruding nails, hoists, holes, elevator hatchways, scaffolding, window openings, stairways, falling material and other such features.

**§ 10.2.9** When all or a portion of the Work is suspended for any reason, the Contractor shall be responsible for securely fastening down all coverings and protecting the Work from injury by any cause.

**§ 10.2.10** The Contractor shall promptly report in writing to the Owner and Construction Manager all accidents arising out of or in connection with the Work which cause death, personal injury, or property damage, giving full details and statements of any witnesses. In addition, if death, serious personal injuries, or serious property damages occur, the accident shall be reported immediately by telephone or messenger to the Owner and Construction Manager. The obligations in this Section are in addition to the Contractor's reporting obligations under Applicable Laws.

### **§ 10.3 Hazardous Materials**

**§ 10.3.1** The Contractor is responsible for compliance with any requirements included in the Contract Documents regarding Hazardous Materials or substances. If the Contractor encounters a Hazardous Material or substance not addressed in the Contract Documents, the Contractor shall, upon recognizing the condition, immediately stop Work in the affected area and notify the Owner, Construction Manager and Architect of the condition. The Contractor is responsible for compliance with any requirements included in the Contract Documents regarding Hazardous Materials and shall not, nor shall it permit any member of the Construction Team to bring on, keep, store, use, release or dispose of any Hazardous or potentially Hazardous Material on, in or about the Project site, without the prior written consent of the Owner, which consent may be unreasonably withheld.

**§ 10.3.2** Upon receipt of the Contractor's written notice, the Owner shall obtain the services of a licensed laboratory to verify a presence or absence of the material or substance reported by the Contractor and, in the event such material or substance is found to be present, to cause it to be rendered harmless. Unless otherwise required by the Contract Documents, the Owner shall furnish in writing to the Contractor, Construction Manager and Architect the names and qualifications of persons or entities who are to perform tests verifying the presence or absence of such material or substance or who are to perform the task of removal or safe containment of such material or substance. The Contractor, the Construction Manager and the Architect will promptly reply to the Owner in writing stating whether or not any of them has reasonable objection to the persons or entities proposed by the Owner. If the Contractor, Construction Manager or Architect has an objection to a person or entity proposed by the Owner, the Owner shall propose another to whom the Contractor, the Construction Manager and the Architect have no reasonable objection. When the material or substance has been rendered harmless, work in the affected area shall resumed upon written agreement of the Owner and Contractor. By Change Order, the Contract Time shall be extended appropriately, and the Contract Sum shall be increased in the amount of the Contractor's reasonable additional costs of shut-down, delay and start-up. The Contractor shall cause the presence, use, storage and/or disposal of Permitted Materials by any member of the Construction Team to be in strict (not substantial) compliance in every respect with all Applicable Laws and shall promptly notify the Owner if any amount of Permitted Materials, Hazardous Materials or Potentially Hazardous Materials are released on the Project site at any time in a quantity that would have to be reported or remediated under any Applicable Laws.

**§ 10.3.2.1** The Contractor shall at its expense, without recovery from the Owner, under the Contract Sum, any contingency or otherwise, fully and promptly remediate each and every release of Permitted Materials and any other Hazardous Materials in full compliance with all Applicable Laws to the most stringent standards, e.g., residential, available under all Applicable Laws, and in cooperation with the Owner, except to the extent the Hazardous Materials (i) existed uncontainerized, in or under the Project Site before Work began at the Project Site and neither the Contractor nor any other member of the Construction Team released or exacerbated such pre-existing contamination after recognizing the presence and general location of such contamination, or (ii) were caused directly by the Owner, the Architect, a contractor of the Owner who is not a member of the Construction Team, or any third party. Notwithstanding the foregoing limitations, the Contractor shall be responsible if and to the extent, after recognizing the presence and general location of Hazardous Materials that were pre-existing at the Site, or after it should have recognized such presence and general location, it exacerbates the condition or area impacted by the Hazardous Materials.

**§ 10.3.3** The Contractor shall at its expense, without recovery from the Owner, the Contract or otherwise, be solely responsible to the Indemnitees for and shall indemnify, defend and hold harmless the Indemnitees and the Project site from and against all claims, suits, administrative proceedings, personal injury, investigations, damages, costs, fines, judgments and liabilities, including, but not limited to, attorneys' fees and costs, arising out of or in connection with the generation, release, transportation, storage, use, disposal or presence of Permitted Materials or Hazardous Materials at the Project site by or due to any member of the Construction Team or for any noncompliance with the Agreement. The indemnity in the previous sentence and in Section 10.3.4 does not include claims, fines, etc., to the extent they arise from (i) contamination that existed before Work began at the Project Site or (ii) contamination that was caused directly

by the Owner, the Architect, a contractor of the Owner who is not a member of the Construction Team, or any third-party. In both (i) and (ii), the exclusion of Contractor obligations does not apply to circumstances in which the Contractor has exacerbated the presence of Hazardous Materials or triggered a response or removal requirement. In addition, the obligations of this section include, but are not limited to, Contractor's remediation and removal of any release of Hazardous Materials that it brought to the Project Site. Contractor's obligations herein are not limited by the extent of its insurance coverage.

**§ 10.3.4** The Owner shall not be responsible under this Section 10.3 for materials or substances the Contractor brings to the site unless such materials or substances are required by the Contract Documents. The Owner shall be responsible for materials or substances required by the Contract Documents, except to the extent of the Contractor's fault or negligence in the use and handling of such materials or substances. Contractor's defense, indemnity, and hold harmless obligations shall include, but not be limited to, any and all governmentally mandated investigation, remediation, removal and/or clean-up of any such Permitted Materials or Hazardous Materials, and all related fees and costs.

**§ 10.3.5** The Contractor shall indemnify the Owner for the cost and expense the Owner incurs (1) for remediation of a material or substance the Contractor brings to the site and negligently handles, or (2) where the Contractor fails to perform its obligations under Section 10.3.1, except to the extent that the cost and expense are due to the Owner's fault or negligence. If the Contractor shall receive any notice, whether oral or written, of any inquiry, test, investigation, enforcement proceeding, environmental audit or the like by or against the Contractor, any member of the Construction Team, or the Work with regard to any Hazardous Materials at or emanating from the Project site, the Contractor shall immediately notify the Owner, Construction Manager and Architect.

**§ 10.3.6** If, without negligence on the part of the Contractor, the Contractor is held liable by a government agency for the cost of remediation of a Hazardous Material or substance solely by reason of performing Work as required by the Contract Documents, the Owner shall reimburse the Contractor for all cost and expense thereby incurred. If any member of the Construction Team encounters on the Project site material, which it believes is a Hazardous Material in any form (other than Permitted Materials being used in an appropriate manner or asbestos, asbestos containing materials or polychlorinated biphenyl (PCBs) which have been rendered harmless), the Contractor shall (i) immediately stop work in the area affected, (ii) report the condition to the Owner, Construction Manager and Architect as expeditiously as possible, and (iii) clear all persons from the area of exposure. The Work in the affected area shall not be resumed until the Hazardous Material has been removed or rendered harmless as evidenced by written agreement of the Owner and the Contractor. The term "rendered harmless" shall be interpreted to mean that the levels are less than any applicable exposure standards set forth in OSHA/MIOSHA regulations and all Applicable Laws or the Hazardous Material is containerized for purposes of removal from the Project Site, in compliance with Applicable Laws. In no event, however, shall the Owner have any responsibility for any substance or material that is brought to the Project Site by any member of the Construction Team. No member of the Construction Team shall bring any off-site materials or soil on the Project Site to use as fill that are not compliance with and accompanied by a Uncontaminated Soil Certification by a licensed professional engineer or geologist or, in the case of aggregate stone, a receipt from the originating quarry.

**§ 10.3.7** The Contractor shall work with asbestos or PCB or other Hazardous Material, except as provided for under the Work and in compliance with all Applicable Laws, including, but not limited to, employee protection, licensing, and training. In such a circumstance, the Contractor shall comply with all Applicable Laws, shall be fully responsible for any non-compliance with all Applicable Laws, and decreasing obligations otherwise stated in Section 10.3, shall indemnify, defend and hold harmless the Owner for any and all claims arising from the Contractor's or Construction Team's failure to so comply with an Applicable Law.

**§ 10.3.8** The Contractor shall take care to minimize the use of any Hazardous Materials to the extent consistent with the orderly conduct of the Work. To the maximum extent practical, the Contractor shall cause Permitted Materials which contain Hazardous Materials (and any explosive materials which are not Hazardous Materials) to be stored off the Project Site and off Owner's premises. Except for Permitted Materials, all Hazardous Materials used, stored or generated at the Project Site by the Construction Team shall be used, stored, transported and disposed of in strict (not substantial) conformity with Applicable Laws and the Contractor shall maintain -- and provide promptly to Owner upon demand -- appropriate and complete documentation evidencing the Contractor's compliance with all such laws, codes, rules, regulations, guidelines and orders. The term "Permitted Materials" as used in the Contract Documents shall mean materials that are general supplies and equipment that have a hazardous or potentially hazardous nature and are or will be used for their intended purpose and which do not pose any significant threat of contamination to the Project Site or neighboring properties). The Contractor shall not permit inclusion of asbestos, polychlorinated biphenyls or urea formaldehyde in any construction materials ([www.epa.gov/iaq/schooldesign/construction.html](http://www.epa.gov/iaq/schooldesign/construction.html)) The Contractor shall be

responsible for the removal and cleanup of all Hazardous Materials and wastes brought to the Project Site or generated at the Project site by any member of the Construction Team.

#### **§ 10.4 Emergencies**

In an emergency affecting safety of persons or property, the Contractor shall act, at the Contractor's discretion, to prevent threatened damage, injury, or loss. Additional compensation or extension of time claimed by the Contractor on account of an emergency shall be determined as provided in Article 15 and Article 7.

#### **§ 10.5 Security**

**§ 10.5.1** All members of the Construction Team shall cooperate with the Owner's security personnel and shall comply with all of the Owner's security requirements. Such requirements shall include, without limitation, if requested by the Owner, delivering to the Owner's security personnel, prior to the commencement of the Work on each day, a list of all personnel who will be permitted access to the Work. The foregoing, however, shall not relieve the Contractor of any obligation to provide a safe and secure workplace for all parties entering the Project site.

.1 The Construction Manager and Contractors shall be responsible for providing Project site security to the extent necessary to safeguard the building, tools, materials, and completed Work. The Construction Manager and Contractor's written plan for Project Site security shall be submitted to the Owner for approval within twenty (20) days of the execution of the Agreement.

.2 The entrances to the Project site will remain open during normal working hours for the use of all members of the Construction Team. Prior to and after normal working hours, all entrances and exits will be closed and secured by the Contractor. The Contractor shall provide to the Owner copies of keys (2 each) for all doors and gates secured.

**§ 10.5.2** The Owner reserves the right to bar access to any individual for reasonable security reasons. Furthermore, the Owner reserves the right to limit the location of entries to the Work which may be used by members of the Construction Team.

