



**BOARD OF EDUCATION  
ORGANIZATIONAL MEETING MINUTES  
JANUARY 13, 2025 – 5:30 P.M.**

The Board of Education of the L'Anse Creuse Public Schools district convened an Organizational Meeting at 5:30 p.m. on Monday, January 13, 2025 at the Harry L. Wheeler Community Center and Administrative Offices, located at 27046 F.V. Pankow Boulevard, Clinton Township, Michigan 48036.

New Board Members Andrew Parski and Sandra Hernden were sworn in at 5:30 pm just prior to the start of the meeting.

**A. Appointment of Secretary Pro Tem**

Adam Lipski appointed Sharon Ross as the Secretary Pro Tem.

**B. Call to Order, Pledge of Allegiance, Roll Call**

Mr. Lipski, the highest-ranking past officer of the Board of Education, called the meeting to order at 5:32 p.m.

Present: Mr. Adam Lipski, President  
Mr. Al Doss, Vice President  
Mrs. Sharon Ross, Secretary  
Mr. John Da Via, Treasurer  
Mrs. Sandra Hernden, Trustee  
Mr. Andrew Parski, Trustee  
Mr. Shane Sellers, Trustee

Also Present: Mr. Keith Howell, Superintendent  
Mrs. Kathy Konon, Assistant Superintendent for Business and Operations  
Mr. Michael Van Camp, Assistant Superintendent for Human Resources  
Ms. Cheryl Goodall, Executive Assistant to the Superintendent

**C. Approval of Agenda for the Organizational Meeting**

Motion by Mr. Sellers, supported by Mr. Doss, to approve the January 13, 2025 Organizational Meeting Agenda as presented.

Yes: All  
No: None  
Motion carried.

**D. Hearing of School District Patrons**

No patrons addressed the Board at this time.

**E. Election of Officers**

**E.1. President**

Mr. Lipski opened the floor for nominations for the Office of President.

Adam Lipski was nominated for the Office of President by Al Doss and supported by Shane Sellers.

There was one nomination for the Office of President.

Motion by Mr. Doss, supported by Mr. Sellers to close nominations for the Office of President.

Yes: All  
No: None  
Motion carried.

Motion by Mr. Doss, supported by Mr. Sellers to elect Adam Lipski for Board President for the 2025 calendar year.

**Roll Call Vote:**

Yes: Doss, Sellers, Parski, Ross, Da Via, Hernden, Lipski  
No: None  
Motion carried.

Mr. Adam Lipski assumed the **Office of PRESIDENT of the Board of Education** for the 2025 calendar year.

**E.2. Vice President**

Mr. Lipski opened the floor for nominations for the Office of Vice President.

Al Doss was nominated for the Office of Vice President by Mr. Da Via and supported by Mrs. Ross.

Shane Sellers was nominated for the Office of Vice President by Mrs. Hernden and supported by Mr. Sellers.

There were two nominations for the Office of Vice President.

Motion by Mr. Sellers, supported by Mr. Da Via to close nominations.

Yes: All  
No: None  
Motion carried.

Motion by Mr. Da Via supported by Mrs. Ross, to elect Al Doss for Board Vice President for the 2025 calendar year.

**Roll Call Vote:**

Yes: Da Via, Ross, Lipski, Parski, Doss  
No: Sellers, Hernden  
Motion carried.

Motion by Mr. Sellers, supported by Mr. Lipski, to elect Shane Sellers for Board Vice President for the 2025 calendar year.

**Roll Call Vote:**

Yes: Sellers, Lipski, Hernden  
No: Doss, Da Via, Ross, Parski  
Motion failed.

Mr. Al Doss assumed the **Office of VICE PRESIDENT of the Board of Education** for the 2025 calendar year.

### **E.3. Secretary**

Mr. Lipski opened the floor for nominations for the Office of Secretary.

Sharon Ross was nominated for the Office of Secretary by Mr. Doss and supported by Mr. Da Via.

There was one nomination for the Office of Secretary.

Motion by Mr. Doss, supported by Mr. Da Via, to close nominations for the Office of Secretary.

Yes: All  
No: None  
Motion carried.

Motion by Mr. Doss, supported by Mr. Da Via, to elect Sharon Ross for Board Secretary for the 2025 calendar year.

#### **Roll Call Vote:**

Yes: Doss, Da Via, Hernden, Lipski, Parski, Ross, Sellers  
No: None  
Motion carried.

Mrs. Sharon Ross assumed the **Office of SECRETARY of the Board of Education** for the 2025 calendar year.

### **E.4. Treasurer**

Mr. Lipski opened the floor for nominations for the Office of Treasurer.

John Da Via was nominated by Mr. Doss and supported by Mrs. Hernden.

There was one nomination for the Office of Treasurer.

Motion by Mrs. Ross, supported by Mr. Sellers, to close nominations for the Office of Treasurer.

Yes: All  
No: None  
Motion carried.

Motion by Mr. Doss, supported by Mrs. Hernden, to elect John Da Via for Board Treasurer for the 2025 calendar year.

#### **Roll Call Vote:**

Yes: Doss, Hernden, Ross, Parski, Da Via, Lipski  
No: Sellers  
Motion carried.