#### **§ 10.6 Dust; Smoke; Fume**

**§ 10.6.1** The Contractor shall cause each member of the Construction Team to conduct operations in such a manner, which will control blowing dust. The amount of dust resulting from the operations of each of the Construction Team shall be controlled to prevent the spread of dust to adjacent public and private properties, to avoid creation of a nuisance in the surrounding area, and to avoid violation of any Applicable Law. Temporary methods consisting of sprinkling or similar methods will be permitted to control dust. Use of water will not be permitted when it will result in, or create, hazardous or objectionable conditions such as ice, flooding and pollution. Dust control shall be performed as the Work proceeds and whenever a dust or nuisance or hazard occurs.

**§ 10.6.2** Smoke pipes, exhausts and fumes from boilers, engines, or other devices, shall in all cases be extended above roofs of buildings, or a substitute arrangement made subject to approval of the Architect and the Owner.

**§ 10.6.3** The Contractor shall enforce the Architect's or the Owner's instructions regarding signs, advertisements, fires and smoking. No smoking will be permitted.

#### **§ 10.7 Fire Precautions**

**§ 10.7.1** All members of the Construction Team shall take all necessary precautions to guard against and eliminate all possible fire hazards and to prevent fire damage to any construction Work, building materials, equipment, temporary field offices, storage sheds, and all other property, both public and private. The members of the Construction Team shall comply with all conditions and requirements set forth herein, and shall immediately correct any hazardous conditions resulting from their operations when brought to their attention.

.1 Materials and/or equipment stored in cardboard cartons, wood crates, or other combustible containers, shall be stored in an orderly manner and shall be readily accessible.

.2 Before starting Work, the Contractor shall consult with the Owner, Construction Manager and Architect regarding established rules and regulations relative to fire protection requirements and procedures governing any welding and cutting operations. The Contractor shall strictly (not substantially) conform and shall cause all members of the Construction Team to strictly (not substantially) conform with such rules and regulations in carrying out the Work. No such operations shall be carried out without proper safeguards for fire safety.

.3 No open fires will be permitted. No tar or other melting kettles will be allowed within fifty (50) feet of any building.



.4 All tarpaulins used during the course of the Work shall be of flameproof type and shall be secured in place against damage or flapping from wind.

.5 All oil soaked rags, papers and other similar combustible material shall be removed from any building at the close of each day's Work, or more often if necessary, and placed in metal containers with self-closing lids.

.6 Gasoline, benzene or like combustible material shall not be poured into sewers, manholes, or traps, but shall be containerized on-site and disposed of off-site, together with all flammable or waste material subject to spontaneous combustion, in compliance with Applicable Laws and in a manner to avoid hazard or damage to persons or property.

.7 All heating devices in connection with temporary heating facilities shall be of the least hazardous type, shall have all proper safety provisions and shall be installed at such locations and in such manner as will minimize the hazard. Oil fired stoves, gas fired heaters and heating units shall be of types approved by Underwriters Laboratories and shall have proper safety combustion controls. Oil fired heaters shall have integral fuel tanks not to exceed fifteen (15) gallons capacity for each unit. No more than one (1) day's supply of fuel shall be permitted to each heater which are inside of any building or facility.

.8 Temporary heating facilities shall be inspected regularly to assure that they are in a safe and proper operating condition at all times. The Contractor shall provide continuously during operation properly trained personnel for said inspections.

.9 Temporary structures of combustible construction shall not be placed inside of any structure. Such temporary structures shall be detached at a sufficiently safe distance from any building. Totally non-combustible temporary structures may, if necessary and feasible, be located inside of the structure.

.10 Heaters and/or stoves installed in field offices or storage structures shall have fire resistant material underneath and at all sides, partitions and walls. Pipe sleeves shall be used where stove pipes run through walls or roof.

§ 10.7.2 The Contractor shall provide necessary personnel and firefighting equipment to effectively control fires resulting from welding, flame cutting, or other operations involving the use of flame, sparks, or sparking devices. During such operations, all highly combustible or flammable materials shall be removed from the immediate working area. If removal is impossible the same shall be protected with fire blankets or suitable non-combustible shields.

§ 10.7.3 Not more than one day's supply of flammable liquids or gases, such as oil, gasoline, solvent, propane, or roofing materials, shall be brought into any building at any one time. All flammable liquids having a flash point of 110 degrees F, or below, which must be brought into any building, shall be confined to Underwriters Laboratories labeled safety cans. The bulk supply of any flammable liquid shall be stored at a sufficiently safe distance from any building and from yard storage of building materials. Spigots on drums containing flammable liquids are prohibited on the Project site. Drums are to be equipped with approved vented pumps. The Contractor shall have a Spill Prevention, Control, and Countermeasure Plan ("SPCC"), all members of the Construction Team shall be trained with respect to the SPCC, and the SPCC shall provide for response materials to be available in all locations where Hazardous Materials that are brought to the Project Site by any member of the Construction Team are located, used, or stored.

§ 10.7.4 Only a reasonable working supply of flammable building materials shall be located inside of or on the roof of any building.

#### § 10.8 Fire Protection

§ 10.8.1 The Contractor shall maintain free access to the building areas for firefighting equipment and shall at no time block off main roadways or fire aisles without providing adequate auxiliary roadways and means of entrance for firefighting equipment, including heavy fire department trucks, where applicable.

§ 10.8.2 The Contractor shall at all times cooperate with the Owner and keep the municipal fire department informed of the means of entrance and changes to roadways or fire aisles as needed to provide fire department access to or around to Project site.

§ 10.8.3 The Contractor shall, during the entire construction period and until the completion of the Work, provide and maintain all material, equipment and services necessary for adequate fire protection, which shall meet the approval of the Owner and/or the Architect. The system shall, at a minimum, meet the requirements set forth in the Contract Documents and of Applicable Laws. These requirements shall be augmented and/or the installations relocated, as may be necessary to meet, at all times, the demands of adequate protection in all areas and shall not be reduced prior to the completion of the Work without the written approval of the Owner and/or the Architect.

§ 10.8.4 The Contractor shall maintain during construction an appropriate number of fire extinguishers to meet Factory Mutual (FM) requirements. Fire extinguishers shall be in good working order, conveniently located, clearly visible and readily accessible for proper protection of the Work.

§ 10.8.5 Fire extinguishers shall be an approved type, equivalent to 2-1/2 gallon water pressurized, suitable for the hazards to be encountered. In areas of flammable liquid, asphalt, or electrical hazards, fire extinguishers shall be equivalent to the

carbon dioxide type or dry chemical type. During freezing weather, extinguishers shall be enclosed in heated cabinets or be of an antifreeze type.

**§ 10.8.6** All other parties with temporary structures on the Project site shall provide and maintain fire extinguishers in each of such structures.

## **ARTICLE 11 INSURANCE AND BONDS**

### **§ 11.1 Contractor's Insurance and Bonds**

**§ 11.1.1** The Contractor shall purchase and maintain, at its sole cost and expense, insurance of the types and limits of liability, containing the endorsements, and subject to the terms and conditions, as described in the Agreement or elsewhere in the Contract Documents. The Contractor shall purchase and maintain, at its sole cost and expense, the required insurance from an insurance company or insurance companies lawfully authorized to issue insurance in the jurisdiction where the Project is

located and which has/have an A.M. Best's Rating of "A" or better, such insurance as required by the Contractor under the Contract. Unless otherwise required by the Contract, said insurance shall protect the Contractor from claims set forth below which may arise out of or result from the Contractor's operations and completed operations under the Contract and for which the Contractor may be legally liable, whether such operations be by the Contractor or by any member of the Construction Team or by anyone directly or indirectly employed by any of them, or by anyone for whose acts any of them may be liable:

- .1 Claims under workers' compensation, disability benefit and other similar employee benefit acts that are applicable to the Work to be performed;
- .2 Claims for damages because of bodily injury, occupational sickness or disease, or death of the Contractor's employees;
- .3 Claims for damages because of bodily injury, sickness or disease, or death of any person other than the Contractor's employees;
- .4 Claims for damages insured by usual personal injury liability coverage;
- .5 Claims for damages, other than to the Work itself, because of injury to or destruction of tangible property, including loss of use resulting therefrom;
- .6 Claims for damages because of bodily injury, death of a person or property damage arising out of ownership, maintenance or use of a motor vehicle;
- .7 Claims for bodily injury or property damage arising out of completed operations;
- .8 Claims involving contractual liability insurance applicable to the Contractor's obligations under Section 3.18;
- .9 Liability insurance shall include all major divisions of coverage and e on a comprehensive basis including:
  - Premises' Operations (deleting X, C, or U exclusions);
  - Owner's and Contractor's Protective;
  - Products and Completion Operations;
  - Contractual – including specific for the Contractor's obligations under Section 3.18;
  - Any auto; and
  - Broad Form Property Damage, including Completed Operations; and
- .10 All Bonds required by law, including bid bond, performance bond and payment bond.
- .11 The following insurance shall be maintained by each Contractor for the duration of this Agreement.
  - .1 Comprehensive General Liability with policy limits of not less than Two Million Dollars (\$2,000,000) for each occurrence and Four Million Dollars (\$4,000,000) in the aggregate for bodily injury and property damage.
  - .2 Automobile Liability covering owned and rented vehicles operated by the Contractor with policy limits of not less than One Million Dollars (\$1,000,000) combined single limit and Two Million Dollars (\$2,000,000) aggregate for bodily injury and property damage.
  - .3 Umbrella or excess liability insurance to achieve the required coverage for Comprehensive General Liability and Automobile Liability, provided that such umbrella or excess insurance results in the same type of coverage as required for the individual policies. The Contractor shall provide umbrella coverage with a policy limit of not less than Four Million Dollars (\$4,000,000).
  - .4 Workers' Compensation at statutory limits and Employers Liability with a policy limit of not less than Five Hundred Thousand Dollars (\$500,000).

- .5 A Pollution liability insurance policy providing Million Dollars (\$2,000,000) per job site pollution event and Two Million Dollars (\$2,000,000.00) policy aggregate. Coverage may be provided on a "Claims made" or "occurrence" basis. However, if "Claims made" Contractor must agree to keep coverage in force for five (5) years after Project completion or until the statute of limitation runs, whichever is longer. This requirement applies to the Contractors which have fueled equipment onsite for operations such as sitework, excavation, foundations, flatwork, masonry, steel erection, roofing, mechanical and electrical.

Contractors shall provide the insurance indicted above or an amount equal to 20% of the Contract Sum, whichever is greater, for General Liability and Excess Umbrella Liability

**§ 11.1.2 Reserved.**

**§ 11.1.3** The Owner, the Owner's Consultants; the Architect, and Architect's consultants, the Construction Manager and the Construction Manager's Consultants shall be named as additional insureds under the Contractor's commercial general liability policy or as otherwise described in the Contract Documents for claims caused in whole or in part by the Contractor's negligent acts or omissions during the Contractor's operations; and (2) the Owner as an additional insured for claims caused in whole or in part by the Contractor's negligent acts or omissions during the Contractor's completed operations. Such coverages shall be primary and non-contributory. Such Certificates of Insurance shall be endorsed to specifically name the additional insureds.

**§ 11.1.4 Notice of Cancellation or Expiration of Contractor's Required Insurance.** Certificates of insurance acceptable to the Owner shall be submitted by Contractor to the Construction Manager for transmittal to the Owner with a copy to the Architect prior to commencement of the Work and thereafter upon renewal or replacement of each required policy of insurance. Owner shall be named as an additional insured. These certificates and the insurance policies required by this Section 11.1 shall contain a provision that coverages afforded under the policies will not be canceled, reduced or allowed to expire until at least thirty (30) days' prior written notice has been given to the Owner. An additional certificate evidencing continuation of liability coverage, including coverage for completed operations, shall be submitted with the final Application for Payment as required by Section 9.10.2 and thereafter upon renewal or replacement of such coverage until the expiration of the time required by Section 11.1.5. Information concerning reduction of coverage shall be furnished by the Contractor with reasonable promptness, but not less than thirty (30) days prior to any reduction in coverage.

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**11.1.5** The insurance required by Section 11.1.1 shall be written for not less than limits of liability specified in the Contract or other Contract Documents or required by law, whichever coverage is greater. Coverages, whether written on an occurrence or claims-made basis, shall be maintained without interruption from the date of commencement of the Work until the date of final payment and termination of any coverage required to be maintained after final payment, and, with respect to the Contractor's completed operations coverage, until the expiration of the period for correction of Work or for such other period for maintenance of completed operations coverage as specified in the Contract Documents.

**§ 11.1.6** The Contractor's liability and indemnification obligations to the Owner under the Agreement shall not be relieved or diminished by securing insurance coverage in accordance with the Owner's requirements or by the Owner's acceptance of certificates of insurance or policies. Any acceptance of insurance coverage by the Owner shall not be construed as accepting in any way deficiencies in the insurance.

**§ 11.2 Owner's Insurance**

**§ 11.2.1** The Owner shall be responsible for purchasing and maintaining the Owner's usual liability insurance and builder's risk or equivalent policy form.

**§ 11.3 Waivers of Subrogation**

**§ 11.3.1** Reserved.

**§ 11.3.2** Reserved.

#### **§ 11.4 Loss of Use, Business Interruption, and Delay in Completion Insurance**

The Owner, at the Owner's option, may purchase and maintain insurance that will protect the Owner against loss of use of the Owner's property, or the inability to conduct normal operations, due to fire or other causes of loss. The Owner waives all rights of action against the Contractor, Architect, and Construction Manager for loss of use of the Owner's property, due to fire or other hazards however caused. If the Contractor requests in writing that insurance for risks other than those described herein or other special causes of loss be included in the property insurance policy, the Owner shall, if possible, include such insurance, and the cost thereof shall be charged to the Contractor by appropriate Change Order.

#### **§ 11.5 Adjustment and Settlement of Insured Loss**

**§ 11.5.1** A loss insured under the property insurance required by the Agreement shall be adjusted by the Owner as fiduciary and made payable to the Owner as fiduciary for the Contractor, Subcontractors and suppliers, as their interests may appear. The Owner shall pay the Construction Manager, Architect and Contractor their just shares of insurance proceeds received by the Owner, and by appropriate agreements the Construction Manager, Architect and Contractor shall make payments to their consultants and Subcontractors in similar manner.

**§ 11.5.2** Reserved.

#### **§ 11.6 Performance Bond and Payment Bonds**

**§ 11.6.1** The Owner shall have the right to require the Contractor to furnish separate Performance and Labor and Material Payment Bonds covering faithful performance of the Agreement and payment of obligations arising thereunder each in the penal sum of 100% of the Contract Sum and in accordance with Applicable Laws as stipulated in bidding requirements or specifically required in the Contract Documents on the date of execution of the Contract.

**§ 11.6.1.1** Bonds shall be executed by a responsible surety licensed in the state where the Work is located with a Best's rating of not less than A, XII or better and shall remain in effect for a period not less than two (2) years following the later of (1) the date of Substantial Completion or (2) the time required to resolve any items of incomplete Work and the payment of any disputed amount or expiration of the Warranty under the Contract.

**§ 11.6.1.2** Bonds under this Section 11.6 must display the surety's bond number. A rider including substantially the following provisions shall be attached to each bond:

- .1 Surety hereby agrees that it consents to and waives notice of any addition, alteration, omission, change, or other modification of the Contract Documents, the Subcontracts and the Sub-Subcontracts, any addition, alteration, change, extension of time, or other modification of the Contract Documents, the Subcontractors and the Sub-Subcontracts. Any addition, alteration, change, extension of time, or other modification of the Contract Documents, the Subcontracts or the Sub-Subcontracts, or a forbearance on the part of either the Owner, the Contractor or one or more Subcontractors to one or more of the other, shall not release the surety of its obligations and notice to the surety of such matters is hereby waived.
- .2 Surety agrees that it is obligated under the bonds to any successor, grantee or assignee of the Owner or the Contractor.

**§ 11.6.1.3** Each Subcontractor's surety shall also agree, in the form of a rider to each bond or via a separate agreement, that before it may seek exoneration, release or any kind of relief from its obligations under the bond as a result of any default by the Owner or the Contractor in the performance of any obligations to the Subcontractor under the Subcontract, the surety shall cause written notice of such default (specifying said default in detail) to be given to the Owner and the Contractor, and both of them shall have thirty (30) days from time after receipt of such notice within which to cure such default or cause it to be cured, or such additional reasonable period of time as may be required if the nature of such default is such that it cannot be cured immediately. Such Notice of Default shall be sent by certified or registered U.S. Mail, return receipt requested, first class postage prepaid, to the Owner and the Contractor.

**§ 11.6.1.4** Each Subcontractor's Performance Bond and the Labor and Material Payment Bond shall each be "dual obligee" type bonds naming both the Owner and the Contractor as obligees.

**§ 11.6.1.5** Each Subcontractor shall cause the attorney-in-fact who executes the required bonds on behalf of its surety to affix thereto a certified and current copy of his or her power of attorney indicating the monetary limit of such power.



**§ 11.6.1.6** Upon the request of any person or entity appearing to be potential beneficiary of bonds covering payment of obligations arising under the Contract or any Subcontract, the Contractor shall promptly furnish a copy of the bonds or shall permit a copy to be made.

**§ 11.6.1.7** The Contractor shall keep the surety informed of the progress of the Work, and, without limiting the requirements of Section 11.6.1.2 (1) above, where necessary, obtain the surety's consent to, or waiver of: (1) notice of changes in the work; (2) request for reduction or release of retainage; (3) request for final payment; and (4) any other material required by the surety. The Owner shall be notified by the Contractor, in writing, of all communications with the surety requesting or pertaining to consents or waivers. The Owner may, in the Owner's sole discretion, inform sureties of the progress of the Work and obtain consents as necessary to protect the Owner's rights, interest, privileges and benefits pursuant to any bond issued in connection with the Work.

**§ 11.6.1.8** The Contractor may, in its discretion, determine other members of the Construction Team who will be required to supply bonds. All such bonds shall be (1) purchased solely at the expense of the Contractor (or the persons supplying them), without reimbursement under the Contract Sum or otherwise, and (2) dual obligee bonds, naming the Owner as one of the Obligees.

## **ARTICLE 12 UNCOVERING AND CORRECTION OF WORK**

### **§ 12.1 Uncovering of Work**

**§ 12.1.1** If a portion of the Work is covered contrary to the Construction Manager's or Architect's request or to requirements specifically expressed in the Contract Documents, it must, if requested in writing by either, be uncovered for their examination and be replaced at the Contractor's sole cost and expense without change in the Contract Time.

**§ 12.1.2** If a portion of the Work has been covered that the Construction Manager or Architect has not specifically requested to examine prior to its being covered, the Construction Manager or Architect may request with the Owner's written consent to see such Work and it shall be uncovered by the Contractor. If such Work is in accordance with the Contract Documents, costs of uncovering and replacement shall, by appropriate Change Order, be at Owner's expense. If such Work is not in accordance with the Contract Documents, the costs of uncovering the Work, and the cost of correction, shall be at the Contractor's expense.

### **§ 12.2 Correction of Work**

#### **§ 12.2.1 Before Substantial Completion**

The Contractor shall promptly correct Work rejected by the Construction Manager or Architect or failing to conform to the requirements of the Contract Documents, discovered before Substantial Completion, and whether or not fabricated, installed or completed, to be corrected without extension of the Contract Time or increase in the Contract Sum and without use of any contingency. Costs of correcting such rejected Work, including additional testing and inspections, the cost of uncovering and replacement, and compensation for the Construction Manager's and Architect's services and expenses made necessary thereby the Contractor shall pay them promptly upon demand.

#### **§ 12.2.2 After Substantial Completion**

**§ 12.2.2.1** In addition to the Contractor's obligations under Section 3.5, if, within two (2) years after the date of Substantial Completion of the Work or designated portion thereof, or after the date for commencement of warranties established under Section 9.9.1, or by terms of any applicable special warranty required by the Contract Documents, any of the Work is found to be not in accordance with the requirements of the Contract Documents, the Contractor shall without interfering with Owner's facilities, personnel or operations correct it promptly after receipt of written notice from the Owner to do so, unless the Owner has previously given the Contractor a written acceptance of such condition. The Owner shall give such notice promptly after discovery of the condition. If the Contractor fails to correct nonconforming Work within a reasonable time during that period, the Owner may correct it in accordance with Section 2.5. This obligation shall survive the termination of the Contract.

**§ 12.2.2.2** The two-year period for correction of Work shall be extended with respect to portions of Work first performed after Substantial Completion by the period of time between Substantial Completion and the actual completion of that portion of the Work.

**§ 12.2.2.3** The two-year period for correction of Work shall not be extended by corrective Work performed by the Contractor pursuant to this Section 12.2.

**§ 12.2.3** The Contractor shall remove from the Project site portions of the Work that are not in accordance with the requirements of the Contract Documents and are neither corrected by the Contractor nor accepted by the Owner.

**§ 12.2.4** The Contractor shall bear the cost of correcting destroyed or damaged construction of the Owner, Separate Contractors, or other Contractors, whether completed or partially completed, caused by the Contractor's correction or removal of Work that is not in accordance with the requirements of the Contract Documents.

**§ 12.2.5** Nothing contained in this Section 12.2 shall be construed to establish a period of limitation with respect to other obligations the Contractor has under the Contract Documents. Establishment of the two-year period for correction of Work as described in Section 12.2.2 relates only to the specific obligation of the Contractor to correct the Work, and has no relationship to the time within which the obligation to comply with the Contract Documents may be sought to be enforced, nor to the time within which proceedings may be commenced to establish the Contractor's liability with respect to the Contractor's obligations other than specifically to correct the Work.

**§ 12.2.6** Each Contractor shall guarantee work for two (2) years, except where a longer guarantee period is stipulated in the Contract Documents, from the date of Substantial Completion of the Project. No provisions of the Contract Documents nor the Final Certificate for Payment shall relieve the Contractor of responsibility for satisfactory material or workmanship within the period described above. It shall be the Contractors responsibility to remedy any faulty material or workmanship and any damage to other work by removing and replacing same without any extra charge whatsoever.

**§ 12.2.7** Unless the Owner authorizes otherwise, Substantial Completion shall not commence the Correction Period for any equipment or systems that:

- .1 Are not fully operational (equipment or systems shall not be considered fully operational if they are intended to provide service to any portion of the building which the Owner has not accepted as substantially complete); or
- .2 Are not accepted by the Owner.