Mr. John Da Via assumed the **Office of TREASURER of the Board of Education** for the 2025 calendar year.

**F. Date, Time and Place Set for Holding Regular Meetings/Organizational Meeting**

Motion by Mrs. Ross, supported by Mr. Parski, that the L'Anse Creuse Public Schools Board of Education meetings will be held on the 2<sup>nd</sup> and 4<sup>th</sup> Mondays of each month. The first meeting will be the Committee of the Whole Meeting at 6:30 p.m., and the second meeting of the month will be the Regular Board of Education Meeting at 6:30 p.m. Both Meetings will be held in the Harry L. Wheeler Community Center and Administrative Offices located at 24076 Pankow Boulevard, Clinton Township, MI with the following date exceptions:

- Monday, March 31, 2025 – Regular Board Meeting (not on March 24, 2025)
- Monday, May 19, 2025 – Regular Board Meeting (not on May 26, 2025)
- Monday, July 21, 2025 – Combined Committee of the Whole and Regular Board Meeting
- Monday, August 18, 2025 – Combined Committee of the Whole and Regular Board Meeting
- Monday, December 15, 2025 – Combined Committee of the Whole and Regular Board Meeting
- Monday, January 12, 2026 – Board Organizational Meeting – 5:30 p.m.
- Monday, January 12, 2026 – Committee of the Whole Board Meeting – 6:30 p.m.

Discussion of whether or not all meetings should be voting meetings followed. Discussion of the original intent of the Committee of the Whole format also took place. Committee of the Whole will not be a voting meeting unless there is a vote to make it a voting meeting.

Yes: All  
 No: None  
 Motion carried.

**G. Business Matters**

**G.1 Acknowledgement of Depositories and Investment/Banking Institutions**

Motion by Mr. Sellers, supported by Mr. Doss, to approve and authorize administration to execute the continued relationship with these depositories and investment/banking institutions, as stated.

<u>Depositories/ Investment Banking</u>	<u>Primary Service</u>
A. Flagstar Bank	Deposit/Investment
B. Huntington Bank	Deposit/Investment
C. Independent Bank	Investment Banking
D. Fifth Third Bank	Internal, General and Cafeteria Depository
E. Meeder Investments	Investment Banking
F. Bank of America	Direct Deposit
G. JPMorgan Chase	Accounts Payable, Internal Fund, General Fund, Payroll, Purchase Card, Debt, Investment Banking
H. Merrill Lynch	Investment Banking
I. PFM Asset Management, LLC (MILAF)	Investment Banking

Yes: All  
 No: None  
 Motion carried.

Discussion followed.

- G.2.** Motion by Mr. Sellers, supported by Mr. Doss, to acknowledge the following legal firms for legal services for the 2025 calendar year:

Law Firm	Services
Thrun Law Firm	Bond matters, Real Estate, Election matters, Board requests (including Opinions, Open Meeting Acts, Board disputes, Robert Rules of Order), Special Education, Employment matters, Student matters and General Business matters
Clark – Hill	Policy, Employment matters, Student issues and Special Education
Miller Johnson	Employment and Student Matters
Collins & Blaha PC	Employment and Student Matters
Miller Canfield	Business Matters, Elections and other district matters

For the purposes of Workers Compensation, General Insurance and Adair Law Suit:  
 Keller Thoma – Workers Compensation  
 Plunkett Cooney and Keller Thoma – M.A.I.S.L.  
 Secrest, Wardle, Lynch, Hampton, Truex and Morley, P.C. – Adair Law Suit

Discussion followed.

Yes: All  
 No: None  
 Motion carried.

- G.3.** Motion by Mr. Sellers, supported by Mr. Doss, to approve authorized signatures of two board members for release of checks for February 1, 2025 – January 31, 2026.

Discussion followed regarding whether having two members sign for each check run was feasible and/or necessary.

Yes: All  
 No: None  
 Motion carried.

- G.4** Motion by Mr. Doss, supported by Mrs. Ross, to approve the four Officers of the Board of Education, and the three Trustees to be the authorized signatures for checks and legal documents for L’Anse Creuse Public Schools from February 1, 2025 through January 31, 2026:

- Mr. Adam Lipski, President
- Mr. Al Doss, Vice President
- Mrs. Sharon Ross, Secretary
- Mr. John Da Via, Treasurer
- Mrs. Sandra Hernden, Trustee
- Mr. Andrew Parski, Trustee
- Mr. Shane Sellers, Trustee

Yes: All  
No: None  
Motion carried.

- G.5.** Motion by Mr. Sellers, supported by Mr. Doss, to hereby delegate to the administrative staff the authority to handle the actual posting of all notices of Board Meetings in accordance with the provisions of the Open Meetings Act.

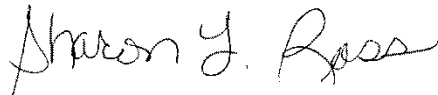
Yes: All  
No: None  
Motion carried.

**H. Adjournment**

Motion by Mr. Doss, supported by Mr. Sellers, to adjourn the meeting. The meeting was adjourned at 6:06 pm.

Yes: All  
No: None  
Motion carried.

Respectfully submitted,



Sharon L. Ross, Secretary  
Board of Education  
SLR:cjg