### **§ 12.3 Acceptance of Nonconforming Work**

If the Owner prefers to accept Work that is not in accordance with the requirements of the Contract Documents or otherwise defective, the Owner may do so instead of requiring its removal and correction, in which case the Contract Sum will be reduced by the equitable amount which reflects the loss of value to the Owner caused by such Defective Work. Such adjustment shall be effected whether or not final payment has been made, but if it occurs after final payment is made, the Contractor shall pay the Owner whatever sum is owed upon demand. If, within one (2) years after the date of (i) Substantial Completion and acceptance of the Work or any designated portion thereof or (ii) the completion of Work not finished at Substantial Completion, or within the terms of an applicable special warranty required by the Contract Documents (the "Correction Period"), any of the Work is found by the Owner to be defective, the Contractor shall, without interfering with the Owner's facilities, personnel or operations, promptly cause it to be corrected, unless the Owner has previously specifically accepted such defect in writing. The Contractor shall bear all costs of correcting rejected Work, without increase in the Cost, including any additional testing and inspections made necessary thereby. These obligations shall apply regardless of whether such Work has been fabricated, installed, or completed and shall survive acceptance of the Work and termination of the Agreement.

### **§ 12.4 Owner's Right to Correct or Remove Defective Work**

**§ 12.4.1** If the Contractor fails to cause defective Work to be corrected within a reasonable time after receipt of notice from the Owner, the Owner may correct it and the Contractor shall pay the Owner all costs of correction (including the value of the Owner's staff time) upon demand. Alternatively, in the event of such failure, the Owner may (without being deemed a bailee) remove it and store the salvable materials or equipment at the Contractor's expense. If the Contractor does not pay costs of such removal and storage within ten (10) days after written notice, the Owner may upon ten (10) additional days' written notice sell such materials and equipment at auction or at private sale and shall account for the proceeds thereof, after deducting from the sale proceeds all costs, expenses and damages that should have been borne by the Contractor (including the value of the Owner's staff time and reasonable attorneys' fees). If the proceeds of sale do not cover costs which the Contractor should have borne, the Contract Sum shall be reduced by the deficiency, plus interest. If payments then or thereafter due the Contractor are not sufficient to cover the amount owed, the Contractor shall pay the difference to the Owner immediately upon demand.

**§ 12.4.2** The Owner's right to store and sell such defective Work shall not give rise to a duty to do so. Instead, the Owner may upon ten (10) day's prior written notice simply dispose of such defective Work as it sees fit. All costs of disposal shall be borne by the Contractor, without recovery from the Owner, under the Contract Sum, any contingency or otherwise.

**§ 12.4.3 Tests.** If tests or inspections reveal that portions of the Work are Defective, any additional tests or inspections required to assure the Architect and the Owner that the defective Work has been remedied or is in an acceptable condition shall be conducted at the expense of the Contractor, without increase in the Contract Sum, and without use of any contingency. The Contractor shall pay all additional costs of the Architect and the Owner, which are associated with such additional tests or inspections.

**§ 12.4.4 Periods of Limitation.** Nothing contained in this Article 12 shall be construed to establish a period of limitation with respect to other obligations, which the Contractor might have under the Contract Documents or Applicable Laws. Establishment of the Correction Period relates only to the specific obligation of the Contractor to correct the Work under this Article 12 and has no relationship to the time within which the obligation to comply with the Contract may be sought to be enforced by the Owner, nor to the time within which proceedings may be commenced to establish the Contractor's liability with respect to its obligations under the Contract.

**§ 12.4.5 The Owner's Right to Stop the Work.** If the Contractor fails to correct Work, which is not in accordance with the requirements of the Contract Documents as required by Section 12.2.2 or fails to carry out the Work in accordance with the Contract Documents, the Owner may, by written order, direct the Contractor to stop the Work, or any portion thereof, until the cause for such order has been eliminated; however, the right of the Owner to stop the Work shall not give rise to a duty on the part of the Owner to exercise this right for the benefit of the Contractor or any other person or entity.

## **§12.5 Damage**

**§ 12.5.1** If prior to the date of Final Completion any member of the Construction Team uses or damages any portion of the Work or other property, including, without limitation, mechanical, electrical, plumbing and other building systems, machinery, equipment or other mechanical device, the Contractor shall cause such item to be restored to "like new" condition at no expense to the Owner, without recovery from the Owner, under the Contract Sum, any contingency or otherwise.

**§ 12.5.2** The Contractor shall bear the cost of correcting destroyed or damaged construction or other property, whether completed or partially completed, of the Owner or separate contractors caused by the Contractor's correction or removal of Work which is not in accordance with the requirements of the Contract Documents.

**§ 12.5.3** Nothing in this Section 12.5 either limits the parties' rights to obtain recovery from any applicable property insurance or entitles the insurer to pursue a subrogation claim.

## **ARTICLE 13 MISCELLANEOUS PROVISIONS**

### **§ 13.1 Governing Law**

The Contract shall be governed by the law of the place where the Project is located excluding that jurisdiction's choice of law rules.

### **§ 13.2 Successors and Assigns**

**§ 13.2.1** The Owner and Contractor respectively bind themselves, their partners, successors, assigns, and legal representatives to covenants, agreements, and obligations contained in the Contract Documents. Except as provided in Section 13.2.3, neither party to the Contract shall assign the Contract as a whole or in part without written consent of the other. If either party attempts to make an assignment without such consent, that party shall nevertheless remain legally responsible for all obligations under the Contract.

### **§ 13.2.2 Reserved.**

**§ 13.2.3** The Contractor shall not assign the whole or any part of the Agreement, or any monies due or to become due, without the express written consent of the Owner. If the Contractor, with the Owner's consent, assigns all or any part of the Agreement or any monies due or to become due, the instrument of assignment shall contain a clause satisfactory to the Owner and stating that it is agreed that the right of the assignee in and to any monies due or to become due to the

Contractor shall be subject to the prior claims of all persons, firms and corporations for services rendered or materials supplied for the performance of the Work called for in the Agreement.

### **§ 13.3 Rights and Remedies**

**§ 13.3.1** Duties and obligations imposed by the Contract Documents and rights and remedies available thereunder shall be in addition to and not a limitation of duties, obligations, rights, and remedies otherwise imposed or available by law.

**§ 13.3.2** No action or failure to act by the Owner, Construction Manager, Architect, or Contractor shall constitute a waiver of a right or duty afforded them under the Contract, nor shall such action or failure to act constitute approval or acquiescence in a breach thereunder, except as may be specifically agreed upon in writing.

### **§ 13.4 Tests and Inspections**

**§ 13.4.1** Tests, inspections, and approvals of portions of the Work shall be made as required by the Contract Documents and by Applicable Laws. Unless otherwise provided, the Contractor shall make arrangements for such tests, inspections, and approvals with an independent testing laboratory or entity acceptable to the Owner, or with the appropriate public authority, and shall bear all related costs of tests, inspections, and approvals. The Contractor shall give the Construction Manager and Architect timely notice of when and where tests and inspections are to be made so that the Construction Manager and Architect may be present for such procedures. The Owner shall bear costs of tests, inspections, or approvals that do not become requirements until after bids are received or negotiations concluded. The Owner shall directly arrange and pay for tests, inspections, or approvals where building codes or applicable laws or regulations so require.

**§ 13.4.2** If the Construction Manager, Architect, Owner, or public authorities having jurisdiction determine that portions of the Work require additional testing, inspection, or approval not included under Section 13.4.1, the Construction Manager and Architect will, upon written authorization from the Owner, instruct the Contractor to make arrangements for such additional testing, inspection, or approval, by an entity acceptable to the Owner, and the Contractor shall give timely notice to the Construction Manager and Architect of when and where tests and inspections are to be made so that the Construction Manager and Architect may be present for such procedures. Such costs, except as provided in Section 13.4.3, shall be at the Owner's expense.

**§ 13.4.3** If procedures for testing, inspection, or approval under Sections 13.4.1 and 13.4.2 reveal failure of the portions of the Work to comply with requirements established by the Contract Documents or Applicable Law, all costs made necessary by such failure, including those of repeated procedures and compensation for the Construction Manager's and Architect's services and expenses, shall be at the Contractor's expense without increase in the Contract Sum and without use of any contingency.

**§ 13.4.4** Required certificates of testing, inspection, or approval shall, unless otherwise required by the Contract Documents, be secured by the Contractor and promptly delivered to the Construction Manager for transmittal to the Architect.

**§ 13.4.5** If the Construction Manager or Architect is to observe tests, inspections, or approvals required by the Contract Documents, the Construction Manager or Architect will do so promptly and, where practicable, at the normal place of testing.

**§ 13.4.6** Tests or inspections conducted pursuant to the Contract Documents shall be made promptly to avoid delay in the Work.

### **§ 13.5 Reserved**

### **§ 13.6 Written Notice**

Written notice shall be deemed to have been duly served if delivered in person to the individual, to a member of the firm or entity, or to an officer of the corporation for which it was intended; or if delivered at, or sent by registered or certified mail or by national overnight courier service providing a tracking system and proof of delivery to, the last business address known to the party giving notice. Wherever the Contract Documents require the Contractor to give "Notice" or "Timely Notice" to the Architect, Public Authority, and/or others, it shall be the Contractor's responsibility to furnish all such notices sufficiently in advance to allow the party receiving the notice reasonable time to react to such notice, including travel time on the job site as necessary, when such notices require the on-site presence of the Architect, Public Authority, their authorized representatives, or others for field observation of inspections, testing or



approvals. Reasonable time shall be defined as no less than 24 hours plus normal travel time from the home office of the party being notified to the job site and must also accommodate known, standard, or reasonable processing periods.

### **§ 13.7 Surety Notice and Prior Approval**

Except where otherwise expressly required by the terms of the Agreement, the Contract Documents or the General Conditions, exercise by the Owner of any contractual or legal right or remedy without prior notice to or approval by the Contractor's surety shall in no way bar or prohibit the Owner's ability to pursue such right or remedy. Further, pursuit of such a right or remedy without prior notice to or approval of surety shall in no way compromise, limit or bar any claim by the Owner against a surety bond of the Contractor.

### **§ 13.8 Owner Policies**

The Contractor agrees to follow the Owner's policies and procedures in regards to working in and around school facilities. The policies are all available on the Owner's Website. The Owner reserves the right to remove individuals from the Project sites who do not strictly comply.

**§ 13.9** The Contractor acknowledges that it has certified to the Owner that no owner, employee, agent, representative, contractor and/or other personnel of the Contractor will be on any School District premises if they are a registered criminal sexual offender under the Sex Offenders Registration Act, Public Act 295 of 1994, or have been convicted of "Listed Offense" as defined under Section 722 of the Sex Offenders Registration Act, MCL 28.722 (the "Certification"). The Contractor acknowledges and agrees that if it is found to have submitted a false Certification or otherwise breaches or fails to comply with the requirements of the Certification, the Owner may immediately terminate the Contract and notwithstanding any other provision of this Contract, the Contractor shall be liable to the Owner for any and all costs and expenses incurred by the Owner to secure a replacement contractor to complete the Work in accordance with the Contract Documents, including, but not limited to, any costs or expenses required to be paid by the Owner to the replacement contractor in addition to those required to be paid to the Contractor, all attorney and/or professional service fees, and any and all other actual and consequential damages incurred by the Owner.

## **ARTICLE 14 TERMINATION OR SUSPENSION OF THE CONTRACT**

### **§ 14.1 Termination by the Contractor**

**§ 14.1.1** The Contractor may terminate the Contract if the Work is stopped for a period of 120 consecutive days through no act or fault of the Contractor, a Subcontractor, a Sub-subcontractor, their agents or employees, or any other persons or entities performing portions of the Work, for any of the following reasons:

- .1 Issuance of an order of a court or other public authority having jurisdiction that requires all Work to be stopped; or
- .2 An act of government, such as a declaration of national emergency, that requires all Work to be stopped; or
- .3 Because the Owner has not made payment on a Certificate for Payment within the time stated in the Contract Documents subject to justifiable withholding of payment as described herein; or
- .4 The Owner has failed to furnish to the Contractor reasonable evidence as required by Section 2.2.

**§ 14.1.2** The Contractor may terminate the Contract if, through no act or fault of the Contractor, a Subcontractor, a Sub-subcontractor, their agents or employees, or any other persons or entities performing portions of the Work under direct or indirect contract with the Contractor, repeated suspensions, delays, or interruptions of the entire Work by the Owner as described in Section 14.3, constitute in the aggregate more than 100 percent of the total number of days scheduled for completion, or 120 days in any 365-day period, whichever is less.

**§ 14.1.3** If one of the reasons described in Section 14.1.1 or 14.1.2 exists, the Contractor may, upon thirty (30) days' notice to the Owner, Construction Manager and Architect, terminate the Contract. Upon termination by the Contractor, the Owner will pay to the Contractor for Work properly executed as of

the date of termination by the Contractor and subject to negotiation by both parties. Such payment will be the sole and exclusive remedy to which the Contractor is entitled in the event of termination of the Agreement by the Contractor pursuant to Section 14.1; and the Contractor will be entitled to no other compensation or damages whatsoever as a result of the termination of the Agreement and expressly waives any right to claim them.

**§ 14.1.4** Reserved.

### **§ 14.2 Termination by the Owner for Cause**

**§ 14.2.1** The Owner may terminate the Contract if the Contractor

- .1 refuses or fails to supply enough properly skilled workers or proper materials;
- .2 fails to make payment to Subcontractors or suppliers in accordance with the respective agreements between the Contractor and the Subcontractors or suppliers;
- .3 disregards Applicable Laws;
- .4 otherwise is guilty of substantial breach of a provision of the Contract Documents; or
- .5 the Contractor fails to prosecute the Work or any part thereof with promptness and diligence or fails to perform any provisions of this Contract, or goes into bankruptcy, liquidation, makes an assignment for the benefit of creditors, enters into a composition with its creditors, or becomes insolvent.

**§ 14.2.2** When any of the reasons described in Section 14.2.1 exist, the Owner may, without prejudice to any other rights or remedies of the Owner and after giving the Contractor and the Contractor's surety, if any, seven (7) days' written notice, terminate the Contractor's right to proceed with the Work, or such part of the Work as to which such defaults have occurred, and may, subject to any prior rights of the surety take any one or more of the following actions:

- .1 Exclude the Contractor from the site and take possession of all materials, equipment, tools, and construction equipment and machinery thereon owned by the Contractor;
- .2 Accept assignment of subcontracts pursuant to Section 5.4; and
- .3 Finish the Work by whatever reasonable method the Owner may deem expedient. Upon written request of the Contractor, the Owner shall furnish to the Contractor a detailed accounting of the costs incurred by the Owner in finishing the Work.

In the event the Contractor's surety bond requires notice of intent to declare a default of the Contractor and if such bond notice is provided by the Owner, such notice shall be adequate to satisfy the three (3) day written notice described above in this section.

**§ 14.2.3** When the Owner terminates the Contract for one of the reasons stated in Section 14.2.1, the Contractor shall not be entitled to receive further payment until the Work is finished.

**§ 14.2.4** If the unpaid balance of the Contract Sum exceeds costs of finishing the Work, including compensation for the Construction Manager's and Architect's services and expenses made necessary thereby, and other damages incurred by the Owner in pursuing termination and completion of the Work, including actual attorney and legal fees and costs and not expressly waived, such excess shall be paid to the Contractor. If such costs and damages exceed the unpaid balance, the Contractor shall pay the difference to the Owner. The amount to be paid to the Contractor or Owner, as the case may be, shall, upon application, be certified by the Initial Decision Maker after consultation with the Construction Manager, and this obligation for payment shall survive termination of the Contract.

**§ 14.2.5** If the Owner erroneously or improperly terminates the Contractor for cause, then the Owner's action shall be deemed to be a termination for convenience, subject to the provisions of Section 14.4.

**§ 14.3 Suspension by the Owner for Convenience**

**§ 14.3.1** The Owner may, without cause, order the Contractor in writing to suspend, delay or interrupt the Work, in whole or in part for such period of time as the Owner may determine.

**§ 14.3.2** The Contract Sum and the Contract Time shall be adjusted for increases in the cost and time caused by suspension, delay, or interruption under Section 14.3.1. Adjustment of the Contract Sum shall include profit. No adjustment shall be made to the extent:

- .1 that performance is, was, or would have been, so suspended, delayed, or interrupted, by another cause for which the Contractor is responsible; or
- .2 that an equitable adjustment is made or denied under another provision of this Contract.

**§ 14.4 Termination by the Owner for Convenience**

**§ 14.4.1** The Owner may, at any time, terminate, in whole or in part, the Contract for the Owner's convenience and without cause. Termination by the Owner under this Section shall be by a written notice of termination delivered to the Contractor specifying the extent of termination and the effective date.

**§ 14.4.2** Upon receipt of written notice from the Owner of such termination for the Owner's convenience, the Contractor shall immediately, in accordance with instructions from the Owner, proceed with performance of the following duties

regardless of delay in determining or adjusting amounts due under this Section:

- .1 cease operations as directed by the Owner in the notice and deliver to the Owner the originals or legible copies of all Drawings, Specifications, reports and other data, records and materials in the Construction Manager's custody and control pertaining to the portion of the Work for which the employment of the Contractor was terminated;
- .2 take actions necessary, or that the Owner may direct, for the protection and preservation of the Work; and
- .3 except for Work directed to be performed prior to the effective date of termination stated in the notice, terminate all existing subcontracts and purchase orders and enter into no further subcontracts and purchase orders.

**§ 14.4.3** In case of such termination for the Owner's convenience, the Owner shall pay the Contractor for Work properly executed as of the date of termination by the Owner and subject to negotiation by both parties.

## **ARTICLE 15 CLAIMS AND DISPUTES**

### **§ 15.1 Claims**

**§ 15.1.1 Definition.** A Claim is a demand or assertion by one of the parties seeking, as a matter of right, payment of money, a change in the Contract Time, including but not limited to, additional sums, additional time for performance, or damages for delay, or other relief with respect to the terms of the Contract. The term "Claim" also includes other disputes and matters in question between the Owner and Contractor arising out of or relating to the Contract. The responsibility to substantiate Claims shall rest with the party making the Claim.

### **§ 15.1.2 Time Limits on Claims**

The Owner and Contractor shall commence all Claims and causes of action, in accordance with Michigan law regardless of the timeframes identified herein, against the other and arising out of or related to the Contract, whether in contract, tort, breach of warranty or otherwise, in accordance with the requirements of the binding dispute resolution method selected in the Agreement and within the period specified by applicable law, but in any case not more than ten (10) years after the date of Substantial Completion of the Work. The Owner and Contractor waive all Claims and causes of action not commenced in accordance with this Section 15.1.2.

**§ 15.1.2.1** Regardless of any provisions to the contrary, the statute of limitations with respect to any defective or nonconforming Work which is not discovered by the Owner shall not commence until the discovery of such defective or nonconforming Work by the Owner.

### **§ 15.1.3 Notice of Claims**

**§ 15.1.3.1** Claims by either the Owner or Contractor, shall be initiated by written notice to the other party and the Construction Manager and Architect. Claims by either party under this Section 15.1.3.1 shall be initiated within twenty-one (21) days after occurrence of the event giving rise to such Claim or within twenty-one (21) days after the claimant first recognizes the condition giving rise to the Claim, whichever is later.

**§ 15.1.3.2** Reserved.

### **§ 15.1.4 Continuing Contract Performance**

**§ 15.1.4.1** Pending final resolution of a Claim, except as otherwise agreed in writing or as provided in Section 9.7 and Article 14, the Contractor shall proceed diligently with performance of the Contract and the Owner shall continue to make payments in accordance with the Contract Documents.

**§ 15.1.4.2** The Architect will issue Certificates for Payment in accordance with the decision of the Architect.

**§ 15.1.5 Claims for Additional Cost.** If the Contractor wishes to make a Claim for an increase in the Contract Sum, notice as provided in Section 15.1.3 shall be given before proceeding to execute the portion of the Work that is the subject of the Claim. Failure to provide such notice shall serve as an absolute bar against a claim for such an increase in the Contract Sum. Additionally, in the event the Contractor makes a Claim due to an increase in cost under Section 8.3.7, the Claim must be supported by sufficient records and documentation to enable the Owner to verify the basis of the Claim and all amounts claimed by the Contractor, including but not limited to: (a) demonstrating the tariff was unforeseeable; (b) providing written proof of the original costs of the material without the tariff that was part of Contractor's Bid/Proposal; (c) providing written proof of the extent to which the tariff caused the increase in the Contractor's costs since the Bid/Proposal was awarded to Contractor; (d) providing written proof of the actual

additional costs paid as result of the tariff; and (e) providing written proof of actual payment or liability for payment for the increases costs. Prior notice is not required for Claims relating to an emergency endangering life or property arising under Section 10.4.

#### **§ 15.1.6 Claims for Additional Time**

**§ 15.1.6.1** If the Contractor wishes to make a Claim for an increase in the Contract Time, written notice as provided in Section 15.1.3 shall be given. The Contractor's Claim shall include an estimate of cost and of probable effect of delay on progress of the Work. In the case of a continuing delay only one Claim is necessary.

**§ 15.1.6.2** If adverse weather conditions are the basis for a Claim for additional time, such Claim shall be documented by data substantiating that weather conditions were abnormal for the period of time, could not have been reasonably anticipated and had an adverse effect on the scheduled construction.

**§ 15.1.7 Waiver of Claims for Consequential Damages.** The Contractor and Owner waive Claims against each other for consequential damages arising out of or relating to this Contract. This mutual waiver includes

- .1 damages incurred by the Owner for rental expenses, for losses of use, income, profit, financing, business and reputation, and for loss of management or employee productivity or of the services of such persons; and
- .2 damages incurred by the Contractor for principal office expenses including the compensation of personnel stationed there, for losses of financing, business and reputation, and for loss of profit except anticipated profit arising directly from the Work.

This mutual waiver is applicable, without limitation, to all consequential damages due to either party's termination in accordance with Article 14. Nothing contained in this Section 15.1.7 shall be deemed to preclude an award of liquidated damages, when applicable, in accordance with the requirements of the Contract Documents.

#### **§ 15.2 Initial Decision**

**§ 15.2.1** Claims shall be referred to the Architect for initial decision. The Architect will serve as the Initial Decision Maker, unless otherwise indicated in the Agreement. Except for those Claims excluded by this Section 15.2.1, an initial decision shall be required as a condition precedent to litigation or any mutually agreed upon dispute resolution forum of any Claim. If an initial decision has not been rendered within thirty (30) days after the Claim has been referred to the Initial Decision Maker, the party asserting the Claim may demand dispute resolution without a decision having been rendered. Unless the Initial Decision Maker and all affected parties agree, the Initial Decision Maker will not decide disputes between the Contractor and persons or entities other than the Owner.

**§ 15.2.2** The Initial Decision Maker will review Claims and within ten (10) days of the receipt of a Claim take one or more of the following actions: (1) request additional supporting data from the claimant or a response with supporting data from the other party, (2) reject the Claim in whole or in part, (3) approve the Claim, (4) suggest a compromise, or (5) advise the parties that the Initial Decision Maker is unable to resolve the Claim if the Initial Decision Maker lacks sufficient information to evaluate the merits of the Claim or if the Initial Decision Maker concludes that, in the Initial Decision Maker's sole discretion, it would be inappropriate for the Initial Decision Maker to resolve the Claim.

**§ 15.2.3** In evaluating Claims, the Initial Decision Maker may, but shall not be obligated to, consult with or seek information from either party or from persons with special knowledge or expertise who may assist the Initial Decision Maker in rendering a decision. The Initial Decision Maker may request the Owner to authorize retention of such persons at the Owner's expense.

**§ 15.2.4** If the Initial Decision Maker requests a party to provide a response to a Claim or to furnish additional supporting data, such party shall respond, within ten (10) days after receipt of the request, and shall either (1) provide a response on the requested supporting data, (2) advise the Initial Decision Maker when the response or supporting data will be furnished, or (3) advise the Initial Decision Maker that no supporting data will be furnished. Upon receipt of the response or supporting data, if any, the Initial Decision Maker will either reject or approve the Claim in whole or in part.

**§ 15.2.5** The Initial Decision Maker will render an initial decision approving or rejecting the Claim, or indicating that the Initial Decision Maker is unable to resolve the Claim. This initial decision shall (1) be in writing; (2) state the reasons therefor; and (3) notify the parties, the Construction Manager, and the Architect, of any change in the Contract Sum or Contract Time or both.

§ 15.2.6 Reserved.

§ 15.2.6.1 Reserved.

§ 15.2.7 In the event of a Claim against the Contractor, the Owner may, but is not obligated to, notify the surety, if any, of the nature and amount of the Claim. If the Claim relates to a possibility of a Contractor's default, the Owner may, but is not obligated to, notify the surety and request the surety's assistance in resolving the controversy.

§ 15.2.8 Reserved.

### § 15.3 Alternative Dispute Resolution

§ 15.3.1 Claims, disputes, or other matters in controversy arising out of or related to the Contract except those waived as provided for in elsewhere herein shall be subject to non-binding Alternative Dispute Resolution as a condition precedent to binding dispute resolution.

On those occasions when a dispute arises between the parties to this Agreement, the parties shall be compelled to seek an alternative means of resolving the dispute as a condition precedent to litigation. Therefore, the parties agree to the following terms and conditions of Sections 15.3.1.1 through 15.3.1.7 below.

§ 15.3.1.1 The party bringing a claim shall give notice to the other party and, in writing, propose a meeting within seven (7) days after the claim arises in which to discuss and attempt to resolve the claim.

§ 15.3.1.2 In the event the meeting between the

parties to resolve the claim does not resolve the dispute or does not take place within said seven (7) day period, the parties shall designate, by mutual agreement, an independent mediator who shall convene a meeting of the parties within a period of fourteen (14) days of the later of the initial meeting between the parties or the date notice was given pursuant to the Section above. The mediator shall render his/her decision within seven (7) days of said meeting.

§ 15.3.1.3 The purpose of the mediation is to attempt to resolve the dispute between the parties. The mediator shall not be empowered with the authority to render a binding opinion or award.

§ 15.3.1.4 In the event the

independent mediator's attempt to resolve the dispute between the parties fails, then each party will be free to pursue recovery of claims at law.

§

15.3.1.5 During the pendency of this alternative dispute resolution process, the parties agree that the statute(s) of limitations applicable to all claims that are the subject of this process shall be tolled.

§ 15.3.1.6 Should a party's claim also concern claims against or by Architect and/or Construction Manager, then Owner may include Architect and/or Construction Manager in the alternative dispute resolution process, including mediation.

§ 15.3.1.7 Contractor shall continue providing all Work during any dispute, including during the alternative dispute resolution process.

§ 15.4 Reserved



*[End of AIA A232-2019 General Conditions of the Contract for Construction]*



**Keith Howell**  
SUPERINTENDENT

**HUMAN RESOURCES**

**Michael W. Van Camp**  
ASSISTANT SUPERINTENDENT  
FOR HUMAN RESOURCES

**Anita Dzieszkowski**  
SUPERVISOR FOR HUMAN RESOURCES

24076 F.V. PANKOW BLVD.  
CLINTON TOWNSHIP, MI 48036-1304  
586.783.6300  
586.783.6311 FAX  
[WWW.LC-PS.ORG](http://WWW.LC-PS.ORG)

Initiator: Mike Van Camp

Board Meeting: June 9, 2025

Agenda Item: Employment Recommendations

☐ Board Action Required

☐ CONFIDENTIAL

☒ Informational Material

☐ Other \_\_\_\_\_

**Background:**

The attached list contains candidates who have been recommended for employment in the position/building that is indicated, as well as current employees who are being recommended for a change in some aspect of their employment status.

**Current Status:**

The Human Resources department has received, from the appropriate administrator, a recommendation for the action listed along with any required documentation. Interviews and reference checks, if applicable, have been completed. The Employment Recommendations are being submitted for approval by the Board.

**Future Direction (Notes or Comments)/Recommended Motion:**

Administration recommends that the Board motion to approve the Employment Recommendations as presented.

MV/jd

**NOTICE OF NONDISCRIMINATION.** It is the policy of L'Anse Creuse Public Schools not to discriminate on the basis of race, color, religion, national origin or ancestry, gender, age, disability, height, weight or marital status in its programs, services, activities, or employment. Inquiries related to nondiscrimination policies should be directed to: Civil Rights Coordinator, Assistant Superintendent for Human Resources, L'Anse Creuse Public Schools, Harry L. Wheeler Community Center and Administrative Offices, 24076 F. V. Pankow Blvd., Clinton Township, MI 48036, and (586) 783-6300. Nondiscrimination inquiries related to disability should be directed to: Section 504 Coordinator, Director for Special Education, (586) 783-6300.

**BOARD OF EDUCATION**

**Adam Lipski**  
PRESIDENT

**Al Doss**  
VICE PRESIDENT

**Sharon Ross**  
SECRETARY

**John Da Via**  
TREASURER

**Jeffrey Cyprus**  
TRUSTEE

**Sandra Hernden**  
TRUSTEE

**Shane Sellers**  
TRUSTEE

# Employment Recommendations

June 9, 2025

#	*	Name	Assignment	Remarks	Effective	Degree/Step
<b>INSTRUCTIONAL</b>						
1		Babbitt, Aimee	Summer School Special Education Teacher (TC Room), L'Anse Creuse High School	Filled Position	6/10/2025	\$40.00
2		Baumgarten, Madison	GSRP Teacher, Anna Mae Burdi Early Childhood Center	New Position	8/13/2025	\$31.08
3		Bayly, Jaime	Elementary Summer Explorers Teacher, Green Elementary	Filled Position	6/26/2025	\$40.00
4		Beard, Meredith	Summer School Coordinator, split position, L'Anse Creuse High School - North	Filled Position	6/10/2025	\$3,500.00
5		Beard, Meredith	Principal, L'Anse Creuse High School - North	Retirement (29 years, 6 months)	7/31/2025	
6		Brooks, Andrea	Preschool Panda's Summer Camp Teacher, Anna Mae Burdi Early Childhood Center	Filled Position	6/11/2025	\$25.08
7		Brown, Amy	Summer School Math Teacher, L'Anse Creuse High School - North	Filled Position	6/10/2025	\$40.00
8		Carr-Medina, Carroll	Elementary Summer Explorers Teacher, Green Elementary	Filled Position	6/26/2025	\$40.00
9		Cavalier, Trindin	Summer School Special Education Teacher (TC Room), L'Anse Creuse High School - North	Filled Position	6/10/2025	\$40.00
10		Crescentini, Luciano	Summer School PE/Gym Teacher, L'Anse Creuse High School - North	Filled Position	6/10/2025	\$40.00
11		Crescentini, Luciano	Summer School Social Studies, L'Anse Creuse High School - North	Filled Position	6/10/2025	\$40.00
12		Day, Kendall	Title I Extended School Year Teacher-Summer Program, Graham Elementary	New Position	6/9/2025	\$40.00
13		Dudzinski, Sheri	Elementary Summer Explorers Teacher, Green Elementary	Filled Position	6/26/2025	\$40.00

# Employment Recommendations

June 9, 2025

14	Ellul, Nicholas	Summer School Coordinator, split position, L'Anse Creuse High School - North	Filled Position	6/10/2025	\$3,500.00
15	French, Sabrina	Off to a Great Start Instructor, L'Anse Creuse Middle School - East	Filled Position	8/11/2025	\$40.00
16	Griffith, Nicole	Elementary Summer Explorers Teacher, Green Elementary	Filled Position	6/26/2025	\$40.00
17	Hein, Janis	Speech & Language Pathologist, Lobbestael Elementary	Resignation	6/6/2025	
18	Hessell, Shayna	Title I Extended School Year Teacher-Summer Program, Graham Elementary	New Position	6/9/2025	\$40.00
19	Kavanagh, Donald	Summer School Online-Edmentum Teacher, L'Anse Creuse High School - North	Filled Position	6/10/2025	\$40.00
20	Koneczny, Lauren	Title I Extended School Year Teacher-Summer Program, Graham Elementary	New Position	6/9/2025	\$40.00
21	Laing, John	Summer School Math Teacher, L'Anse Creuse High School - North	Filled Position	6/10/2025	\$40.00
22	Livingston, Codi	Summer Mini Camp Teacher, Anna Mae Burdi Early Childhood Center	Filled Position	6/23/2025	\$26.83
23	Mancini, Daniel	Off to a Great Start Instructor, L'Anse Creuse Middle School - South	Filled Position	8/11/2025	\$40.00
24	Martin, Ronald	Summer School Coordinator, L'Anse Creuse High School	Filled Position	6/10/2025	\$7,000.00
25	McMahon, Vicki	Title I Extended School Year Teacher-Summer Program, Graham Elementary	New Position	6/9/2025	\$40.00
26	Mourtos, Jalyn	Elementary Summer Explorers Teacher, Green Elementary	Filled Position	6/26/2025	\$40.00

# Employment Recommendations

June 9, 2025

27	Nevado, John	Title I Extended School Year Teacher-Summer Program, Graham Elementary	New Position	6/9/2025	\$40.00
28	Nyenhuis, Kimberly	Off to a Great Start Instructor, L'Anse Creuse Middle School - North	Filled Position	8/11/2025	\$40.00
29	O'Connell, Kelli	Summer School Science Teacher, L'Anse Creuse High School - North	Filled Position	6/10/2025	\$40.00
30	Onyski, Mikalle	Title I Extended School Year Teacher-Summer Program, Graham Elementary	New Position	6/9/2025	\$40.00
31	Pardi, Daniel	Summer School English Teacher, L'Anse Creuse High School - North	Filled Position	6/10/2025	\$40.00
32	Polderdyke, Crystal	Off to a Great Start Instructor, L'Anse Creuse Middle School - Central	Filled Position	8/11/2025	\$40.00
33	Reppenhagen, Jillian	Preschool Panda's Summer Camp Teacher, Anna Mae Burdi Early Childhood Center	Filled Position	6/11/2025	\$25.08
34	Smith, Amber	Preschool Panda's Summer Camp Teacher, Anna Mae Burdi Early Childhood Center	Filled Position	6/11/2025	\$25.08
35	Turak, Heath	Elementary Summer Explorers Teacher, Green Elementary	Filled Position	6/26/2025	\$40.00
36	Wheeler, Debra	Summer School Counselor, L'Anse Creuse High School - North	Filled Position	6/10/2025	\$40.00
<b>NON-INSTRUCTIONAL</b>					
1	Allam, Judy	Title I Paraprofessional, Tenniswood Elementary	Retirement (8 years, 8 months)	6/5/2025	
2	Anderson, Nevaeh	Summer Day Camp South Counselor, South River Elementary	Replaces Jackson Saleh	6/16/2025	\$15.48



# Employment Recommendations

June 9, 2025

3	Andrejewski, Leah	Preschool Panda's Summer Camp Aide, Anna Mae Burdi Early Childhood Center	Filled Position	6/11/2025	\$15.92
4	Berger, Nancy	Paraprofessional, Green Elementary	Retirement (39 years, 6 months)	6/6/2025	
5	Bianchi, Michelle	Cook/Cashier, L'Anse Creuse High School - North	Resignation	5/19/2025	
6	Bicksler, Lori	Summer Feeding, Class III, South River Elementary	Filled Position	6/16/2025	\$17.85
7	Borowy, Andrea	EL Paraprofessional for Extended Year, L'Anse Creuse Middle School - North	New Position	6/5/2025	\$17.37
8	Bothel, Jaclyn	Summer Day Camp South Counselor, South River Elementary	Replaces Zorica Zaric	6/16/2025	\$15.48
9	Burton, Kari	Preschool Panda's Summer Camp Aide, Anna Mae Burdi Early Childhood Center	Filled Position	6/11/2025	\$16.74
10	Canup, Jennifer	Summer Day Camp North Counselor, Carkenord Elementary	Filled Position	6/16/2025	\$15.48
11	Corbin, Deborah	Cook/Cashier, L'Anse Creuse Middle School - Central	Resignation	5/8/2025	
12	Cornett, Tracy	Athletic Event Worker, L'Anse Creuse Middle School - South	Filled Position	5/1/2025	\$12.48
13	DeCeuninck, Kristie	Summer Day Camp North Counselor, Carkenord Elementary	Filled Position	6/11/2025	\$16.21
14	Evans, Kimberly	Summer Feeding, Class I, South River Elementary	Filled Position	6/16/2025	\$15.00
15	Ferrazza, Jacqueline	Spring Boys Running Club Supplemental, L'Anse Creuse Middle School - North	New Position	4/21/2025	Flat Rate \$700
16	Ferrazza, Jacqueline	Spring Girls Running Club Supplemental, L'Anse Creuse Middle School - North	New Position	4/21/2025	Flat Rate \$700
17	Gianakis, Chelsea	Preschool Panda's Summer Camp Aide, Anna Mae Burdi Early Childhood Center	Filled Position	6/11/2025	\$15.48

# Employment Recommendations

June 9, 2025

18	Gratton, Don	Director for Operations, Larry F. Brender Support Services Center	Retirement (4 years, 3 months)	9/30/2025	
19	Gurecki, Hannah	Lifeguard for Community Education, Harry L. Wheeler Community Center & Administrative Offices	Filled Position	5/27/2025	\$15.75
20	Heilig, Cindy	Summer Feeding - Mobile Transporter, Class I, South River Elementary	Replaces Amy Cirillo	6/16/2025	\$15.00
21	Iknar, Elisia	Summer Day Camp South Counselor, South River Elementary	Filled Position	6/16/2025	\$15.48
22	Jacques, Timothy	Summer Day Camp North Counselor, Carkenord Elementary	Filled Position	6/16/2025	\$16.42
23	Krula, Melyssa	Summer Day Camp South Counselor, South River Elementary	Filled Position	6/16/2025	\$15.71
24	Lamb, Angela	Athletic Event Worker, L'Anse Creuse Middle School - South	Filled Position	5/1/2025	\$12.48
25	Lingeman, Skylar	Summer Day Camp North Counselor, Carkenord Elementary	Replaces Julianna Webb	6/16/2025	\$15.48
26	Livingston, Sue	Payroll Specialist, Harry L. Wheeler Community Center & Administrative Offices	Retirement (18 years, 1 month)	12/31/2025	
27	Mancini, Sabrina	Cook/Cashier, L'Anse Creuse High School - North	Resignation	5/22/2025	
28	Mayfield, Roger	Bus Driver, Larry F. Brender Support Services Center	Retirement (10 years, 1 month)	9/1/2025	
29	McDonald, Brian	Bowling Club Sponsor, L'Anse Creuse Middle School - South	Resignation	5/22/2025	
30	McDonald, Brian	8th Grade Assistant Football Coach, L'Anse Creuse Middle School - South	Resignation	5/22/2025	
31	McDonald, Brian	Intramural Sponsor, L'Anse Creuse Middle School - South	Resignation	5/22/2025	
32	McDonald, Brian	7th & 8th Grade Girls Track Coach, L'Anse Creuse Middle School - South	Resignation	5/22/2025	

# Employment Recommendations

June 9, 2025

33		Njoku, Chinaka	JV Boys Basketball Head At- Will Coach, L'Anse Creuse High School - North	Resignation	5/21/2025	
34		Nummer, Jaclyn	Summer School Secretary, L'Anse Creuse High School - North	Filled Position	6/10/2025	\$16.53
35	*	Oliva, Alexa	Groundskeeper, Larry F. Brender Support Services Center	Replaces Chris Hayes	5/19/2025	\$18.36
36		O'Malley, Kayla	Summer Day Camp North Counselor, Carkenord Elementary	Replaces Kara Piejak	6/16/2025	\$16.42
37		Pawl, Skye	Preschool Panda's Summer Camp Aide, Anna Mae Burdi Early Childhood Center	Filled Position	6/11/2025	\$16.16
38		Perkins, Phyllis	Senior Class Sponsor, L'Anse Creuse High School	Resignation	6/6/2025	
39		Pijanowski, Suzanne	Bus Driver, Larry F. Brender Support Services Center	Resignation	5/11/2025	\$15.48
40		Redinger, Cheryl	Summer Records Clerk, L'Anse Creuse High School - North	Filled Position	6/10/2025	\$17.69
41		Rossi, Carolyn	Bus Driver, Larry F. Brender Support Services Center	Retirement (7 years, 10 months)	6/13/2025	
42		Ruell, Sara	Summer Day Camp South Counselor, South River Elementary	Filled Position	6/16/2025	\$15.48
43		Ruffer, Randall	Summer School Supervisory Aide, L'Anse Creuse High School - North	Filled Position	6/10/2025	\$15.48
44		Sanders, Isabelle	Summer Day Camp South Counselor, South River Elementary	Replaces Jonathan Blanchard	6/16/2025	\$15.48
45		Torres, Danielle	Yearbook Club Sponsor, L'Anse Creuse Middle School - East	Replaces Marianne Mertz	8/25/2025	Per Contract
46		Quantz, Julie	Summer Day Camp North Counselor, Carkenord Elementary	Filled Position	6/16/2025	\$16.42
47		Weir, Jonathan	Summer Day Camp North Counselor, Carkenord Elementary	Filled Position	6/16/2025	\$16.21
48		Wrubel, Wendy	Custodian, Green Elementary	Retirement (25 years)	6/27/2025	
49	*	Yencha, Rachel	Girls JV Head Volleyball At-Will Coach, L'Anse Creuse High School - North	Replaces Breanna Staton	4/28/2025	Per Contract

**Employment Recommendations****June 9, 2025**

50	York, Maryjean	Athletic Event Worker, L'Anse Creuse Middle School - South	Filled Position	5/1/2025	\$12.48
51	Zaldana, Sofia	Preschool Panda's Summer Camp Aide, Anna Mae Burdi Early Childhood Center	Filled Position	6/11/2025	\$16.74

**\*New Employee to the District****Updated items are in red.****Years of service reflect LCPS service, only, and does not reflect purchased service or service in other school districts.**

**Keith Howell**  
SUPERINTENDENT

**HUMAN RESOURCES**

**Michael W. Van Camp**  
ASSISTANT SUPERINTENDENT  
FOR HUMAN RESOURCES

**Anita Dzieszowski**  
SUPERVISOR FOR HUMAN RESOURCES

24076 F.V. PANKOW BLVD.  
CLINTON TOWNSHIP, MI 48036-1304  
586.783.6300  
586.783.6311 FAX  
[WWW.LC-PS.ORG](http://WWW.LC-PS.ORG)

Initiator: Mike Van Camp

Board Meeting: June 9, 2025

Agenda Item: Layoff Resolutions

☒ Board Action Required

☐ Informational Material

☐ Other \_\_\_\_\_

☐ CONFIDENTIAL

**Background:**

Due to economic reasons, the district is reducing staff to reduce costs for the 2025/2026 school year.

**Current Status:**

A resolution for notice to lay off staff, is being presented to the Board for approval.

**Future Direction (Notes or Comments)/Recommended Motion:**

It is recommended that the Board approve the resolution and authorize the Superintendent to notify, in writing, the staff affected by the resolution.

MV/jd

**NOTICE OF NONDISCRIMINATION.** It is the policy of L'Anse Creuse Public Schools not to discriminate on the basis of race, color, religion, national origin or ancestry, gender, age, disability, height, weight or marital status in its programs, services, activities, or employment. Inquiries related to nondiscrimination policies should be directed to: Civil Rights Coordinator, Assistant Superintendent for Human Resources, L'Anse Creuse Public Schools, Harry L. Wheeler Community Center and Administrative Offices, 24076 F. V. Pankow Blvd., Clinton Township, MI 48036, and (586) 783-6300. Nondiscrimination inquiries related to disability should be directed to: Section 504 Coordinator, Director for Special Education, (586) 783-6300.

**BOARD OF EDUCATION**

**Adam Lipski**  
PRESIDENT

**Al Doss**  
VICE PRESIDENT

**Sharon Ross**  
SECRETARY

**John Da Via**  
TREASURER

**Jeffrey Cyprus**  
TRUSTEE

**Sandra Hernden**  
TRUSTEE

**Shane Sellers**  
TRUSTEE



**L'ANSE CREUSE PUBLIC SCHOOLS  
COUNTY OF MACOMB**

**RESOLUTION FOR NOTICE TO LAYOFF STAFF**

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A Committee of the Whole voting meeting of the Board of Education of L'Anse Creuse Public Schools, County of Macomb, State of Michigan ("the District"), was held on June 9, 2025 at 6:30 p.m.

The meeting was called to order by \_\_\_\_\_.

Present: \_\_\_\_\_

Absent: \_\_\_\_\_

The following preamble and resolution were offered by Member \_\_\_\_\_  
and supported by Member \_\_\_\_\_:

**WHEREAS**, the largest portion of the L'Anse Creuse Public Schools' (the "District") expenditures are used to pay for employment of personnel; and

**WHEREAS**, the District, for economic reasons, must reduce its staff to reduce costs; and

**WHEREAS**, the Board of Education (the "Board") of the District has Policies in place that address layoff procedures, including Article X, Personnel, Section 12 and Section 13;

**WHEREAS**, the Board has negotiated collective bargaining agreements with its employee groups that address layoff procedures; and

**NOW, THEREFORE, be it resolved that:**

1. The individuals on the attached list, attached and incorporated herein as **Exhibit A**, shall be given notice, subject to the procedures in Board Policy or the applicable collective bargaining agreement, that the Board of the District has laid off said individuals effective June 30, 2025, unless an alternative effective date is provided for in **Exhibit A**.

2. The Superintendent or his Designee is hereby directed to give the individuals named in this resolution notice of the layoff, a copy of this Resolution, and a copy of the Teachers Tenure Act, if applicable.

3. All resolutions and parts of resolutions insofar as they conflict with the provisions of this resolution be and the same are hereby rescinded.

Ayes: \_\_\_\_\_

Nays: \_\_\_\_\_

Resolution declared adopted.

\_\_\_\_\_  
Secretary, Board of Education  
L’Anse Creuse Public Schools

The undersigned duly qualified and acting secretary of the Board of Education of L’Anse Creuse Public Schools, County of Macomb, State of Michigan, hereby certifies that the foregoing is a true and complete copy of a resolution adopted by the Board of Education at a Committee of the Whole voting meeting held on June 9, 2025, the original of which resolution is a part of the Board's minutes and further certifies that notice of the meeting was given to the public under the Open Meetings Act, 1976 PA 267, as amended.

\_\_\_\_\_  
Secretary, Board of Education  
L’Anse Creuse Public Schools

**Keith Howell**  
SUPERINTENDENT

24076 F.V. PANKOW BOULEVARD  
CLINTON TOWNSHIP, MI 48036  
586.783.6300  
586.783.6310 FAX  
WWW.LC-PS.ORG

Initiator: Keith Howell

Board Meeting: June 9, 2025

Agenda Item: Non-Affiliated Contracts

☒ Board Action Required

☐ Informational Material

☐ Other \_\_\_\_\_

☐ CONFIDENTIAL

### **Background:**

In 2022, the Board of Education approved three-year contracts for Non-Affiliated employees regarding wages, hours, and terms and conditions of employment.

### **Current Status:**

The current Non-Affiliated contracts expire on June 30, 2025. Board of Education action to authorize the Superintendent to issue contracts for the 2025-2026 fiscal year is required.

### **Future Direction (Notes or Comments)/Recommended Motion:**

It is recommended the Board of Education approve the Non-Affiliated contracts for an additional one-year period, as presented.

**Keith Howell**  
SUPERINTENDENT

24076 F.V. PANKOW BOULEVARD  
CLINTON TOWNSHIP, MI 48036  
586.783.6300  
586.783.6310 FAX  
WWW.LC-PS.ORG

Initiator: Keith Howell

Board Meeting: June 9, 2025

Agenda Item: Furlough days - Non-Affiliated Administrators (working 210 or more days)

☒ Board Action Required

☐ Informational Material

☐ Other \_\_\_\_\_

☐ CONFIDENTIAL

### Background:

Due to budget cuts, Non-Affiliated Administrators (as defined by the Non-Affiliated Administrator Handbook) working 210 or more days annually will be required to take four unpaid furlough days for the 2025/2026 school year.

### Current Status:

A resolution is being presented to the Board of Education for approval, which stipulates that Non-Affiliated Administrators (as defined by the Non-Affiliated Administrator Handbook) working 210 or more days annually will be required to take four unpaid furlough days. These days, subject to supervisor approval, must be taken when students are not in session, between July 1, 2025, and June 30, 2026.

### Future Direction (Notes or Comments)/Recommended Motion:

It's recommended that the Board of Education approve this resolution, as presented.

**L'ANSE CREUSE PUBLIC SCHOOLS  
COUNTY OF MACOMB**

**RESOLUTION TO IMPLEMENT FURLOUGH DAYS FOR NON-AFFILIATED  
ADMINISTRATORS FOR THE 2025–2026 SCHOOL YEAR**

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A Committee of the Whole voting meeting of the Board of Education of L'Anse Creuse Public Schools, County of Macomb, State of Michigan ("the District"), was held on June 9, 2025 at 6:30 p.m.

The meeting was called to order by: \_\_\_\_\_.

Present: \_\_\_\_\_  
\_\_\_\_\_

Absent: \_\_\_\_\_

The following preamble and resolution were offered by Member \_\_\_\_\_,  
and supported by Member \_\_\_\_\_:

**WHEREAS**, The Board of Education (the "Board") of L'Anse Creuse Public Schools (the "District") has experienced declining enrollment of the last five years; and

**WHEREAS**, COVID-19 pandemic relief funds, known as ESSER funds, have expired; and

**WHEREAS**, pursuant to the declining enrollment and expiration of ESSER funds, the Board has engaged in cost management rightsizing of the District; and

**WHEREAS**, The Board's rightsizing efforts include the alignment of District staffing levels with current student enrollment to ensure long-term financial sustainability; and

**WHEREAS**, the Superintendent has recommended that the Board implement four (4) furlough days for non-affiliated administrators working 210 or more days during the 2025–2026 school year to support the cost management rightsizing efforts; and

**WHEREAS**, the Superintendent has recommended that furlough days only occur when students are not in session, and that furlough days be approved by supervisors prior to any employee use of a furlough day; and

**WHEREAS**, employees affected by the implementation of furlough days will have their 2025–2026 salary reduced by the equivalent of four calendar workdays per diem, and the reduction will be spread evenly across all pay periods for the 2025-2026 school year; and

**WHEREAS**, the Superintendent's recommendation of furlough days does not apply to Food and Nutrition administrators.



**NOW, THEREFORE, BE IT RESOLVED AS FOLLOWS:**

1. The Board of Education authorizes the Superintendent to implement four (4) furlough days for eligible non-affiliated administrators during the 2025–2026 school year, subject to furlough days only being used at times when students are not in session and upon approval by the employee’s supervisor prior to the use of furlough days.
2. The Board of Education authorizes the Superintendent to ensure that all affected employees will have their 2025–2026 salary reduced by the equivalent of four calendar workdays per diem, and the reduction will be spread evenly across all pay periods for the 2025-2026 school year.
3. The Board of Education authorizes the Superintendent to update the employment contracts of employees who are affected by the implementation of furlough days.
4. The Board of Education directs the Superintendent to provide notice to affected employees of the implementation of furlough days prior to July 1, 2025.
5. All resolutions and parts of resolutions insofar as they conflict with the provisions of this resolution be and the same are hereby rescinded

Ayes: \_\_\_\_\_

Nays: \_\_\_\_\_

Resolution declared adopted.

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Secretary, Board of Education  
L’Anse Creuse Public Schools

The undersigned duly qualified and acting secretary of the Board of Education of L’Anse Creuse Public Schools, County of Macomb, State of Michigan, hereby certifies that the foregoing is a true and complete copy of a resolution adopted by the Board of Education at a Committee of the Whole voting meeting held on June 9, 2025, the original of which resolution is a part of the Board's minutes and further certifies that notice of the meeting was given to the public under the Open Meetings Act, 1976 PA 267, as amended.

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Secretary, Board of Education  
L’Anse Creuse Public Schools

## Board Member Complaint Process

1. Upon receipt of a formal complaint regarding a Board Member, District administrators should forward such complaint to the Superintendent, and the Superintendent will forward to the Board President. If multiple members of the Board are named in the complaint, then the complaint shall be forwarded in the following order, can receive the complaint: President, Vice-President, **Secretary**, Treasurer, then Trustees in alphabetical order by surname. Any Board Member named in a complaint **will not attend any closed session convened pursuant to Section 8(h) of the Open Meetings Act for the purpose of reviewing materials pertaining to the subject investigation /complaint.**
2. The Board President **and Vice-President** will review the complaint and evaluate whether the conduct, as alleged, constitutes a violation of Board Policy or the law. If **either** the Board President **or Vice-President** reasonably believes the conduct, as alleged, constitutes a violation of Board Policy or the law, or lacks sufficient information to ascertain whether the alleged conduct constitutes such a violation, **the Board President can ask for legal counsel/opinion letter.** The Board President will then refer the complaint to the full Board.
3. At its next meeting, the Board will determine whether to proceed with an investigation in open session. If so, the Board will appoint an Investigator. **If the Board elects no investigation, the Board President will contact legal counsel to determine next steps.**
4. The Investigator will be granted authority to investigate the allegations and prepare a written report. **The investigator cannot be another member of the Board or an employee of the district. The Board will consult with the district's legal counsel on recommendations for a neutral investigator. The procedure is as follows:**
  - a. The investigator shall conduct an interview with the Complainant. If the Complainant refuses to participate in an interview or is unavailable, the Investigator may proceed on a written statement or other information in the District's possession.
  - b. The Investigator may, in their discretion, gather evidence in a manner which corresponds with the nature of the allegations in the complaint.
  - c. The Investigator shall conduct an interview with the Respondent. If the Respondent refuses to participate in an interview, the Investigator may proceed on a written statement or other information in the District's possession.
  - d. District students and staff are directed to cooperate fully with Investigator's reasonable directives. The Investigator may, to the extent permitted by law, make adverse factual inferences if any individual refuses to participate in the investigation.
5. The Investigator will prepare a written report for consideration by the Board. The written report must include:
  - a. A summary of the investigative steps taken;

- b. A summary of the evidence gathered;
  - c. A recommendation regarding findings of fact based on the investigation, and;
  - d. A recommendation regarding disposition of the complaint.
6. The Investigator's Report may be redacted if, in the discretion of the Investigator, redactions are in the best interest of the District. The Investigator's Report will be submitted to the Board President and Vice-President, the Complainant, and the Respondent with a reasonable amount of time to review the Investigator's Report before consideration by the Board.
  7. After submission of the Investigator's Report, the Board will consider the Investigator's Report at the next regularly scheduled meeting of the Board of Education. The Board's consideration of the Investigator's Report may be in closed session at the request of the Respondent in compliance with the Open Meetings Act.
  8. During the Board's consideration of the Investigator's Report, both the Complainant and the Respondent will be provided up to seven (7) minutes to address the Board. Either party may delegate their opportunity to address the Board to a representative.
  9. After the Complainant and Respondent are provided an opportunity to address the Board, the Board may deliberate or act on the Investigator's Report. The Respondent will not be recognized to speak during the deliberation but may vote. The Board may adopt, modify, or reject the recommendations contained in the Investigator's Report, or may direct the Investigator to take such other steps as the Board deems appropriate. The Board's vote must be in an open session in compliance with the Open Meetings Act.
  10. The Board's decision on the complaint is final and may not be further pursued within the District.

Modified June 2025